

# PCS Travel Claim - Alaskan Marine Highway System (AMHS)

## Introduction

This guide provides the procedures for submitting a PCS Travel Claim when PCS orders are from the old INCONUS Permanent Duty Station to the new Permanent Duty Station in Alaska and utilizes the Alaskan Marine Highway System (AMHS).

In this scenario the member is departing from the Old PDS in San Diego, California to Ketchikan, Alaska utilizing the AMHS point of debarkation in Bellingham, Washington.

## Important Information

Any delay enroute from the OLD PDS to the Point of Embarkation must be authorized on the Original PCS Orders. Members will not be reimbursed for any additional allowance or delay other than what is authorized on the Original PCS Orders.

When actual travel on the AMHS ferry is **one** day, members **must** input the day of arrival at the Point of Embarkation **the day prior to** the ferry departure.

When actual travel on the AMHS ferry is for **multiple** days, members must input the day of arrival at the Point of Embarkation the **same day** of the ferry departure.

## Procedures

See below.

Step	Action
1	<p>Select the <b>member</b> to be paid in the Itinerary then click the <b>Next</b> button.</p>

*Continued on next page*

## PCS Travel Claim - Alaskan Marine Highway System (AMHS), Continued

Procedures,  
continued

Step	Action																										
2	<p>For <b>one</b> day AMHS ferry travel. In the Itinerary section, select the <b>AT</b> (Awaiting Transportation) option for the <b>Reason for Stop</b>. Enter the <b>arrival day</b>, this will be the <b>day before</b> the ferry departs from the POE (Point of Embarkation). This is to ensure the days spent waiting for the AMHS are not paid. Member is not entitled for any reimbursement for the period from Old PDS to the day prior to the ferry departure, other than PCS entitlements authorized on the original orders. Then click <b>Accept Leg</b>.</p> <div> <div>MOLE, WHACK A TONO: 1219G89NHWSAE000</div> <div>Itinerary</div> <div>View: Traveler</div> <table border="1"> <thead> <tr> <th>Date</th><th>Location</th><th>Trans Reason</th><th>Duty Day</th><th>IDL</th><th>Local? Method</th><th>Lodging</th><th>Embark? Meals</th><th>Who's Traveling Concurrently</th><th>AE%</th><th>Lodging</th><th>Taxes</th><th>Miles</th></tr> </thead> <tbody> <tr> <td colspan="13"> <div> <div> Departure Date: 10/01/2019  <input type="checkbox"/> Duty Day </div> <div> Departure Location (click to edit): San Diego, CA, San Diego  Method of Transportation: PA - Private Auto </div> </div> <div> <input type="checkbox"/> Is Local  <input type="checkbox"/> Is Embark </div> <div> Method of Reimbursement: LDP - Lodging Plus  Lodging Type: CQ - Comm'l Qtrs Incidental Expense Full  Meals Type: CM - Commercial Meals </div> <div> Daily Ldg Cost: 0.00  Lodging Tax: 0.00  Miles: 0 </div> <div> Arrival Date: 10/03/2019  <input type="checkbox"/> Duty Day </div> <div> Arrival Location (click to edit): Bellingham, WA, Whatcom  Reason for Stop: AT - Awaiting Transportation </div> </td></tr></tbody></table></div> <div> <div>Accept Leg</div> <div>Cancel Changes</div> </div>	Date	Location	Trans Reason	Duty Day	IDL	Local? Method	Lodging	Embark? Meals	Who's Traveling Concurrently	AE%	Lodging	Taxes	Miles	<div> <div> Departure Date: 10/01/2019  <input type="checkbox"/> Duty Day </div> <div> Departure Location (click to edit): San Diego, CA, San Diego  Method of Transportation: PA - Private Auto </div> </div> <div> <input type="checkbox"/> Is Local  <input type="checkbox"/> Is Embark </div> <div> Method of Reimbursement: LDP - Lodging Plus  Lodging Type: CQ - Comm'l Qtrs Incidental Expense Full  Meals Type: CM - Commercial Meals </div> <div> Daily Ldg Cost: 0.00  Lodging Tax: 0.00  Miles: 0 </div> <div> Arrival Date: 10/03/2019  <input type="checkbox"/> Duty Day </div> <div> Arrival Location (click to edit): Bellingham, WA, Whatcom  Reason for Stop: AT - Awaiting Transportation </div>												
Date	Location	Trans Reason	Duty Day	IDL	Local? Method	Lodging	Embark? Meals	Who's Traveling Concurrently	AE%	Lodging	Taxes	Miles															
<div> <div> Departure Date: 10/01/2019  <input type="checkbox"/> Duty Day </div> <div> Departure Location (click to edit): San Diego, CA, San Diego  Method of Transportation: PA - Private Auto </div> </div> <div> <input type="checkbox"/> Is Local  <input type="checkbox"/> Is Embark </div> <div> Method of Reimbursement: LDP - Lodging Plus  Lodging Type: CQ - Comm'l Qtrs Incidental Expense Full  Meals Type: CM - Commercial Meals </div> <div> Daily Ldg Cost: 0.00  Lodging Tax: 0.00  Miles: 0 </div> <div> Arrival Date: 10/03/2019  <input type="checkbox"/> Duty Day </div> <div> Arrival Location (click to edit): Bellingham, WA, Whatcom  Reason for Stop: AT - Awaiting Transportation </div>																											

