DA Pay Processing: Inactive BAH Case Overview

Introduction	This reference guide provides guidance and procedures for reviewing a BAH correction beginning from the point when the BAH row, generated by PCS orders, was finalized through to correction in Direct Access (DA).					
	NOTE: This guide follows an Inactive BAH case from (generated by PCS orders) through finalization through Each section addresses each individual stage of research correcting the Inactive BAH row.	to its correction.				
Timing	Payroll transaction timing is what causes debts and credits. In the following example, without the debt, the member could not have gotten the credit in the future pay period. It is about the Calendar Group ID for when the transaction is finalized in DA.					
Helpful Link	For guidance on how to access a member's Pay Calcula Element Assignment By Payee (EABP), see <u>the Viewin</u> <u>Shortcuts</u> user guide.					
Contents						
	Торіс	See Page				
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Reviewing Results of Inactive BAH Row

Introduction This section provides an overview of the effects an Inactive BAH row has on a member's pay calendars in DA.

Procedures See below.

Step					Actio	n					
1	When PCS or	ders are j	orocess	ed in I	DA, the	e orde	rs will	cause t	the mer	nber's BA	ΛH
	row to become		-								
	more informat								-	5	
	PCS Order Notes Funding	Approval Audit		intienne	nts ure	ciice	ieu oy	100 01	lucis).		
	Television Holdo Fallang	7 pprotai	Empl ID:	Em	ol Record: 0						
	Trans ID:		Order A			✓ Gr					
	Order Begin Date: 01/18/2019		Order T	ype: Permaner	t Change of Static	n					
	Order End Date: 01/19/2019 Approval History		Order S	tatus: Finished		Le ibre de		st 🚺 1-6 of 6 🚺 Las			
	User ID Name	Datetime Modified	Approval Status	Approval Type	Travel Seq Nbr	e <u>Find</u> View Al		st men 1-6 of 6 men Las	t		
	1	02/14/2019 12:37:28	PM Approved	PCS Multiple Tra Approval	vel 99						
	2	02/14/2019 12:37:09	PM Approved	PCS Multiple Tra Approval	vel 99)					
	3	02/14/2019 12:09:10	PM Approved	PCS Multiple Tra Approval	vel 99)					
	4	02/14/2019 10:41:04	AM Approved	Order Travel Det Approval	ails						
	5	02/14/2019 10:41:04	AM Approved	Order Travel Det Approval	ails						
	6	02/14/2019 8:20:43/	AM Approved	Order Travel Det Approval	ails						
	Order History										
	User ID Name	Datetime Modified Act	ion <u>Audit Recor</u>	rd Name Dateti	ne Modified	Action	<u>Order Status</u>	Begin Date	End Date	Datetime Modified	Action
		02/14/2019 12:37:21PM Cha	ange CG_ORDE	R_HDR 02/14/	2019 12:37:21PM	Change	Finished	01/18/2019	01/19/2019	02/14/2019 12:37:21PM	Change
		02/14/2019 Chi 12:37:21PM Chi	ange CG_ORDE	R_TRAVEL 02/14/	2019 12:37:21PM	Change				02/14/2019 12:37:21PM	Change
		02/14/2019 12:37:18PM Cha	ange CG_ORDE	R_HDR 02/14/	2019 12:37:18PM	Change	En route	01/18/2019	01/19/2019	02/14/2019 12:37:18PM	Change
		02/14/2019 12:37:18PM Chi	ange CG_ORDE	R_TRAVEL 02/14/	2019 12:37:18PM	Change				02/14/2019 12:37:18PM	Change
		02/14/2019 12:37:09PM Cha	ange CG_ORDE	R_HDR 02/14/	2019 12:37:09PM	Change	Ready	01/18/2019	01/18/2019	02/14/2019 12:37:09PM	Change

Procedures,

continued

Step	Action
2	Here is an example of a member's BAH row. The Status is Inactive and the Approved at date and time matches the PCS orders in step 1.Once the Inactive BAH row processes through a finalization, DA will create a System Generated Overpayment (SGO). The approval date will link to the Calendar Group ID.
	Reminder: If a correction to this BAH row is processed prior to finalization, an SGO will not be generated. Employee Employee Employee Employee
	BAH Entitlements Find View 1 First 🚺 1-10 of 10 🔯 Last
	Effective Date: 01/19/2019 ii) Status: Inactive v BAH Change Transfer v BAH Qtr Status: Q BAH Qtr Status: Q BAH Zip: BAH Zip: BAH With Dependents; Mbr and deps not assigned govt qtrs BAH Zip: BAH With Dependents
	Military Rank: E5 BAH Rate: 2037.0000 Fair Rent: BAH Entitle: 2037.0000 Override Flag III
	BAH Dependent Beneficiaries Personalize Find [20] # First III 1 of 1 III Last Dependent Information Termination Information EEED Dep/Ben Name Relation Birth BAH Elig In A Service 50% Supp Last Approval

