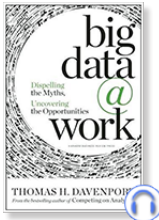


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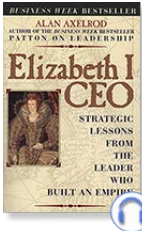
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Explaining how Alice has astonishing relevance to today's business world, this book shows you how to turn Lewis Carroll's surreal imagination to your advantage.

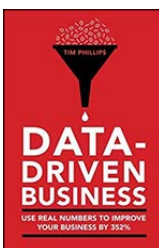
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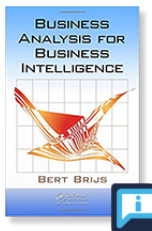
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In this collection of articles from MIT Sloan Management Review, you'll learn the role influence can play in an organization, and how much persuasive power executives possess inside their companies as well as externally.

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[Business Analysis for Business Intelligence \(A Summary\)](#) book authors: Bert Brijs

Business Analysis for Business Intelligence provides business analysts with an overview of the major considerations for adopting and developing a business intelligence solution for their organization. In this Summary, we discuss the salient points of the book based on our interpretation of its contents.

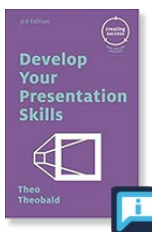
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[Communications Skills for Project Managers \(A Summary\)](#) book authors: G. Michael Campbell

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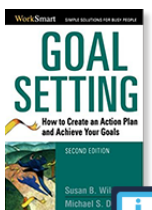
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[Develop Your Presentation Skills, Third Edition \(A Summary\)](#) book authors: Theo Theobald

Develop Your Presentation Skills, Third Edition is a toolkit for delivering confident, engaging, and effective presentations. In this Summary, we discuss the salient points of the book based on our interpretation of its contents.

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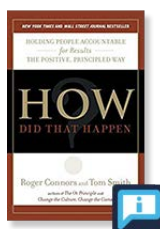


[Goal Setting: How to Create an Action Plan and Achieve Your Goals, Second Edition \(A Summary\)](#) book authors: Michael S. Dobson and Susan B. Wilson

Goal Setting guides you through the process of setting, planning, and achieving your goals as effectively as possible in order for you to obtain the success you desire. In this Summary, we discuss the salient points of the book based on our interpretation of its contents.

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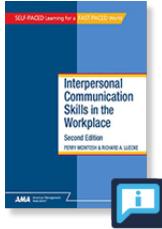
How Did That



[How Did That Happen? Holding People Accountable for Results the Positive, Principled Way](#) by Roger Connors and Tom Smith

Happen? will enable you to guide your group to meet—or exceed—

expectations, and to be accountable for the outcome of any endeavor. In this Review, we discuss the salient points of the book based on our interpretation of its contents.  
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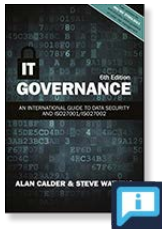


[Interpersonal Communication Skills in the Workplace, Second Edition \(A Summary\)](#) book

authors: Perry McIntosh, Richard Luecke and Jeffrey H. Davis

Interpersonal Communication Skills in the Workplace, Second Edition provides all the information you need for effective interpersonal communication in any setting. In this Summary, we discuss the salient points of the book based on our interpretation of its contents.

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[IT Governance: An International Guide to Data Security and ISO27001/ISO27002, 6th Edition \(A Summary\)](#) book authors: Steve Watkins and Alan Calder

IT Governance is a guide for every manager who seeks to safeguard and improve his or her company's information security management system. In this Summary, we discuss the salient points of the book based on our interpretation of its contents.

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[Leadership Training \(A Summary\)](#) book authors: Lou Russell

Leadership Training is designed to provide all the tools necessary for organizing and offering leadership development workshops and seminars for facilitators of all levels of expertise and experience. In this Summary, we discuss the salient points of the book based on our interpretation of its contents.

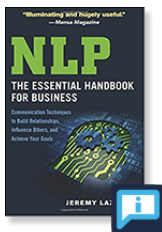
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[New Supervisor Training \(A Summary\)](#) book authors: Elaine Biech

New Supervisor Training is a complete training kit that will help you teach your employees the skills to supervise others. In this Summary, we discuss the salient points of the book based on our interpretation of its contents

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[NLP: The Essential Handbook for Business: Communication Techniques to Build Relationships, Influence Others, and Achieve Your Goals \(A Summary\)](#) book authors: Jeremy Lazarus

NLP: The Essential Handbook for Business takes a detailed look at how Neurolinguistic Programming (NLP) methods can be used to improve your workplace performance. In this Summary, we discuss the salient points of the book based on our interpretation of its contents.

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