

Approving Pay/Correction Transactions

Overview

Introduction This guide provides the procedures for approving Pay Transactions and Pay Correction Transactions in Direct Access (DA).

Information Must have CGHRSUP user role.

Known Issue As of 07/30/2018 the link “Click here to view additional request information.” is not working.


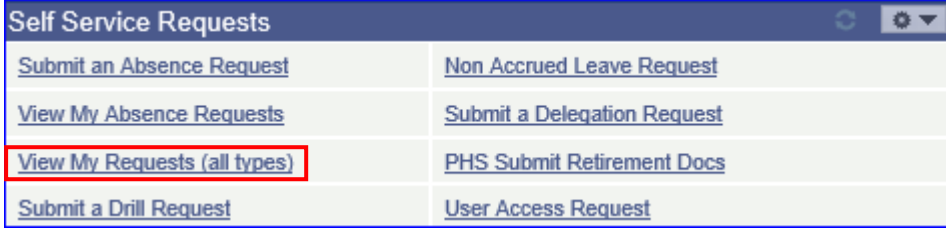
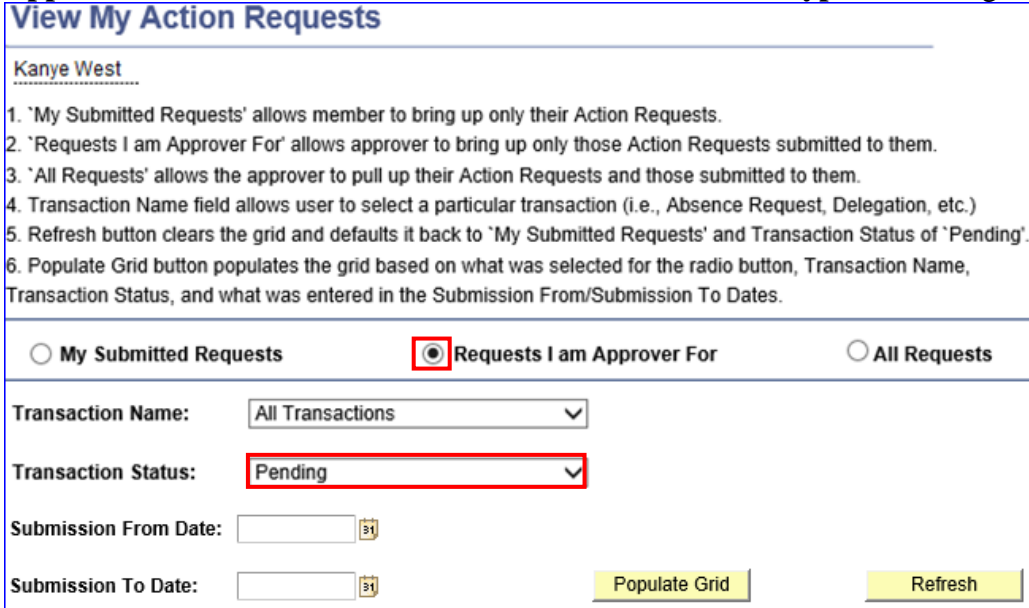
Contents

Topic	See Page
Approving Pay Transactions	2
Approving Pay Correction Transactions	3

Approving Pay Transactions

Introduction This section provides the procedures for approving a Pay Transaction in DA.

Procedures See below.

Step	Action
1	<p>Log into DA and select the Requests link at the top left of the page.</p> 
2	<p>Select the View My Requests (all types) link from the Self Service Requests pagelet.</p> 
3	<p>The View My Action Requests page will display. Leave the Requests I am Approver For radio button selected and leave Transaction Type as Pending.</p> 