*Continued on next page*

# PCS Travel Claim - Alaskan Marine Highway System (AMHS), Continued

Procedures,  
continued

Step	Action																																																				
3	<p>Enter the day after <b>arrival</b> in the <b>Departure</b> and <b>Arrival</b> dates from the Point of Embarkation. Select the <b>AF - Alaskan Ferry System</b> and <b>MC - Mission Complete</b> option from the <b>Method of Transportation</b> drop-downs. Then <b>Accept Leg</b>.</p> <div> <div> MOLE, WHACK A  TONO: 1219G89NHWSAE000 </div> <div> <b>Itinerary</b> View: Traveler </div> </div> <table border="1"> <thead> <tr> <th>Date</th><th></th><th>Location</th><th>Trans Reason</th><th>Duty Day</th><th>IDL</th><th>Local? Method</th><th>Lodging</th><th>Embark? Meals</th><th>Who's Traveling Concurrently</th><th></th><th></th><th></th></tr> <tr> <th></th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th>AE%</th><th>Lodging</th><th>Taxes</th><th>Miles</th></tr> </thead> <tbody> <tr> <td>10/1/2019</td><td>DEP</td><td>San Diego, CA, San Diego</td><td>PA</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr> <td>10/3/2019</td><td>ARR</td><td>Bellingham, WA, Whatcom</td><td>AT</td><td></td><td></td><td>LDP</td><td>CQ</td><td></td><td>0</td><td>0.00</td><td>0.00</td><td>1344</td></tr> </tbody> </table> <div> <div> Departure Date: 10/04/2019  <input type="checkbox"/> Duty Day </div> <div> Departure Location (click to edit): Bellingham, WA, Whatcom  Method of Transportation: AF - Alaskan Ferry System </div> </div> <div> <input type="checkbox"/> Is Local  <input checked="" type="checkbox"/> Is Embark </div> <div> Method of Reimbursement:  Lodging Type: CQ - Comm'l Qtrs Incidental Expense Full  Meals Type: CM - Commercial Meals </div> <div> Daily Ldg Cost: 0.00  Lodging Tax: 0.00  Miles: 0 </div> <div> Accept Leg Cancel Changes </div>	Date		Location	Trans Reason	Duty Day	IDL	Local? Method	Lodging	Embark? Meals	Who's Traveling Concurrently													AE%	Lodging	Taxes	Miles	10/1/2019	DEP	San Diego, CA, San Diego	PA										10/3/2019	ARR	Bellingham, WA, Whatcom	AT			LDP	CQ		0	0.00	0.00	1344
Date		Location	Trans Reason	Duty Day	IDL	Local? Method	Lodging	Embark? Meals	Who's Traveling Concurrently																																												
									AE%	Lodging	Taxes	Miles																																									
10/1/2019	DEP	San Diego, CA, San Diego	PA																																																		
10/3/2019	ARR	Bellingham, WA, Whatcom	AT			LDP	CQ		0	0.00	0.00	1344																																									

