


Reserve Member Balances

Introduction This guide provides the procedures for viewing and printing a member’s Reserve Member Balances statement from Direct Access (DA).

Information The Reserve Member Balances statement is one of the most important documents for a Reservist. Reservists should review the statement regularly and report any discrepancies immediately to their command.

Corrections If any discrepancy is discovered on the statement, submit a request for correction with supporting documents via the chain of command to the SPO. In cases where the SPO cannot resolve, the SPO shall provide meaningful endorsement with any additional supporting documents available and forward the request to PPC Customer Care. Complete information for requesting corrections can be found at [Reserve Retirement Point Corrections](#).

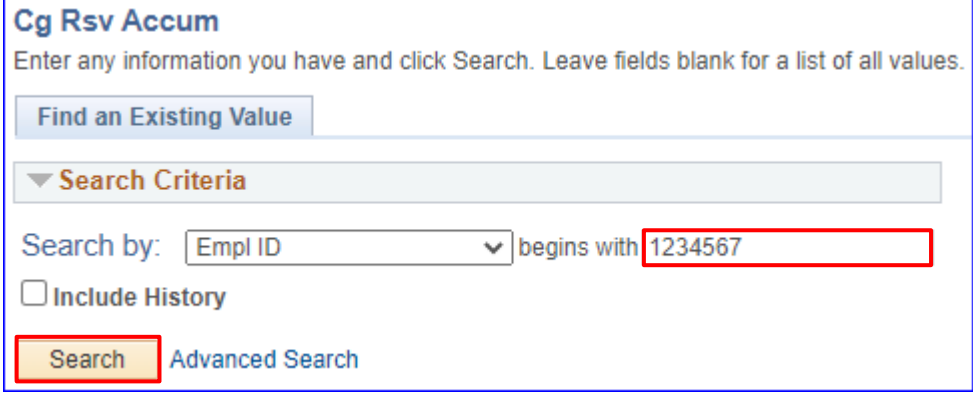
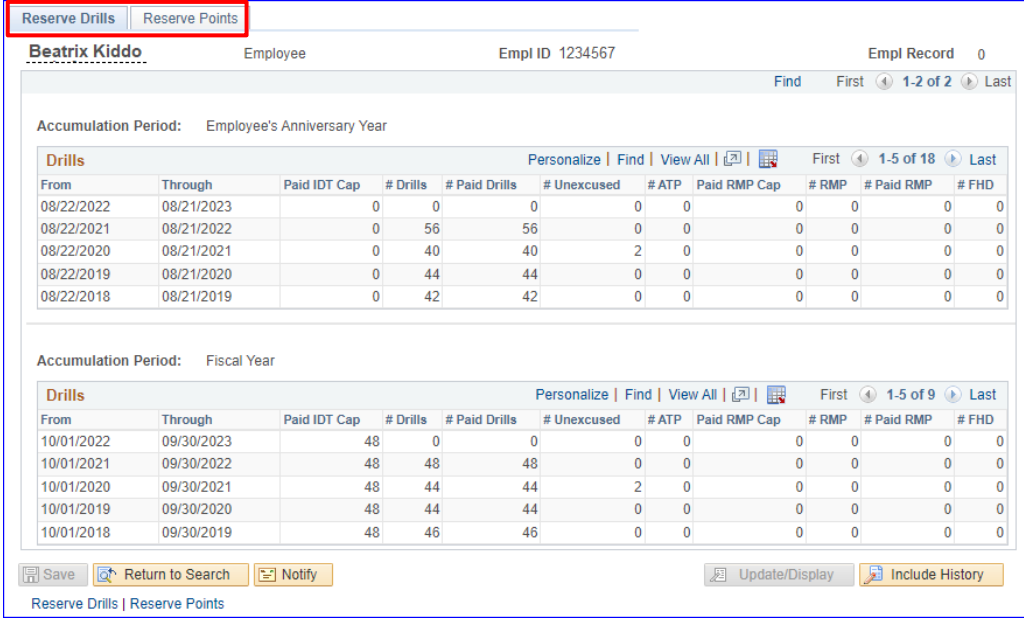
Procedures See below.

