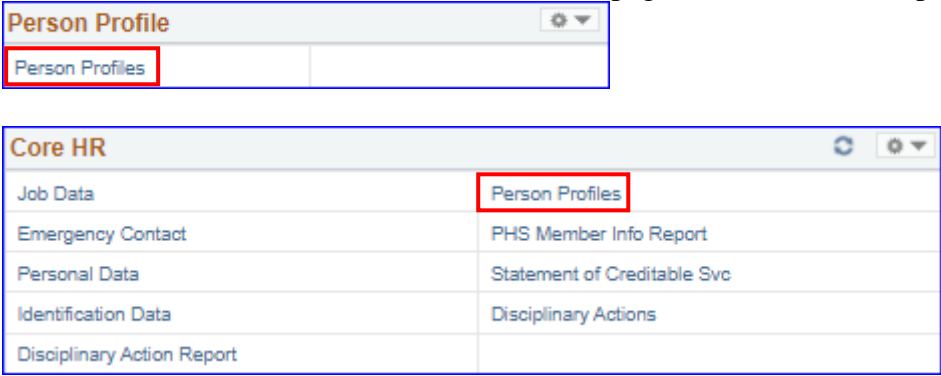
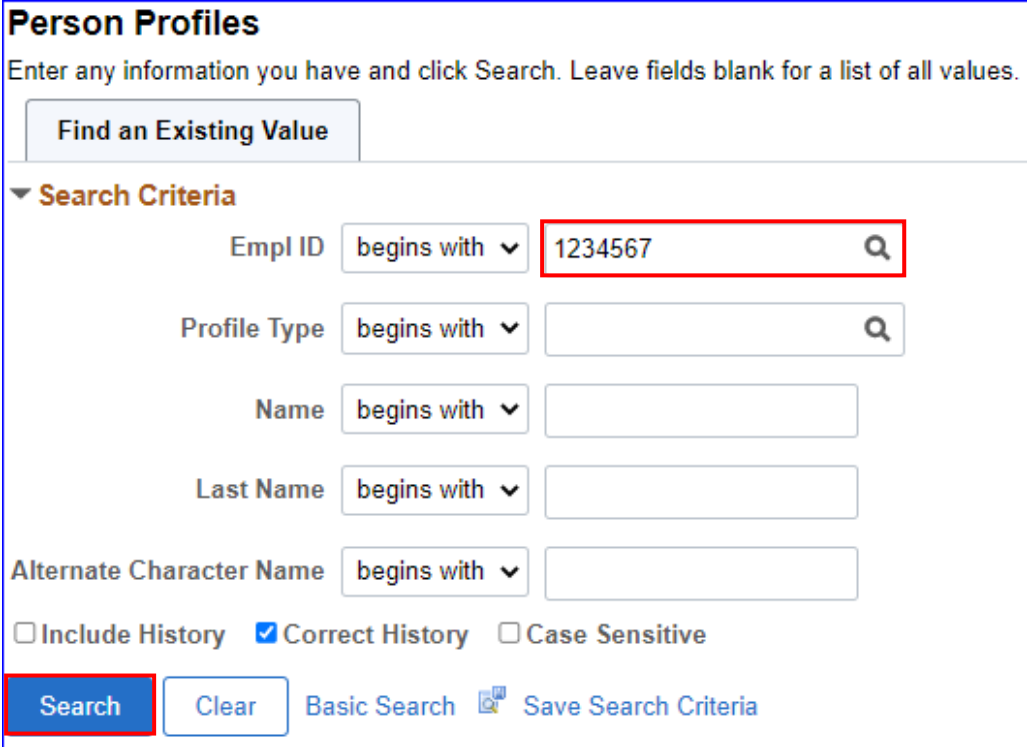


Viewing an Officer Specialty Code

Introduction This guide provides the procedures for viewing an Officer Specialty Code in Direct Access (DA).

Information Only PSC has the roles to add, delete, or correct Officer Specialty Codes.