Continued on next page

# PCS Travel Claim - Alaskan Marine Highway System (AMHS), Continued

Procedures,  
continued

Step	Action																																																																																										
4	<p>The completed Itinerary should look like this. Ensure the AT option is the reason for stop in the first leg (to not pay any time waiting for the ferry).</p> <p>Do NOT input any leave into the Itinerary and always ensure the members arrival is the day prior to the ferry departure from the Point of Embarkation. Click <b>Accept Changes</b>.</p> <div> <div>MOLE, WHACK A TONO: 1219G89NHWSAE000</div> <div>Itinerary</div> <div>View: Traveler</div> <table border="1"> <thead> <tr> <th>Date</th> <th></th> <th>Location</th> <th>Trans Reason</th> <th>Duty Day</th> <th>IDL</th> <th>Local? Method</th> <th>Lodging</th> <th>Embark? Meals</th> <th colspan="4">Who's Traveling Concurrently</th> <th></th> <th></th> </tr> <tr> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th>AE%</th> <th>Lodging</th> <th>Taxes</th> <th>Miles</th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td>10/1/2019</td> <td>DEP</td> <td>San Diego, CA, San Diego</td> <td>PA</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>0</td> <td>0.00</td> <td>0.00</td> <td>1344</td> <td>Edit</td> <td>Del</td> </tr> <tr> <td>10/3/2019</td> <td>ARR</td> <td>Bellingham, WA, Whatcom</td> <td>AT</td> <td></td> <td></td> <td>LDP</td> <td>CQ</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>10/4/2019</td> <td>DEP</td> <td>Bellingham, WA, Whatcom</td> <td>AF</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>0</td> <td>0.00</td> <td>0.00</td> <td>0</td> <td>Edit</td> <td>Del</td> </tr> <tr> <td>10/4/2019</td> <td>ARR</td> <td>Ketchikan, AK, Ketchikan Gateway</td> <td>MC</td> <td></td> <td></td> <td></td> <td>NLG</td> <td><input checked="" type="checkbox"/></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <div> Add Leg </div> <div> Accept Changes Cancel Changes Help </div> </div>	Date		Location	Trans Reason	Duty Day	IDL	Local? Method	Lodging	Embark? Meals	Who's Traveling Concurrently															AE%	Lodging	Taxes	Miles			10/1/2019	DEP	San Diego, CA, San Diego	PA						0	0.00	0.00	1344	Edit	Del	10/3/2019	ARR	Bellingham, WA, Whatcom	AT			LDP	CQ								10/4/2019	DEP	Bellingham, WA, Whatcom	AF						0	0.00	0.00	0	Edit	Del	10/4/2019	ARR	Ketchikan, AK, Ketchikan Gateway	MC				NLG	<input checked="" type="checkbox"/>						
Date		Location	Trans Reason	Duty Day	IDL	Local? Method	Lodging	Embark? Meals	Who's Traveling Concurrently																																																																																		
									AE%	Lodging	Taxes	Miles																																																																															
10/1/2019	DEP	San Diego, CA, San Diego	PA						0	0.00	0.00	1344	Edit	Del																																																																													
10/3/2019	ARR	Bellingham, WA, Whatcom	AT			LDP	CQ																																																																																				
10/4/2019	DEP	Bellingham, WA, Whatcom	AF						0	0.00	0.00	0	Edit	Del																																																																													
10/4/2019	ARR	Ketchikan, AK, Ketchikan Gateway	MC				NLG	<input checked="" type="checkbox"/>																																																																																			
