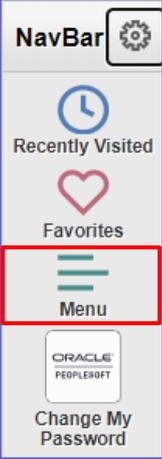
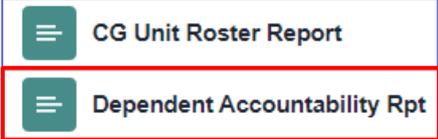


Dependent Accountability Report

Introduction This guide provides the procedures to run the Dependent Accountability Report in Direct Access (DA).

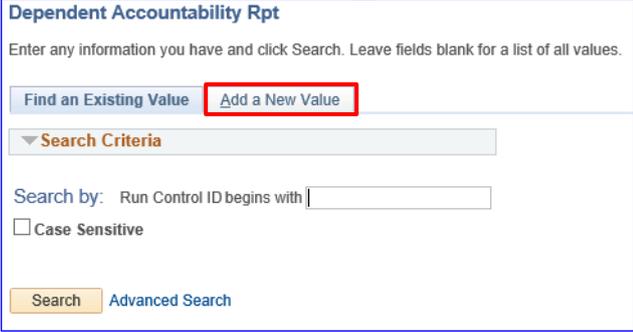
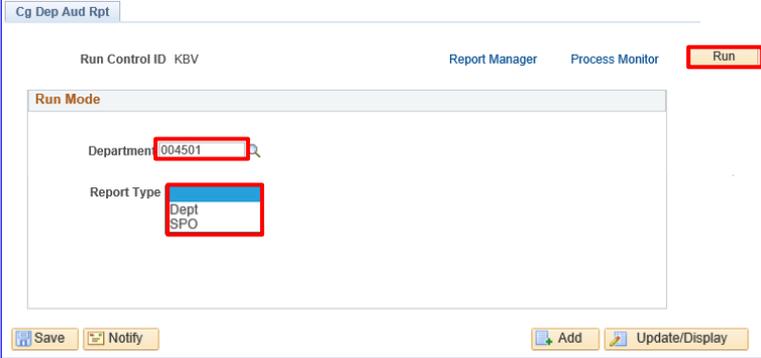
Procedures See below.

| Step | Action |
|------|---|
| 1 | Click the Compass in the upper right of the DA screen.  |
| 2 | Click Menu on the Navigation Bar  |
| 3 | Scroll down the Menu to the H and select the Human Resources option.  |
| 4 | Select the Human Resources Reports option.  |
| 5 | Select the Dependent Accountability Rpt option.  |

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Dependent Accountability Report, Continued

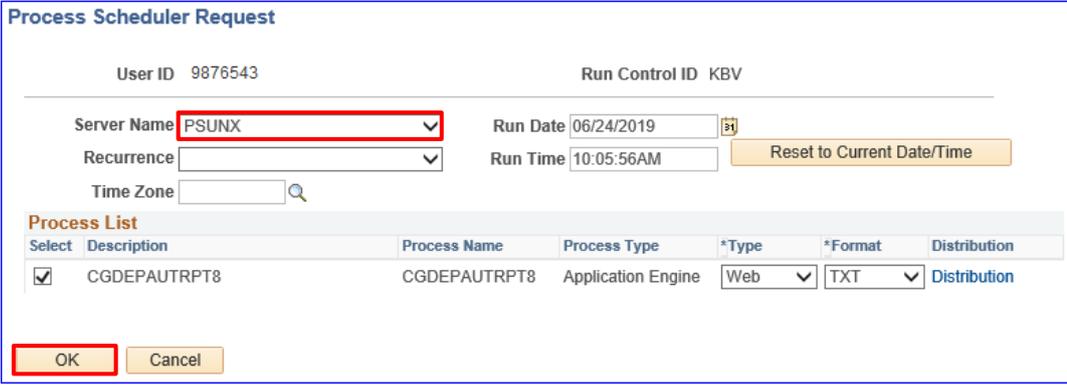
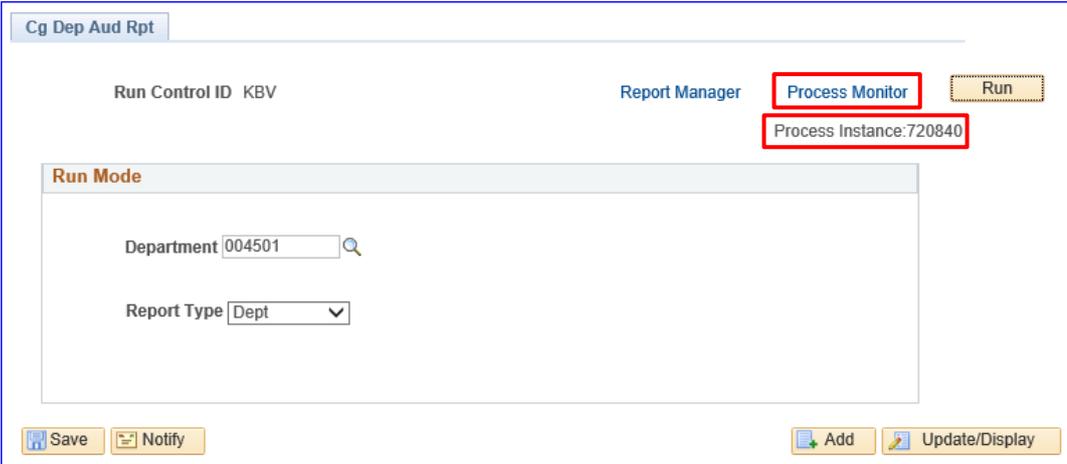
Procedures,
continued

| Step | Action |
|------|--|
| 6 | <p>A Run Control ID must be established before the report can be run. Once it is established, this Run Control ID can be used for running future reports. To add a new Run Control ID, click Add a New Value.</p>  |
| 7 | <p>Enter a Run Control ID. This can be anything but should be something easily remembered. Click Add.</p>  |
| 8 | <p>The Cg Dep Aud Rpt page will display.</p> <ul style="list-style-type: none"> • Enter the Department ID number (or use the lookup icon to search for the Department ID number). • Using the drop-down, select the Report Type. <p>Click Run.</p>  |