Procedures,

continued

Step				Action				
3	Open the member's Pay Calculations Results and select the Calendar Group ID associated with the PCS orders and Inactive BAH row approval. In this example, BAH finalized on C119021. Notice, there is only the DELTA BAH showing under Element Results. There is							In this example,
		currently ru	inning.	umulators Supporting Elemen	_			xesuits. There is
		Employ	ee	Empl ID		ol Record	0	
	Calendar Inform	Calendar Group ID C11 ation Calendar ID CG AG		201902 On-Cycle AD End Month Pay Group USCG				Find First 🕻 8 of 8 🔯 Last
		egment Number 1 oss Result Value 1,809. ductions	67 <u>9</u> USD	Version 1 Net Result Value 1,486.30	Revis USD			
	Element Result		etro Adjustments	duction Arrears	Persor	nalize Find	/iew.5 🗠 1	First 1-14 of 14 Last
	Element Type	Element Name	Amount	Description	Instance	Slice Begin Date	Slice End Date	Resolution Details
	Earnings	BAS	184.690000	Basic Allow for Subsistence	0	02/16/2019	02/28/2019	Resolution Details
	Earnings	BASIC PAY	1603.500000	Basic Pay	0	02/16/2019	02/28/2019	Resolution Details
	Earnings	CLOTHING	21.480000	Clothing Allowance	0	02/16/2019	02/28/2019	Resolution Details
	Earnings	DELTA BAH	1833.300000👮	Retro Delta BAH	0	02/16/2019	02/28/2019	Resolution Details
	Deduction	AFRH	0.250000	Armed Forces Retirement Home	0	02/16/2019	02/28/2019	Resolution Details
	Deduction	FSGLI	2.500000	Family Servicemembers Grp Life	0	02/16/2019	02/28/2019	Resolution Details
	Deduction	FWT	144.340000	FIT Withholding	0	02/16/2019	02/28/2019	Resolution Details
	Deduction	MEDICARE EE	23.250000	Medicare Tax	1	02/16/2019	02/28/2019	Resolution Details
	Deduction	MEDICARE ER	23.250000	ER Medicare Tax	1	02/16/2019	02/28/2019	Resolution Details
	Deduction	OASDI EE	99.420000	OASDI Tax	1	02/16/2019	02/28/2019	Resolution Details
	Deduction	OASDI ER	99.420000	ER OASDI Tax	1	02/16/2019	02/28/2019	Resolution Details
	Deduction	SGLI	14.000000	Servicemembers Group Life Ins	0	02/16/2019	02/28/2019	Resolution Details
	Deduction	SWT	39.110000	State Income Tax	1	02/16/2019	02/28/2019	Resolution Details
	Deduction	TSGLI	0.500000	Traumatic SGLI	0	02/16/2019	02/28/2019	Resolution Details

Procedures,

continued

alendar Group F		ent Detail		upporting Eleme		me debt.	
	Emple	yee	Emp			I Record 0	
	Calendar Group ID C	19021	201902 On-Cycle	AD End Month	1		
Calendar Inform	Calendar ID CG	CT 2010M02E	Bau Cas	up USCG			<u>Find</u> <u>First</u>
:	Segment Number 1	CT 2019M02E	Pay Gro Versi		Revisi	on 1	
Gr	oss Result Value 1,80	9.67 <u>7</u> USD	Net Result Val	ue 1,486.30👮	USD		
Earnings & De		etro Adjustments	duction Arrears	User Fields	(TTT)	Personalize Find View 5	🖾 🛗 🛛 First 🚺 1-14
Element Type	Element Name	Amount	Calculation Adjustment	 Base Adjustment	Unit Adjustment	Adjustment Detail	Resolution Detail:
Earnings	BAS	184.690000					Resolution Details
Earnings	BASIC PAY	1603.500000					Resolution Details
Earnings	CLOTHING	21.480000					Resolution Details
Earnings	DELTA BAH	1833.300000 🛒	-1833.300000		[Adjustment Detail	Resolution Detail
Deduction	AFRH	0.250000					Resolution Detail
Deduction	FSGLI	2.500000					Resolution Detail
Deduction	FWT	144.340000					Resolution Detail
Deduction	MEDICARE EE	23.250000					Resolution Detail
Deduction	MEDICARE ER	23.250000					Resolution Detail
Deduction	OASDI EE	99.420000					Resolution Details
Deduction	OASDI ER	99.420000					Resolution Details
Deduction	SGLI	14.000000					Resolution Details
Deduction	SWT	39.110000					Resolution Details
Deduction	TSGLI	0.500000					Resolution Details

