

Pay & Personnel Newsletter

United States Coast Guard Pay & Personnel Center

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About the PPC Customer Newsletter: An authorized publication, the PPC Customer Newsletter is published under the direction of the U.S. Coast Guard Pay & Personnel Center. Views and opinions expressed are not necessarily those of the Department of Homeland Security or the U.S. Coast Guard. The PPC Customer Newsletter shall not be considered an authority for any official action and is non-record material. The PPC Customer Newsletter is published quarterly. Articles are solicited from all readers.

How to submit an article: Articles for the PPC Customer Newsletter may be submitted by e-mail to [the Procedures & Development branch e-mail address "PPC-PF-PD"](mailto:PPC-PF-PD).

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Defense Travel Management Office Allowances Update

The Defense Travel Management Office has updated the following information for 01 February 2020:

- [OCONUS Non-Foreign and Foreign Per Diem Rates](#)
- [Overseas Housing Allowances \(OHA\)](#)
- [Overseas Cost of Living Allowances \(COLA\)](#)
- [Joint Travel Regulations \(JTR\) and Appendices](#)

To access this information, visit the [DTMO Website](#).

February 2020 Active/Reserve Payroll Processing Schedule

The February 2020 Active and Reserve Payroll Processing Schedule is as follows:

Mid-Month Finalize	11 Feb (Tue)	No calculations or input/approvals are permitted on these dates.
Mid-Month Holds Due	12 Feb (Wed)	NLT 1100
Treasury Files Transmission	12 Feb (Wed)	
Payday	4 Feb (Fri)	
End-Month Finalize	19 Feb (Wed)	No calculations or input/approvals are permitted on these dates.
End-Month Holds Due	24 Feb (Mon)	By COB
Treasury Files Transmission	25 Feb (Tue)	
Payday	28 Feb (Fri)	


Enlisted Reserve Advancement Announcement

[All Coast Guard Reserve \(ALCGRSV\) message 003/20](#) announces reserve enlisted advancements authorized effective 1 February 2020.

Enlisted Advancement Authorization (EPAA)

[All Coast Guard Enlisted \(ALCENL\) message 005/20](#) announces enlisted advancements authorized effective 1 February 2020.

Direct Access Competency Dictionary Update

The  [Direct Access Competency Dictionary \(file in MS Excel format\)](#) (a spreadsheet which shows all authorized competency codes and descriptions) has been updated by Commandant (CG-1B-1).

Changes made since last update (6 Dec 2019) are hi-lighted in blue text on the spreadsheet.

- 1 Competencies created.
- 0 Competencies modified
- 1 Competencies inactivated
- OSMS 2.0 Competencies inactivated

Policy Guidance for COLA, TLA, OHA and BAH Moved

Joint Travel Regulations (JTR), Chapters 8-10 have been moved to Department of Defense Financial Management Regulations (DoDFMR), Volume 7A. Housing Allowances (BAH and OHA) are published in Chapter 26, CONUS COLA in Chapter 67 and Overseas COLA and TLA in Chapter 68.

Here are the links to the [DoD FMR, Volume 7A](#), Military Pay Policy, (BAH, OHA, CONUS COLA, Overseas COLA and TLA) chapters:

- [Chapter 26 - Housing Allowances](#)
- [Chapter 67 - CONUS COLA](#)
- [Chapter 68 - Overseas COLA and Temporary Lodging Allowance \(TLA\)](#)

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Cutoffs for November 2019 Servicewide Exam (SWE) Announced

[All Coast Guard Enlisted Message \(ALCGENL\) 012/20](#) provides the cutoff number (ADV sequence) and the name of the member at the cutoff position for the respective rate.

Revised Cutoffs for May 2019 Servicewide Exam (SWE) Announced

[ALCGENL message 011/20](#) provides the cutoff number (ADV sequence) and the name of the member at the cutoff position for the respective rate from the May 2019 SWE Advancement Eligibility List and the 2019 MU Advancement Eligibility List with exception of BM2 which uses the supplemental List.

Aviation Incentive Pay (AvIP) and Bonus (AvB) Program Instruction Updated

[COMDTINST 7220.20A](#) is now online. Major changes include entitlement policy for Retired Officers, recalled to active duty.

Critical Housing Areas for 2020

ALCGPSC 011/20

SUBJ: 2020 ANNUAL REVIEW OF CRITICAL HOUSING AREAS (CHA)

A. Critical Housing Areas, COMDTINST 11101.15

B. Joint Travel Regulations

1. This ALCGPSC announces the Military Housing Areas (MHA) and zip codes meeting the eligibility criteria for designation as a CHA. This ALCGPSC applies to all areas in the continental United States where dependents are authorized to accompany service members.

2. The following is a list of MHAs and zip codes designated as Coast Guard CHAs:

A. Abbeville, LA (Zip Code 70511)

B. Baton Rouge, LA (Zip Code 70809)

C. Brownsville, TX (MHA TX281)

D. Cape Charles, VA (Zip Code 23310)

E. CG Special Missions Training Center, Camp Lejeune, NC (ZIP CODE 28542)

F. Coastal Maine (MHA ME141)

G. Demopolis, AL (Zip Code 36732)

H. Fort Bragg, CA (Zip Code 95437)

I. Freeport, TX (Zip Code 77541)

J. Greenville, MS (Zip Code 38701)

K. Hatteras Inlet, NC (Station) (Zip Code 27943)

L. Keokuk, IA (Zip Code 52632)

M. La Push, WA (MHA WA308)

N. Lake Charles, LA (MHA LA370)

O. Menemsha, MA (Station) (MHA MA151)

P. Neah Bay, WA (MHA WA308)

Q. Port Angeles, WA (MHA WA308)

R. Port O'Connor, TX (Zip Code 77982)

S. Provincetown, MA (Station) (Zip Code 02657)

T. Saugerties, NY (Zip Code 12477)

U. Southwest Harbor, ME (Zip Code 04679)

V. Venice, LA (Zip Code 70091)

W. Victoria, TX (Zip Code 77904)

X. Yankeetown, FL (Station) (Zip Code 34498)

3. IAW the CHA BAH protection policy in Chapter Three of Ref A, members with dependents

a) issued PCS orders to a CHA-designated unit, or a unit located in a CHA-designated MHA