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Dependent Accountability Report, Continued

Procedures,
continued

| Step | Action | | | | | | | | | | | | | | |
|-------------------------------------|---|--------------|--------------------|--------------|--------------|--------------|---------|--------------|-------------------------------------|--------------|--------------|--------------------|-----|-----|--------------|
| <p>9</p> | <p>The Process Scheduler Request will open. Using the Server Name drop-down, select PSUNX. Click OK.</p>  <p>Process Scheduler Request</p> <p>User ID 9876543 Run Control ID KBV</p> <p>Server Name PSUNX Run Date 06/24/2019 Recurrence Recurrence Run Time 10:05:56AM Time Zone Time Zone</p> <p>Process List</p> <table border="1"> <thead> <tr> <th>Select</th> <th>Description</th> <th>Process Name</th> <th>Process Type</th> <th>*Type</th> <th>*Format</th> <th>Distribution</th> </tr> </thead> <tbody> <tr> <td><input checked="" type="checkbox"/></td> <td>CGDEPAUTRPT8</td> <td>CGDEPAUTRPT8</td> <td>Application Engine</td> <td>Web</td> <td>TXT</td> <td>Distribution</td> </tr> </tbody> </table> <p>OK Cancel</p> | Select | Description | Process Name | Process Type | *Type | *Format | Distribution | <input checked="" type="checkbox"/> | CGDEPAUTRPT8 | CGDEPAUTRPT8 | Application Engine | Web | TXT | Distribution |
| Select | Description | Process Name | Process Type | *Type | *Format | Distribution | | | | | | | | | |
| <input checked="" type="checkbox"/> | CGDEPAUTRPT8 | CGDEPAUTRPT8 | Application Engine | Web | TXT | Distribution | | | | | | | | | |
| <p>10</p> | <p>The Cg Dep Aud Rpt page will re-display with a Process Instance number. Select Process Monitor.</p>  <p>Cg Dep Aud Rpt</p> <p>Run Control ID KBV Report Manager Process Monitor Run Process Instance: 720840</p> <p>Run Mode</p> <p>Department 004501 Report Type Dept</p> <p>Save Notify Add Update/Display</p> | | | | | | | | | | | | | | |

Continued on next page

Dependent Accountability Report, Continued

Procedures,
continued

| Step | Action | | | | | | | | | | | | | | | | | | | | |
|--------------------------|--|--------|--------------------|--------------|--------------|---------------------------|------------|---------------------|-------------------------|---------------------|---------|--------------------------|--------|--|--------------------|--------------|---------|---------------------------|------------|--------|-------------------------|
| <p>11</p> | <p>The Process List will display. The Run Status may initially indicate Queued or Processing. Click the Refresh button until the Run Status updates to Success and the Distribution Status indicates Posted. This may take a considerable amount of time depending on the size of the file. Continue to click the Refresh button periodically.</p> <div data-bbox="327 638 1396 1115" style="border: 1px solid black; padding: 5px;"> <p>Process List</p> <p>View Process Request For</p> <p>User ID: 9876543 <input type="text"/> <input type="button" value="x"/> <input type="button" value="Q"/> Type: <input type="text"/> Last: <input type="text"/> 1 Days <input type="button" value="Refresh"/></p> <p>Server: <input type="text"/> Name: <input type="text"/> Instance From: <input type="text"/> Instance To: <input type="text"/></p> <p>Run Status: <input type="text"/> Distribution Status: <input type="text"/> <input checked="" type="checkbox"/> Save On Refresh</p> <p>Process List</p> <p><input type="button" value="Q"/> 1-1 of 1 <input type="button" value="View All"/></p> <table border="1"> <thead> <tr> <th>Select</th> <th>Instance</th> <th>Seq.</th> <th>Process Type</th> <th>Process Name</th> <th>User</th> <th>Run Date/Time</th> <th>Run Status</th> <th>Distribution Status</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>720840</td> <td></td> <td>Application Engine</td> <td>CGDEPAUTRPT8</td> <td>9876543</td> <td>06/24/2019 10:05:56AM PDT</td> <td>Processing</td> <td>N/A</td> <td>Details</td> </tr> </tbody> </table> <p>Go back to Dependent Accountability Rpt</p> <p><input type="button" value="Save"/> <input type="button" value="Notify"/></p> </div> | Select | Instance | Seq. | Process Type | Process Name | User | Run Date/Time | Run Status | Distribution Status | Details | <input type="checkbox"/> | 720840 | | Application Engine | CGDEPAUTRPT8 | 9876543 | 06/24/2019 10:05:56AM PDT | Processing | N/A | Details |
| Select | Instance | Seq. | Process Type | Process Name | User | Run Date/Time | Run Status | Distribution Status | Details | | | | | | | | | | | | |
| <input type="checkbox"/> | 720840 | | Application Engine | CGDEPAUTRPT8 | 9876543 | 06/24/2019 10:05:56AM PDT | Processing | N/A | Details | | | | | | | | | | | | |
| <p>12</p> | <p>Once the Run Status indicates Success and the Distribution Status indicates Posted, click Details.</p> <div data-bbox="327 1227 1396 1691" style="border: 1px solid black; padding: 5px;"> <p>Process List</p> <p>View Process Request For</p> <p>User ID: 9876543 <input type="text"/> <input type="button" value="x"/> <input type="button" value="Q"/> Type: <input type="text"/> Last: <input type="text"/> 1 Days <input type="button" value="Refresh"/></p> <p>Server: <input type="text"/> Name: <input type="text"/> Instance From: <input type="text"/> Instance To: <input type="text"/></p> <p>Run Status: <input type="text"/> Distribution Status: <input type="text"/> <input checked="" type="checkbox"/> Save On Refresh</p> <p>Process List</p> <p><input type="button" value="Q"/> 1-1 of 1 <input type="button" value="View All"/></p> <table border="1"> <thead> <tr> <th>Select</th> <th>Instance</th> <th>Seq.</th> <th>Process Type</th> <th>Process Name</th> <th>User</th> <th>Run Date/Time</th> <th>Run Status</th> <th>Distribution Status</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>720840</td> <td></td> <td>Application Engine</td> <td>CGDEPAUTRPT8</td> <td>9876543</td> <td>06/24/2019 10:05:56AM PDT</td> <td>Success</td> <td>Posted</td> <td>Details</td> </tr> </tbody> </table> <p>Go back to Dependent Accountability Rpt</p> <p><input type="button" value="Save"/> <input type="button" value="Notify"/></p> </div> | Select | Instance | Seq. | Process Type | Process Name | User | Run Date/Time | Run Status | Distribution Status | Details | <input type="checkbox"/> | 720840 | | Application Engine | CGDEPAUTRPT8 | 9876543 | 06/24/2019 10:05:56AM PDT | Success | Posted | Details |
| Select | Instance | Seq. | Process Type | Process Name | User | Run Date/Time | Run Status | Distribution Status | Details | | | | | | | | | | | | |
| <input type="checkbox"/> | 720840 | | Application Engine | CGDEPAUTRPT8 | 9876543 | 06/24/2019 10:05:56AM PDT | Success | Posted | Details | | | | | | | | | | | | |