Procedures,

continued

Step				1	Action			
5	The Delta Details will display with the retroactive changes related to that							
	individual p	bay item. T	he Sourc	e Cale	ndar I	D is the pe	riod with the o	correlated
	Amount D	elta from le	ft to right	•		-		
	Results by Caler	ndar Group						
	Delta Details							
		Empl ID			Name			
		·		Em	pl Record 0			
	Cal	Description 201902 On-Cycle AD End Month						
		CT 2019M02E		Pay Group US				
		Element DELT	A BAH	C	escription Re	etro Delta BAH		
	Se Delta Details	gment Number 1			Instance 0	Personalize	Find View 1 🗗 🕌	First 🚺 1-2 of 2 🚺 Last
	Source Calendar ID	Period ID	Source Element	Segment Number	Currency	Amount Delta	Base Delta Unit Delta	
	CG ACT 2019M01E	A19M01PRD2	BAH	1	USD	-814.800000 🛒	0.000000	0.000000
	CG ACT 2019M02M	A19M02PRD1	BAH	1	USD	-1018.500000 🛒	0.000000	0.000000
	Return							

Procedures,

continued

p				Action					
	Below	Below is the Revised Calendar for end-month January 2019.							
	means	In the example below: The Inactive BAH row was started on $01/19/2019$ which means $01/16/2019 - 01/18/2019$ is correct. $203.70 / 3$ days = 67.90 daily rate. 67.90 x 30 days = monthly rate of pay BAH rate was \$2037.00.							
	Note:	Revised cale	endars are I	DA's way of ex	plaining wh	at the r	nember sho	ould	
	have o	nly been paic	l. The revi	sed calendar is	contained v	vithin tl	he Calenda	r	
	-		0	e Calendar Info	ormation rov	vs will	keep you ii	1 the	
		Calendar Gro							
	Galendar G			umulators Supporting Element					
		Emp Calendar Group ID C	loyee	Empl ID 201902 On-Cycle AD End Month	Empl Record	0			
	Calendar	nformation					Find First 🕻 3	of 8 🛛 <u>L</u> e	
		Calendar ID CG Segment Number 1	ACT 2019M01E	Pay Group USCG Version 1	Revision 2				
		Gross Result Value 2,01	13.37 🗾 USD	Net Result Value 1,690.01	USD				
		& Deductions t Results C <u>o</u> mponents	<u>R</u> etro Adjustments	eduction Arrears	Personalize Find	<u>View 5</u> 🖾	📒 🛛 First 🚺 1-17 of 17	🗈 Last	
	Element ⁻	Type Element Name	Amount	Description	Instance Slice Begi Date	n Slice End Date	Resolution Details		
	Earnings	BAH	203.700000	Basic Allowance for Housing	0 01/16/201	9 01/18/2019	Resolution Details	^	
	Earnings	BAS	24.630000	Basic Allow for Subsistence	0 01/16/201	9 01/17/2019	Resolution Details		
	Earnings	BAS	12.310000	Basic Allow for Subsistence	0 01/18/201	9 01/18/2019	Resolution Details		
	Earnings	BAS	147.750000	Basic Allow for Subsistence	0 01/19/201	9 01/31/2019	Resolution Details		
	Earnings	BASIC PAY	320.700000	Basic Pay	0 01/16/201	9 01/18/2019	Resolution Details		
	Earnings	BASIC PAY	1282.800000	Basic Pay	0 01/19/201	9 01/31/2019	Resolution Details		
	Earnings	CLOTHING	21.480000	Clothing Allowance	0 01/16/201	9 01/31/2019	Resolution Details		
	Deductio	n AFRH	0.250000	Armed Forces Retirement Home	0 01/16/201	9 01/31/2019	Resolution Details		
	Deductio	n FSGLI	2.500000	Family Servicemembers Grp Life	0 01/16/201	9 01/31/2019	Resolution Details		
	Deductio	n FWT	144.340000	FIT Withholding	0 01/16/201	9 01/31/2019	Resolution Details		
	Deductio	n MEDICARE EE	23.250000	Medicare Tax	1 01/16/201	9 01/31/2019	Resolution Details		
	Deductio	n MEDICARE ER	23.250000	ER Medicare Tax	1 01/16/201	9 01/31/2019	Resolution Details		
	Deductio	n OASDI EE	99.410000	OASDI Tax	1 01/16/201	9 01/31/2019	Resolution Details		
	Deductio	n OASDI ER	99.410000	ER OASDI Tax	1 01/16/201	9 01/31/2019	Resolution Details		

