Introduction

This guide provides the procedures for submitting a PCS Travel Claim when PCS orders are from the old INCONUS Permanent Duty Station to the new Permanent Duty Station in Alaska and utilizes the Alaskan Marine Highway System (AMHS).

In this scenario the member is departing from the Old PDS in San Diego, California to Ketchikan, Alaska utilizing the AMHS point of debarkation in Bellingham, Washington.

Important Information

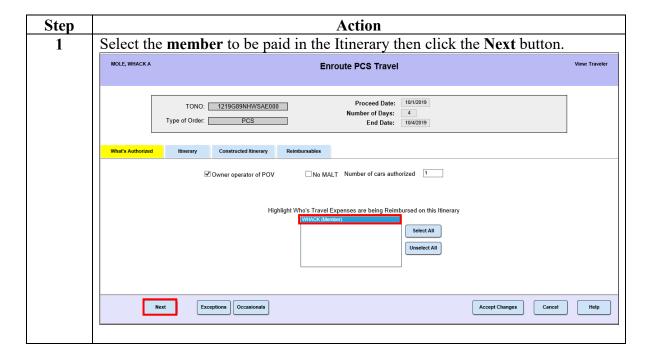
Any delay enroute from the OLD PDS to the Point of Embarkation must be authorized on the Original PCS Orders. Members will not be reimbursed for any additional allowance or delay other than what is authorized on the Original PCS Orders.

When actual travel on the AMHS ferry is **one** day, members **must** input the day of arrival at the Point of Embarkation **the day prior to** the ferry departure.

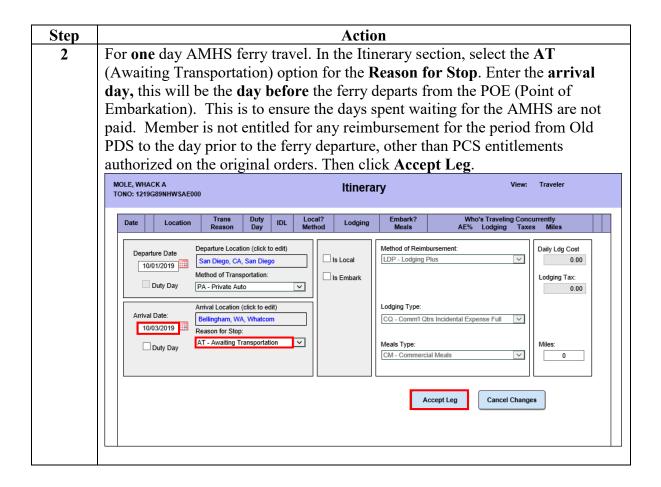
When actual travel on the AMHS ferry is for **multiple** days, members must input the day of arrival at the Point of Embarkation the **same day** of the ferry departure.

Procedures

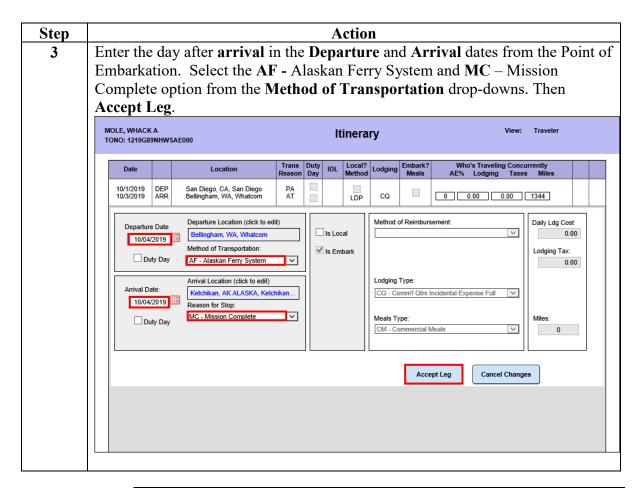
See below.