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Dependent Accountability Report, Continued

Procedures,
continued

| Step | Action | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--------------------|---|--|----------------------------|------|--------------------|------|--------------|-------------|--------------|------------|---------|---------------------|--------|----------------|-----|------------------------------------|----------|--------|-------------------------------------|--------|-------|--------------------------------------|------------|--|--|--|--|---------------------------------------|--|--|---------------------------------------|--------------------|---------------------------|----------------------------|--------------------------|-------------------|---------------------------|-----------------------------|----------------------------|------------------|---------------------------|-------------------------------|--|------------------|---------------------------|--------------------------------|--|
| 13 | <p>The Process Detail will open. Click View Log/Trace.</p> <div data-bbox="327 495 1396 1261" style="border: 1px solid black; padding: 5px;"> <p>Process Detail</p> <p>Process</p> <table border="0"> <tr> <td>Instance</td> <td>720840</td> <td>Type</td> <td>Application Engine</td> </tr> <tr> <td>Name</td> <td>CGDEPAUTRPT8</td> <td>Description</td> <td>CGDEPAUTRPT8</td> </tr> <tr> <td>Run Status</td> <td>Success</td> <td>Distribution Status</td> <td>Posted</td> </tr> </table> <p>Run</p> <table border="0"> <tr> <td>Run Control ID</td> <td>KBV</td> <td><input type="radio"/> Hold Request</td> </tr> <tr> <td>Location</td> <td>Server</td> <td><input type="radio"/> Queue Request</td> </tr> <tr> <td>Server</td> <td>PSUNX</td> <td><input type="radio"/> Cancel Request</td> </tr> <tr> <td>Recurrence</td> <td></td> <td><input checked="" type="checkbox"/> Delete Request</td> </tr> <tr> <td></td> <td></td> <td><input type="radio"/> Re-send Content</td> </tr> <tr> <td></td> <td></td> <td><input type="radio"/> Restart Request</td> </tr> </table> <p>Date/Time</p> <table border="0"> <tr> <td>Request Created On</td> <td>06/24/2019 10:06:22AM PDT</td> <td>Parameters</td> <td>Transfer</td> </tr> <tr> <td>Run Anytime After</td> <td>06/24/2019 10:05:56AM PDT</td> <td>Message Log</td> <td>View Locks</td> </tr> <tr> <td>Began Process At</td> <td>06/24/2019 10:06:31AM PDT</td> <td>Batch Timings</td> <td></td> </tr> <tr> <td>Ended Process At</td> <td>06/24/2019 10:08:02AM PDT</td> <td>View Log/Trace</td> <td></td> </tr> </table> <p>Actions</p> <p><input type="button" value="OK"/> <input type="button" value="Cancel"/></p> </div> | Instance | 720840 | Type | Application Engine | Name | CGDEPAUTRPT8 | Description | CGDEPAUTRPT8 | Run Status | Success | Distribution Status | Posted | Run Control ID | KBV | <input type="radio"/> Hold Request | Location | Server | <input type="radio"/> Queue Request | Server | PSUNX | <input type="radio"/> Cancel Request | Recurrence | | <input checked="" type="checkbox"/> Delete Request | | | <input type="radio"/> Re-send Content | | | <input type="radio"/> Restart Request | Request Created On | 06/24/2019 10:06:22AM PDT | Parameters | Transfer | Run Anytime After | 06/24/2019 10:05:56AM PDT | Message Log | View Locks | Began Process At | 06/24/2019 10:06:31AM PDT | Batch Timings | | Ended Process At | 06/24/2019 10:08:02AM PDT | View Log/Trace | |
| Instance | 720840 | Type | Application Engine | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Name | CGDEPAUTRPT8 | Description | CGDEPAUTRPT8 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Run Status | Success | Distribution Status | Posted | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Run Control ID | KBV | <input type="radio"/> Hold Request | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Location | Server | <input type="radio"/> Queue Request | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Server | PSUNX | <input type="radio"/> Cancel Request | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Recurrence | | <input checked="" type="checkbox"/> Delete Request | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | <input type="radio"/> Re-send Content | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | <input type="radio"/> Restart Request | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Request Created On | 06/24/2019 10:06:22AM PDT | Parameters | Transfer | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Run Anytime After | 06/24/2019 10:05:56AM PDT | Message Log | View Locks | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Began Process At | 06/24/2019 10:06:31AM PDT | Batch Timings | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Ended Process At | 06/24/2019 10:08:02AM PDT | View Log/Trace | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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Dependent Accountability Report, Continued