5	<p>For <b>Multiple</b> days travel on the AMHS ferry. In the Itinerary section, select the <b>AT</b> (Awaiting Transportation) option for the <b>Reason for Stop</b>. Enter the <b>arrival day</b>, this will be the <b>same day</b> the ferry departs from the POE (Point of Embarkation). This is to ensure the days spent waiting for the AMHS are not paid. Member is not entitled for any reimbursement for the period from Old PDS to the day prior to the ferry departure, other than PCS entitlements authorized on the original orders. Then click <b>Accept Leg</b>.</p> <div> <div>MOLE, WHACK A TONO: 1219G89NHWSAE000</div> <div>Itinerary</div> <div>View: Traveler</div> <table border="1"> <thead> <tr> <th>Date</th> <th>Location</th> <th>Trans Reason</th> <th>Duty Day</th> <th>IDL</th> <th>Local? Method</th> <th>Lodging</th> <th>Embark? Meals</th> <th colspan="4">Who's Traveling Concurrently</th> <th></th> <th></th> </tr> <tr> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th></th> <th>AE%</th> <th>Lodging</th> <th>Taxes</th> <th>Miles</th> <th></th> <th></th> </tr> </thead> <tbody> <tr> <td colspan="14"> <div> <div> Departure Date: 10/01/2019 Departure Location (click to edit): San Diego, CA, San Diego Method of Transportation: PA - Private Auto Duty Day: <input type="checkbox"/> </div> <div> Arrival Date: 10/04/2019 Arrival Location (click to edit): Bellingham, WA, Whatcom Reason for Stop: AT - Awaiting Transportation Duty Day: <input type="checkbox"/> </div> <div> Is Local: <input type="checkbox"/> Is Embark: <input type="checkbox"/> </div> <div> Method of Reimbursement: LDP - Lodging Plus Lodging Type: CQ - Comm'l Qtrs Incidental Expense Full Meals Type: CM - Commercial Meals </div> <div> Daily Ldg Cost: 0.00 Lodging Tax: 0.00 Miles: 0 </div> </div> </td> </tr> </tbody> </table> <div> Accept Leg Cancel Changes </div> </div>	Date	Location	Trans Reason	Duty Day	IDL	Local? Method	Lodging	Embark? Meals	Who's Traveling Concurrently														AE%	Lodging	Taxes	Miles			<div> <div> Departure Date: 10/01/2019 Departure Location (click to edit): San Diego, CA, San Diego Method of Transportation: PA - Private Auto Duty Day: <input type="checkbox"/> </div> <div> Arrival Date: 10/04/2019 Arrival Location (click to edit): Bellingham, WA, Whatcom Reason for Stop: AT - Awaiting Transportation Duty Day: <input type="checkbox"/> </div> <div> Is Local: <input type="checkbox"/> Is Embark: <input type="checkbox"/> </div> <div> Method of Reimbursement: LDP - Lodging Plus Lodging Type: CQ - Comm'l Qtrs Incidental Expense Full Meals Type: CM - Commercial Meals </div> <div> Daily Ldg Cost: 0.00 Lodging Tax: 0.00 Miles: 0 </div> </div>																																																													
Date	Location	Trans Reason	Duty Day	IDL	Local? Method	Lodging	Embark? Meals	Who's Traveling Concurrently																																																																																			
								AE%	Lodging	Taxes	Miles																																																																																
<div> <div> Departure Date: 10/01/2019 Departure Location (click to edit): San Diego, CA, San Diego Method of Transportation: PA - Private Auto Duty Day: <input type="checkbox"/> </div> <div> Arrival Date: 10/04/2019 Arrival Location (click to edit): Bellingham, WA, Whatcom Reason for Stop: AT - Awaiting Transportation Duty Day: <input type="checkbox"/> </div> <div> Is Local: <input type="checkbox"/> Is Embark: <input type="checkbox"/> </div> <div> Method of Reimbursement: LDP - Lodging Plus Lodging Type: CQ - Comm'l Qtrs Incidental Expense Full Meals Type: CM - Commercial Meals </div> <div> Daily Ldg Cost: 0.00 Lodging Tax: 0.00 Miles: 0 </div> </div>																																																																																											