Step	Action														
1	<p>Select Reserve Member Balances from the Reserve Administration pagelet.</p>  <table border="1" data-bbox="338 1115 1364 1413"> <thead> <tr> <th colspan="2" data-bbox="338 1115 1364 1160">Reserve Administration</th> </tr> </thead> <tbody> <tr> <td data-bbox="338 1160 837 1200">IDT Drills</td> <td data-bbox="837 1160 1364 1200">Member Training Rating</td> </tr> <tr> <td data-bbox="338 1200 837 1240">Annual Screening Questionnaire</td> <td data-bbox="837 1200 1364 1240">Reserve Member Balances</td> </tr> <tr> <td data-bbox="338 1240 837 1281">Member Status Change</td> <td data-bbox="837 1240 1364 1281">Training Status</td> </tr> <tr> <td data-bbox="338 1281 837 1321">View Member Drills</td> <td data-bbox="837 1281 1364 1321">Reserve Orders (View Only)</td> </tr> <tr> <td data-bbox="338 1321 837 1361">MGIB Enrollments</td> <td data-bbox="837 1321 1364 1361">R-CRSP Report</td> </tr> <tr> <td data-bbox="338 1361 837 1413">FSMS RSV Ord Discrepancies</td> <td data-bbox="837 1361 1364 1413">FSMS Reserve Orders</td> </tr> </tbody> </table>	Reserve Administration		IDT Drills	Member Training Rating	Annual Screening Questionnaire	Reserve Member Balances	Member Status Change	Training Status	View Member Drills	Reserve Orders (View Only)	MGIB Enrollments	R-CRSP Report	FSMS RSV Ord Discrepancies	FSMS Reserve Orders
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Reserve Member Balances, Continued

