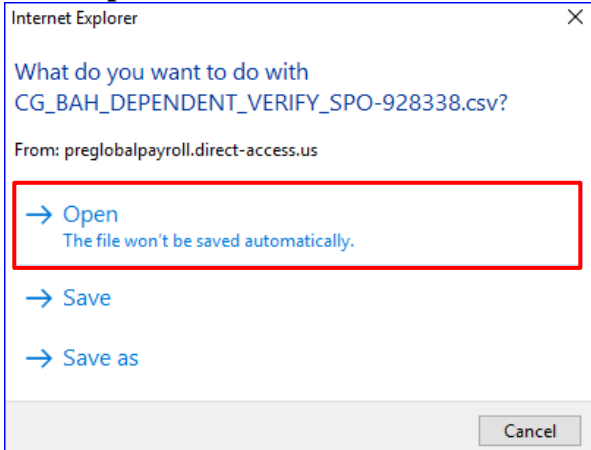
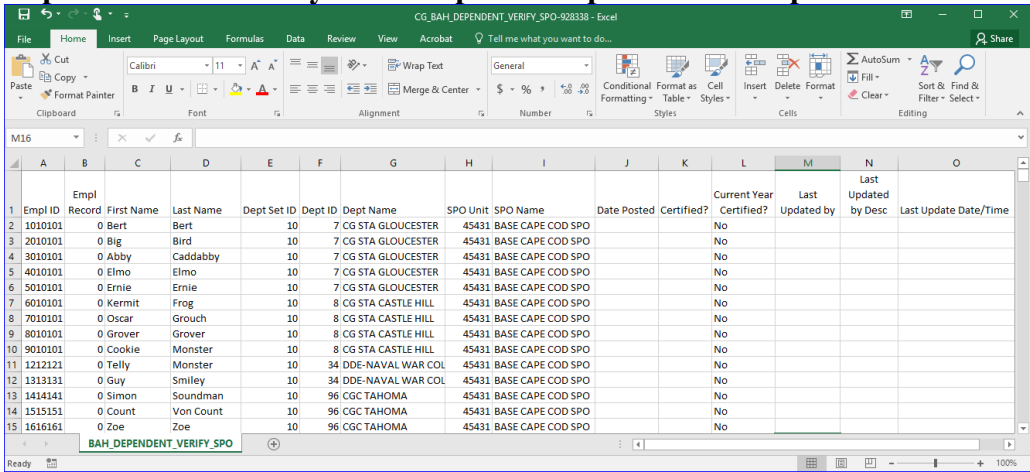


