

R 012050Z JUL 24 MID120001256922U
FM COMDT COGARD WASHINGTON DC
TO ALCOAST
BT

UNCLAS

ALCOAST 262/24

SSIC 1000

SUBJ: FY25 LONG-TERM ACTIVE DUTY FOR OPERATIONAL SUPPORT OF THE
ACTIVE COMPONENT (ADOS-AC) CEILINGS

- A. Activation of the Reserve Component, COMDTINST 3061.2A
- B. Financial Resource Management Manual (FRMM), COMDTINST 7100.3F
- C. Reserve Policy Manual, COMDTINST 1001.28D
- D. Remote Work Program, COMDTINST 5330.11

1. This ALCOAST announces the FY25 ADOS-AC ceilings as well as designated Cap Managers.

2. REF (A) defines ADOS as full-time duty of a temporary nature under 10 U.S.C. Section 12301(d) for purposes other than training and duty which provides the necessary skilled manpower to temporarily support existing or emerging requirements of the Coast Guard Active Component. Long-Term ADOS is defined as any period of ADOS that exceeds 180 consecutive days in duration. Short-Term ADOS is defined as any period of ADOS that is 180 consecutive days or less in duration.

3. For internal control purposes, a ceiling is maintained on Long-Term ADOS-AC to manage the funding and full-time equivalent (FTE) associated with reserve personnel voluntarily ordered to active duty. One FTE is equivalent to one reservist on active duty for one year. In FY25, the CG-wide ceiling for Long-Term ADOS-AC will be capped at 100 FTE. Sponsoring units are required to fund pay and non-pay expenses in accordance with paragraph 9 below. Additionally, travel associated with the ADOS-AC period is the financial responsibility of the sponsoring unit.

4. The ability to resource Long-Term ADOS-AC may vary from year to year based on the criteria of paragraph 3 of this ALCOAST. Units with long-term personnel resource needs should consider other resources from within their base or developing an on-budget resource proposal to meet their requirement.

5. Exemptions: The following types of ADOS-AC are exempt from the FY25 ceiling and allocations described in this message:

- a. Short-Term ADOS-AC Orders
- b. Long-Term Contingency Orders
- c. Extended Active Duty (EAD) Orders
- d. Reimbursable Positions-Note: Programs that recall reservists for Long-Term ADOS to fill a reimbursable position must follow established reimbursable billet procedures; POC is Ms. Rochita Jackson, COMDT (CG-835).
- e. Other Coast Guard Appropriations-Note: Any ADOS-AC funded from an appropriation other than Operations and Support (O&S) must be approved by COMDT (CG-831) prior to issuance of orders.

6. FY25 ADOS-AC ceiling: Atlantic Area, Pacific Area, CG-DCMS, CG-DCO, and COMDT (CG-8) must stay within their allocated ADOS-AC ceiling, which is listed in paragraph 8 of this ALCOAST. Resource Management Offices and Resource Advisory staffs are authorized to

further distribute all or a portion of their allocation to subordinate units.

7. Upon ADOS-AC ceiling approval, Cap Managers must provide required data to COMDT (CG-832) for Long-Term ADOS position creation. Cap Managers must also provide ADOS position requirements to CG PSC-RPM for solicitation. Once a candidate has been identified and approved for assignment, CG PSC-RPM will process the PCS assignment of the reservist to the long-term, temporary ADOS position and provide relevant information to the member's command/Service Personnel Office for completion of ADOS orders IAW long-term, non-contingency ADOS assignment processes. Per REF (A), there are limitations and requirements for members who accumulate over 16 years of total active duty service. Please see Section H, paragraph 14 of REF (A) for these restrictions and the associated waiver process. Commands are advised that funding reservists who complete over 18 years total active duty service, and reach retirement sanctuary under 10 U.S.C. Section 12686, become the financial responsibility of the unit that recalled them on orders when they passed through the sanctuary gate until the reservist reaches regular retirement (i.e., 20 years active duty). Once a reservist reaches sanctuary, they obtain regular retirement.

8. Cap Managers:

a. Atlantic Area: 20 Long-Term ADOS positions. POC: LT Charles Conley/CDR Eric Meaders.

b. Pacific Area: 20 Long-Term ADOS positions. POC: LCDR Kevin Adams/ENS Thomas Rice.

c. DCO: 20 Long-Term ADOS positions. POC: Mr. Manuel Betancourt/Mr. Dennis Wilson.

d. DCMS: 20 Long-Term ADOS positions. POC: LCDR Tracy Clere/Dr. Richard Kramer.

e. COMDT (CG-81): 20 Long-Term ADOS positions. POC: LCDR Kurt Walker/LCDR Alexander Cropley/Mr. Jeffrey A. Lester.

9. Funding: Sponsoring units must provide an FY25 accounting line that will fund the pay and non-pay as stated in the ADOS Worksheet to the POCs listed above. Specific accounting guidance will be provided through the Cap Managers. After orders have been executed, COMDT (CG-832) will transfer funds from the identified accounts for non-payroll costs. To determine those costs, a unique ADOS worksheet has been developed on the COMDT (CG-834) Portal, located at:
(Copy and Paste URL Below into Browser)

https://uscg.sharepoint-mil.us/sites/cg83/CG834/SitePages/CG-834_Costing_Tools.aspx

Total personnel costs include pay, medical, and the undistributed portions of support. POC: LT Gordon Holloway, COMDT (CG-832).

10. PCS Cost: PCS entitlement for non-contingency, Long-Term ADOS is required per Section 030302- B2a of the Joint Travel Regulations. POC: LT Gordon Holloway, COMDT (CG-832) or Ms. Shampa Ahmed, COMDT (CG-832).

11. IAW REF (C), guidance regarding how to create ADOS-AC orders can be found in the Reserve orders job aid which is located on the CG PPC website:
(Copy and Paste URL Below into Browser)

https://www.dcms.uscg.mil/Portals/10/CG-1/PPC/GUIDES/GP/SelfService/Command/Self%20Service%20for%20Command%20-%20Reserve%20Active%20Duty%20Orders.pdf?ver=qKRNyrFyG6Ry_1b8tTURtw%3d%3d×tamp=1657737083792

12. New Remote Work Assignments: if a fully remote billet is requested, all requirements to REF (D) must be complete prior to billet creation.

13. For questions regarding this ALCOAST, contact LT Gordon Holloway, COMDT (CG-832), 571-608-2991, Gordon.S.Holloway@uscg.mil.

14. RDML T. G. Danko, Assistant Commandant for Reserve (CG-R) and RDML M. W. Lake, Assistant Commandant for Resources and Chief Financial Officer (CG-8), send.

15. Internet release is authorized.