

E-Mail ALSPO

Subj: CHANGE 1 TO PAYROLL PROCESSING SCHEDULE FOR CALENDAR YEAR 2023

Ref: (a) E-Mail ALSPO D/18; Elimination of Payroll Processing Schedule Blackout Dates
(b) E-Mail ALSPO D/21; Payroll Processing Schedule for Calendar Year 2022




Introduction This E-Mail ALSPO message transmits the updated schedule for payroll transaction processing for calendar year (CY) 2023. The finalize date for mid-month October 2023 payroll is adjusted from 6 October to 10 October to facilitate the Direct Access FLUID implementation. All other dates remain the same.

Important note: The end-month October 2023 payroll calendar C123101 will open on 10 October for input.

Processing schedule Enclosure (1) provides the updated CY 2023 Payroll Processing Schedule.

Directives affected Reference (a) remains in effect.
Reference (b) was cancelled effective 1/1/2023.

Questions Direct questions regarding the content of this E-Mail ALSPO message to PPC Customer Care at:

 (866) 772-8724 / (785) 339-2200
 [PPC - Contact Us \(sharepoint-mil.us\)](https://sharepoint-mil.us)
(Online Trouble Ticket/Inquiry Form)
 PPC-DG-CustomerCare@uscg.mil (E-Mail)

Released by Internet release authorized.

J. M. WALL /s/
Branch Chief, Military Accounts
Support, PPC

Encl: (1) 2023 Payroll Processing Schedule

2023 Mid-Month & End Month Pay Calendars

Pay Calendars	Period Begin Date	Period End Date	Payment Date	SPO Data Entry Cut Off (2000 Hours Central Time)	Finalize Date	Payroll Sent to Treasury (estimate)	USCG General Ledger Cutoff Date
Mid-Month C123010	1/01/2023	1/15/2023	1/13/2023	1/09/2023	1/10/2023	1/11/2023	
End-Month C123011	1/16/2023	1/31/2023	2/01/2023	1/20/2023	1/23/2023	1/27/2023	1/30/2023
Mid-Month C123020	2/01/2023	2/15/2023	2/15/2023	2/09/2023	2/10/2023	2/13/2023	
End-Month C123021	2/16/2023	2/28/2023	3/01/2023	2/16/2023	2/17/2023	2/24/2023	2/27/2023
Mid-Month C123030	3/01/2023	3/15/2023	3/15/2023	3/09/2023	3/10/2023	3/13/2023	
End-Month C123031	3/16/2023	3/31/2023	3/31/2023	3/22/2023	3/23/2023	3/28/2023	3/29/2023
Mid-Month C123040	4/01/2023	4/15/2023	4/14/2023	4/10/2023	4/11/2023	4/12/2023	
End-Month C123041	4/16/2023	4/30/2023	5/1/2023	4/19/2023	4/20/2023	4/26/2023	4/27/2023
Mid-Month C123050	5/01/2023	5/15/2023	5/15/2023	5/09/2023	5/10/2023	5/11/2023	
End-Month C123051	5/16/2023	5/31/2023	6/01/2023	5/18/2023	5/19/2023	5/26/2023	5/30/2023
Mid-Month C123060	6/01/2023	6/15/2023	6/15/2023	6/08/2023	6/09/2023	6/13/2023	
End-Month C123061	6/16/2023	6/30/2023	6/30/2023	6/21/2023	6/22/2023	6/27/2023	6/28/2023
Mid-Month C123070	7/01/2023	7/15/2023	7/14/2023	7/10/2023	7/11/2023	7/12/2023	
End-Month C123071	7/16/2023	7/31/2023	8/1/2023	7/20/2023	7/21/2023	7/27/2023	7/28/2023
Mid-Month C123080	8/01/2023	8/15/2023	8/15/2023	8/09/2023	8/10/2023	8/11/2023	
End-Month C123081	8/16/2023	8/31/2023	9/01/2023	8/22/2023	8/23/2023	8/29/2023	8/30/2023
Mid-Month C123090	9/01/2023	9/15/2023	9/15/2023	9/11/2023	9/12/2023	9/13/2023	
End-Month C123091	9/16/2023	9/30/2023	9/29/2023	9/20/2023	9/21/2023	9/26/2023	9/27/2023
Mid-Month C123100	10/01/2023	10/15/2023	10/13/2023	10/05/2023	10/10/2023	10/11/2023	
End-Month C123101	10/16/2023	10/31/2023	11/01/2023	10/19/2023	10/20/2023	10/27/2023	10/30/2023
Mid-Month C123110	11/01/2023	11/15/2023	11/15/2023	11/08/2023	11/09/2023	11/13/2023	
End-Month C123111	11/16/2023	11/30/2023	12/01/2023	11/20/2023	11/21/2023	11/28/2023	11/29/2023
Mid-Month C123120	12/01/2023	12/15/2023	12/15/2023	12/11/2023	12/12/2023	12/13/2023	
End-Month C123121	12/16/2023	12/31/2023	12/29/2023	12/19/2023	12/20/2023	12/26/2023	12/27/2023

Notes:

No data entry/approvals are permitted from 2000 hours (Central time) on the SPO Data Entry/Approval Cutoff date until the day after the Payroll Finalization Date.