

Estimated Earnings During Military Service

Instructions: You must complete blocks 1 through 11 and send this form to the applicable Defense Finance and Accounting Service to request your military earnings. Get the address from the reverse side of this form. Attach your Honorable Discharge, DD214, or its equivalent and any records of pay or promotions. The DFAS cannot override estimated earnings without verification of your active duty service. Use a separate form RI 20-97 if you had military service in a different branch of service.

	1. Name (Last, First, Middle)	
	2. Other names used	
	3. Social Security Number	4. Date of Birth (mm/dd/yyyy)
	5. All Military Service numbers	
	6. Branch of Service	

The Uniformed Services must provide Federal employees' estimated basic pay for Military Service they performed after December 31, 1956. This is needed to make a deposit to the Civil Service Retirement and Disability Fund for retirement credit. Please provide the estimated basic pay earned by the person named above.

7. Signature of requester			8. Relationship to person named Person named is requester Survivor Other (specify):		9. Date (mm/dd/yyyy)		
10. Requester's name and address (where information will be sent)			Telephone number (including area code)				
Name			Address				
Address			Email Address				
City		State	Zip code				
11. Active Military Service after December 31, 1956 (Dates indicated below must be based on DD214 or equivalent certifications.)		12. Estimated Earnings (Base Pay) Do not provide estimated earnings for any period of service prior to January 1, 1957.					
From (mm/dd/yyyy)	To (mm/dd/yyyy)	From (mm/dd/yyyy)	To (mm/dd/yyyy)	Rate of Basic Pay	Earnings	Character of Service	
13. If period of service began before and ended after December 31, 1957, enter date service actually began.		14. Lost Time None Inclusive dates Number of days _____		From (mm/dd/yyyy)	To (mm/dd/yyyy)	From (mm/dd/yyyy)	To (mm/dd/yyyy)
15. Signature of authorized official furnishing estimate				16. Date	17. Telephone number (including area code) (785) 339-2200		
18. Typed name of authorized official				19. Title of authorized official HR ASSISTANT (MILITARY)			