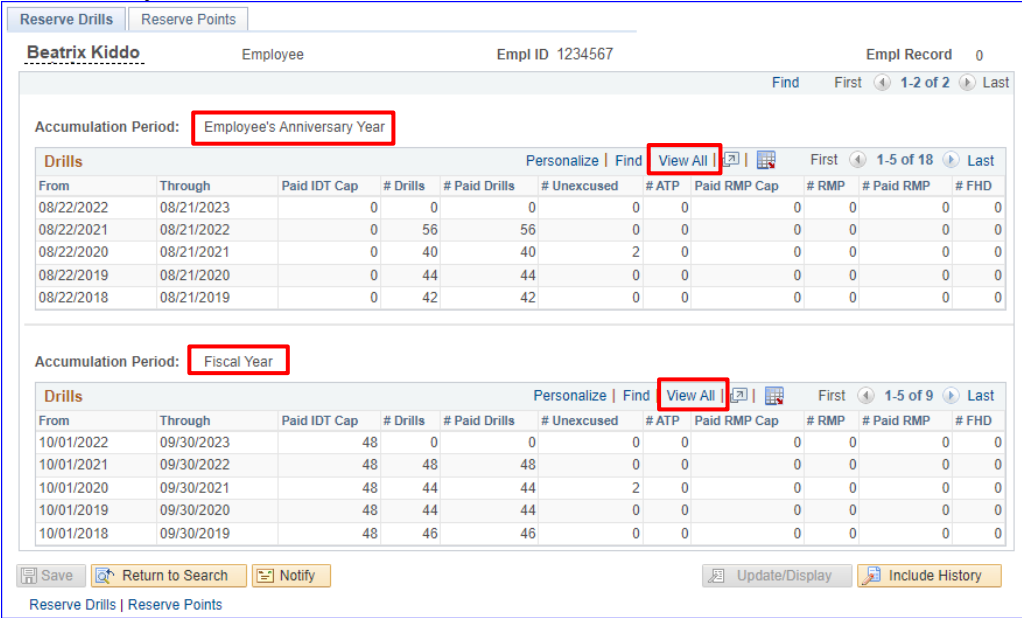
Procedures,
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2	<p>Enter the member's Empl ID and click Search.</p>  <p>Cg Rsv Accum Enter any information you have and click Search. Leave fields blank for a list of all values.</p> <p>Find an Existing Value</p> <p>▼ Search Criteria</p> <p>Search by: Empl ID begins with 1234567</p> <p><input type="checkbox"/> Include History</p> <p>Search Advanced Search</p>																																																																																																																																				
3	<p>The Reserve Member Balances statement will display. Two tabs, Reserve Drills and Reserve Points are available.</p>  <p>Reserve Drills Reserve Points</p> <p>Beatrix Kiddo Employee Empl ID 1234567 Empl Record 0</p> <p>Find First 1-2 of 2 Last</p> <p>Accumulation Period: Employee's Anniversary Year</p> <table border="1"> <thead> <tr> <th>From</th> <th>Through</th> <th>Paid IDT Cap</th> <th># Drills</th> <th># Paid Drills</th> <th># Unexcused</th> <th># ATP</th> <th>Paid RMP Cap</th> <th># RMP</th> <th># Paid RMP</th> <th># FHD</th> </tr> </thead> <tbody> <tr> <td>08/22/2022</td> <td>08/21/2023</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>08/22/2021</td> <td>08/21/2022</td> <td>0</td> <td>56</td> <td>56</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>08/22/2020</td> <td>08/21/2021</td> <td>0</td> <td>40</td> <td>40</td> <td>2</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>08/22/2019</td> <td>08/21/2020</td> <td>0</td> <td>44</td> <td>44</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>08/22/2018</td> <td>08/21/2019</td> <td>0</td> <td>42</td> <td>42</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Accumulation Period: Fiscal Year</p> <table border="1"> <thead> <tr> <th>From</th> <th>Through</th> <th>Paid IDT Cap</th> <th># Drills</th> <th># Paid Drills</th> <th># Unexcused</th> <th># ATP</th> <th>Paid RMP Cap</th> <th># RMP</th> <th># Paid RMP</th> <th># FHD</th> </tr> </thead> <tbody> <tr> <td>10/01/2022</td> <td>09/30/2023</td> <td>48</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>10/01/2021</td> <td>09/30/2022</td> <td>48</td> <td>48</td> <td>48</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>10/01/2020</td> <td>09/30/2021</td> <td>48</td> <td>44</td> <td>44</td> <td>2</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>10/01/2019</td> <td>09/30/2020</td> <td>48</td> <td>44</td> <td>44</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>10/01/2018</td> <td>09/30/2019</td> <td>48</td> <td>46</td> <td>46</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Save Return to Search Notify Update/Display Include History</p> <p>Reserve Drills Reserve Points</p>	From	Through	Paid IDT Cap	# Drills	# Paid Drills	# Unexcused	# ATP	Paid RMP Cap	# RMP	# Paid RMP	# FHD	08/22/2022	08/21/2023	0	0	0	0	0	0	0	0	0	08/22/2021	08/21/2022	0	56	56	0	0	0	0	0	0	08/22/2020	08/21/2021	0	40	40	2	0	0	0	0	0	08/22/2019	08/21/2020	0	44	44	0	0	0	0	0	0	08/22/2018	08/21/2019	0	42	42	0	0	0	0	0	0	From	Through	Paid IDT Cap	# Drills	# Paid Drills	# Unexcused	# ATP	Paid RMP Cap	# RMP	# Paid RMP	# FHD	10/01/2022	09/30/2023	48	0	0	0	0	0	0	0	0	10/01/2021	09/30/2022	48	48	48	0	0	0	0	0	0	10/01/2020	09/30/2021	48	44	44	2	0	0	0	0	0	10/01/2019	09/30/2020	48	44	44	0	0	0	0	0	0	10/01/2018	09/30/2019	48	46	46	0	0	0	0	0	0
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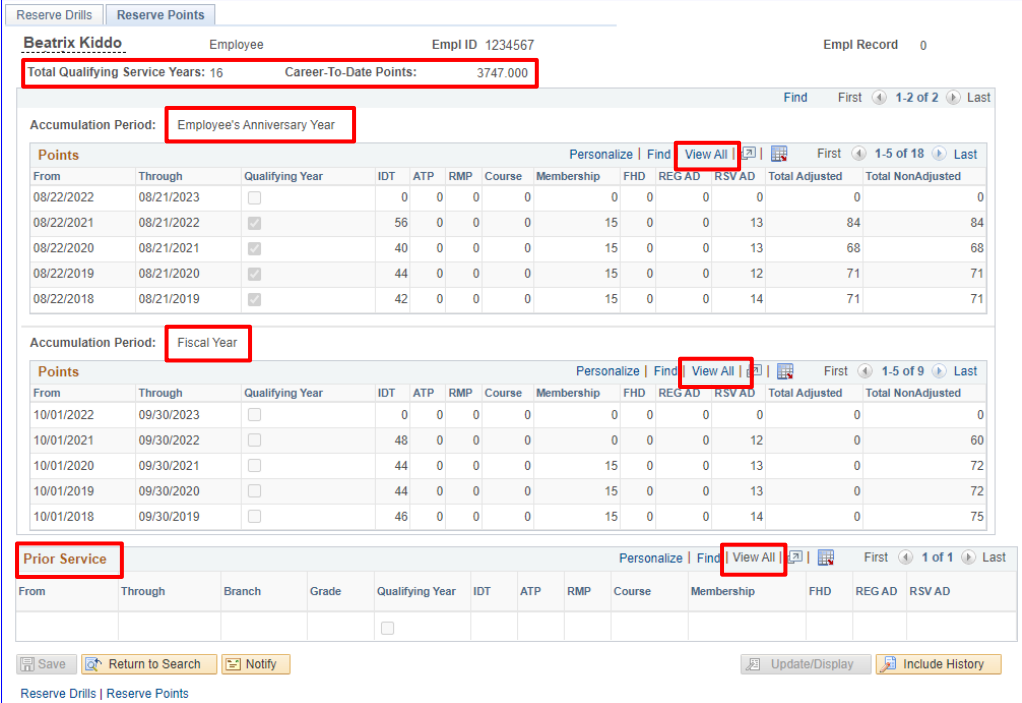
Procedures,
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Step	Action
4	<p>The Reserve Drills tab provides the following information:</p> <ul style="list-style-type: none"> • Employee’s Anniversary Year – identifies the number of drills and number of paid drills accumulated during the member’s Anniversary Year • Fiscal Year – identifies the number of drills and the number of paid drills accumulated during the Fiscal Year <p>Click View All (if necessary) to see all the drills credited to the employee’s Anniversary Year and Fiscal Year.</p>  <p>The screenshot shows the 'Reserve Drills' interface for employee Beatrix Kiddo (Empl ID 1234567). It features two sections for drill accumulation: 'Employee's Anniversary Year' and 'Fiscal Year'. Each section includes a table with columns for 'From', 'Through', 'Paid IDT Cap', '# Drills', '# Paid Drills', '# Unexcused', '# ATP', 'Paid RMP Cap', '# RMP', '# Paid RMP', and '# FHD'. The 'View All' link in each section is highlighted with a red box. The interface also includes navigation controls like 'First', '1-2 of 2', and 'Last' for the anniversary year section, and 'First', '1-5 of 9', and 'Last' for the fiscal year section. At the bottom, there are buttons for 'Save', 'Return to Search', 'Notify', 'Update/Display', and 'Include History'.</p>

