

Advancing a Member, Continued

Procedures,
continued

Step	Action
<p>9</p>	<p>Upon approval of the action request, go to the Job Information tab in Job Data (see Note).</p> <p>Ensure a Promotion Job row was created, and the Job Code and Entry Date are correct.</p> <p>NOTE: For more information on navigating Job Data, see the Understanding Job Data user guide.</p> 