Continued on next page

# PCS Travel Claim - Alaskan Marine Highway System (AMHS), Continued

Procedures,  
continued

Step	Action																																																																																
6	<p>Enter the day of departure when ferry actually departs, and enter the <b>actual day of arrival</b> in the <b>Arrival</b> dates from the Point of Embarkation. Select the <b>AF</b> - Alaskan Ferry System and <b>MC</b> - Mission Complete option from the <b>Method of Transportation</b> drop-downs. Then <b>Accept Leg</b>.</p> <div> <p>MOLE, WHACK A TONO: 1219G89NHWSAE000</p> <p style="text-align: right;">View: Traveler</p> <p style="text-align: center;"><b>Itinerary</b></p> <table border="1"> <thead> <tr> <th>Date</th><th></th><th>Location</th><th>Trans Reason</th><th>Duty Day</th><th>IDL</th><th>Local? Method</th><th>Lodging</th><th>Embark? Meals</th><th>Who's Traveling Concurrently</th><th>AE%</th><th>Lodging</th><th>Taxes</th><th>Miles</th><th></th><th></th></tr> </thead> <tbody> <tr> <td>10/1/2019</td><td>DEP</td><td>San Diego, CA, San Diego</td><td>PA</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr> <td>10/4/2019</td><td>ARR</td><td>Bellingham, WA, Whatcom</td><td>AT</td><td></td><td></td><td>LDP</td><td>CQ</td><td></td><td>0</td><td>0.00</td><td>0.00</td><td>1344</td><td></td><td></td></tr> </tbody> </table> <div> <div> <p>Departure Date: 10/04/2019</p> <p>Departure Location (click to edit): Bellingham, WA, Whatcom</p> <p>Method of Transportation: AF - Alaskan Ferry System</p> <p><input type="checkbox"/> Duty Day</p> </div> <div> <p>Arrival Date: 10/06/2019</p> <p>Arrival Location (click to edit): Ketchikan, AK ALASKA, Ketchikan...</p> <p>Reason for Stop: MC - Mission Complete</p> <p><input type="checkbox"/> Duty Day</p> </div> <div> <p><input type="checkbox"/> Is Local</p> <p><input checked="" type="checkbox"/> Is Embark</p> </div> <div> <p>Method of Reimbursement:</p> <p>Lodging Type: CQ - Comm'l Qtrs Incidentl Expense Full</p> <p>Meals Type: CM - Commercial Meals</p> </div> <div> <p>Daily Ldg Cost: 0.00</p> <p>Lodging Tax: 0.00</p> <p>Miles: 0</p> </div> </div> <p style="text-align: right;"> <input type="button" value="Accept Leg"/> <input type="button" value="Cancel Changes"/> </p> </div>	Date		Location	Trans Reason	Duty Day	IDL	Local? Method	Lodging	Embark? Meals	Who's Traveling Concurrently	AE%	Lodging	Taxes	Miles			10/1/2019	DEP	San Diego, CA, San Diego	PA													10/4/2019	ARR	Bellingham, WA, Whatcom	AT			LDP	CQ		0	0.00	0.00	1344																																			
Date		Location	Trans Reason	Duty Day	IDL	Local? Method	Lodging	Embark? Meals	Who's Traveling Concurrently	AE%	Lodging	Taxes	Miles																																																																				
10/1/2019	DEP	San Diego, CA, San Diego	PA																																																																														
10/4/2019	ARR	Bellingham, WA, Whatcom	AT			LDP	CQ		0	0.00	0.00	1344																																																																					
