

Pay & Personnel Newsletter

United States Coast Guard Pay & Personnel Center

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About the PPC Customer Newsletter: An authorized publication, the PPC Customer Newsletter is published under the direction of the U.S. Coast Guard Pay & Personnel Center. Views and opinions expressed are not necessarily those of the Department of Homeland Security or the U.S. Coast Guard. The PPC Customer Newsletter shall not be considered an authority for any official action and is non-record material. The PPC Customer Newsletter is published quarterly. Articles are solicited from all readers.

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Geographic Stability for Reservists Is Here

By MyCG Staff, / Published Oct. 2, 2020

Good news for reservists! One of the first items to be implemented by the Reserve End Strength Regeneration Action Team (RESAT) is kicking off in October with the Flexible Personnel Allowance List (FlexPAL). RESAT was established to restore the Selected Reserve (SELRES) to its authorized strength of 7,000 members.

The main goal of FlexPAL is to provide geographic stability and flexibility for our workforce by reducing the number of reservists who have to travel outside of the reasonable commuting distance (RCD) to drill.

FlexPAL identifies units that have training capacity, allowing vacant reserve billets throughout the Coast Guard to be moved to these units. This allows more assignment flexibility, assists with recruiting efforts, and reduces travel-related expenses for members and the Coast Guard.

Each unit's training capacity will be evaluated to ensure SELRES members can achieve training objectives and mission requirements without jeopardizing the quality of training. The number of reservists that can be trained at a unit is not the same as the number of reserve positions that exist at the unit's PAL.

We have many instances of double- triple-, and even quadruple-encumbered positions. Many units will have the ability to train reservists in excess of their current RPAL.

"Right now, more than 60 percent of our reservists have to travel to drill, so reducing the burden on our members was a huge goal for us," said Capt. Jennifer Travers with the Office of Reserve Resources, Readiness, and Analysis. "We want to make it easier to serve."

The first step of implementing FlexPAL is already underway. Positions designated as long-term vacancies per current policy will be

redistributed to greatly reduce the number of multi-encumbered positions that exist today by providing each E4 to E6 reservist with their own unique position.

Many units that have SELRES members assigned will see an ebb and flow of E4 to E6 billets. Units with unfilled training capacity may see an increase in assigned members, while other units with high vacancy rates will see a reduction in positions attached to the unit.

"If a unit has the capacity to train 20 members during the month, they will have the flexibility to offer that training to our reserve forces," said Travers. "This helps our force remain geographically stable, and it allows junior personnel to serve at the same unit through career advancement—one that is close to their home."

There are some exceptions to FlexPAL: understandably, certain units (PSUs and COCOMs) and individual leadership positions (like senior enlisted reserve advisors, gold and silver badges, and senior reserve officers) will not be flexible.

The final step in the FlexPAL implementation will be the use of the system for all applicable assignments (e.g. advancements, accessions, etc). CG-R is taking a look at policy to find ways to better support a geographically stable workforce and the FlexPAL provides a number of options towards that goal that did not exist previously.

For questions or comments concerning this process and initiative, contact Lt. Chris Mohnke at christopher.r.mohnke@uscg.mil or view FlexPAL documents on the CG-R portal at <https://cg.portal.uscg.mil/units/CG-R/FlexPAL/Forms/AllItems.aspx>. The Coast Guard is implementing an opportunity for reservists to drill closer to home in an effort to grow the reserve component to 7,000 members.

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Reserve Supplemental Advancement Lists Updated

The advancement eligibility lists for [reserve supplemental advancements](#) have been updated to reflect requests processed prior to 5 October 2020.

The lists and other helpful information are available on the [Advancements branch CG Portal page](#).

BM2 Active Duty Supplemental Advancement Eligibility List Posted

The BM2 Active Duty Supplemental Advancement Eligibility List for 5 October 2020 has been posted. The list is available on [PPC ADV's CG Portal page](#).

Refer to [ALCGENL message 035/18](#) for supplemental advancement list placement information.