Continued on next page

Approving Pay Transactions, Continued

Procedures,
continued

Step	Action																																																																																																					
<p>4</p>	<p>To limit the search results, select the Transaction Name of the particular request you are approving. If approving several, leave as All Transactions. Click Populate Grid.</p> <div data-bbox="339 595 1370 1525" style="border: 1px solid black; padding: 5px;"> <p>View My Action Requests</p> <p>Kanye West</p> <ol style="list-style-type: none"> 'My Submitted Requests' allows member to bring up only their Action Requests. 'Requests I am Approver For' allows approver to bring up only those Action Requests submitted to them. 'All Requests' allows the approver to pull up their Action Requests and those submitted to them. Transaction Name field allows user to select a particular transaction (i.e., Absence Request, Delegation, etc.) Refresh button clears the grid and defaults it back to 'My Submitted Requests' and Transaction Status of 'Pending'. Populate Grid button populates the grid based on what was selected for the radio button, Transaction Name, Transaction Status, and what <p>Submission To Dates.</p> <p> <input type="radio"/> My Submitted Requests <input type="radio"/> Approver For <input type="radio"/> All Requests </p> <p>Transaction Name: All Transactions</p> <p>Transaction Status: Approve Drills</p> <p>Submission From Date:</p> <p>Submission To Date:</p> <p>Populate Grid Refresh</p> <table border="1"> <thead> <tr> <th>Transaction Name</th> <th>Member's Last Name</th> <th>Member's Emplid</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table> <p>Order Approvals</p> <table border="1"> <thead> <tr> <th>Transaction Name</th> <th>Member's Emplid</th> <th>Submitted By</th> <th>Ap</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table> </div>	Transaction Name	Member's Last Name	Member's Emplid							Transaction Name	Member's Emplid	Submitted By	Ap																																																																																								
Transaction Name	Member's Last Name	Member's Emplid																																																																																																				
Transaction Name	Member's Emplid	Submitted By	Ap																																																																																																			
<p>5</p>	<p>Select the Approve/Deny link of the transaction to be approved.</p> <table border="1"> <thead> <tr> <th>Transaction Name</th> <th>Status</th> <th>Member</th> <th>Member's Last Name</th> <th>Member's Emplid</th> <th>Member's Deptid</th> <th>Submitted By</th> <th>Approver</th> <th>Submission Date</th> <th>Drill Date</th> <th>Approve/Deny</th> </tr> </thead> <tbody> <tr> <td>Contract Approval</td> <td>Pending</td> <td></td> <td></td> <td>2222222</td> <td>007631</td> <td>Chicago West</td> <td>Kanye West</td> <td>07/29/2018</td> <td></td> <td>Approve/Deny</td> </tr> <tr> <td>ApproveDrills</td> <td>Pending</td> <td>Batch: 743072</td> <td></td> <td>3333333</td> <td></td> <td>North West</td> <td>Kanye West</td> <td>07/29/2018</td> <td></td> <td>Approve/Deny</td> </tr> <tr> <td>ApproveDrills</td> <td>Pending</td> <td>Batch: 742905</td> <td></td> <td>3333333</td> <td></td> <td>North West</td> <td>Kanye West</td> <td>07/28/2018</td> <td></td> <td>Approve/Deny</td> </tr> <tr> <td>ApproveDrills</td> <td>Pending</td> <td>Batch: 742756</td> <td></td> <td>3333333</td> <td></td> <td>North West</td> <td>Kanye West</td> <td>07/27/2018</td> <td></td> <td>Approve/Deny</td> </tr> <tr> <td>Housing Allowance Approval</td> <td>Pending</td> <td>Kim Kardashian Kim</td> <td></td> <td>1111111</td> <td>038623</td> <td>Kim Kardashian</td> <td>Kanye West</td> <td>07/19/2018</td> <td></td> <td>Approve/Deny</td> </tr> <tr> <td>Advance