BAH Dependency Verification by SPO Report, Continued

Procedures,
continued

Step	Action																																																																																																																																																																																																																		
<p>14</p>	<p>Click Open.</p>  <p>Internet Explorer</p> <p>What do you want to do with CG_BAH_DEPENDENT_VERIFY_SPO-928338.csv?</p> <p>From: preglobalpayroll.direct-access.us</p> <p>→ Open The file won't be saved automatically.</p> <p>→ Save</p> <p>→ Save as</p> <p>Cancel</p>																																																																																																																																																																																																																		
<p>15</p>	<p>The report will open in Excel and display the BAH Dependency Data Verification responses for all members/units that fall under a SPO tree.</p> <p>Note: It will not display the status of the members assigned to the SPO Dept ID. Use the Verify DEPT report to capture those responses.</p>  <table border="1"> <thead> <tr> <th>Empl ID</th> <th>Record</th> <th>First Name</th> <th>Last Name</th> <th>Dept Set ID</th> <th>Dept ID</th> <th>Dept Name</th> <th>SPO Unit</th> <th>SPO Name</th> <th>Date Posted</th> <th>Certified?</th> <th>Current Year Certified?</th> <th>Last Updated by</th> <th>Last Update Date/Time</th> </tr> </thead> <tbody> <tr><td>1010101</td><td>0</td><td>Bert</td><td>Bert</td><td>10</td><td>7</td><td>CG STA GLOUCESTER</td><td>45431</td><td>BASE CAPE COD SPO</td><td></td><td></td><td>No</td><td></td><td></td></tr> <tr><td>2010101</td><td>0</td><td>Big</td><td>Bird</td><td>10</td><td>7</td><td>CG STA GLOUCESTER</td><td>45431</td><td>BASE CAPE COD SPO</td><td></td><td></td><td>No</td><td></td><td></td></tr> <tr><td>3010101</td><td>0</td><td>Abby</td><td>Caddabby</td><td>10</td><td>7</td><td>CG STA GLOUCESTER</td><td>45431</td><td>BASE CAPE COD SPO</td><td></td><td></td><td>No</td><td></td><td></td></tr> <tr><td>4010101</td><td>0</td><td>Elmo</td><td>Elmo</td><td>10</td><td>7</td><td>CG STA GLOUCESTER</td><td>45431</td><td>BASE CAPE COD SPO</td><td></td><td></td><td>No</td><td></td><td></td></tr> <tr><td>5010101</td><td>0</td><td>Ernie</td><td>Ernie</td><td>10</td><td>7</td><td>CG STA GLOUCESTER</td><td>45431</td><td>BASE CAPE COD SPO</td><td></td><td></td><td>No</td><td></td><td></td></tr> <tr><td>6010101</td><td>0</td><td>Kermit</td><td>Frog</td><td>10</td><td>8</td><td>CG STA CASTLE HILL</td><td>45431</td><td>BASE CAPE COD SPO</td><td></td><td></td><td>No</td><td></td><td></td></tr> <tr><td>7010101</td><td>0</td><td>Oscar</td><td>Grouch</td><td>10</td><td>8</td><td>CG STA CASTLE HILL</td><td>45431</td><td>BASE CAPE COD SPO</td><td></td><td></td><td>No</td><td></td><td></td></tr> <tr><td>8010101</td><td>0</td><td>Grover</td><td>Grover</td><td>10</td><td>8</td><td>CG STA CASTLE HILL</td><td>45431</td><td>BASE CAPE COD SPO</td><td></td><td></td><td>No</td><td></td><td></td></tr> <tr><td>9010101</td><td>0</td><td>Cookie</td><td>Monster</td><td>10</td><td>8</td><td>CG STA CASTLE HILL</td><td>45431</td><td>BASE CAPE COD SPO</td><td></td><td></td><td>No</td><td></td><td></td></tr> <tr><td>1212121</td><td>0</td><td>Telly</td><td>Monster</td><td>10</td><td>34</td><td>DDE-NAVAL WAR COL</td><td>45431</td><td>BASE CAPE COD SPO</td><td></td><td></td><td>No</td><td></td><td></td></tr> <tr><td>1313131</td><td>0</td><td>Guy</td><td>Smiley</td><td>10</td><td>34</td><td>DDE-NAVAL WAR COL</td><td>45431</td><td>BASE CAPE COD SPO</td><td></td><td></td><td>No</td><td></td><td></td></tr> <tr><td>1414141</td><td>0</td><td>Simon</td><td>Soundman</td><td>10</td><td>96</td><td>CGC TAHOMA</td><td>45431</td><td>BASE CAPE COD SPO</td><td></td><td></td><td>No</td><td></td><td></td></tr> <tr><td>1515151</td><td>0</td><td>Count</td><td>Von Count</td><td>10</td><td>96</td><td>CGC TAHOMA</td><td>45431</td><td>BASE CAPE COD SPO</td><td></td><td></td><td>No</td><td></td><td></td></tr> <tr><td>1616161</td><td>0</td><td>Zoe</td><td>Zoe</td><td>10</td><td>96</td><td>CGC TAHOMA</td><td>45431</td><td>BASE CAPE COD SPO</td><td></td><td></td><td>No</td><td></td><td></td></tr> </tbody> </table>	Empl ID	Record	First Name	Last Name	Dept Set ID	Dept ID	Dept Name	SPO Unit	SPO Name	Date Posted	Certified?	Current Year Certified?	Last Updated by	Last Update Date/Time	1010101	0	Bert	Bert	10	7	CG STA GLOUCESTER	45431	BASE CAPE COD SPO			No			2010101	0	Big	Bird	10	7	CG STA GLOUCESTER	45431	BASE CAPE COD SPO			No			3010101	0	Abby	Caddabby	10	7	CG STA GLOUCESTER	45431	BASE CAPE COD SPO			No			4010101	0	Elmo	Elmo	10	7	CG STA GLOUCESTER	45431	BASE CAPE COD SPO			No			5010101	0	Ernie	Ernie	10	7	CG STA GLOUCESTER	45431	BASE CAPE COD SPO			No			6010101	0	Kermit	Frog	10	8	CG STA CASTLE HILL	45431	BASE CAPE COD SPO			No			7010101	0	Oscar	Grouch	10	8	CG STA CASTLE HILL	45431	BASE CAPE COD SPO			No			8010101	0	Grover	Grover	10	8	CG STA CASTLE HILL	45431	BASE CAPE COD SPO			No			9010101	0	Cookie	Monster	10	8	CG STA CASTLE HILL	45431	BASE CAPE COD SPO			No			1212121	0	Telly	Monster	10	34	DDE-NAVAL WAR COL	45431	BASE CAPE COD SPO			No			1313131	0	Guy	Smiley	10	34	DDE-NAVAL WAR COL	45431	BASE CAPE COD SPO			No			1414141	0	Simon	Soundman	10	96	CGC TAHOMA	45431	BASE CAPE COD SPO			No			1515151	0	Count	Von Count	10	96	CGC TAHOMA	45431	BASE CAPE COD SPO			No			1616161	0	Zoe	Zoe	10	96	CGC TAHOMA	45431	BASE CAPE COD SPO			No		
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