Defense Travel Management Office Allowances and Regulations Update

The Defense Travel Management Office has updated the following information for 01 November 2020:

- [OCONUS Non-Foreign and Foreign Per Diem Rates](#)
- [Overseas Housing Allowances \(OHA\)](#)
- [Overseas Cost of Living Allowances \(COLA\)](#)
- [Joint Travel Regulations \(JTR\)](#)

To access this information, visit the [DTMO Website](#).

November 2020 Active/Reserve Payroll Processing Schedule

The November 2020 Active and Reserve Payroll Processing Schedule is as follows:

EVENT	DATE	NOTE
MID-MONTH FINALIZE	09 Nov	*NO* CALCULATIONS OR INPUT
TREASURY FILES TRANSMISSION	10 Nov	
PAYDAY	13 Nov	
END-MONTH FINALIZE	19 Nov	*NO* CALCULATIONS OR INPUT
TREASURY FILES TRANSMISSION	24 Nov	
PAYDAY	01 Dec	

Enlisted Reserve Advancement Announcement

[All Coast Guard Reserve \(ALCGRSV\) message 064/20](#) announces reserve enlisted advancements authorized effective 1 November 2020.

Enlisted Advancement Authorization (EPAA)

[All Coast Guard Enlisted \(ALCGENL\) message 200/20](#) announces enlisted advancements authorized effective 1 November 2020.

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COVID-19: Travel and Leave Policy - Update 3

[ALCOAST 396/20](#) cancels ALCOAST 211/20 and provides all Coast Guard (CG) members with travel and leave policy as it relates to the 2019 Novel Coronavirus (COVID-19). The intent of this ALCOAST is to update procedures for leave and foreign travel. This is in response to the changing force health protection posture in relation to COVID-19.

Providing Guidance for Enlisted Advancement

By Lt. Cmdr. Walter Krolman, EPM-3

Nov. 2, 2020 — Enlisted members now have a headquarters branch dedicated to help them with advancement and assignments and to support their professional growth.

The Enlisted Evaluations Branch (EPM-3) was stood up in 2018, and is now at full capacity — helping the Coast Guard’s 31,000 enlisted members properly document their professional development as they advance through the ranks.

The program started as an effort to simplify the system. The Personnel Service Center (PSC)-Enlisted Personnel Management (EPM) division wanted to make sure each category in the Enlisted Evaluation Review (EER) accurately reflects the advancement requirements.

The EER as a whole is now more compact — some of the marking categories and comment sections have been eliminated. And just as importantly, there is now a PSC branch tasked with validating their quality.

“The review in 2014 helped us establish a much-needed quality control mechanism and simplification of the EER, concentrating how to better capture leadership and performance characteristics,” said Capt. Charles Fosse, PSC-Deputy and original member of the Integrated

Project Charter Team that created the branch. “By doing this, we ensure fairness through the evaluation process impacting our members’ ability to advance.”

EERs can now be quality checked for required information, which in turn makes the assignment and selection process more accurate.

“When we have evaluations that are either poorly crafted or that do not comply with Coast Guard policy, they provide very little input for those deciding where our members will be assigned next,” said Chief Warrant Officer Nicholas Corns, EPM-3 Assistant Branch Chief. Stronger EERs show “who is better qualified for a job when that person goes before a board, such as the officer in charge boards or executive petty officer boards.”

Since January 2020, EPM-3 staff reviewed over 49,000 EERs, according to Chief Petty Officer Elias Schawohl, EPM-3’s yeoman. “Of the reviewed EERs in 2020, 23.4 percent were returned to commands for not complying with Coast Guard policy,” Schawohl said. That’s 11,466 enlisted members who will benefit from more accurate reviews.

Yes, that’s a high return rate. But PSC staff believes that it will decrease over time. “EPM-3 exists to educate members and their commands, not just review EERs,” said Capt. Johnathan Carter, EPM division chief. The team has conducted 79 training sessions to help educate unit commands over the past two years. “Through these unit and member interactions, I expect the EER discrepancy rate to trend downward while the quality of EERs continue to trend upward.”