Procedures,
continued

| Step | Action | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--------------------------------------|--|----------------------------------|--------------------|-----------------------------|--------|-----------------------------|------|--------------|--------------|--------------------|--|------------|---------|--|--|--|-------------------|---------|-----------------|------------|------|-------------------|------------------|-------------------------------|-----|----------------------------------|--------------------------------------|-------|----------------------------------|--------------------------------------|-------|----------------------------------|----------------------|-----------------|------|---------|
| 14 | <p>Select DEPENDENT_ACCOUNTABILITY_DEP_RPT.csv.</p> <p>Note: The DEPENDENT_ACCOUNTABILITY_MEM_RPT.csv will only display the member information.</p> <div data-bbox="327 600 1267 1344" style="border: 1px solid blue; padding: 5px;"> <p>View Log/Trace</p> <p>Report</p> <table border="0"> <tr> <td>Report ID</td> <td>715985</td> <td>Process Instance</td> <td>720840</td> <td>Message Log</td> </tr> <tr> <td>Name</td> <td>CGDEPAUTRPT8</td> <td>Process Type</td> <td colspan="2">Application Engine</td> </tr> <tr> <td>Run Status</td> <td colspan="4">Success</td> </tr> </table> <p>CGDEPAUTRPT8</p> <p>Distribution Details</p> <table border="0"> <tr> <td>Distribution Node</td> <td>RPTNODE</td> <td>Expiration Date</td> <td>07/01/2019</td> </tr> </table> <p>File List</p> <table border="1"> <thead> <tr> <th>Name</th> <th>File Size (bytes)</th> <th>Datetime Created</th> </tr> </thead> <tbody> <tr> <td>AE_CGDEPAUTRPT8_720840.stdout</td> <td>294</td> <td>06/24/2019 10:08:02.824143AM PDT</td> </tr> <tr style="border: 2px solid red;"> <td>DEPENDENT_ACCOUNTABILITY_DEP_RPT.csv</td> <td>2,852</td> <td>06/24/2019 10:08:02.824143AM PDT</td> </tr> <tr> <td>DEPENDENT_ACCOUNTABILITY_MEM_RPT.csv</td> <td>2,767</td> <td>06/24/2019 10:08:02.824143AM PDT</td> </tr> </tbody> </table> <p>Distribute To</p> <table border="1"> <thead> <tr> <th>Distribution ID Type</th> <th>Distribution ID</th> </tr> </thead> <tbody> <tr> <td>User</td> <td>9876543</td> </tr> </tbody> </table> <p><input type="button" value="Return"/></p> </div> | Report ID | 715985 | Process Instance | 720840 | Message Log | Name | CGDEPAUTRPT8 | Process Type | Application Engine | | Run Status | Success | | | | Distribution Node | RPTNODE | Expiration Date | 07/01/2019 | Name | File Size (bytes) | Datetime Created | AE_CGDEPAUTRPT8_720840.stdout | 294 | 06/24/2019 10:08:02.824143AM PDT | DEPENDENT_ACCOUNTABILITY_DEP_RPT.csv | 2,852 | 06/24/2019 10:08:02.824143AM PDT | DEPENDENT_ACCOUNTABILITY_MEM_RPT.csv | 2,767 | 06/24/2019 10:08:02.824143AM PDT | Distribution ID Type | Distribution ID | User | 9876543 |
| Report ID | 715985 | Process Instance | 720840 | Message Log | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Name | CGDEPAUTRPT8 | Process Type | Application Engine | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Run Status | Success | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Distribution Node | RPTNODE | Expiration Date | 07/01/2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Name | File Size (bytes) | Datetime Created | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| AE_CGDEPAUTRPT8_720840.stdout | 294 | 06/24/2019 10:08:02.824143AM PDT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DEPENDENT_ACCOUNTABILITY_DEP_RPT.csv | 2,852 | 06/24/2019 10:08:02.824143AM PDT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DEPENDENT_ACCOUNTABILITY_MEM_RPT.csv | 2,767 | 06/24/2019 10:08:02.824143AM PDT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Distribution ID Type | Distribution ID | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| User | 9876543 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15 | <p>A prompt will appear asking to Open, Save, or Save As. Select Open.</p> <div data-bbox="327 1422 879 1861" style="border: 1px solid blue; padding: 5px;"> <p>Internet Explorer</p> <p>What do you want to do with DEPENDENT_ACCOUNTABILITY_DEP_RPT.csv?</p> <p>From: hcenv5.direct-access.us</p> <div style="border: 2px solid red; padding: 2px; margin-bottom: 5px;"> <p>→ Open The file won't be saved automatically.</p> </div> <p>→ Save</p> <p>→ Save as</p> <p style="text-align: right;"><input type="button" value="Cancel"/></p> </div> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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Dependent Accountability Report, Continued