Pay Request</td> <td>Pending</td> <td>Saint West West</td> <td></td> <td>4444444</td> <td>009419</td> <td></td> <td>Kanye West</td> <td>07/12/2018</td> <td></td> <td>Approve/Deny</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Transaction Name</th> <th>Status</th> <th>Member</th> <th>Member's Emplid</th> <th>Submitted By</th> <th>Approver</th> <th>Submission Date</th> <th>Approve/Deny</th> </tr> </thead> <tbody> <tr> <td>PCS Order Travel Details</td> <td>Pending</td> <td>Alicia Keys</td> <td>6666666</td> <td>Jay-Z</td> <td>Kanye West</td> <td>07/27/2018</td> <td>Approve/Deny</td> </tr> <tr> <td>PCS Order Travel Details</td> <td>Pending</td> <td>Ludacris</td> <td>5555555</td> <td>Jay-Z</td> <td>Kanye West</td> <td>07/27/2018</td> <td>Approve/Deny</td> </tr> </tbody> </table>	Transaction Name	Status	Member	Member's Last Name	Member's Emplid	Member's Deptid	Submitted By	Approver	Submission Date	Drill Date	Approve/Deny	Contract Approval	Pending			2222222	007631	Chicago West	Kanye West	07/29/2018		Approve/Deny	ApproveDrills	Pending	Batch: 743072		3333333		North West	Kanye West	07/29/2018		Approve/Deny	ApproveDrills	Pending	Batch: 742905		3333333		North West	Kanye West	07/28/2018		Approve/Deny	ApproveDrills	Pending	Batch: 742756		3333333		North West	Kanye West	07/27/2018		Approve/Deny	Housing Allowance Approval	Pending	Kim Kardashian Kim		1111111	038623	Kim Kardashian	Kanye West	07/19/2018		Approve/Deny	Advance Pay Request	Pending	Saint West West		4444444	009419		Kanye West	07/12/2018		Approve/Deny	Transaction Name	Status	Member	Member's Emplid	Submitted By	Approver	Submission Date	Approve/Deny	PCS Order Travel Details	Pending	Alicia Keys	6666666	Jay-Z	Kanye West	07/27/2018	Approve/Deny	PCS Order Travel Details	Pending	Ludacris	5555555	Jay-Z	Kanye West	07/27/2018	Approve/Deny
Transaction Name	Status	Member	Member's Last Name	Member's Emplid	Member's Deptid	Submitted By	Approver	Submission Date	Drill Date	Approve/Deny																																																																																												
Contract Approval	Pending			2222222	007631	Chicago West	Kanye West	07/29/2018		Approve/Deny																																																																																												
ApproveDrills	Pending	Batch: 743072		3333333		North West	Kanye West	07/29/2018		Approve/Deny																																																																																												
ApproveDrills	Pending	Batch: 742905		3333333		North West	Kanye West	07/28/2018		Approve/Deny																																																																																												
ApproveDrills	Pending	Batch: 742756		3333333		North West	Kanye West	07/27/2018		Approve/Deny																																																																																												
Housing Allowance Approval	Pending	Kim Kardashian Kim		1111111	038623	Kim Kardashian	Kanye West	07/19/2018		Approve/Deny																																																																																												
Advance Pay Request	Pending	Saint West West		4444444	009419		Kanye West	07/12/2018		Approve/Deny																																																																																												
Transaction Name	Status	Member	Member's Emplid	Submitted By	Approver	Submission Date	Approve/Deny																																																																																															
PCS Order Travel Details	Pending	Alicia Keys	6666666	Jay-Z	Kanye West	07/27/2018	Approve/Deny																																																																																															
PCS Order Travel Details	Pending	Ludacris	5555555	Jay-Z	Kanye West	07/27/2018	Approve/Deny																																																																																															