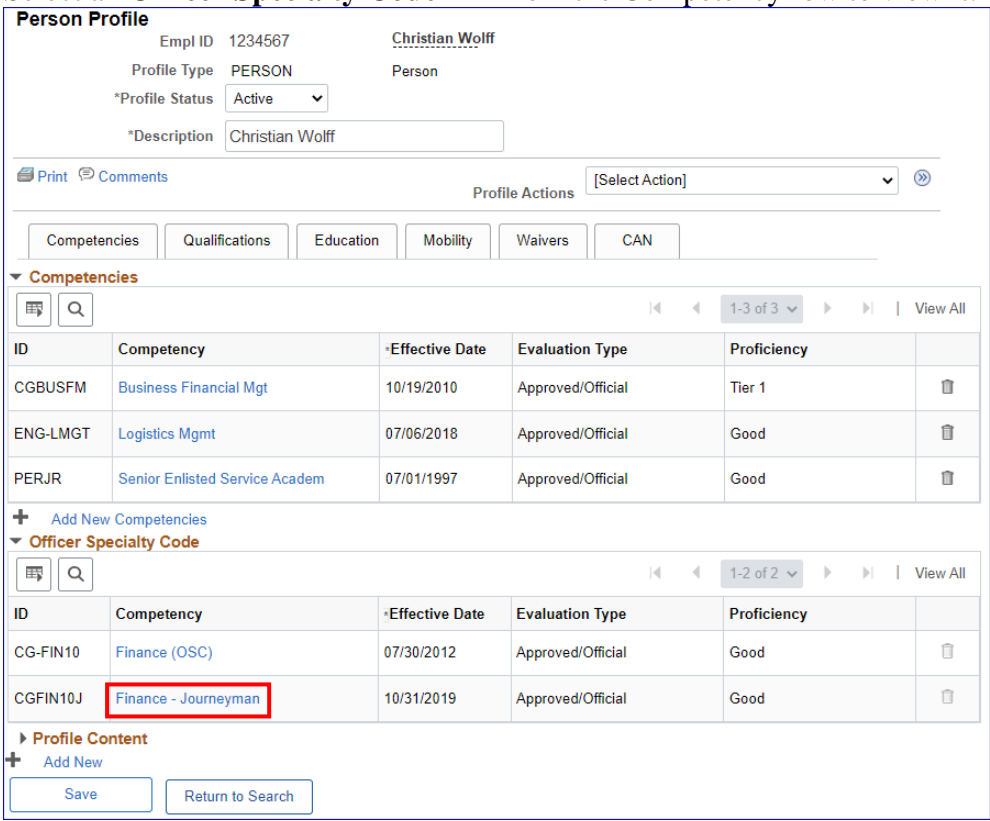
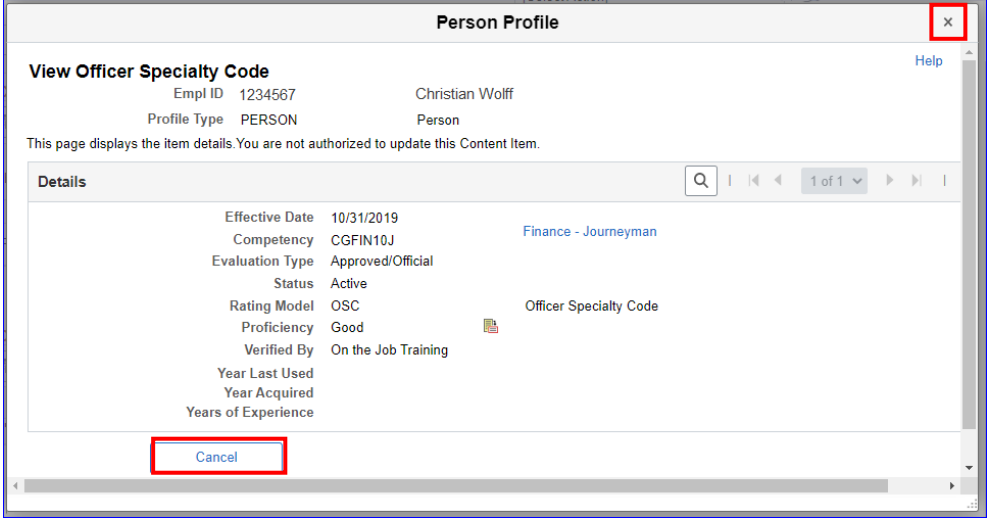
Procedures See below.

