
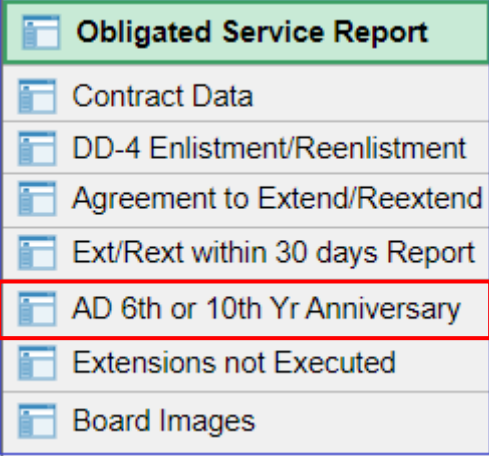


Active Duty 6th or 10th Anniversary Query

Introduction This guide provides the procedures for a SPO to run a query to identify members who are within 90 days of their 6th or 10th Active Duty Anniversary Date. Members may reenlist in order to be eligible for a Zone “A” or “B” Selective Reenlistment Bonus.

Information Per Article 1.B.11 of [Military Bonus Programs, COMDTINST M7220.2](#) (series), an **Administrative Remarks, CG-3307, entry is required** for personnel within 3 months prior to their 6 or 10 year active duty anniversary date.

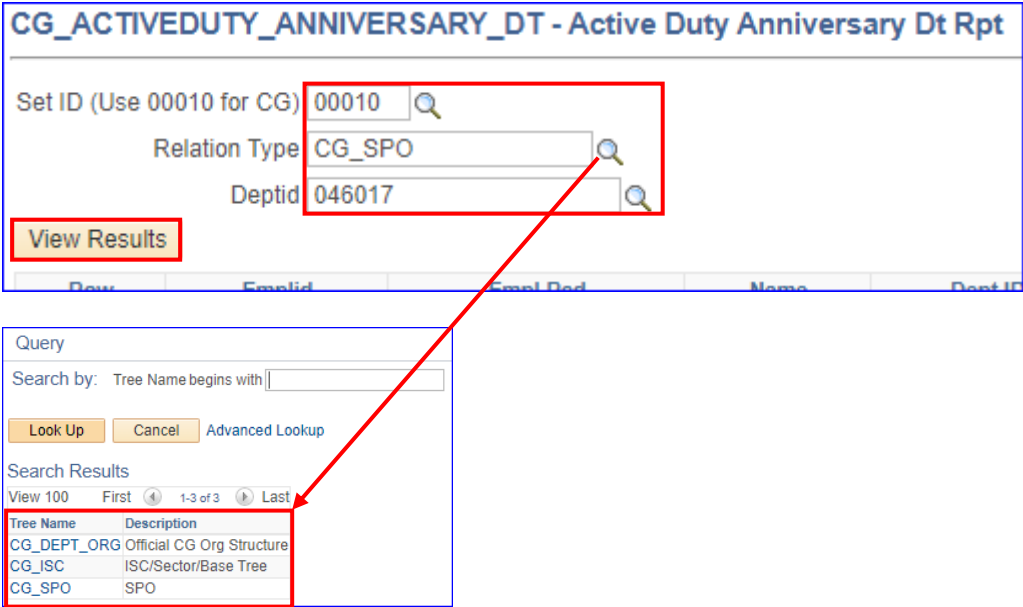
Procedures See below.

Step	Action
1	Click the Career Management tile. 
1.5	Select the AD 6th or 10th Yr Anniversary option. 

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Active Duty 6th or 10th Anniversary Query, Continued

