### **Member Weigh In Report**

**Introduction** This guide provides the procedures to run the Member Weigh In Report in Direct Access (DA).

#### **Procedures** See below.

Step	Action											
1	Navigate to: NavBar icon > Menu > Human Resources > Human Resource											
	<b>Reports&gt; Profile Reports &gt; Employee WeighIn Information</b> .											
	Image: Image											
	NavBar: Menu											
	Recently Visited C											
	Career Management > Career Ma											
	Favorites F Enterprise Components > S											
	Enterprise Learning											
	G Global Payroll & Absence Mgmb											
	Change My H											
	Password Human Resources > Set Up HCM >											
	Mobilization > T = Test Usage Monitoring											
	Image: My Feeds W   Image: Wy Feeds W   Image: Wy Feeds W   Image: Wy Feeds W											
	➡   My Preferences     ➡   My System Profile											
	Worklist >											
2	The CG_WEIGHIN_BY_ISC_HRS – Employee Weighin Data will display. If the Set ID is blank, enter <b>00010</b> .											
	CG_WEIGHIN_BY_ISC_HRS - Employee Weighin Data											
	Set ID (Use 00010 for CG) 00010											
	Dept Level											
	View Results											
	View Results											

# Member Weigh In Report, Continued

Procedures,

continued

Step	Action								
3	Using the lookup, select the appropriate <b>Dept Level</b> .								
	• CG_DEPT_ORG – Displays only those members attached to the Department								
	• CG_ISC – Displays all members attached to all of the units serviced by the								
	Sector/Base Department ID								
	• CG_SPO – Displays all members attached to all of the units serviced by the SPO Department ID								
	CG_WEIGHIN_BY_ISC_HRS - Employee Weighin Data								
	Set ID (Use 00010 for CG) 00010								
	Dept Level CG_SPO								
	Deptid × Q								
	View Results								
	Query								
	Search by: Tree Name begins with								
	Look Up Cancel Advanced Lookup								
	Search Results								
	View 100 First 🕙 1-3 of 3 🕑 Last								
	Tree Name Description								
	CG_DEPT_ORG Official CG Org Structure								
	CG_ISC ISC/Sector/Base Tree								
	CG_SPO SPO								
4	Enter the Dentid (Denerton ent ID annales) en use the leadure to least and calent								
4	Enter the <b>Deptid</b> (Department ID number) or use the lookup to locate and select the Department ID. Click <b>View Results</b> .								
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	CG_WEIGHIN_BY_ISC_HRS - Employee Weighin Data								
	Set ID (Use 00010 for CG) 00010								
	Dept Level CG_SPO								
	View Results								

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## Member Weigh In Report, Continued

### Procedures,

continued

Step	Action													
5	The S	Search Res	sults	will	disr	olav.								
C	CG_WEIGHIN_BY_ISC_HRS - Employee Weighin Data													
	Set ID (Use 0	00010 for CG) 00010 Q												
		Deptd (042191												
	View Result			Q										
		esults in : Excel SpreadShe	et CSVT	ext File XML	File (512	1 kb)								
	View All Dept ID Der	pt Name ATU OPFAC Rank	Birthdate	e Emplid Er	npl Record	First Name Last Emp	I Class Height (	nch) Weight (lb) Weigh	in Date Weigh Over	Max Allowable Weight		1-100 of 2675 🕑 Last		
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6		results may			nioa	ded to a	n Exc	ei sprea	asneet	for easie	er viewi	ng,		
	sorting, and/or printing.													
CG_WEIGHIN_BY_ISC_HRS - Employe										ee Weighin Data				
Set ID (Use 00010 for CG) 00010 Q														
			De	at Las	and D	00 000								
			De	pt Le	ver	CG_SPC	,		Q					
				Dep	tid (	042191			Q					
	100													
	VIE	ew Results	8											
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	view	V All												
7	Here	is a closer	· loo	k at t	he s	preadsh	eet:							
	А	В	С	D	E	F	G	Н	I	J	К	L		
	Dept ID	Dept Name	ATU	OPFAC	Rank	Birthdate	Emplid	Empl Record	First Name	Last	Empl Class	Height (inch)		
	000018	CG STA FIREFLY	12	30415	САРТ	4/10/1965	1234567	0	Malcolm	Reynolds	AD	72		
		CG STA FIREFLY		30415		4/3/1983			Kaylee	Frye	AD	67		
		CG STA FIREFLY		30415		8/13/1984			Jayne	Cobb	AD	72		
		CG STA FIREFLY	12 12	30415		4/28/1984 9/19/1978			Zoe Inara	Washburne Serra	AD AD	69		
		CG STA FIREFLY		30415		3/19/19/8 3 11/16/1985			Hoban	Washburne		67 70		
		CG STA FIREFLY		30415		5/11/1988			Shepard	Book	SEL	70		
		CG STA FIREFLY	12	30415		8/15/1978			Tamm	Simon	AD	69		
	·	CG STA FIREFLY		30415		7/29/1983			Tamm	River	AD	63		
	М	N		0		Р	Q		R		S			
		(Ib) Weigh in Date				lowable Weig	ht Body F		ved Body Fat					
		178 4/13/201 142 4/13/201			202 175			0			-	nbr compliant		
		142 4/13/201 181 4/29/201	-		202			0		0 semi annual weigh in. mbr compliant 0 in compliance				
		151 4/29/201			186			0		0 In complia				
		141 4/19/201	9 0		175			0		0 in complia	nce			
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