Procedures,

Step				Action			
7	Below is	the Revised	d Calenda	r for mid-mont	h February	2019.	
		-		active BAH rov e was no BAH			
	02/15/20	19.					
	<u>C</u> alendar Group F	Results Earnings and	Deductions <u>A</u> cc	umulators <u>S</u> upporting Elemen	nts		
		Employ		Empl ID	Empl Record	0	
	Calendar Inform	Calendar Group ID C11 nation	9021	201902 On-Cycle AD End Month			Find First S 5 of 8 D Las
	Gr	Calendar ID CG A0 Segment Number 1 oss Result Value 1,809.		Pay Group USCG Version 1 Net Result Value 1,486.32	Revision 2 USD		
	Earnings & De		etro Adjustments 🍸 De	duction Arrears	Personalize Find	/iew 5 🗗	First 🚺 1-13 of 13 🚺 Last
	Element Type	Element Name	Amount	Description	Instance Slice Begin Date	Slice End Date	Resolution Details
	Earnings	BAS	184.700000	Basic Allow for Subsistence	0 02/01/2019	02/15/2019	Resolution Details
	Earnings	BASIC PAY	1603.500000	Basic Pay	0 02/01/2019	02/15/2019	Resolution Details
	Earnings	CLOTHING	21.490000	Clothing Allowance	0 02/01/2019	02/15/2019	Resolution Details
	Deduction	AFRH	0.250000	Armed Forces Retirement Home	0 02/01/2019	02/15/2019	Resolution Details
	Deduction	FSGLI	2.500000	Family Servicemembers Grp Life	0 02/01/2019	02/15/2019	Resolution Details
	Deduction	FWT	144.340000 🛒	FIT Withholding	0 02/01/2019	02/15/2019	Resolution Details
	Deduction	MEDICARE EE	23.250000	Medicare Tax	1 02/01/2019	02/15/2019	Resolution Details
	Deduction	MEDICARE ER	23.250000	ER Medicare Tax	1 02/01/2019	02/15/2019	Resolution Details
	Deduction	OASDI EE	99.420000	OASDI Tax	1 02/01/2019	02/15/2019	Resolution Details
	Deduction	OASDI ER	99.420000	ER OASDI Tax	1 02/01/2019	02/15/2019	Resolution Details
	Deduction	SGLI	14.000000	Servicemembers Group Life Ins	0 02/01/2019	02/15/2019	Resolution Details
	Deduction	SWT	39.110000	State Income Tax	1 02/01/2019	02/15/2019	Resolution Details
	Deduction	TSGLI	0.500000	Traumatic SGLI	0 02/01/2019	02/15/2019	Resolution Details

Reviewing Past Pay Periods

Introduction This section takes a look at the member's past pay periods.

NOTE: The past Calendar Group ID's noted in this section indicate member was already paid for those periods (remember, the PCS transaction was approved on 02/14/2019 which created an Inactive BAH row with an Effective Date of 01/19/2019).

Procedures See below.