Procedures,
continued

| Step | Action | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--------------------------|---|--------------------------|------------|-------------|--------------------------|-------------------------|-----------------|--------------|----------------|--------------------------|--------------------------|------------------|---------|--------------------------|-----------|-------------------------|--------------------------|---------------|-----|--------------|------------------|---------|--------------------------|-----------|------------|--------------------------|---------------|-----------|--------------|----------------|--------------------------|----------------|---------|-------|-------------|---------|-------------------------|-----------------|-------------|--------|------------|--------|---------|-----|---------|-----------|----|-----------|-----------|-----|-------------|----------|---------|-------|---------|--------|----|-----------|--------|---------|----------|---------|---------|---|------------|---------|-----|------------|---|-------------|-----------|--------|---------|-----|------|--------------|-----------|------------|---------|------|-----------|--------|---------|-----------|-------|--------|-----------|-----------|-------------|----------|-----------|--------|---------|---|-------|-----------|--------|----------|----|---------|----------|----|-----------|----|------|----------|---|-----------------------|-----------|----|--------------------------|----------------|------|-------|-------------|---------|-------------------------|-----------------|-------------|---------|-------------|-----------|----|-------|-----------|---|-----------------------|-----------|----|-------------|----------|----|-------|-----------|--------|--------------|-----------|------|-------------|----------|------------|-------|------|-----------|---|------------------|---------|-----------------------|-----------|-----|-------|--------------|-----------|--------|-----------|---|-----------------------|-----------|----|-----------|-----|------|-----------|-----------|------------------|------------------|---------|-------|-------|------|--------------|--------------|-----------|---------|------------------|---------|-------|-------|----------|------|--------------|-----------|---|------------------|---------|----|-------|-----|------|--------------|-----------|--------|---------|---|--------|-------|----|-----------|----|------|----------|---|---------------------|----------|----|-------|-----|------|--------------|-----------|--------|---------|---|--------|---------|---|-----------|----|-----|----------|---|---------------------|----------|----|-------|-----|------|--------------|-----------|--------|---------|---|--------|---------|---|-----------|----|-----|----------|---|---------------------|----------|----|-------|-----|------|--------------|-----------|--------|---------|---|-------|--------|----|-----------|----|------|-----------|---|--------------------------|----------|----|-------|-----|------|--------------|-----------|--------|---------|---|------------|-------|----|----------|----|------|----------|---|-----------------|----------|----|-------|-----|--|--|-----------|--------|---------|---|------------|-------|---|----------|----|-----|----------|---|-----------------|----------|----|-------|-----|--|--|-----------|--------|---------|---|------------|------|---|-----------|----|-----|-----------|---|-----------------|----------|----|-------|-----|--|--|-----------|--------|---------|---|------------|-------|----|-----------|----|------|----------|---|--------------------|-------------|----|-------|-----|--|--|-----------|--------|---------|---|------------|------|---|----------|----|-----|----------|---|--------------------|-------------|----|-------|-----|--|--|-----------|--------|---------|---|------------|-----|----|----------|----|------|-----------|---|-------------|-------|----|-------|-----|--|--|-----------|
| 16 | <p>The file will open in an Excel Spreadsheet that may be sorted according to preference, saved, and/or printed.</p> <table border="1"> <thead> <tr> <th>A</th><th>B</th><th>C</th><th>D</th><th>E</th><th>F</th><th>G</th><th>H</th><th>I</th><th>J</th><th>K</th><th>L</th><th>P</th><th>Q</th><th>R</th><th>S</th><th>V</th><th>W</th><th>AA</th> </tr> <tr> <th>PROCESS INSTANCE</th><th>EMPL ID</th><th>DEPENDENT/BENEFICIARY ID</th><th>LAST NAME</th><th>FIRST NAME</th><th>RELATIONSHIP TO EMPLOYEE</th><th>DATE OF BIRTH</th><th>AGE</th><th>ADDRESS TYPE</th><th>EFFECTIVE DATE</th><th>SAME ADDRESS AS EMPLOYEE</th><th>ADDRESS LINE 1</th><th>CITY</th><th>STATE</th><th>POSTAL CODE</th><th>COUNTRY</th><th>SAME AS EMPL PHONE TYPE</th><th>DEPENDENT PHONE</th><th>SYSTEM DATE</th> </tr> </thead> <tbody> <tr><td>720840</td><td>1234567</td><td>1</td><td>Beesly</td><td>Pam</td><td>SP</td><td>7/14/1984</td><td>34</td><td>MAIL</td><td>5/31/2014</td><td>Y</td><td>500 