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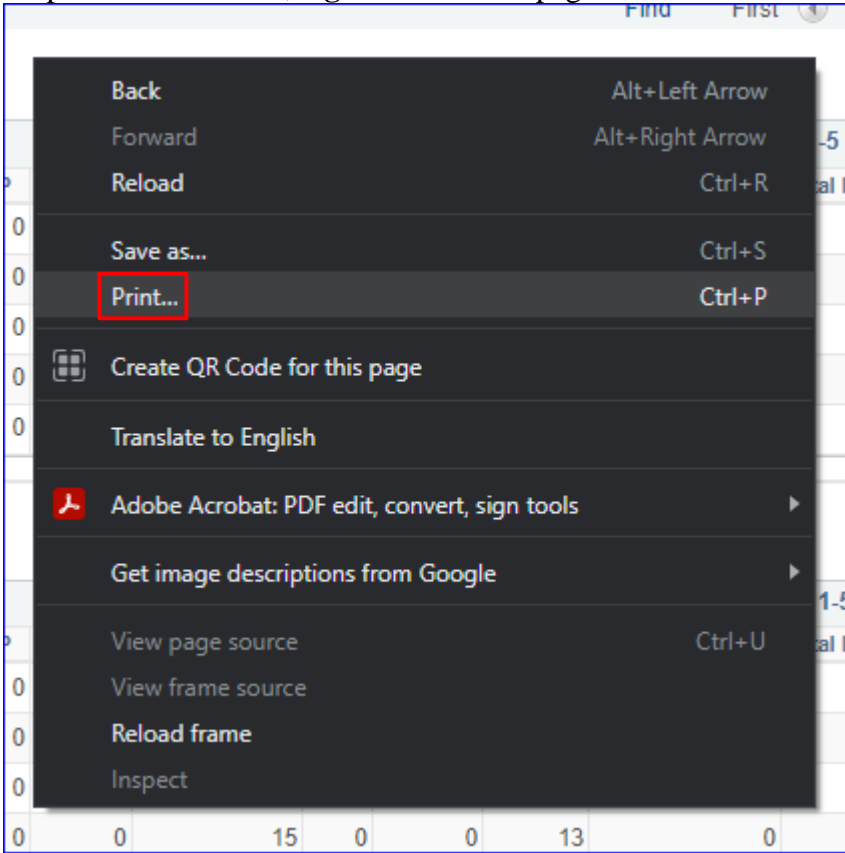
Procedures,
continued

Step	Action
5	<p>The Reserve Points tab provides the following information:</p> <ul style="list-style-type: none"> • Total Qualifying Service Years – displays the total number of qualified Years accumulated towards retirement • Career-To-Date Points – displays the total number of points earned towards retirement • Employee’s Anniversary Year – identifies the retirement points credited for Coast Guard service during the member’s Anniversary Year • Fiscal Year – identifies the retirement points credited for Coast Guard service during the Fiscal Year • Prior Service – identifies the retirement points credited for all military service performed prior to entering the Coast Guard <p>Click View All (if necessary) to see all the drills credited to the employee’s Anniversary Year, Fiscal Year, and Prior Service.</p> 

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Reserve Member Balances, Continued

Procedures,
continued

Step	Action
6	<p>To print the statement, right click on the page and select the Print option.</p>  <p>The screenshot shows a dark-themed context menu with the following items: Back (Alt+Left Arrow), Forward (Alt+Right Arrow), Reload (Ctrl+R), Save as... (Ctrl+S), Print... (Ctrl+P), Create QR Code for this page, Translate to English, Adobe Acrobat: PDF edit, convert, sign tools, Get image descriptions from Google, View page source (Ctrl+U), View frame source, Reload frame, and Inspect. The 'Print...' option is highlighted with a red rectangular box.</p>