tep				Action			
1	When rev	viewing the	member's	s end-month Ja	nuary 2019	calend	ar on C119011
	67.90 dai	ly rate. 67.		01/16/2019 - 01 ays = monthly r			
	\$2037.00 Calendar Group R		d Deductions	umulators Supporting Eleme	nts		
		Employ	yee	Empl ID	Empl Record	0	
		Calendar Group ID C11	19011	201901 On-Cycle AD End Month			
	Calendar Inform	ation					Find First 🚺 3 of 3 🔟
		Calendar ID CG A	CT 2019M01E	Pay Group USCG			
		egment Number 1	-	Version 1	Revision 1		
		oss Result Value 2,828	.17 <u>7</u> USD	Net Result Value 2,504.81	USD		
	Earnings & De Element Resul		etro Adjustments 👖 De	duction Arrears	Personalize Find	View 5 🔛	First 🚺 1-14 of 14 🖸 Last
	Element Type	Element Name	Amount	Description	Instance Slice Begin Date	Slice End Date	Resolution Details
	Earnings	ВАН	1018.500000	Basic Allowance for Housing	0 01/16/2019	01/31/2019	Resolution Details
	Earnings	BAS	184.690000	Basic Allow for Subsistence	0 01/16/2019	01/31/2019	Resolution Details
	Earnings	BASIC PAY	1603.500000	Basic Pay	0 01/16/2019	01/31/2019	Resolution Details
	Earnings	CLOTHING	21.480000	Clothing Allowance	0 01/16/2019	01/31/2019	Resolution Details
	Deduction	AFRH		Armed Forces Retirement Home	0 01/16/2019	01/31/2019	Resolution Details
	Deduction	FSGLI	2.500000	Family Servicemembers Grp Life	0 01/16/2019	01/31/2019	Resolution Details
	Deduction	FWT	144.340000	FIT Withholding	0 01/16/2019	01/31/2019	Resolution Details
	Deduction	MEDICARE EE	23.250000	Medicare Tax	1 01/16/2019	01/31/2019	Resolution Details
	Deduction	MEDICARE ER	23.250000	ER Medicare Tax	1 01/16/2019	01/31/2019	Resolution Details
	Deduction	OASDI EE	99.410000👳	OASDI Tax	1 01/16/2019	01/31/2019	Resolution Details
	Deduction	OASDI ER	99.410000	ER OASDI Tax	1 01/16/2019	01/31/2019	Resolution Details
	Deduction	SGLI	14.000000	Servicemembers Group Life Ins	0 01/16/2019	01/31/2019	Resolution Details
	Deduction	SWT	39.110000	State Income Tax	1 01/16/2019	01/31/2019	Resolution Details
	Deduction	TSGLI	0.500000	Traumatic SGLI	0 01/16/2019	01/31/2019	Resolution Details

Reviewing Past Pay Periods, Continued

Procedures,

				Action			
1	When re	viewing the	member'	s mid-month F	ebruary 201	9 calen	dar on C119
Ι,	Mombor	was paid P	AU from	02/01/2019 - 02	0/15/2010 1	018 50	/ 15 - 67 00
				monthly rate of			
					<u> </u>	e was s	2037.00.
	<u>C</u> alendar Group F	Results Earnings and		cumulators <u>S</u> upporting Elemer	ns		
		Employ		Empl ID	Empl Record	0	
	Calendar Inform	Calendar Group ID C11	19020	201902 On-Cycle AD Mid Month			Find First 🚺 2 of 2
		Calendar ID CG A	CT 2019M02M	Pay Group USCG			
	:	Segment Number 1		Version 1	Revision 1		
		ross Result Value 2,828	.19 <u>7</u> USD	Net Result Value 2,504.82	USD		
	Earnings & De		etro Adjustments 👖 D	eduction Arrears	Personalize Find	<u>View.5</u> ^[22] [≣]	First 💶 1-14 of 14 💟 (
	Element Type	Element Name	Amount	Description	Instance Slice Begin Date	Slice End Date	Resolution Details
	Earnings	BAH	1018.500000	Basic Allowance for Housing	0 02/01/2019	02/15/2019	esolution Details
	Earnings	BAS	184.700000	Basic Allow for Subsistence	0 02/01/2019	02/15/2019	esolution Details
	Earnings	BASIC PAY	1603.500000	Basic Pay	0 02/01/2019	02/15/2019	esolution Details
	Earnings	CLOTHING	21.490000	Clothing Allowance	0 02/01/2019	02/15/2019	esolution Details
1	Deduction	AFRH	0.250000	Armed Forces Retirement Home	0 02/01/2019	02/15/2019	lesolution Details
	Deduction	FSGLI	2.500000	Family Servicemembers Grp Life	0 02/01/2019	02/15/2019	lesolution Details
	Deduction	FWT	144.340000	FIT Withholding	0 02/01/2019	02/15/2019	lesolution Details
	Deduction	MEDICARE EE	23.250000	Medicare Tax	1 02/01/2019	02/15/2019	esolution Details
1	Deduction	MEDICARE ER	23.250000	ER Medicare Tax	1 02/01/2019	02/15/2019	esolution Details
	Deduction	OASDI EE	99.420000	OASDI Tax	1 02/01/2019	02/15/2019	esolution Details
	Deduction	OASDI ER	99.420000	ER OASDI Tax	1 02/01/2019	02/15/2019	lesolution Details
	Deduction	SGLI	14.000000	Servicemembers Group Life Ins	0 02/01/2019	02/15/2019	lesolution Details
			39 110000	State Income Tax	1 02/01/2019	02/15/2019	esolution Details
	Deduction	SWT	33.110000	State nicome Tax			

Reviewing EABP In-Service Debt

Introduction This section provides the procedures to research an EABP In-Service Debt in DA.