Continued on next page

Approving Pay Transactions, Continued

Procedures,
continued

Step	Action
6	<p>Verify the transaction for accuracy, enter a Comment, and select either Approve or Deny.</p> <div data-bbox="336 562 1294 1536" style="border: 1px solid blue; padding: 5px;"> <p>Action Request</p> <p>BAH Approval</p> <p>Kardashian, Kim</p> <p>INSTRUCTIONS GO HERE</p> <hr/> <p>Request Details</p> <p>Effective Date: 07/02/2018</p> <p>Get Details</p> <hr/> <p>Request Information</p> <p>Change Reason: Transfer Effective Status: A</p> <p>Quarters Status: With dependents; Mbr and deps Zip: 28542 Fair Rent: 0 Rate: 1143 Entitle Amount: 1143</p> <hr/> <p>Request URL</p> <p>Click here to view additional request information.</p> <p>Comment: Approve BAH w/ dependents 7/30/18</p> <p>Approve Deny</p> <p>Request Status: Pending</p> <p>Approvers</p> <div style="border: 1px solid gray; padding: 2px;"> <p>Pending</p> <p>Multiple Approvers CGHRSUP for User's SPO</p> </div> </div>
7	<p>The Requested Status will display with the results.</p> <div data-bbox="336 1610 1070 1895" style="border: 1px solid blue; padding: 5px;"> <p>Request Status: Approved View/Hide Comments</p> <p>Approvers</p> <div style="border: 1px solid green; padding: 2px; background-color: #e8f5e9;"> <p>Approved</p> <p>✓ Kanye West CGHRSUP for User's SPO 07/30/18 - 12:04 PM</p> </div> <p>Comments</p> <p>Kanye West at 07/30/18 - 12:04 PM Approve BAH w/ dependents 7/30/18</p> </div>

Approving Pay Correction Transactions

Introduction This section provides the procedures for approving a Pay Correction Transaction in DA

Information This process is used for corrections to:

- Board Certified Pay
- Career Sea Pay
- Career Sea Pay Premium
- COLA Unique
- Crew Flight Pay
- Discount Meal Rate (CGSMR)
- Discount Meal Rate Refund (RMM)
- Diving Duty Pay
- Flight Deck Hazardous Duty Pay
- Foreign Language Proficiency Pay
- Family Separation Allowance
- Hardship Duty Pay - Location
- HDIP Visit Board Search and Seizure
- Hostile Fire/Imminent Danger Pay
- Health Profession Incentive
- Health Profession Board Crt IP
- Meal Allowance for Cadets
- Non-Crew Flight Pay
- Optometrist/Veterinarian Pay
- Special Duty Assignment Pay
- Variable Special Pay

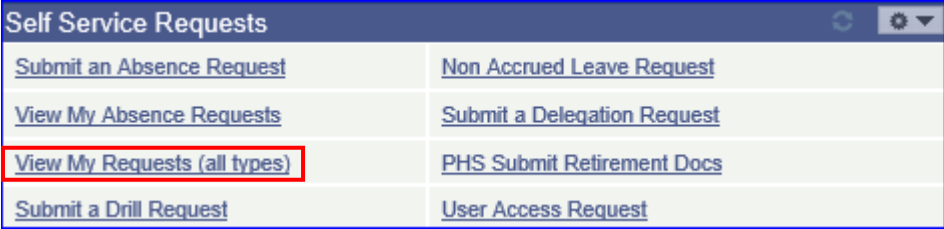
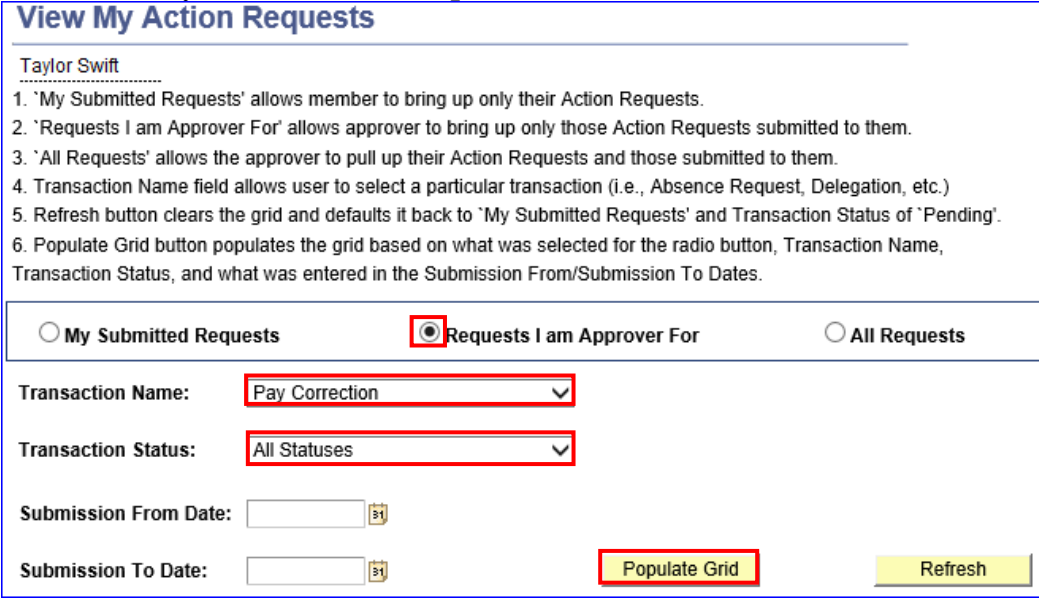
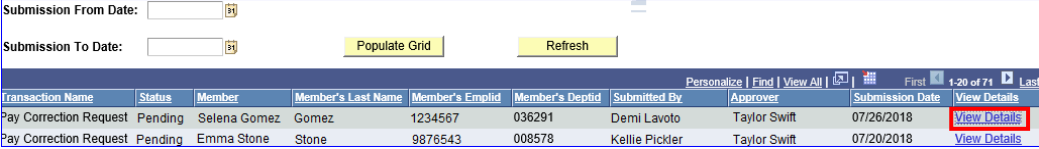
Procedures See below.