EPM-3 recently helped prepare records for the first Master Chief Advancement Panel, which took place from Aug. 24 through Sept. 4, 2020.

“This pioneering panel designed to select the best qualified E8s to the grade of master chief

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petty officer could not have occurred without a formal quality control branch within EPM,” said Rear Adm. Shannon Gilreath, PSC Commander. “I expect continued dividends from the EPM-3 team as they engage with commands and the enlisted workforce, and as the Service seeks innovative ways to select men and women to serve in the Coast Guard’s senior enlisted corps.”

Resources

- [EPM-3’s Portal site](#) offers FAQs, resources, templates and training.
- Questions? Email HQS-DG-CGPSC-EPM-3-Evaluations@uscg.mil or call one of the contacts listed on [EPM-3’s Portal site](#).

2021 Thrift Savings Plan Contribution Limits Announced

Below are the **2021** IRS limits and additional information to keep you informed. The Elective Deferral and Catch-up limits are unchanged from 2020.

\$19,500 Annual Elective Deferral	\$6,500 Catch-up contributions	\$58,000 Annual Addition
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Visit the [TSP’s Contribution-Limits web page](#) for more information.

Training Opportunity: SGLI Program Overview

An Overview of the SGLI Program is being offered to all branches of service on Wednesday, 18 November 2020 at **2 PM. Eastern**. The training will be done by phone, so no travel is involved.

Who Should Attend?

The session is designed for Branch of Service Casualty Officers, clerks and human resource

staff who are new to their roles. You are welcome to invite others who you think might benefit.

What will it cover?

Here are the topics we'll cover:

- Program History
- Servicemembers’ Group Life Insurance (SGLI)
- Family Servicemembers’ Group Life Insurance (FSGLI)
- Accelerated Benefit Option (ABO)
- Servicemembers’ Group Life Insurance Traumatic Injury Protection Program (TSGLI)
- Veterans’ Group Life Insurance (VGLI)
- Payment Options
- Q&A

When and How to Register

Date: 18 November 2020

Time: 2:00 - 3:00 PM Eastern Time

Registration: Email Bernadette Striano at Bernadette.Striano@prudential.com **by Monday, 16 November 2020**

The training material and dial in information will be provided to all registered participants **by, Tuesday, 17 November 2020.**

If you have additional questions about this training, please contact me.

Thank you,

Bernadette Striano

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October PPC Travel eNewsletter/ Frequently Asked Questions

The October 2020 edition of the Pay and Personnel Center Travel eNewsletter/Frequently Asked Questions – Update is now available at <https://www.dcms.uscg.mil/portals/10/cg-1/ppc/travel/ppctravelnewsletteroctober2020.pdf>.

IN THIS EDITION

- Manual Claim Submissions
- Required Documentation, who’s responsible to maintain it?
- Traveler Roles and Responsibilities
- AO Roles and Responsibilities
- External Audits
- PPC Customer Care
- Why haven’t I been paid?
- Why didn’t the Advance pay out
- Notes are now printed on canned e-mails
- Automatic Profile Builds in T-Pax
- Processing Changes
- How do I say “*That is not authorized?*”

Visit the PPC Travel news page at <https://www.dcms.uscg.mil/ppc/news/Tag/84810/travel/> for more news and updates.

Military members: Here’s why your paycheck looks different

By Christie St. Clair, MyCG Staff
[View the Original Article on MyCG](#)

Your 30 October pay may be different than what you expected. Don’t panic.

Editor’s Note: Understanding the Payroll Tax Deferment Guide

As announced in announced in ALCOAST 329/20, the Government will defer Social Security taxes through the end of this year. To calculate the impact on your military pay, please see the [Payroll Tax Deferral Guide](#).

You probably remember the Aug. 8 presidential memo, directing the federal government to defer Social Security taxes for many federal employees, both military and civilian, in September, October, November and December. (We shared [all the details](#) on MyCG last month.)

