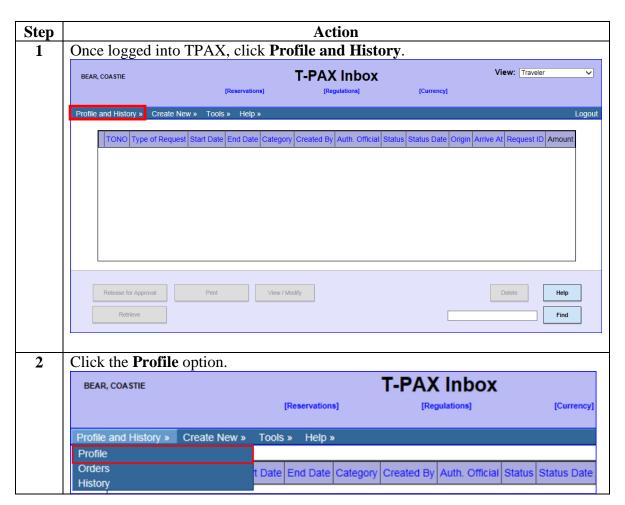
Updating Your Profile in TPAX

Introduction This guide provides the procedures for updating your profile in TPAX.

Procedures See below.



Continued on next page

Updating Your Profile in TPAX, Continued

Procedures,

continued

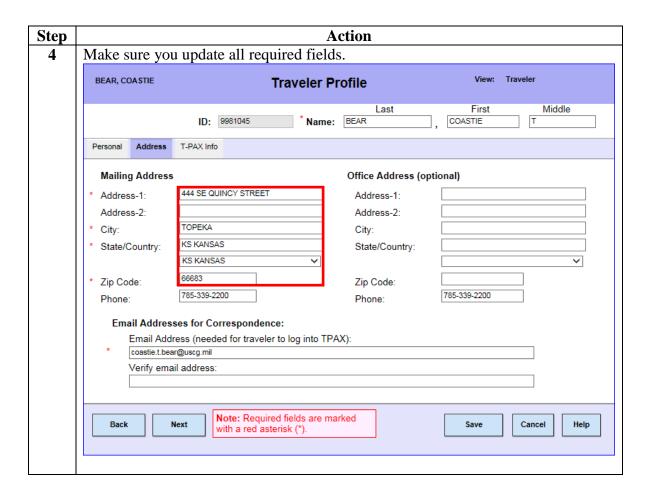
еp	Action		
3	You can update the information on any of the tabs at any time. In this example, we		
	will update the mailing address. Click the Address tab.		
	BEAR, COASTIE Traveler Profile View: Traveler	View: Traveler	
	ID: 9981045 * Name: BEAR , COASTIE T	Middle	
	Personal Address T-PAX Info		
	* Employee Status: Member * Grade/Rank: E4 Salutation: Reg_Region: Emp_Class: Emp_Cat: Emp_Cat: Emp_Sub_Cat Credit Card Status: Holder of Govt. Credit Card * Organization: 7947400		
	Note: Required fields are marked with a red asterisk (*).	cel Help	

Continued on next page

Updating Your Profile in TPAX, Continued

Procedures,

continued



Continued on next page

Updating Your Profile in TPAX, Continued

Procedures,

continued