b) with no intention to relocate their dependents to that unit may submit a Housing Allowance Protection Worksheet (CG-2025A) to CG PSC PSD-fs requesting housing allowances based on a location other than their new Permanent Duty Station (PDS). Note: Members authorized a housing allowance based on the payment of child support are not eligible to submit a CG-2025A under the CHA policy.

4. The requesting member's command must email the completed Housing Allowance Protection Worksheet (CG-2025A) to CG PSC PSD-fs. If CG PSC-PSD-fs approves the member's CG-2025A, an approval e-mail will be sent to the member, with a copy to the member's SPO for Direct Access processing on the applicable effective date.

5. IAW paragraphs 051301 and 051306 of Ref B, travel and shipment of Household Goods (HHG) costs exceeding the maximum allowed for travel of dependents and shipment of HHG from the last PDS to the new PDS will be at

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the member's expense. IAW paragraph 050408 of Ref B, dependent travel and HHG transportation costs associated with future PCS orders will be based upon the member's PDS, vice the authorized CHA Basic Allowance for Housing (BAH) location of dependents.

6. PSC-PSD-FS POCs: YNCS Jessica Colombo (202) 795-6638 and Mr. Wayne Canfield (510) 437-5796.

7. Released by: CAPT G. T. Prestidge, Commander, Personnel Service Center. The Service Center for Our Most Important Resource – Our People.

8. Internet release is authorized.

2020 BRS Continuation Pay

FM COMDT COGARD WASHINGTON DC //CG-1
TO ALCOAST

UNCLAS//N01000//

ALCOAST 004/20

COMDTNOTE 1000

SUBJ: SITREP 11 – HUMAN CAPITAL STRATEGY -
CY 2020 BLENDED RETIREMENT SYSTEM (BRS)
CONTINUATION PAY (CP)

1. This ALCOAST announces BRS continuation pay (CP) multiples, timing, and obligated service for Calendar Year (CY) 2020.

2. To encourage retention at critical longevity points, the BRS offers CP as part of a service member's retirement. CP is a onetime payment determined by multiplying a member's monthly basic pay by an established multiple (between 2.5 and 13 for active duty), and for reserve members multiplying the monthly basic pay of a member of the same grade and years of service (YOS) on active duty by an established multiple (between 0.5 and 6). In exchange for CP active and reserve members must agree to obligate for additional service which, unless specifically prohibited, can run concurrently with any other service obligation. Members choosing to remain in the current "high-3" retirement system are not eligible for CP. CP is payable in addition to any other career incentives or retention bonuses.

3. The active component (AC) CP for CY 2020 is 2.5 times the monthly basic pay for a member of that grade, paid at 12 YOS. Members incur an additional four years of obligated service in the component they were serving at the time of agreement.

4. The reserve component (RC) CP for CY 2020 is 0.5 times the monthly basic pay of a member of the same grade and years of service (YOS) on active duty, paid at 12 YOS. Members incur an additional four years of obligated service in the component they were serving at the time of agreement.

5. The Pay and Personnel Center will contact members approaching 12 YOS with additional information and instructions.

6. Questions regarding the BRS or related items should be directed to COMDT (CG-1332) at Compensation@uscg.mil. For a list of CP FAQs and a CP infographic visit the BRS website at: <http://www.dcms.uscg.mil/brs>.

7. RADM Joanna M. Nunan, Assistant Commandant for Human Resources, sends.

8. Internet release is authorized.

Saved Pay

The purpose of Saved Pay is to ensure that a member is not unduly penalized with a reduction in pay for accepting an appointment as either a chief warrant officer or as an officer.

PPC will determine whether the pay and allowances of the grade to which appointed equals or exceeds the pay and allowances of the former grade. In cases where the pay and allowances for the former grade exceed the pay and allowances of the new grade, the member is placed into a saved pay status. When the member is transferred to or from sea or overseas duty, completes an additional period of service, is affected by a statutory pay increase or other change which affects pay and allowances, pay will be recomputed and, if required, saved pay changes to the pay for the member's current grade.

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Direct Access User Guides and Tutorials Updated in January 2020

This is a running list of known issues and procedural highlights for the past month.

- **30 January:**
 - [Aviation Incentive Pay \(AvIP\) SPO User Guide updated.](#)
- **27 January:**
 - [Direct Access User Roles and Functions Self-Service User Guide updated.](#) This guide provides the procedures for requesting, recertifying, removing, and withdrawing User Roles and Functions in Direct Access (DA).
- **22 January:**
 - [Reserve IDT Subsistence Allowance User Guide updated.](#)
- **14 January:**
 - [Honors & Awards User Guide updated.](#)
 - [Disciplinary Actions Report SPO Tutorial updated.](#)
 - [CG Department Run Report Self-Service for Commands Tutorial updated.](#)
- **07 January:**
 - [Direct Access Browser Requirements User Guide updated.](#)
- **03 January:**
 - [Identifying In-Serve Debts SPO User Guide updated.](#)