REAM CT</td><td>SCRANTON</td><td>PA</td><td>18503</td><td>USA</td><td></td><td></td><td>6/24/2019</td></tr> <tr><td>720840</td><td>1234567</td><td>6</td><td>Halpert</td><td>Cecilia</td><td>D</td><td>12/25/2014</td><td>4</td><td>BEN</td><td>12/25/2014</td><td>Y</td><td>501 REAM CT</td><td>SCRANTON</td><td>PA</td><td>18503</td><td>USA</td><td>MAIN</td><td>555/666-1234</td><td>6/24/2019</td></tr> <tr><td>720840</td><td>1234567</td><td>7</td><td>Halpert</td><td>Philip</td><td>S</td><td>8/22/2016</td><td>2</td><td>BEN</td><td>8/22/2016</td><td>Y</td><td>502 REAM CT</td><td>SCRANTON</td><td>PA</td><td>18503</td><td>USA</td><td></td><td></td><td>6/24/2019</td></tr> <tr><td>720840</td><td>2121211</td><td>1</td><td>Schrute</td><td>Angela</td><td>SP</td><td>3/25/1983</td><td>36</td><td>MAIL</td><td>5/6/2011</td><td>N</td><td>12345 Shrute Farms Rd</td><td>HONESDALE</td><td>PA</td><td>18507</td><td>USA</td><td></td><td></td><td>6/24/2019</td></tr> 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<tr><td>720840</td><td>3434333</td><td>3</td><td>Hudson</td><td>Cynthia</td><td>D</td><td>7/15/2002</td><td>16</td><td>BEN</td><td>4/4/2006</td><td>Y</td><td>10003 MIFFLIN DRIVE</td><td>SCRANTON</td><td>PA</td><td>18504</td><td>USA</td><td>MAIN</td><td>555/666-8765</td><td>6/24/2019</td></tr> <tr><td>720840</td><td>3838888</td><td>1</td><td>Vance</td><td>Robert</td><td>SP</td><td>3/26/1967</td><td>52</td><td>MAIL</td><td>6/22/2007</td><td>Y</td><td>123 Refrigeration Circle</td><td>SCRANTON</td><td>PA</td><td>18503</td><td>USA</td><td>MAIN</td><td>555/666-5252</td><td>6/24/2019</td></tr> <tr><td>720840</td><td>4141414</td><td>1</td><td>Flenderson</td><td>Kathy</td><td>SP</td><td>9/2/1974</td><td>44</td><td>MAIL</td><td>7/2/2001</td><td>Y</td><td>8640 Miracle Dr</td><td>SCRANTON</td><td>PA</td><td>18505</td><td>USA</td><td></td><td></td><td>6/24/2019</td></tr> <tr><td>720840</td><td>4141414</td><td>2</td><td>Flenderson</td><td>Sasha</td><td>D</td><td>8/3/2005</td><td>13</td><td>BEN</td><td>8/3/2005</td><td>Y</td><td>8640 Miracle Dr</td><td>SCRANTON</td><td>PA</td><td>18505</td><td>USA</td><td></td><td></td><td>6/24/2019</td></tr> <tr><td>720840</td><td>4141414</td><td>3</td><td>Flenderson</td><td>Rory</td><td>S</td><td>7/24/2007</td><td>11</td><td>BEN</td><td>7/24/2007</td><td>Y</td><td>8640 Miracle Dr</td><td>SCRANTON</td><td>PA</td><td>18505</td><td>USA</td><td></td><td></td><td>6/24/2019</td></tr> <tr><td>720840</td><td>4545455</td><td>1</td><td>California</td><td>Susan</td><td>SP</td><td>9/11/1977</td><td>41</td><td>MAIL</td><td>3/7/2010</td><td>Y</td><td>8501 PAPER MILL RD</td><td>Tallahassee</td><td>FL</td><td>32301</td><td>USA</td><td></td><td></td><td>6/24/2019</td></tr> <tr><td>720840</td><td>4545455</td><td>2</td><td>California</td><td>Bert</td><td>S</td><td>5/6/2006</td><td>13</td><td>BEN</td><td>5/6/2006</td><td>Y</td><td>8502 PAPER MILL RD</td><td>Tallahassee</td><td>PA</td><td>32301</td><td>USA</td><td></td><td></td><td>6/24/2019</td></tr> <tr><td>720840</td><td>8585912</td><td>1</td><td>Filippelli</td><td>Dan</td><td>SP</td><td>7/4/1979</td><td>39</td><td>MAIL</td><td>8/17/2010</td><td>Y</td><td>PO Box 6547</td><td>Utica</td><td>NY</td><td>13503</td><td>USA</td><td></td><td></td><td>6/24/2019</td></tr> </tbody> </table> | A | B | C | D | E | F | G | H | I | J | K | L | P | Q | R | S | V | W | AA | PROCESS INSTANCE | EMPL ID | DEPENDENT/BENEFICIARY ID | LAST NAME | FIRST NAME | RELATIONSHIP TO EMPLOYEE | DATE OF BIRTH | AGE | ADDRESS TYPE | EFFECTIVE DATE | SAME ADDRESS AS EMPLOYEE | ADDRESS LINE 1 | CITY | STATE | POSTAL CODE | COUNTRY | SAME AS EMPL PHONE TYPE | DEPENDENT PHONE | SYSTEM DATE | 720840 | 1234567 | 1 | Beesly | Pam | SP | 7/14/1984 | 34 | MAIL | 5/31/2014 | Y | 500 REAM CT | SCRANTON | PA | 18503 | USA | | | 6/24/2019 | 720840 | 1234567 | 6 | Halpert | Cecilia | D | 12/25/2014 | 4 | BEN | 12/25/2014 | Y | 501 REAM CT | SCRANTON | PA | 18503 | USA | MAIN | 555/666-1234 | 6/24/2019 | 720840 | 1234567 | 7 | Halpert | Philip | S | 8/22/2016 | 2 | BEN | 8/22/2016 | Y | 502 REAM CT | SCRANTON | PA | 18503 | USA | | | 6/24/2019 | 720840 | 2121211 | 1 | Schrute | Angela | SP | 3/25/1983 | 36 | MAIL | 5/6/2011 | N | 12345 Shrute Farms Rd | HONESDALE | PA | 18507 | USA | | | 6/24/2019 | 720840 | 2121211 | 2 | Schrute | Phillip | S | 7/13/2016 | 2 | BEN | 7/13/2016 | N | 12345 Shrute Farms Rd | HONESDALE | PA | 18507 | USA | | | 6/24/2019 | 720840 | 2525252 | 1 | Flax | Holly | SP | 12/23/1973 | 45 | MAIL | 5/21/1990 | Y | 1984 DUNDER LANE | BOULDER | CO | 80302 | USA | MAIN | 888/777-4321 | 6/24/2019 | 720840 | 2525252 | 2 | Scott | Jordan | D | 8/31/2003 | 15 | MAIL | 8/31/2003 | Y | 1985 DUNDER LANE | BOULDER | CO | 80302 | USA | MAIN | 888/777-4321 | 6/24/2019 | 720840 | 2525252 | 6 | Scott | Jacob | S | 6/3/2006 | 13 | MAIL | 6/3/2006 | Y | 1986 DUNDER