Step	Action
1	Log into DA and select the Requests link at the top left of the page. 

Continued on next page

Approving Pay Correction Transactions, Continued

Procedures,
continued

Step	Action																														
2	<p>Select the View My Requests (all types) link from the Self Service Requests pagelet.</p>  <p>The screenshot shows a window titled 'Self Service Requests' with a grid of links: <ul style="list-style-type: none"> Submit an Absence Request View My Absence Requests View My Requests (all types) (highlighted) Submit a Drill Request Non Accrued Leave Request Submit a Delegation Request PHS Submit Retirement Docs User Access Request </p>																														
3	<p>Leave the Requests I am Approver For radio button selected. Select Pay Correction from the Transaction Name drop-down and select the Transaction Status to suit your needs. Click Populate Grid.</p>  <p>The screenshot shows the 'View My Action Requests' page with the following details: <ul style="list-style-type: none"> Radio buttons: <input type="radio"/> My Submitted Requests, <input checked="" type="radio"/> Requests I am Approver For, <input type="radio"/> All Requests Transaction Name: Pay Correction (dropdown) Transaction Status: All Statuses (dropdown) Submission From Date: [] [31] Submission To Date: [] [31] Buttons: Populate Grid (highlighted), Refresh </p>																														
4	<p>Select the View Details link of the appropriate transaction to approve.</p>  <p>The screenshot shows a table with the following data: <table border="1"> <thead> <tr> <th>Transaction Name</th> <th>Status</th> <th>Member</th> <th>Member's Last Name</th> <th>Member's EmpId</th> <th>Member's DeptId</th> <th>Submitted By</th> <th>Approver</th> <th>Submission Date</th> <th>View Details</th> </tr> </thead> <tbody> <tr> <td>Pay Correction Request</td> <td>Pending</td> <td>Selena Gomez</td> <td>Gomez</td> <td>1234567</td> <td>036291</td> <td>Demi Lavoto</td> <td>Taylor Swift</td> <td>07/26/2018</td> <td>View Details (highlighted)</td> </tr> <tr> <td>Pay Correction Request</td> <td>Pending</td> <td>Emma Stone</td> <td>Stone</td> <td>9876543</td> <td>008578</td> <td>Kellie Pickler</td> <td>Taylor Swift</td> <td>07/20/2018</td> <td>View Details</td> </tr> </tbody> </table> </p>	Transaction Name	Status	Member	Member's Last Name	Member's EmpId	Member's DeptId	Submitted By	Approver	Submission Date	View Details	Pay Correction Request	Pending	Selena Gomez	Gomez	1234567	036291	Demi Lavoto	Taylor Swift	07/26/2018	View Details (highlighted)	Pay Correction Request	Pending	Emma Stone	Stone	9876543	008578	Kellie Pickler	Taylor Swift	07/20/2018	View Details
Transaction Name	Status	Member	Member's Last Name	Member's EmpId	Member's DeptId	Submitted By	Approver	Submission Date	View Details																						
Pay Correction Request	Pending	Selena Gomez	Gomez	1234567	036291	Demi Lavoto	Taylor Swift	07/26/2018	View Details (highlighted)																						
Pay Correction Request	Pending	Emma Stone	Stone	9876543	008578	Kellie Pickler	Taylor Swift	07/20/2018	View Details																						