NOTE: When DA generates a debt, the debt populates in the member's Element Assignment By Payee (EABP). All EABP In-Service Debts require research.

Procedures See below.

Step	Description
1	Open the member's EABP(s). Locate and select the appropriate IN SRVC
	<u>DEBT</u> to display the details of the In-Service Debt (see the <u>Identifying In-Service</u>
	Debts user guide for more information on how to identify and research In-Service
	debts).
	NOTE: Depending on the debt, multiple In-Service Debt rows may be generated. This is typically caused due to tax implications combined with the calendar year changes as well. In this BAH example, the System Generated Overpayment (SGO) created only one In-Service Debt row (Instance 2).
	Element Assignment By Payee
	ID Empl Record 0
	Selection Criteria
	Category Q Entry Type V Element Name Q
	As of Date Select with Matching Criteria
	Assignments Personalize Find 🖾 🗰 First 🖬 1-2 of 2 🛄 Last
	Element Name Description Process Order Begin Date End Date Active Instance
	IN SRVC DEBT In-Service Debt 999 08/01/2016 08/01/2016 😥 🗸 1 🛨 🗖
	IN SRVC DEBT In-Service Debt 999 04/01/2019 🕅 🗸 2 🛨 🖃

Reviewing EABP In-Service Debt, Continued

Procedures,

Step	Description
2	Review the EABP details. Ensure the Debt Amount matches the SGO total, and
	the Comments field identifies and matches the Calendar ID where the debt was
	finalized.
	Element Assignment By Payee
	Element Detail
	Employee ID Empl Record 0 Name
	Element Name IN SRVC DEBT In-Service Debt Instance 2
	Assignment Process Detail
	Assignment Is Active Currency Code USD Q US Dollar
	*Process Order 999 *Begin Date 04/01/2019 🛐 End Date 🕅
	Recipient Tag 0 Q Previous End Date
	Allow Batch Update of End Date Updated in Payroll Run
	▼ Calculation Information
	Calculation Rule Amount
	Amount Liement
	Amount Value
	▼ Required Fields
	*Unique Accumulator 2.000000 Balance ID Debt Amount 1833.300000
	Percent of DE 15.000000
	*Taxability Effect No Taxable Gross is Affected
	*Debt Originating Year 2019.000000 Percent of Interest
	Type Payroll Overpayment
	Comments CG ACT 2019M02E
	Suspend Reason V Appropriation V
	Account Number
	* Additional Overrides
	*Frequency Option Use Element Frequency
	Frequency
	*Generation Option Use Element Generation Control
	Generation Control
	OK Cancel Refresh

Reviewing the BAH Row Correction

Introduction This section provides guidance on reviewing the member's pay calendars related to the corrected BAH row in DA.

Procedures See below.

Step	Action
1	Open the member's BAH page. Review the corrected BAH row for the Approved at date and verify the Status is correct. In this example, the BAH row was approved on 03/04/2019 and the status is Active . Once the Active BAH row processes through finalization, the member will begin receiving BAH. The approval date will link to the Calendar Group ID for when BAH was processed for pay.
	BAH OHA FSH MIHA Employee Empl ID Empl Record 0
	BAH Entitlements Find View All First 1 of 1 Last Delete Effective Date: 01/18/2019 H Status: Active Approved: Grand Fathered Approved: Image: Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2"
	BAH Dependent Beneficiaries Personalize Find [32] # First II 1 of 1 II Last Dependent Information Termination Information Personalize Find [32] # First II 1 of 1 II Last Personalize Find [32] # Find [32