LANE | BOULDER | CO | 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| 720840 | 1234567 | 7 | Halpert | Philip | S | 8/22/2016 | 2 | BEN | 8/22/2016 | Y | 502 REAM CT | SCRANTON | PA | 18503 | USA | | | 6/24/2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 720840 | 2121211 | 1 | Schrute | Angela | SP | 3/25/1983 | 36 | MAIL | 5/6/2011 | N | 12345 Shrute Farms Rd | HONESDALE | PA | 18507 | USA | | | 6/24/2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 720840 | 2121211 | 2 | Schrute | Phillip | S | 7/13/2016 | 2 | BEN | 7/13/2016 | N | 12345 Shrute Farms Rd | HONESDALE | PA | 18507 | USA | | | 6/24/2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 720840 | 2525252 | 1 | Flax | Holly | SP | 12/23/1973 | 45 | MAIL | 5/21/1990 | Y | 1984 DUNDER LANE | BOULDER | CO | 80302 | USA | MAIN | 888/777-4321 | 6/24/2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 720840 | 2525252 | 2 | Scott | Jordan | D | 8/31/2003 | 15 | MAIL | 8/31/2003 | Y | 1985 DUNDER LANE | BOULDER | CO | 80302 | USA | MAIN | 888/777-4321 | 6/24/2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 720840 | 2525252 | 6 | Scott | Jacob | S | 6/3/2006 | 13 | MAIL | 6/3/2006 | Y | 1986 DUNDER LANE | BOULDER | CO | 80302 | USA | MAIN | 888/777-4321 | 6/24/2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 720840 | 3434333 | 1 | Hudson | Terri | SP | 1/19/1965 | 54 | MAIL | 4/4/2006 | Y | 10001 MIFFLIN DRIVE | SCRANTON | PA | 18504 | USA | MAIN | 555/666-8765 | 6/24/2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 720840 | 3434333 | 2 | Hudson | Melissa | D | 9/16/2001 | 17 | BEN | 4/4/2006 | Y | 10002 MIFFLIN DRIVE | SCRANTON | PA | 18504 | USA | MAIN | 555/666-8765 | 6/24/2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 720840 | 3434333 | 3 | Hudson | Cynthia | D | 7/15/2002 | 16 | BEN | 4/4/2006 | Y | 10003 MIFFLIN DRIVE | SCRANTON | PA | 18504 | USA | MAIN | 555/666-8765 | 6/24/2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 720840 | 3838888 | 1 | Vance | Robert | SP | 3/26/1967 | 52 | MAIL | 6/22/2007 | Y | 123 Refrigeration Circle | SCRANTON | PA | 18503 | USA | MAIN | 555/666-5252 | 6/24/2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 720840 | 4141414 | 1 | Flenderson | Kathy | SP | 9/2/1974 | 44 | MAIL | 7/2/2001 | Y | 8640 Miracle Dr | SCRANTON | PA | 18505 | USA | | | 6/24/2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 720840 | 4141414 | 2 | Flenderson | Sasha | D | 8/3/2005 | 13 | BEN | 8/3/2005 | Y | 8640 Miracle Dr | SCRANTON | PA | 18505 | USA | | | 6/24/2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 720840 | 4141414 | 3 | Flenderson | Rory | S | 7/24/2007 | 11 | BEN | 7/24/2007 | Y | 8640 Miracle Dr | SCRANTON | PA | 18505 | USA | | | 6/24/2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 720840 | 4545455 | 1 | California | Susan | SP | 9/11/1977 | 41 | MAIL | 3/7/2010 | Y | 8501 PAPER MILL RD | Tallahassee | FL | 32301 | USA | | | 6/24/2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 720840 | 4545455 | 2 | California | Bert | S | 5/6/2006 | 13 | BEN | 5/6/2006 | Y | 8502 PAPER MILL RD | Tallahassee | PA | 32301 | USA | | | 6/24/2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 720840 | 8585912 | 1 | Filippelli | Dan | SP | 7/4/1979 | 39 | MAIL | 8/17/2010 | Y | PO Box 6547 | Utica | NY | 13503 | USA | | | 6/24/2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17 | <p>Here is a closer look at the report:</p> <table border="1"> <thead> <tr> <th>A</th><th>B</th><th>C</th><th>D</th><th>E</th><th>F</th><th>G</th><th>H</th><th>I</th><th>J</th> </tr> <tr> <th>PROCESS INSTANCE</th><th>EMPL ID</th><th>DEPENDENT/BENEFICIARY ID</th><th>LAST NAME</th><th>FIRST NAME</th><th>RELATIONSHIP TO EMPLOYEE</th><th>DATE OF BIRTH</th><th>AGE</th><th>ADDRESS TYPE</th><th>EFFECTIVE DATE</th> </tr> </thead> <tbody> <tr><td>720840</td><td>1234567</td><td>1</td><td>Beesly</td><td>Pam</td><td>SP</td><td>7/14/1984</td><td>34</td><td>MAIL</td><td>5/31/2014</td></tr> <tr><td>720840</td><td>1234567</td><td>6</td><td>Halpert</td><td>Cecilia</td><td>D</td><td>12/25/2014</td><td>4</td><td>BEN</td><td>12/25/2014</td></tr> <tr><td>720840</td><td>1234567</td><td>7</td><td>Halpert</td><td>Philip</td><td>S</td><td>8/22/2016</td><td>2</td><td>BEN</td><td>8/22/2016</td></tr> <tr><td>720840</td><td>2121211</td><td>1</td><td>Schrute</td><td>Angela</td><td>SP</td><td>3/25/1983</td><td>36</td><td>MAIL</td><td>5/6/2011</td></tr> <tr><td>720840</td><td>2121211</td><td>2</td><td>Schrute</td><td>Phillip</td><td>S</td><td>7/13/2016</td><td>2</td><td>BEN</td><td>7/13/2016</td></tr> <tr><td>720840</td><td>2525252</td><td>1</td><td>Flax</td><td>Holly</td><td>SP</td><td>12/23/1973</td><td>45</td><td>MAIL</td><td>5/21/1990</td></tr> <tr><td>720840</td><td>2525252</td><td>2</td><td>Scott</td><td>Jordan</td><td>D</td><td>8/31/2003</td><td>15</td><td>MAIL</td><td>8/31/2003</td></tr> <tr><td>720840</td><td>2525252</td><td>6</td><td>Scott</td><td>Jacob</td><td>S</td><td>6/3/2006</td><td>13</td><td>MAIL</td><td>6/3/2006</td></tr> </tbody> </table> <table