7	<p>The completed Itinerary should look like this. Ensure the AT option is the reason for stop in the first leg (to not pay any time waiting for the ferry).</p> <p>Do NOT input any leave into the Itinerary and always ensure the members arrival is the day prior to the ferry departure from the Point of Embarkation. Click <b>Accept Changes</b></p> <div> <p>MOLE, WHACK A TONO: 1219G89NHWSAE000</p> <p style="text-align: right;">View: Traveler</p> <p style="text-align: center;"><b>Itinerary</b></p> <table border="1"> <thead> <tr> <th>Date</th><th></th><th>Location</th><th>Trans Reason</th><th>Duty Day</th><th>IDL</th><th>Local? Method</th><th>Lodging</th><th>Embark? Meals</th><th>Who's Traveling Concurrently</th><th>AE%</th><th>Lodging</th><th>Taxes</th><th>Miles</th><th></th><th></th></tr> </thead> <tbody> <tr> <td>10/1/2019</td><td>DEP</td><td>San Diego, CA, San Diego</td><td>PA</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>Edit</td><td>Del</td></tr> <tr> <td>10/4/2019</td><td>ARR</td><td>Bellingham, WA, Whatcom</td><td>AT</td><td></td><td></td><td>LDP</td><td>CQ</td><td></td><td>0</td><td>0.00</td><td>0.00</td><td>1344</td><td></td><td>Insert</td><td></td></tr> <tr> <td>10/4/2019</td><td>DEP</td><td>Bellingham, WA, Whatcom</td><td>AF</td><td></td><td></td><td></td><td>NLG</td><td><input checked="" type="checkbox"/></td><td>0</td><td>0.00</td><td>0.00</td><td>0</td><td></td><td>Edit</td><td>Del</td></tr> <tr> <td>10/6/2019</td><td>ARR</td><td>Ketchikan, AK, Ketchikan Gateway</td><td>MC</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </tbody> </table> <p style="text-align: right;"> <input type="button" value="Add Leg"/> <input type="button" value="Accept Changes"/> <input type="button" value="Cancel Changes"/> <input type="button" value="Help"/> </p> </div>	Date		Location	Trans Reason	Duty Day	IDL	Local? Method	Lodging	Embark? Meals	Who's Traveling Concurrently	AE%	Lodging	Taxes	Miles			10/1/2019	DEP	San Diego, CA, San Diego	PA											Edit	Del	10/4/2019	ARR	Bellingham, WA, Whatcom	AT			LDP	CQ		0	0.00	0.00	1344		Insert		10/4/2019	DEP	Bellingham, WA, Whatcom	AF				NLG	<input checked="" type="checkbox"/>	0	0.00	0.00	0		Edit	Del	10/6/2019	ARR	Ketchikan, AK, Ketchikan Gateway	MC												
Date		Location	Trans Reason	Duty Day	IDL	Local? Method	Lodging	Embark? Meals	Who's Traveling Concurrently	AE%	Lodging	Taxes	Miles																																																																				
10/1/2019	DEP	San Diego, CA, San Diego	PA											Edit	Del																																																																		
10/4/2019	ARR	Bellingham, WA, Whatcom	AT			LDP	CQ		0	0.00	0.00	1344		Insert																																																																			
10/4/2019	DEP	Bellingham, WA, Whatcom	AF				NLG	<input checked="" type="checkbox"/>	0	0.00	0.00	0		Edit	Del																																																																		
10/6/2019	ARR	Ketchikan, AK, Ketchikan Gateway	MC																																																																														