Reviewing the BAH Row Correction, Continued

Procedures,

continued

tep				Action					
2		d with the c		lations Results BAH row appro					
	the current	nt period 03	/01/2019 -	hid-month Marc - 03/15/2019. 7 the next step.					
	<u>C</u> alendar Group F	Results Earnings and	I Deductions <u>A</u> cc	umulators Supporting Eleme	nts				
		Employ Calendar Group ID C11		Empl ID 201903 On-Cycle AD Mid Month	Empl R	lecord	0		
	Calendar Inform							Find First 10 of 10) 🗾 Le
		Calendar ID CG A Segment Number 1 oss Result Value 5,679	_	Pay Group USCG Version 1 Net Result Value 5,260.41	Revision USD	1			
	Earnings & De		etro Adjustments 🍸 De	duction Arrears	Personaliz	ze Find V	iew 5 🗗 🖥	📕 🛛 First 🚺 1-16 of 16 🚺	Last
	Element Type	Element Name	Amount	Description		ice Begin Ite	Slice End Date	Resolution Details	
	Earnings	ВАН	1018.500000	Basic Allowance for Housing	0 03/	/01/2019	03/15/2019	Resolution Details	^
	Earnings	BAS	184.700000	Basic Allow for Subsistence	0 03/	/01/2019	03/15/2019	Resolution Details	
	Earnings	BASIC PAY	1603.500000	Basic Pay	0 03/	/01/2019	03/15/2019	Resolution Details	
	Earnings	CLOTHING	21.490000	Clothing Allowance	0 03/	/01/2019	03/15/2019	Resolution Details	
	Earnings	DELTA BAH	0.000000	Retro Delta BAH	0 03/	/01/2019	03/15/2019	Resolution Details	1
	Deduction	AFRH	0.250000	Armed Forces Retirement Home	0 03/	/01/2019	03/15/2019	Resolution Details	
	Deduction	FSGLI	2.500000	Family Servicemembers Grp Life	0 03/	/01/2019	03/15/2019	Resolution Details	
	Deduction	FWT	144.340000🛒	FIT Withholding	0 03/	/01/2019	03/15/2019	Resolution Details	
	Deduction	MEDICARE EE	23.250000	Medicare Tax	1 03/	/01/2019	03/15/2019	Resolution Details	
	Deduction	MEDICARE ER	23.250000	ER Medicare Tax	1 03/	/01/2019	03/15/2019	Resolution Details	
	Deduction	OASDI EE	99.420000	OASDI Tax	1 03/	/01/2019	03/15/2019	Resolution Details	
	Deduction	OASDI ER	99.420000	ER OASDI Tax	1 03/	/01/2019	03/15/2019	Resolution Details	
	Deduction	ROTH BASIC	96.210000	ROTH TSP Basic Pay	0 03/	/01/2019	03/15/2019	Resolution Details	
	Deduction	SGLI	14.000000	Servicemembers Group Life Ins	0 03/	/01/2019	03/15/2019	Resolution Details	
	Deduction	SWT	39.110000	State Income Tax	1 03/	/01/2019	03/15/2019	Resolution Details	~

Reviewing the BAH Row Correction, Continued

Procedures,

continued

		•	ts tab, tl	nis is w	here the	adjustmen	t is seen. Click	c of
	Stment Deta	_	cumulators <u>S</u>	upporting Eleme	unto			
	Calendar Group ID	nployee C119030	Emp 201903 On-Cycl			Record 0		
Calenda	r Information		·				Find First 10 of 1	0 🗋 Li
		G ACT 2019M03M		up USCG				
	Segment Number 1 Gross Result Value 5,	,679.99	Versi Net Result Va	on 1 lue 5,260.41,77	Revisio USD	on 1		
	gs & Deductions					Personalize Find View 5	🖾 🛗 🛛 First 🚺 1-16 of 16 D	Last
	ent Results C <u>o</u> mponents	Retro Adjustments	eduction Arrears Calculation Adjustment	<u>U</u> ser Fields Base Adjustment	Unit Adjustment	Adjustment Detail	Resolution Details	
Earnin	gs BAH	1018.500000					Resolution Details	^
Earnin	gs BAS	184.700000					Resolution Details	
Earnin	gs BASIC PAY	1603.500000					Resolution Details	
Earnin	gs CLOTHING	21.490000					Resolution Details	
Earnin	gs DELTA BAH	0.000000	2851.800000			Adjustment Detail	Resolution Details	
Deduc	tion AFRH	0.250000					Resolution Details	
Deduc	tion FSGLI	2.500000					Resolution Details	
Deduc	tion FWT	144.340000 🛒					Resolution Details	
Deduc	tion MEDICARE EE	23.250000					Resolution Details	
Deduc	tion MEDICARE ER	23.250000					Resolution Details	
Deduc	tion OASDI EE	99.420000					Resolution Details	
Deduc	tion OASDI ER	99.420000					Resolution Details	
Deduc	tion ROTH BASIC	96.210000					Resolution Details	
Deduc	tion SGLI	14.000000					Resolution Details	
Deduc	tion SWT	39.110000					Resolution Details	~