Procedures,
continued

Step	Action								
2	<p>Enter:</p> <ul style="list-style-type: none"> • Set ID – 00010 (Coast Guard) • Relation Type – <ul style="list-style-type: none"> – CG_DEPT_ORG – results for one department ID (joins sub-departments) – CG_ISC – results for all units serviced by the department ID of the SPO who entered the next field – CG_SPO – results for all units serviced by the department ID of the SPO <p>Dept ID – the department ID of the Unit, Base or SPO Click View Results.</p>  <p>The screenshot shows a web form titled "CG_ACTIVEDUTY_ANNIVERSARY_DT - Active Duty Anniversary Dt Rpt". It has three input fields: "Set ID (Use 00010 for CG)" with the value "00010", "Relation Type" with the value "CG_SPO", and "Deptid" with the value "046017". Each field has a search icon. A "View Results" button is located below the fields. A red box highlights the "View Results" button and the three input fields. A red arrow points from the "View Results" button to a "Query" dialog box below. The "Query" dialog box has a "Search by:" field with the text "Tree Name begins with". Below this are "Look Up", "Cancel", and "Advanced Lookup" buttons. Under "Search Results", there are "View 100", "First", "1-3 of 3", and "Last" options. A table lists the search results:</p> <table border="1" data-bbox="327 1310 619 1400"> <thead> <tr> <th>Tree Name</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>CG_DEPT_ORG</td> <td>Official CG Org Structure</td> </tr> <tr> <td>CG_ISC</td> <td>ISC/Sector/Base Tree</td> </tr> <tr> <td>CG_SPO</td> <td>SPO</td> </tr> </tbody> </table>	Tree Name	Description	CG_DEPT_ORG	Official CG Org Structure	CG_ISC	ISC/Sector/Base Tree	CG_SPO	SPO
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Active Duty 6th or 10th Anniversary Query, Continued

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continued

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3	<p>The report will display and may be downloaded into several formats for sorting/editing.</p> <div data-bbox="327 562 1370 779" style="border: 1px solid black; padding: 5px;"><p>Download results in : Excel Spreadsheet CSV Text File XML File (13 kb)</p><p>View All First 1-50 of 50 Last</p><table border="1"><thead><tr><th>Row</th><th>Emplid</th><th>Empl Rcd</th><th>Name</th><th>Dept ID</th><th>Dept Descr</th><th>AD Base Date</th><th>AD Term Date</th></tr></thead><tbody><tr><td>1</td><td>1234567</td><td>0</td><td>Chandler Bing</td><td>000561</td><td>AIRSTA ELIZABETH CITY</td><td>09/15/2012</td><td>02/14/2025</td></tr><tr><td>2</td><td>1111111</td><td>0</td><td>Phoebe Buffay</td><td>046993</td><td>CGC RICHARD SNYDER</td><td>09/18/2012</td><td>08/30/2024</td></tr><tr><td>3</td><td>2222222</td><td>0</td><td>Monica Geller</td><td>000561</td><td>AIRSTA ELIZABETH CITY</td><td>09/18/2012</td><td>07/23/2023</td></tr><tr><td>4</td><td>3333333</td><td>0</td><td>Ross Geller</td><td>048789</td><td>CGC EMLLEN TUNNELL</td><td>09/25/2012</td><td>03/13/2024</td></tr><tr><td>5</td><td>4444444</td><td>0</td><td>Rachel Green</td><td>048788</td><td>CGC GLEN HARRIS</td><td>07/24/2012</td><td>10/27/2023</td></tr><tr><td>6</td><td>5555555</td><td>0</td><td>Joey Tribbiani</td><td>048318</td><td>CGC CHARLES MOULTHROPE</td><td>07/23/2012</td><td>09/15/2023</td></tr><tr><td>7</td><td>6666666</td><td>0</td><td>Julia Obmascareno</td><td>000343</td><td>CGC ANTONIO MASON</td><td>07/23/2012</td><td>09/15/2023</td></tr></tbody></table></div>	Row	Emplid	Empl Rcd	Name	Dept ID	Dept Descr	AD Base Date	AD Term Date	1	1234567	0	Chandler Bing	000561	AIRSTA ELIZABETH CITY	09/15/2012	02/14/2025	2	1111111	0	Phoebe Buffay	046993	CGC RICHARD SNYDER	09/18/2012	08/30/2024	3	2222222	0	Monica Geller	000561	AIRSTA ELIZABETH CITY	09/18/2012	07/23/2023	4	3333333	0	Ross Geller	048789	CGC EMLLEN TUNNELL	09/25/2012	03/13/2024	5	4444444	0	Rachel Green	048788	CGC GLEN HARRIS	07/24/2012	10/27/2023	6	5555555	0	Joey Tribbiani	048318	CGC CHARLES MOULTHROPE	07/23/2012	09/15/2023	7	6666666	0	Julia Obmascareno	000343	CGC ANTONIO MASON	07/23/2012	09/15/2023
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