Continued on next page

Approving Pay Correction Transactions, Continued

Procedures,
continued

Step	Action																																												
5	<p>Verify the transaction for accuracy, enter a Comment, and select either Approve or Deny.</p> <div data-bbox="327 562 1369 1339" style="border: 1px solid blue; padding: 5px;"> <p>Action Request Pay Correction</p> <p><u>Gomez, Selena M</u></p> <ol style="list-style-type: none"> Choose the Pay Element and Instance to correct. View a member's pay elements and instance numbers using the Element Assignment by Payee link on the home page. Press Get Details button. If no results appear, the Pay Element - Instance # combination is invalid and will not be able to be submitted. Enter a new Begin Date and/or End Date. Choose "Yes" in the Cancel dropdown if member was NEVER entitled to the pay element. This will cancel the pay element and uncheck the Active box in EABP. Note: Cancelling an instance of a pay element will retroactively reverse all amounts paid or deducted in prior finalized calendars. If an amount and/or a supporting value must be corrected, stop or cancel the pay element and create a new request with the correct information. Press Submit. <table border="1" data-bbox="338 864 1369 987"> <thead> <tr> <th colspan="4">Request Details</th> </tr> </thead> <tbody> <tr> <td>Pay Element:</td> <td>DMR</td> <td>Cancel:</td> <td>NO</td> </tr> <tr> <td>Instance #:</td> <td>2</td> <td></td> <td></td> </tr> <tr> <td>New Begin Date:</td> <td></td> <td></td> <td></td> </tr> <tr> <td>New End Date:</td> <td>03/25/2018</td> <td></td> <td></td> </tr> </tbody> </table> <p style="text-align: center;">Get Details</p> <table border="1" data-bbox="338 1043 1369 1227"> <thead> <tr> <th colspan="2">Request Information</th> </tr> </thead> <tbody> <tr> <td>Current Begin Date:</td> <td>01/04/2018</td> </tr> <tr> <td>Current End Date:</td> <td>03/25/2018</td> </tr> <tr> <td>Amount:</td> <td>CALCULATED BY GLOBAL PAYROLL</td> </tr> <tr> <td>Active?:</td> <td>YES</td> </tr> </tbody> </table> <p>Comment: CGC Bertholf galley closed from 3/25/2018 until 5/12/2018.</p> <p style="text-align: center;"> Approve Deny </p> </div>	Request Details				Pay Element:	DMR	Cancel:	NO	Instance #:	2			New Begin Date:				New End Date:	03/25/2018			Request Information		Current Begin Date:	01/04/2018	Current End Date:	03/25/2018	Amount:	CALCULATED BY GLOBAL PAYROLL	Active?:	YES														
Request Details																																													
Pay Element:	DMR	Cancel:	NO																																										
Instance #:	2																																												
New Begin Date:																																													
New End Date:	03/25/2018																																												
Request Information																																													
Current Begin Date:	01/04/2018																																												
Current End Date:	03/25/2018																																												