Continued on next page

## PCS Travel Claim - Alaskan Marine Highway System (AMHS), Continued

Procedures,  
continued

Step	Action																																																																																																
8	<p>Review the <b>Daily Expenses</b> to ensure accurate payment to the member. In this example we used on day of travel on the AMHS. Click <b>Done</b>.</p> <div style="border: 1px solid black; padding: 10px;"> <div style="display: flex; justify-content: space-between; align-items: center;"> <div>MOLE, WHACK A TONO: 1219G89NHWSAE000</div> <div><b>Daily Expenses</b></div> <div>View: Traveler</div> </div> <div style="text-align: center; margin: 10px 0;"> <div style="border: 2px solid red; padding: 2px 10px; display: inline-block;">Done</div> </div> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Date</th><th>Day Type</th><th>Ldg Rate</th><th>M&amp;IE Rate</th><th>Br</th><th>Ln</th><th>Dn</th><th>Lodg</th><th>Break</th><th>Lunch</th><th>Dinner</th><th>Incddl</th><th>M&amp;IE Amount</th><th>Total Amount</th><th>Lodging Tax</th><th>Taxable</th></tr> </thead> <tbody> <tr> <td>10/01</td><td>FP</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>0.00</td><td>151.00</td><td>0.00</td><td></td></tr> <tr> <td>10/02</td><td>FP</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>0.00</td><td>151.00</td><td>0.00</td><td></td></tr> <tr> <td>10/03</td><td>LDP</td><td>160.00</td><td>118.00</td><td>CM</td><td>CM</td><td>CM</td><td>0.00</td><td>18.00</td><td>30.00</td><td>47.00</td><td>23.00</td><td>0.00</td><td>118.00</td><td>0.00</td><td></td></tr> <tr> <td>10/04</td><td>LDP</td><td>160.00</td><td>118.00</td><td>CM</td><td>CM</td><td>CM</td><td>0.00</td><td></td><td></td><td>Partial</td><td>Day</td><td>88.50</td><td>88.50</td><td>0.00</td><td></td></tr> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>Total</td><td>508.50</td><td>0.00</td><td></td></tr> </tbody> </table> </div>	Date	Day Type	Ldg Rate	M&IE Rate	Br	Ln	Dn	Lodg	Break	Lunch	Dinner	Incddl	M&IE Amount	Total Amount	Lodging Tax	Taxable	10/01	FP											0.00	151.00	0.00		10/02	FP											0.00	151.00	0.00		10/03	LDP	160.00	118.00	CM	CM	CM	0.00	18.00	30.00	47.00	23.00	0.00	118.00	0.00		10/04	LDP	160.00	118.00	CM	CM	CM	0.00			Partial	Day	88.50	88.50	0.00														Total	508.50	0.00	
Date	Day Type	Ldg Rate	M&IE Rate	Br	Ln	Dn	Lodg	Break	Lunch	Dinner	Incddl	M&IE Amount	Total Amount	Lodging Tax	Taxable																																																																																		
10/01	FP											0.00	151.00	0.00																																																																																			
10/02	FP											0.00	151.00	0.00																																																																																			
10/03	LDP	160.00	118.00	CM	CM	CM	0.00	18.00	30.00	47.00	23.00	0.00	118.00	0.00																																																																																			
10/04	LDP	160.00	118.00	CM	CM	CM	0.00			Partial	Day	88.50	88.50	0.00																																																																																			
												Total	508.50	0.00																																																																																			

*Continued on next page*

# PCS Travel Claim - Alaskan Marine Highway System (AMHS), Continued

Procedures,  
continued

Step	Action						
9	<p>Click the <b>Computations</b> tab and ensure the calculations are accurate. In this example we used one day travel on the AMHS. Click <b>Save</b>.</p> <div> <div> MOLE, WHACK A  TONO: 1219G89NHWSAE000 </div> <div> <b>Settlement Request</b> View: Traveler </div> </div> <div> Type of order: PCS Covered from: 10/1/2019 to: 10/4/2019  Type of Settlement Partial Type of Partial: Not a Partial </div> <div> Remit To Transactions Entitlements <b>Computations</b> Financial Remarks </div> <table> <thead> <tr> <th>Description</th><th>Total</th></tr> </thead> <tbody> <tr> <td>Memb/Emp PCS Per Diem</td><td>508.50</td></tr> <tr> <td>Memb/Emp MALT</td><td>268.80</td></tr> </tbody> </table> <div> Method of Payment Direct Deposit </div> <div> Apply Advances </div> <div> Total Entitlement 777.30  Deductions 0.00  Partial Payments 0.00  Amount Payable 777.30  Advances 0.00    Due Employee 777.30  Split Payment 0.00  Computed Split 0.00  Enter amount in Split Payment field to pay GTCC </div> <p>This request may require constructed travel so that the amount computed may not equal the actual amount reimbursed</p> <div> Back Next Manage Images Receipts <b>SAVE</b> Cancel Help </div>	Description	Total	Memb/Emp PCS Per Diem	508.50	Memb/Emp MALT	268.80
Description	Total						
Memb/Emp PCS Per Diem	508.50						
Memb/Emp MALT	268.80						