

SPORTS PARTICIPATION GRANT PROGRAM

- A. It is the Coast Guard's policy to encourage and support all athletes throughout the Coast Guard to participate in athletic competitions. This Enclosure provides policies and procedures for Coast Guard active duty athletes to obtain financial support to participate in sports competition should funding be available.
- B. Discussion. The Coast Guard has always recognized athletic participation as an important part of health and physical fitness. In addition, athletic competition teaches teamwork and sacrifice and develops a will to win, dedication, and esprit de corps.
1. **Funding Policy**. Nonappropriated funding support may be provided to an individual (no teams) desiring to participate in sports competitions to help defray applicable transportation and travel-related costs (i.e., lodging, entry fees, and other authorized, related expenses as approved by the CSC). Food and consumables will not be reimbursed. This support may be provided by the parent unit morale fund and other units in the chain of command. NOTE: Funding support should be coordinated among all commands to reduce the financial burden on any one particular command. The CSC may maintain limited nonappropriated funds for sports competition. Support funding (if approved) will be limited to 50% of the unsponsored amount not to exceed \$500 as long as nonappropriated funds for this program are available. Funding assistance will be limited to one grant for each location of competition, i.e., local, state, national, and international. The maximum amount of funding assistance for an individual in any year will be \$2,000. For the purpose of this section, a local event is defined as one within 100 miles of the requestor's permanent duty station. A state event is one located within the same state, or United States' territory for those members stationed in US territories, as the permanent duty station of the requestor. A national event is one within the United States or its territories, for those members stationed in US territories. An international event is one that is held outside the United States or its territories. Since a local event is defined as a distance from the requestor's permanent duty station, no travel or per diem-related expenses will be reimbursed for approved grants in this category. However, 100% of registration fees may be reimbursed up to a maximum of \$500 for approved grants. Nothing in this section would preclude a command from establishing local procedures to support unit teams in athletic competition.
 2. **Application Procedures**. Athletes desiring supplemental funding assistance during a NAF Year (1 February through 31 January) from CSC must submit a request to the CSC via their unit commanding officer and the cognizant authority for consideration. Commands within this chain-of-command must indicate on their endorsement their ability to help in defraying the costs associated with the request, verify accomplishments stated by the athlete, and endorse the request in such a manner commensurate with the command's level of support. Requests should be made for funding specific events for the entire NAF year. Requesting funding for multiple events would not be uncommon. Due to the limited availability of funding to support this program, all request(s) must be received by the CSC no later than the first workday after 1 January of the preceding NAF year. Requests received after this date or not in the proper format will not be

accepted. Attached to this Enclosure is a sample format for requesting a sports participation grant. A request for grant funding may be made for multiple events; however, each event in the request must be distinct and identifiable. Only one grant from each level of competition as defined above will be considered for approval. A detailed breakdown of expenses associated with each event request must be provided to include registration fees, travel, lodging, rental car, fuel, and consumable supplies. Upon receipt of all requests, the CSC will determine the level of sports grants to be funded by CSC. Notification of grants to be awarded will be made by the beginning of the NAF year. Criteria to be used in determining whether a sport grant will be awarded include, but are not limited to, the availability of funds, the number of sport grants awarded in prior years, achievement of the participant, the reason for the requirement to participate in state, national, and international levels of competition, and the participant's willingness to provide positive publicity to the Coast Guard and the MWR program by participating in the event.

COAST GUARD SPORTS PARTICIPATION GRANT
APPLICATION FORMAT

From: CWO4 Ronald H. Ray, USCG

To: CG CSC

Thru: (1) Commanding Officer (unit)
(2) Cognizant Authority such as a Sector for subordinate units
(3) Cognizant command with MWR oversight responsibilities in the AOR, if applicable

Subj: REQUEST FOR SPORTS PARTICIPATION GRANT(S)

Ref: (a) Coast Guard Morale, Well-Being, and Recreation Manual, COMDTINST M1710.13 (series)

1. Per Reference (a), I request consideration for Coast Guard Sports Grant(s) to help defray the cost of participating in the following sports event(s).

2. The following personal information is provided:

- a. Name:
- b. Rate/Rank:
- c. Complete Duty Station Address (if aboard ship - present location):
- d. Commercial Phone Number:
- e. Expiration of Present Active Duty:
- f. Sports experience/achievements: (Major events/teams/how placed/time/ etc. (Be Very Thorough)
- g. References (if applicable): (verification of experience/achievements, i.e. handicap cards, newspaper results, official meet results, etc.)

3. I request consideration for funding to support the following sport event(s): (Provide this information separately for each specific event.)

- a. Name of Event:
- b. Sport:
- c. Anticipated Date of Event:
- d. Location of Event:
- e. Level/Location of Competition (local, state, national, international, as previously defined in this Enclosure)
- f. Cost of Participation:

4. Registration Fee:

5. Lodging:

Enclosure (11) to COMDTINST M1710.13D

6. Transportation (and type):
7. Rental Car:
8. Fuel:
 - a. Total Cost of Participation in Event:
 - b. Sponsorship Amount:
 - c. Total Amount of Grant Request:
 - d. Number of Grants Received in Previous NAF Years From the CSC).
 - e. Reason for Participation in Any State, National, or International Grant Request:
9. If this sports grant(s) is/are not approved, I will/will not participate in the sporting event(s). Should the sporting grant(s) be approved, I will provide positive publicity for the Coast Guard and the MWR program to include but not limited to, the appropriate information necessary for publication in such magazines as the Coast Guard Magazine and the Navy Times.

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Enclosure (Supporting documentation)