The deferral took effect Sept. 1, but payroll providers needed some extra time to implement the changes.

“Your previous paycheck reimbursed you for September’s payroll taxes,” said Gary Earling, executive director of the Coast Guard’s Pay and Personnel Center in Topeka, Kan. “The extra pay in the current paycheck is what you should expect to see added to your upcoming paychecks through the end of the year.”

Earling said his team is still fielding questions from Coast Guard members about the tax deferral, intended to help support federal employees during the pandemic. As a reminder:

- There is no opting-out of the deferral.
- The deferral only covers Social Security taxes; it does not affect any Federal or State withholding.
- The taxes will be collected in 2021.
- If you get promoted in 2021, you will still only need to repay the taxes that were deferred in 2020. (For example, if you had \$500 in taxes deferred in 2020, the Coast Guard will collect \$500 from your pay in 2021 – even if you promote to a higher pay rate in January 2021.)

Related stories from MyCG

- [Reminder: Payroll tax deferral starts soon](#)
- [Federal government deferring payroll taxes for certain members, employees](#)

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Questions?


- Civilian employees – contact the ASKHR helpdesk (USCG.ASKHR@uscg.mil).
- Military members - contact CG-133 Pay and Compensation Division at (Compensation@uscg.mil).
- For additional details, see [ALCOAST 329/20](#).

- CYBRNISS
- CYBRNISS
- CYBRNISS
- CYBRSA
- CYBRSA
- CYBRSA
- PACR
- MPA
- 11 Competencies Inactivated

2021 Reserve High Year Tenure Suspension

[ALCGRSV message 065/20](#) announced the suspension of 2021 High Year Tenure for the Reserve Enlisted Workforce.

Direct Access Competency Dictionary Update

The  [Direct Access Competency Dictionary \(file in MS Excel format\)](#) (a spreadsheet which shows all authorized competency codes and descriptions) has been updated by Commandant (CG-1B-1).

Changes made since last update (13 August 2020) are hi-lighted in blue text on the spreadsheet.

- 27 Competencies Created
 - 15 Master Competency List
 - 12 OSMS 2.0
- 19 Competencies Modified
 - CE-HQPM
 - CESILCPM
 - CYBRASIA
 - CYBRASIA
 - CYBRASIA
 - CYBRCDM
 - CYBRCDM
 - CYBRCDM
 - CYBRLEAD
 - CYBRLEAD
 - CYBRLEAD

Veterans Affairs (VA) Separation Health Assessments

Members separating from active duty must complete a Separation History and Physical Examination (SHPE) and a mental health assessment (MHA) prior to separation. Servicemembers who file a disability claim with the VA prior to separation, via the Veterans Affairs (VA) Benefits Delivery at Discharge (BDD) program, will receive a VA provided Separation Health Assessment (SHA). [ALCOAST Commandant Notice 127/20 authorizes the use of the VA separation Health Assessment to meet the requirements for a military SHPE and MHA.](#)

Know when to reenlist for eligible SRB

By Chief Warrant Officer Allyson Conroy, MyCG Staff

Changes are being implemented regarding when an enlisted member can reenlist for a selective reenlistment bonus (SRB).

Starting this year, any member eligible for a SRB will be allowed to reenlist beginning Oct. 1, 2020 (FY21) or anytime within the fiscal year their enlistment expires. Additionally, the pro-rated calculation for current obligated service is no longer applied. Members who reenlisted for an SRB will be entitled to the full bonus amount. Members will no longer be constrained by the three month reenlistment policy, and is now expanded to the entire fiscal year in which your enlistment expires.

For example, if you are a second class petty officer in the operations specialist rating, and

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your enlistment expires Sept. 21, 2021, and you are eligible for a Zone A SRB, you can reenlist today or any time after Oct. 1, 2020.