Step	Action
1	<p>Select Person Profiles from the Person Profile pagelet or the Core HR pagelet.</p> 
2	<p>Enter the Empl ID and click Search. The Correct History Box is auto-checked.</p> 

Continued on next page

Viewing an Officer Specialty Code, Continued

Procedures,
continued

Step	Action																																			
<p>3</p>	<p>Select an Officer Specialty Code link from the Competency row to view it.</p>  <p>Person Profile</p> <p>Empl ID 1234567 Christian Wolff</p> <p>Profile Type PERSON Person</p> <p>*Profile Status Active</p> <p>*Description Christian Wolff</p> <p>Print Comments Profile Actions [Select Action]</p> <p>Competencies Qualifications Education Mobility Waivers CAN</p> <p>Competencies</p> <table border="1"> <thead> <tr> <th>ID</th> <th>Competency</th> <th>Effective Date</th> <th>Evaluation Type</th> <th>Proficiency</th> </tr> </thead> <tbody> <tr> <td>CGBUSFM</td> <td>Business Financial Mgt</td> <td>10/19/2010</td> <td>Approved/Official</td> <td>Tier 1</td> </tr> <tr> <td>ENG-LMGT</td> <td>Logistics Mgmt</td> <td>07/06/2018</td> <td>Approved/Official</td> <td>Good</td> </tr> <tr> <td>PERJR</td> <td>Senior Enlisted Service Academ</td> <td>07/01/1997</td> <td>Approved/Official</td> <td>Good</td> </tr> </tbody> </table> <p>+ Add New Competencies</p> <p>Officer Specialty Code</p> <table border="1"> <thead> <tr> <th>ID</th> <th>Competency</th> <th>Effective Date</th> <th>Evaluation Type</th> <th>Proficiency</th> </tr> </thead> <tbody> <tr> <td>CG-FIN10</td> <td>Finance (OSC)</td> <td>07/30/2012</td> <td>Approved/Official</td> <td>Good</td> </tr> <tr> <td>CGFIN10J</td> <td>Finance - Journeyman</td> <td>10/31/2019</td> <td>Approved/Official</td> <td>Good</td> </tr> </tbody> </table> <p>Profile Content</p> <p>+ Add New</p> <p>Save Return to Search</p>	ID	Competency	Effective Date	Evaluation Type	Proficiency	CGBUSFM	Business Financial Mgt	10/19/2010	Approved/Official	Tier 1	ENG-LMGT	Logistics Mgmt	07/06/2018	Approved/Official	Good	PERJR	Senior Enlisted Service Academ	07/01/1997	Approved/Official	Good	ID	Competency	Effective Date	Evaluation Type	Proficiency	CG-FIN10	Finance (OSC)	07/30/2012	Approved/Official	Good	CGFIN10J	Finance - Journeyman	10/31/2019	Approved/Official	Good
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<p>4</p>	<p>The View Officer Specialty Code window will display. Click Cancel or the X to return to the Person Profile main page.</p>  <p>Person Profile</p> <p>View Officer Specialty Code</p> <p>Empl ID 1234567 Christian Wolff</p> <p>Profile Type PERSON Person</p> <p>This page displays the item details. You are not authorized to update this Content Item.</p> <p>Details</p> <table border="1"> <tbody> <tr> <td>Effective Date</td> <td>10/31/2019</td> <td>Finance - Journeyman</td> </tr> <tr> <td>Competency</td> <td>CGFIN10J</td> <td></td> </tr> <tr> <td>Evaluation Type</td> <td>Approved/Official</td> <td></td> </tr> <tr> <td>Status</td> <td>Active</td> <td></td> </tr> <tr> <td>Rating Model</td> <td>OSC</td> <td>Officer Specialty Code</td> </tr> <tr> <td>Proficiency</td> <td>Good</td> <td></td> </tr> <tr> <td>Verified By</td> <td>On the Job Training</td> <td></td> </tr> <tr> <td>Year Last Used</td> <td></td> <td></td> </tr> <tr> <td>Year Acquired</td> <td></td> <td></td> </tr> <tr> <td>Years of Experience</td> <td></td> <td></td> </tr> </tbody> </table> <p>Cancel</p>	Effective Date	10/31/2019	Finance - Journeyman	Competency	CGFIN10J		Evaluation Type	Approved/Official		Status	Active		Rating Model	OSC	Officer Specialty Code	Proficiency	Good		Verified By	On the Job Training		Year Last Used			Year Acquired			Years of Experience							
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