Amount:	CALCULATED BY GLOBAL PAYROLL																																												
Active?:	YES																																												
8	<p>The Requested Status will display with the results.</p> <div data-bbox="327 1413 997 1682" style="border: 1px solid blue; padding: 5px;"> <p>Request Status: Approved View/Hide Comments</p> <p>1</p> <div style="border: 1px solid green; padding: 5px; margin-bottom: 5px;"> <p style="background-color: #e0f0e0; display: inline-block; padding: 2px;">Approved</p> ✓ Taylor Swift CGHRSUP for User's SPO 07/27/18 - 9:16 AM</div> <p>Comments</p> <p>Taylor Swift at 07/26/18 - 11:35 AM CGC Bertholf galley closed from 3/25/2018 until 5/12/2018.</p> </div>																																												
9	<p>Some pay correction transactions, require a specific Transaction Name. Select the Approve/Deny link of the appropriate transaction.</p> <table border="1" data-bbox="327 1794 1369 1895"> <thead> <tr> <th>Transaction Name</th> <th>Status</th> <th>Member</th> <th>Member's Last Name</th> <th>Member's Emplid</th> <th>Member's Deptid</th> <th>Submitted By</th> <th>Approver</th> <th>Submission Date</th> <th>Drift Date</th> <th>View Details</th> </tr> </thead> <tbody> <tr> <td>COLA Approval</td> <td>Bypassed</td> <td>Faith Hill</td> <td>Hill</td> <td>6666666</td> <td>038324</td> <td>Renee Zellweger</td> <td>Kenny Chesney</td> <td>07/27/2018</td> <td></td> <td>View Details</td> </tr> <tr> <td>Meal Rate Request</td> <td>Pending</td> <td>Tim McGraw</td> <td>McGraw</td> <td>9999999</td> <td>008630</td> <td>Renee Zellweger</td> <td>Kenny Chesney</td> <td>07/27/2018</td> <td></td> <td style="border: 1px solid red;">Approve/Deny</td> </tr> <tr> <td>Meal Rate Request</td> <td>Terminated</td> <td>Tim McGraw</td> <td>McGraw</td> <td>9999999</td> <td>008630</td> <td>Renee Zellweger</td> <td>Kenny Chesney</td> <td>07/27/2018</td> <td></td> <td>View Details</td> </tr> </tbody> </table>	Transaction Name	Status	Member	Member's Last Name	Member's Emplid	Member's Deptid	Submitted By	Approver	Submission Date	Drift Date	View Details	COLA Approval	Bypassed	Faith Hill	Hill	6666666	038324	Renee Zellweger	Kenny Chesney	07/27/2018		View Details	Meal Rate Request	Pending	Tim McGraw	McGraw	9999999	008630	Renee Zellweger	Kenny Chesney	07/27/2018		Approve/Deny	Meal Rate Request	Terminated	Tim McGraw	McGraw	9999999	008630	Renee Zellweger	Kenny Chesney	07/27/2018		View Details
Transaction Name	Status	Member	Member's Last Name	Member's Emplid	Member's Deptid	Submitted By	Approver	Submission Date	Drift Date	View Details																																			
COLA Approval	Bypassed	Faith Hill	Hill	6666666	038324	Renee Zellweger	Kenny Chesney	07/27/2018		View Details																																			
Meal Rate Request	Pending	Tim McGraw	McGraw	9999999	008630	Renee Zellweger	Kenny Chesney	07/27/2018		Approve/Deny																																			
Meal Rate Request	Terminated	Tim McGraw	McGraw	9999999	008630	Renee Zellweger	Kenny Chesney	07/27/2018		View Details																																			