The transition between “within three months” and “within fiscal year” for reenlistments will have an exception to policy for FY21 SRBs only. The three month window will remain in effect for those who have an enlistment expiration from Oct. 1, 2021 to Dec. 31, 2021, as long as that member reenlists prior Sep. 30, 2021. If your enlistment expires prior to Dec. 31, 2021, you are eligible to reenlist now for SRB purposes.

Just as there are quarterly revised cuts to the Service Wide Eligibility List, the Workforce Planning Team will evaluate the effectiveness of SRBs and make quarterly adjustments (increase, decrease or cancel SRBs).

Members should be aware of language policy change that will be included in the Military Bonus Programs, COMDTINST 7220.2 (series):

- **Reenlisting Prior to Their End of Enlistment.** Members are authorized to reenlist any time within the fiscal year (FY) of their end of enlistment (EOE) year if the member is eligible for an SRB. Under no circumstances will an individual be permitted to reenlist any earlier than the applicable FY of their EOE for SRB purposes alone. However, a member who must obligate service for some other reason (e.g., transfer, training, advancement, tuition assistance, or other obligations as required) may reenlist for a period greater than the minimum required for the purpose of gaining entitlement to an SRB.
- **Reenlisting Prior to 6th, 10th, or 14th Year of Active Service.** Commanding officers are authorized to effect early discharge and reenlist members within the FY of their sixth, 10th, or 14th year

active service anniversary dates (not to be confused with the normal expiration of enlistment), for the purpose of qualifying for a Zone A, B, or C SRB. In such cases, SRB payments will be reduced by any portion of unserved service obligation. Commanding officers must ensure that such members are fully qualified to receive an SRB and advise them that all periods of unserved obligated service will be deducted from their bonus entitlement. Any such discharges must be under authority of REF (F), Military Separations, COMDTINST M1000.4 (series), indicating discharge for the purpose of immediate reenlistment at the Convenience of the Government.

Changes to Enlistments, Evaluations, and Advancements, COMDTINST M1000.2 (series):

- **Selective Reenlistment Bonus:** To receive a Selective Reenlistment Bonus (SRB), a member must reenlist within the Fiscal Year (FY) of the date of discharge and meet the eligibility requirements contained in REF (F), Military Bonus Programs, COMDTINST M7220.2 (series).

References:

- Changes to reenlistment eligibility for bonuses and service obligation for intelligence specialist (IS) Class "A" School [ACN 124-20](#)

[Thrift Savings Plan Catch-up contributions will soon get easier](#)

Starting in January 2021, we will make the catch-up process easier: if you're turning 50 or older, you'll no longer need to make two separate elections each year in order to take advantage of [catch-up contributions](#).

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Instead, your contributions will automatically count toward the IRS catch-up limit if you meet the elective deferral limit and keep saving. If you're eligible for an agency or service match, contributions spilling over toward the catch-up limit **will qualify for the match on up to 5% of your salary**. Your election will carry over each year unless you submit a new election.

For 2020 catch-up contributions, you do still need to complete the current process and make a separate election. Check [current contribution limits](#) to make sure you're on track this year.

[Data Migration for Temporary Duty \(TDY\) Travel Orders](#)

[All Coast Guard Finance \(ALCGFINANCE\) message #047/20](#) provides guidance on Document Type (DT) 11 and DT 13 Travel Orders for Fiscal Year 2021 (FY21). The guidance is necessary to mitigate known issues with travel orders and to prepare travel orders with open obligations for migration from the Core Accounting System (CAS) to the new Financial Systems Modernization Solution (FSMS), which is scheduled to go live at the outset of FY22.

[Distribution of Finalized DD-214](#)

Ref: (a) [Certificate of Release or Discharge from Active Duty \(DD Form 214/5 Series\), DoD I1336.01](#)

The implementation of electronic transmission of DD Form 214 data to the Defense Manpower Data Center (DMDC) is complete. The Veterans Administration, State Directors of Veterans Affairs, and the Department of Labor have access to DD Form 214 data. SPOs are not required to produce and distribute paper copies 3, 5, 6, 7, and 8. DMDC is the official distribution source of the Military Services authoritative and certified information for all periods of active duty that are completed on or after January 1, 2015.