border="1"> <thead> <tr> <th>K</th><th>L</th><th>P</th><th>Q</th><th>R</th><th>S</th><th>V</th><th>W</th><th>AA</th> </tr> <tr> <th>SAME ADDRESS AS EMPLOYEE</th><th>ADDRESS LINE 1</th><th>CITY</th><th>STATE</th><th>POSTAL CODE</th><th>COUNTRY</th><th>SAME AS EMPL PHONE TYPE</th><th>DEPENDENT PHONE</th><th>SYSTEM DATE</th> </tr> </thead> <tbody> <tr><td>Y</td><td>500 REAM CT</td><td>SCRANTON</td><td>PA</td><td>18503</td><td>USA</td><td></td><td></td><td>6/24/2019</td></tr> <tr><td>Y</td><td>501 REAM CT</td><td>SCRANTON</td><td>PA</td><td>18503</td><td>USA</td><td>MAIN</td><td>555/666-1234</td><td>6/24/2019</td></tr> <tr><td>Y</td><td>502 REAM CT</td><td>SCRANTON</td><td>PA</td><td>18503</td><td>USA</td><td></td><td></td><td>6/24/2019</td></tr> <tr><td>N</td><td>12345 Shrute Farms Rd</td><td>HONESDALE</td><td>PA</td><td>18507</td><td>USA</td><td></td><td></td><td>6/24/2019</td></tr> <tr><td>N</td><td>12345 Shrute Farms Rd</td><td>HONESDALE</td><td>PA</td><td>18507</td><td>USA</td><td></td><td></td><td>6/24/2019</td></tr> <tr><td>Y</td><td>1984 DUNDER LANE</td><td>BOULDER</td><td>CO</td><td>80302</td><td>USA</td><td>MAIN</td><td>888/777-4321</td><td>6/24/2019</td></tr> <tr><td>Y</td><td>1985 DUNDER LANE</td><td>BOULDER</td><td>CO</td><td>80302</td><td>USA</td><td>MAIN</td><td>888/777-4321</td><td>6/24/2019</td></tr> <tr><td>Y</td><td>1986 DUNDER LANE</td><td>BOULDER</td><td>CO</td><td>80302</td><td>USA</td><td>MAIN</td><td>888/777-4321</td><td>6/24/2019</td></tr> </tbody> </table> | A | B | C | D | E | F | G | H | I | J | PROCESS INSTANCE | EMPL ID | DEPENDENT/BENEFICIARY ID | LAST NAME | FIRST NAME | RELATIONSHIP TO EMPLOYEE | DATE OF BIRTH | AGE | ADDRESS TYPE | EFFECTIVE DATE | 720840 | 1234567 | 1 | Beesly | Pam | SP | 7/14/1984 | 34 | MAIL | 5/31/2014 | 720840 | 1234567 | 6 | Halpert | Cecilia | D | 12/25/2014 | 4 | BEN | 12/25/2014 | 720840 | 1234567 | 7 | Halpert | Philip | S | 8/22/2016 | 2 | BEN | 8/22/2016 | 720840 | 2121211 | 1 | Schrute | Angela | SP | 3/25/1983 | 36 | MAIL | 5/6/2011 | 720840 | 2121211 | 2 | Schrute | Phillip | S | 7/13/2016 | 2 | BEN | 7/13/2016 | 720840 | 2525252 | 1 | Flax | Holly | SP | 12/23/1973 | 45 | MAIL | 5/21/1990 | 720840 | 2525252 | 2 | Scott | Jordan | D | 8/31/2003 | 15 | MAIL | 8/31/2003 | 720840 | 2525252 | 6 | Scott | Jacob | S | 6/3/2006 | 13 | MAIL | 6/3/2006 | K | L | P | Q | R | S | V | W | AA | SAME ADDRESS AS EMPLOYEE | ADDRESS LINE 1 | CITY | STATE | POSTAL CODE | COUNTRY | SAME AS EMPL PHONE TYPE | DEPENDENT PHONE | SYSTEM DATE | Y | 500 REAM CT | SCRANTON | PA | 18503 | USA | | | 6/24/2019 | Y | 501 REAM CT | SCRANTON | PA | 18503 | USA | MAIN | 555/666-1234 | 6/24/2019 | Y | 502 REAM CT | SCRANTON | PA | 18503 | USA | | | 6/24/2019 | N | 12345 Shrute Farms Rd | HONESDALE | PA | 18507 | USA | | | 6/24/2019 | N | 12345 Shrute Farms Rd | HONESDALE | PA | 18507 | USA | | | 6/24/2019 | Y | 1984 DUNDER LANE | BOULDER | CO | 80302 | USA | MAIN | 888/777-4321 | 6/24/2019 | Y | 1985 DUNDER LANE | BOULDER | CO | 80302 | USA | MAIN | 888/777-4321 | 6/24/2019 | Y | 1986 DUNDER LANE | BOULDER | CO | 80302 | USA | MAIN | 888/777-4321 | 6/24/2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | 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| A | B | C | D | E | F | G | H | I | J | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| PROCESS INSTANCE | EMPL ID | DEPENDENT/BENEFICIARY ID | LAST NAME | FIRST NAME | RELATIONSHIP TO EMPLOYEE | DATE OF BIRTH | AGE | ADDRESS TYPE | EFFECTIVE DATE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 720840 | 1234567 | 6 | Halpert | Cecilia | D | 12/25/2014 | 4 | BEN | 12/25/2014 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 720840 | 2121211 | 2 | Schrute | Phillip | S | 7/13/2016 | 2 | BEN | 7/13/2016 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 720840 | 2525252 | 2 | Scott | Jordan | D | 8/31/2003 | 15 | MAIL | 8/31/2003 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 720840 | 2525252 | 6 | Scott | Jacob | S | 6/3/2006 | 13 | MAIL | 6/3/2006 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| K | L | P | Q | R | S | V | W | AA | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SAME ADDRESS AS EMPLOYEE | ADDRESS LINE 1 | CITY | STATE | POSTAL CODE | COUNTRY | SAME AS EMPL PHONE TYPE | DEPENDENT PHONE | SYSTEM DATE | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Y | 500 REAM CT | SCRANTON | PA | 18503 | USA | | | 6/24/2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Y | 501 REAM CT | SCRANTON | PA | 18503 | USA | MAIN | 555/666-1234 | 6/24/2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| N | 12345 Shrute Farms Rd | HONESDALE | PA | 18507 | USA | | | 6/24/2019 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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