

View Reserve Status Change

Introduction This transaction is a view only for commands to review a member's Reserve Status in Direct Access (DA).


Important Information about this transaction Some Reserve Status changes are inherently the result of a PCS assignment change. For example, a PCS reassignment from a SELRES billet to the Inactive Ready Reserve (IRR). Status changes to RET-2 must be done by PPC (RAS).

Note: SPO's are authorized to enter a Reserve member Status Change only for Reservists departing/reporting to/from Initial Active Duty for Training Orders.

All other Reserve Status Changes are completed by Personnel Service Command (rpm).

Reference [Reserve Duty Status and Participation Manual, COMDTINST M1001.2](#)


Procedures See below.

Step	Action												
1	Click on the Reserve Administration Tile. <div data-bbox="359 1160 703 1384" style="border: 1px solid black; padding: 5px; margin: 10px 0;">  <p style="text-align: center; margin: 0;">Reserve Administration</p> </div>												
1.5	Select the Member Status Change option. <div data-bbox="352 1444 676 1906" style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr style="background-color: #e0f2f1;"><td style="padding: 2px;">FSMS Reserve Orders</td></tr> <tr><td style="padding: 2px;">IDT Drills</td></tr> <tr><td style="padding: 2px;">Member Training Rating</td></tr> <tr><td style="padding: 2px;">Annual Screening Questionnaire</td></tr> <tr><td style="padding: 2px;">Reserve Member Balances</td></tr> <tr style="border: 2px solid red;"><td style="padding: 2px;">Member Status Change</td></tr> <tr><td style="padding: 2px;">Training Status</td></tr> <tr><td style="padding: 2px;">View Member Drills</td></tr> <tr><td style="padding: 2px;">MGIB Enrollments</td></tr> <tr><td style="padding: 2px;">R-CRSP Report</td></tr> <tr><td style="padding: 2px;">FSMS RSV Ord Discrepancies</td></tr> <tr><td style="padding: 2px;">Reserve Orders (View Only)</td></tr> </table> </div>	FSMS Reserve Orders	IDT Drills	Member Training Rating	Annual Screening Questionnaire	Reserve Member Balances	Member Status Change	Training Status	View Member Drills	MGIB Enrollments	R-CRSP Report	FSMS RSV Ord Discrepancies	Reserve Orders (View Only)
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View Reserve Status Change, Continued

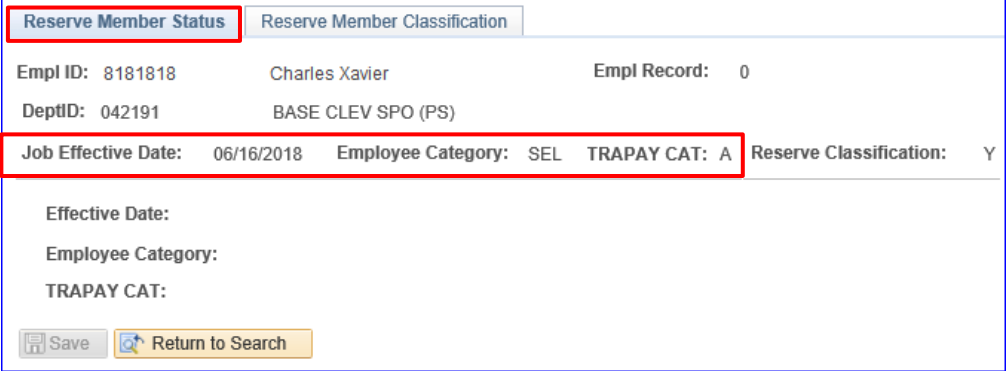
Procedures,
continued

Step	Action
2	<p>Enter the members EMPL ID and click Search.</p> <div data-bbox="357 495 1331 1240" style="border: 1px solid blue; padding: 5px;"> <p>Member Status Change</p> <p>Enter any information you have and click Search. Leave fields blank for a list of all values.</p> <p>Find an Existing Value</p> <p>▼ Search Criteria</p> <p>Empl ID begins with ▼ <input style="border: 1px solid red;" type="text" value="1234567"/></p> <p>Empl Record = ▼ <input type="text"/></p> <p>Name begins with ▼ <input type="text"/></p> <p>Last Name begins with ▼ <input type="text"/></p> <p>Second Last Name begins with ▼ <input type="text"/></p> <p>Alternate Character Name begins with ▼ <input type="text"/></p> <p>Middle Name begins with ▼ <input type="text"/></p> <p>Business Unit begins with ▼ <input type="text"/></p> <p>Department Set ID begins with ▼ <input type="text"/> 🔍</p> <p>Department begins with ▼ <input type="text"/> 🔍</p> <p><input type="checkbox"/> Case Sensitive</p> <p><input style="border: 1px solid red;" type="button" value="Search"/> <input type="button" value="Clear"/> Basic Search  Save Search Criteria</p> </div>

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View Reserve Status Change, Continued

Procedures,
continued

Step	Action
3	<p>The page will display with two tabs: the Reserve Member Status and Reserve Member Classification. The member's current Reserve status will be displayed on the Reserve Member Status tab.</p> 
4	<p>The Reserve Member Classification tab displays the member's Reserve status, Reserve classification, and the effective date of the classification.</p> 