Copy 1, Member's Copy:

Original: The original DD Form 214 will be given to the person being released, transferred, discharged, or retired. The member shall be given final signed copies 1 and 4 of the DD-214 prior to the departure date from the Permanent Duty Station (PDS) (i.e., departing on terminal leave, permissive orders, etc.) whenever possible, but no later than the date of separation. Delaying the finalization of the DD-214 negatively affects the member's ability to receive their earned benefits. Retiring members must apply for medical benefits, (with their DD-214), no more than 90 days prior to their retirement date and no later than their last day of active duty. Denying the receipt of the DD-214 to the member is unacceptable and not in compliance with reference (a). When separation is effected under emergency conditions that preclude physical delivery prior to departure, the original copies will be mailed to the member, (via traceable method), no later than the date of separation. Remaining copies shall not be distributed until the day after separation.

Copy 1 (reproduction). In the case of discharged alien deserters, provide one reproduced copy of Copy 1 in hard copy or electronic format to the U.S. Department of State, Visa Office – SCA/VO, State Annex No. 2, Washington, DC 20520, to assist the Visa Office in precluding the unwarranted issuance of visas to discharged and alien deserters in accordance with [DoDI 1325.02](#). Enter the place of birth in Block 18.

Copy 2, Service:

Send Copy 2 to PSC-PSD-MR (along with other documents as listed on the Separation Documents Checklist (Enclosure to COMDTINST M1080.10 (series)). Retain hard copy in SPO PDR for all members remaining in service.

Copy 3, Veterans Administration:

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Copy 3 will not be forwarded to the VA datacenter. This data is now transmitted electronically via Direct Access outbound interface. Destroy copy 3.

Copy 4, Special Additional Information Copy:

Copy 4 will be given to the member being separated.

Copy 5, Department of Labor:

Copy 5 will not be forwarded to the Department of Labor. This data is now transmitted electronically via Direct Access outbound interface. Destroy copy 5

Copy 6, State Director of Veterans Affairs:

Copy 6 will not be forwarded to the State Director of Veterans Affairs. This data is now transmitted electronically via Direct Access outbound interface. Destroy copy 6.

Service (Copies 7 and 8):

Copies 7 and 8 shall be destroyed.

Note: All forms to be discarded, including those that are blank or partially completed, and reproduced copies of DD Form 214 will be destroyed. No forms will be discarded intact.

[2021 High Year Tenure Waiver Process Guidance Issued](#)

[ALCGENL 191/20](#) provides amplifying guidance on the High Year Tenure (HYT) Professional Growth Point waiver process for 2021 active duty HYT Candidates.

[Check Out: New Monthly Premiums for TRICARE Young Adult Plans in 2021](#)

Beginning on Jan. 1, 2021, premiums for [TRICARE Young Adult](#) (TYA) coverage will increase. [TYA Select](#) will increase by 12.7% and [TYA Prime](#) by 22%. These changes reflect

the increase in TYA program costs for calendar year 2021.

TYA is a premium-based plan available for purchase by qualified dependent children under the age of 26. Young adults who are 21 (or age 23 if a fulltime student) lose regular TRICARE coverage, but may be eligible to purchase TYA coverage.

If you're a sponsor or TYA enrollee, here's what you need to know:

- [TYA Select premiums](#) increased from \$228 to \$257 per month.
- [TYA Prime premiums](#) increased from \$376 to \$459 per month.

These increases go into effect next year. If you want to switch between TYA Prime and TYA Select, you can do so at any time. Your sponsor's status and your geographic location determine whether you can [purchase either TYA Prime or TYA Select](#). Be sure to contact your [TRICARE contractor](#) if you have questions.

TRICARE understands the impact these changes may have on TYA enrollees and their sponsors. Adult-age, dependent children are encouraged to evaluate all health care coverage options after aging out of TRICARE. While you may qualify to purchase TYA coverage, it may not be your only health care coverage option. You may want to explore other health plan options available through the [Health Insurance Marketplace](#) before purchasing TYA coverage. Visit www.healthcare.gov to learn more.