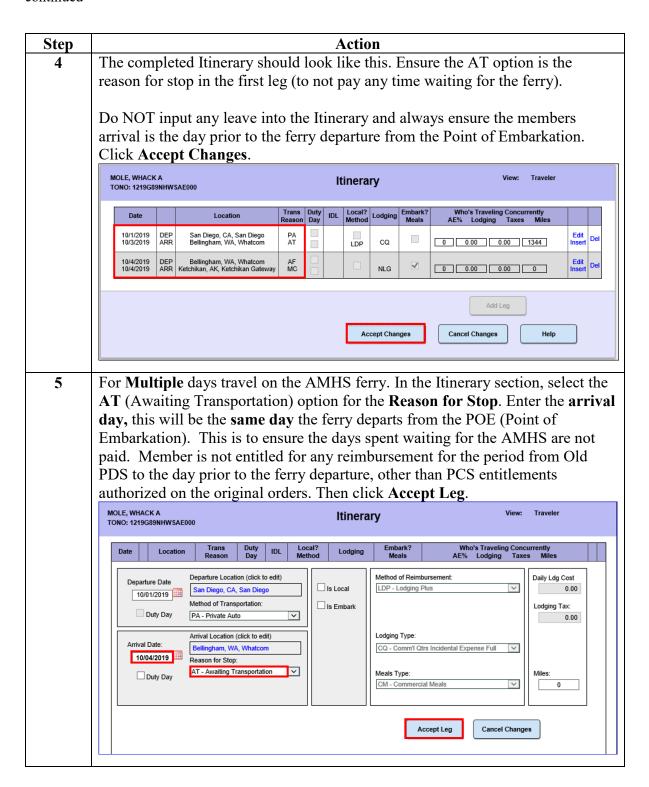
Procedures, continued



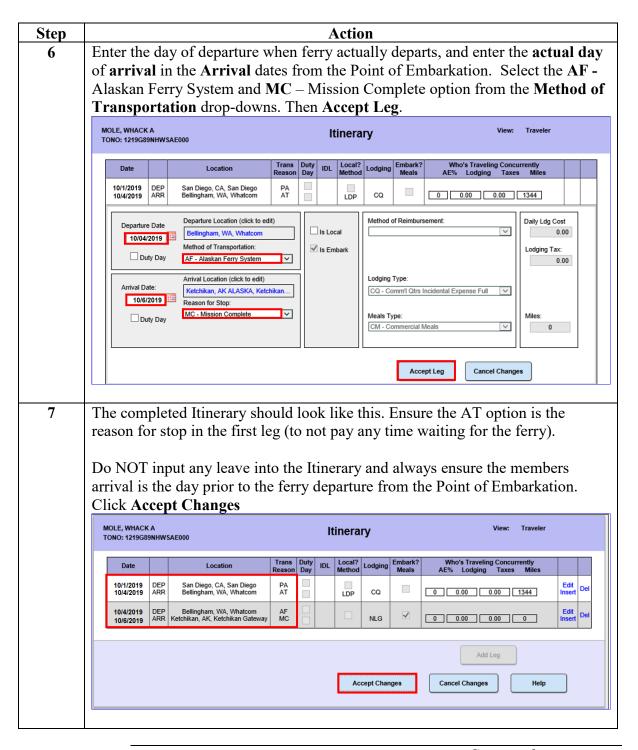
Procedures, continued



Procedures, continued



Procedures, continued



Procedures,

continued

Step		Action																		
8		Review the Daily Expenses to ensure accurate payment to the member. In this example we used on day of travel on the AMHS. Click Done .																		
	e	xample	we use	d oı	n day	y of	tra	ve	1 o	n th	ie A	ME	IS.	Clic	k Do	ne.				
		MOLE, WHACK A TONO: 1219G89NHWSAE000					Daily Expenses								View: Traveler					
		Done																		
			Date	Day Type	Ldg Rate	M&IE Rate	Br	Ln	Dn	Lodg	Break	Lunch	Dinner	Incdtl	M&IE Amount	Total Amount	Lodging Tax	Taxable		
			10/01	FP											0.00	151.00	0.00			
			10/02	FP											0.00	151.00	0.00			
			10/03	LDP	160.00	118.00	CM	CM	CM	0.00	18.00	30.00	47.00	23.00	0.00	118.00	0.00			
			10/04	LDP	160.00	118.00	CM	CM	CM	0.00			Partial	Day	88.50	88.50	0.00			
															Total	508.50	0.00			

Procedures, continued