Continued on next page

Approving Pay Correction Transactions, Continued

Procedures,
continued

Step	Action																										
<p>10</p>	<p>Verify the transaction for accuracy, enter a Comment, and select either Approve or Deny.</p> <div data-bbox="327 562 1270 1547" style="border: 1px solid black; padding: 5px;"> <p>Meal Rate Request</p> <p>McGraw, Timothy S</p> <p>This Action Request is used to:</p> <ul style="list-style-type: none"> Start a Discount Meal Rate (DMR) deduction on an enlisted member assigned (permanently or TDY) to a unit with Essential Unit Messing (EUM) or Essential Station Messing (ESM). Pay Commuted Rations to a Cadet on leave, hospitalized, in a travel status, or whose galley is closed. Refund Discount Meal Rate to an enlisted member assigned to an EUM/ESM unit whose assigned duties or dining facility exigencies prevent Government meals from being provided. For members TDY from an EUM/ESM to a unit without a galley, a separate Action Request should be submitted for each TDY period. Pay Fractional COLA to a member without dependents who is receiving Partial COLA and whose duties prevent Government meals from being provided. <ol style="list-style-type: none"> Choose a Meal Type. Enter a Begin Date. <ul style="list-style-type: none"> Cadet Comuted Rations: Date entitlement begins. Discount Meal Rate: Date deduction begins. (Remember, DMR is not deducted during TDY travel days.) Discount Meal Rate Refund: First day government meals are missed. Fractional COLA Meal Rate: First day government meals are missed. Enter an End Date. <ul style="list-style-type: none"> Cadet Comuted Rations: Date entitlement ends. Discount Meal Rate: Leave blank except in cases of TDY, where the End Date is the last day of DMR chекage. (Remember, DMR is not deducted during TDY travel days.) Discount Meal Rate Refund: Last day government meals are missed. Fractional COLA Meal Rate: Last day government meals are missed. For Discount Meal Rate Refund & Fractional COLA Meal Rate, enter the # of breakfast, lunch, and dinner meals the member is to be refunded. For members TDY from an EUM/ESM to a unit without a galley, the member should be refunded the same number of breakfast, lunch, and dinner meals. Click Details. Enter Comment(s) and submit for approval. <p>Note: A member cannot receive a duplicate DMR refund for a period in which DMR was already refunded via a RMM transaction or by a leave transaction.</p> <table border="1" data-bbox="338 1151 1270 1272"> <thead> <tr> <th colspan="4">Request Details</th> </tr> </thead> <tbody> <tr> <td>Meal Type:</td> <td>Discount Meal Rate Refund</td> <td># Lunch Meals:</td> <td>15</td> </tr> <tr> <td>Begin Date:</td> <td>06/16/2018</td> <td># Dinner Meals:</td> <td>15</td> </tr> <tr> <td>End Date:</td> <td>06/30/2018</td> <td></td> <td></td> </tr> <tr> <td colspan="4"># Breakfast Meals: 15</td> </tr> </tbody> </table> <p>Get Details</p> <table border="1" data-bbox="338 1323 1270 1429"> <thead> <tr> <th colspan="2">Request Information</th> </tr> </thead> <tbody> <tr> <td>Amount:</td> <td>\$177.75</td> </tr> <tr> <td>Pay Period Start:</td> <td>201806 On-Cycle AD End Month</td> </tr> </tbody> </table> <p>Comment: SN McGraw is TDY from the CGC Bertholf from 6 June 2018 to 4 Sept 2018.</p> <p>Approve Deny</p> </div>	Request Details				Meal Type:	Discount Meal Rate Refund	# Lunch Meals:	15	Begin Date:	06/16/2018	# Dinner Meals:	15	End Date:	06/30/2018			# Breakfast Meals: 15				Request Information		Amount:	\$177.75	Pay Period Start:	201806 On-Cycle AD End Month
Request Details																											
Meal Type:	Discount Meal Rate Refund	# Lunch Meals:	15																								
Begin Date:	06/16/2018	# Dinner Meals:	15																								
End Date:	06/30/2018																										
# Breakfast Meals: 15																											
Request Information																											
Amount:	\$177.75																										
Pay Period Start:	201806 On-Cycle AD End Month																										
<p>11</p>	<p>The Requested Status will display with the results.</p> <div data-bbox="327 1621 1031 1899" style="border: 1px solid black; padding: 5px;"> <p>Request Status: Approved View/Hide Comments</p> <p>Approvers</p> <div data-bbox="338 1686 596 1771" style="border: 1px solid green; padding: 2px; margin-bottom: 5px;"> <p>Approved</p> <p> Kenny Chesney CGHRSUP for User's SPO 07/27/18 - 9:16 AM</p> </div> <p>Comments</p> <div data-bbox="338 1816 1031 1899" style="border: 1px solid gray; padding: 2px;"> <p>Kenny Chesney at 07/27/18 - 10:16 AM SN McGraw is TDY from the CGC Bertholf from 6 June 2018 to 4 Sep 2018.</p> </div> </div>																										