For more on TYA, go to the [TRICARE Young Adult](#) page and download the [TRICARE Young Adult Program Fact Sheet](#). For TRICARE costs details, visit the [TRICARE Costs](#) page.

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Direct Access Guide Updates

This is a running list of known issues and procedural highlights for the past month.

- **30 Oct:**
 - [Amend Active Duty Reserve Orders SPO User Guide updated.](#) Added a procedure map for amending order that are already in an "En Route" status.
 - [Rehire Direct Commission Officer \(DCO\) SPO Accession User Guide updated.](#)
 - [Career Sea Pay Premium SPO User Guide updated.](#)
 - Added link to MyCG article - [Military members: Here's why your paycheck looks different](#)
 - [Member Weigh-In Data DA Knowledge Base topic \(CG Portal Link-CAC Login Required\)](#) updated to reflect a recent system change which allows USCG personnel to enter weigh-in data for PHS officers detailed to the USCG.
 - PHS officers detailed to the USCG are required to meet CG weight standards.
 - Weight entries for these officers shall be entered by the USCG P&A Office or SPO.
 - Do not forward weigh-in data to CG-1122 for data entry.
- **29 Oct:**
 - [Cadet-Rehire SPO Accession User Guide updated.](#)
- **28 Oct:**
 - [Honors and Awards User Guide updated.](#)
- **27 Oct:**
 - [BAH/Dependency Verification Reports User Guide updated.](#) Users must have P&A/SPO roles to run these reports.
 - [Rehire Prior Service SPO Accession User Guide updated.](#)
- **23 Oct:**
 - [Payroll Tax Deferral Guide added.](#) This guide provides information regarding the Payroll Tax Deferral announced in [ALCOAST 329/20](#).
- **22 Oct:**
 - [View Member Drills Self-Service for Commands User Guide updated.](#)

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- **15 Oct:**
 - [Suspicious Amount-Net Pay Difference Greater Than \\$500 \(NP500 Report\) SPO User Guide updated.](#)
 - [Entering a Member's Weigh-In Data Command User Guide updated.](#) It is no longer necessary to enter the data string in the remarks.
 - [Distribution of Finalized DD Form 214 process updated.](#) The implementation of electronic transmission of DD Form 214 data to the Defense Manpower Data Center (DMDC) is complete. The Veterans Administration, State Directors of Veterans Affairs, and the Department of Labor have access to DD Form 214 data. SPOs are not required to produce and distribute paper copies 3, 5, 6, 7, and 8. DMDC is the official distribution source of the Military Services authoritative and certified information for all periods of active duty that are completed on or after January 1, 2015.
 - [Basic Allowance for Subsistence \(BAS\) Type-II SPO User Guide updated.](#)
- **9 Oct:**
 - [In-Service Debts SPO User Guide updated.](#) This guide provides the procedures for Identifying In-Service Debts, Determining the Remaining Balance for a Debt and Researching Multiple Debts for a Member.
- **8 Oct:**
 - [Basic Allowance for Subsistence \(BAS\) Type II SPO User Guide updated.](#)
- **7 Oct:**
 - [Basic Housing Allowance \(BAH\) SPO User Guide updated.](#)
 - [Special Duty Pay \(SDP\) SPO User Guide updated.](#)
 - [Assignment Pay \(AP\) SPO User Guide updated.](#)
- **1 Oct:**
 - [BAH Dependency Data Verification - SPO Procedures User Guide added.](#) This guide provides the procedures for a CGHRS user to verify a member's BAH Dependency Data in Direct Access.
 - [BAH Dependency Verification Reports User Guide added.](#) This guide provides the procedures for running the BAH Dependency Verification Reports in Direct Access (DA).
 - [BAH Dependency Data Verification Self-Serviced User Guide added.](#) This guide provides the procedures for a member to verify their BAH Dependency Data in Direct Access.