

**CRITICAL SKILLS TRAINING BONUS (CSTB) AGREEMENT**

**Privacy Act Statement**

Pursuant to 5 U.S.C. §552a(e)(3), this Privacy Act Statement serves to inform you of why DHS is requesting the information on this form.

**AUTHORITY:** 37 U.S.C. §331, §373

**PURPOSE:** To determine if a United States Coast Guard (USCG) enlisted service member meets eligibility requirements for a critical skills training bonus.

**ROUTINE USES:** Authorized USCG officials will use this information to determine if a USCG enlisted members meets the service eligibility criteria for a critical skills training bonus. Any external disclosures of information within this record will be made in accordance with DHS/USCG-014, Military Pay and Personnel, 76 Federal Register 66933 (October 28, 2011).

**CONSEQUENCES OF FAILURE TO PROVIDE INFORMATION:** Providing this information is voluntary. However, failure to provide this information may result in a delay in processing this agreement.

1. Under Title 14 U.S.C., Section 374, and in consideration of receiving a CSTB in accordance with ALCOAST/ACN \_\_\_\_\_ Vice ALCOAST \_\_\_\_\_ (Complete with the information contained in the most recent ALCOAST.) I, \_\_\_\_\_ (Rank/Name) agree to remain on active duty for \_\_\_\_\_ years upon the completion of \_\_\_\_\_ training.
2. Conditions of agreement. I understand and agree that:
  - a. The effective date of the agreement will be the date I complete my training and receive my applicable rating designator. \_\_\_\_\_.
  - b. I will receive a lump sum CSTB payment in the following amount: \_\_\_\_\_. CSTB payment will be less any payment received from a Non-Rate EB payment
  - c. I must receive a designator or advance to third class petty officer.
  - d. If I am approved for a lateral to another rating, I understand that I will be required to repay any unearned portion of the CSTB in accordance with Article 1.C.5.b. and c.
  - e. Any unearned portion of CSTB paid me is considered a debt to the U.S. Government and will be recouped if my CSTB entitlement ends because:
    - (1) I lose my designation due to misconduct or willful neglect.
    - (2) I am discharged for cause.
    - (3) I am separated before completing the active duty service commitment (ADSC).
  - f. Per Title 37 U.S.C ., Section 323(g), a discharge in bankruptcy under Title 11 that is entered less than 5 years after the termination of this agreement does not discharge me from a debt arising under this agreement. Thus, the U.S. Government may recoup any unearned CSTB. If my CSTB entitlement stops for any other reason, the U.S. Government will not recoup previous payments. For example, money will not be recouped based on a reduction in force (RIF).

Accept \_\_\_\_\_ Approved \_\_\_\_\_  
Decline \_\_\_\_\_ Disapproved \_\_\_\_\_

\_\_\_\_\_  
Member's signature (full name)                      Commanding Officer's signature                      Date

Copy: Member  
Commander (CG PSC-psd-mr)