Reviewing the BAH Row Correction, Continued

Procedures,

Step	Action
4	The Delta Details will display with the retroactive changes related to that individual pay item. The Source Calendar ID is the period with the correlated Amount Delta from left to right.
	In this example, we can see how DA is paying the member back after the BAH correction was approved. The credit may seem larger but remember, the member did not receive any BAH for end-month Feb Calendar due to the Inactive BAH row.
	Member is now getting credit for BAH for:
	• Credit from 01/19/2019 – 01/31/2019: \$814.80 / 12 = 67.90 daily rate. 67.90 x 30 days = monthly rate of pay BAH rate was \$2037.00
	• Credit from 02/01/2019 – 02/15/2019: \$1018.50 / 15 = 67.90 daily rate. 67.90 x 30 days = monthly rate of pay BAH rate was \$2037.00
	• Credit: 02/16/2019 – 02/28/2019: \$1018.50 / 15 = 67.90 daily rate. 67.90 x 30 days = monthly rate of pay BAH rate was \$2037.00
	*** End JAN 2019 \$814.80 + Mid FEB 2019 \$1018.50 = \$1833.30 (<u>note: this is</u> <u>the SGO</u> ***
	the SGO**** Credit Totals displayed on C119030: \$814.80 + \$1018.50 + \$1018.50 = \$2851.80 (refer to DELTA BAH under Retro Adjustments in step 3).
	<u>the SGO</u> *** Credit Totals displayed on C119030: \$814.80 + \$1018.50 + \$1018.50 =
	the SGO *** Credit Totals displayed on C119030: \$814.80 + \$1018.50 + \$1018.50 = \$2851.80 (refer to DELTA BAH under Retro Adjustments in step 3). Results by Calendar Group
	the SGO**** Credit Totals displayed on C119030: \$814.80 + \$1018.50 + \$1018.50 = \$2851.80 (refer to DELTA BAH under Retro Adjustments in step 3). Results by Calendar Group Delta Details Empl ID Description 201903 On-Cycle AD Mid Month Calendar Group ID C119030 Description 201903 On-Cycle AD Mid Month Calendar ID CG ACT 2019M03M Pay Group USCG Description Retro Delta BAH
	the SGO**** Credit Totals displayed on C119030: \$814.80 + \$1018.50 + \$1018.50 = \$2851.80 (refer to DELTA BAH under Retro Adjustments in step 3). Results by Calendar Group Delta Details Name Empl ID Latendar Group ID C119030 Description 201903 On-Cycle AD Mid Month Calendar Group ID C119030 Description 201903 On-Cycle AD Mid Month Calendar ID CG ACT 2019M03M Pay Group USCG Description Retro Delta BAH Segment Number 1 Instance 0
	the SGO the SGO Credit Totals displayed on C119030: \$814.80 + \$1018.50 + \$1018.50 = \$2851.80 (refer to DELTA BAH under Retro Adjustments in step 3). Results by Calendar Group Delta Details Empl ID Name Empl Record 0 Calendar Group ID C119030 Description 201903 On-Cycle AD Mid Month Calendar ID CG ACT 2019M03M Description 201903 On-Cycle AD Mid Month Description 201903 On-Cycle AD Mid Month Description 201903 On-Cycle AD Mid Month Description Retro Delta BAH Description Retro Delta BAH Description Retro Delta BAH Segment Number 1 Details Personalize Find View # [P First 1:3 of 3] Lest Source Element Segment Segment Number 1 Details Personalize Find View # [P First 1:3 of 3] Lest Source Element Segment
	the SGO**** Credit Totals displayed on C119030: \$814.80 + \$1018.50 + \$1018.50 = \$2851.80 (refer to DELTA BAH under Retro Adjustments in step 3). Results by Calendar Group Delta Details Name Empl ID Latendar Group ID C119030 Description 201903 On-Cycle AD Mid Month Calendar Group ID C119030 Description 201903 On-Cycle AD Mid Month Calendar ID CG ACT 2019M03M Pay Group USCG Description Retro Delta BAH Segment Number 1 Instance 0