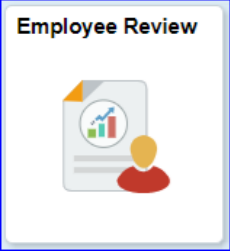
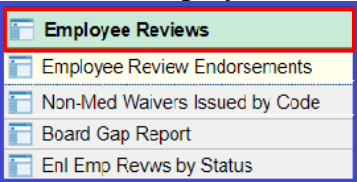
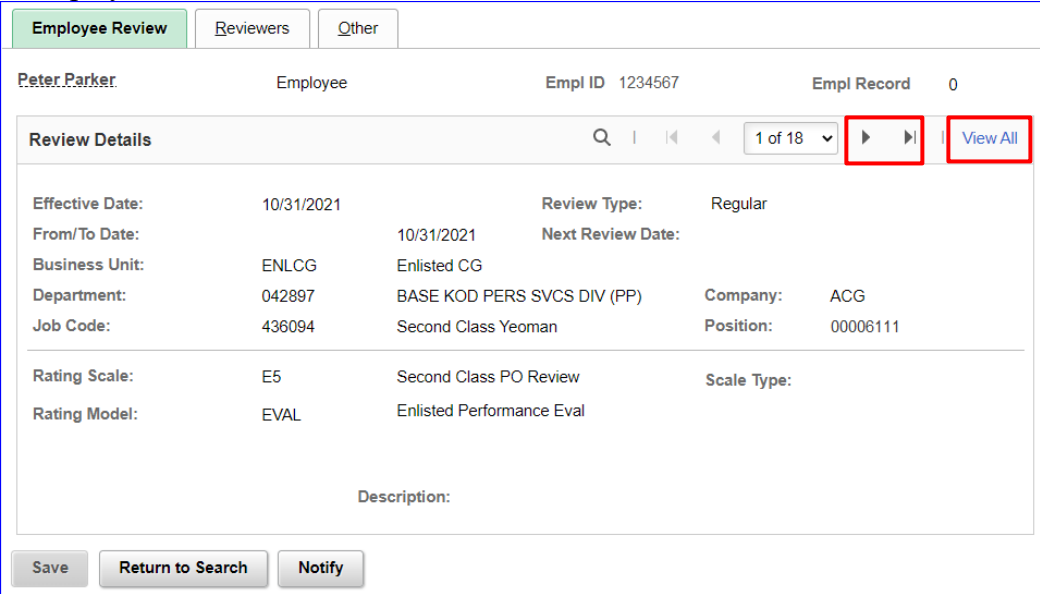


Self Service Member – View Completed Enlisted Evaluation Reports

Introduction After the Enlisted Evaluation Report has been validated by CG PSC (EPM-3), members can review their EER in Direct Access (DA).

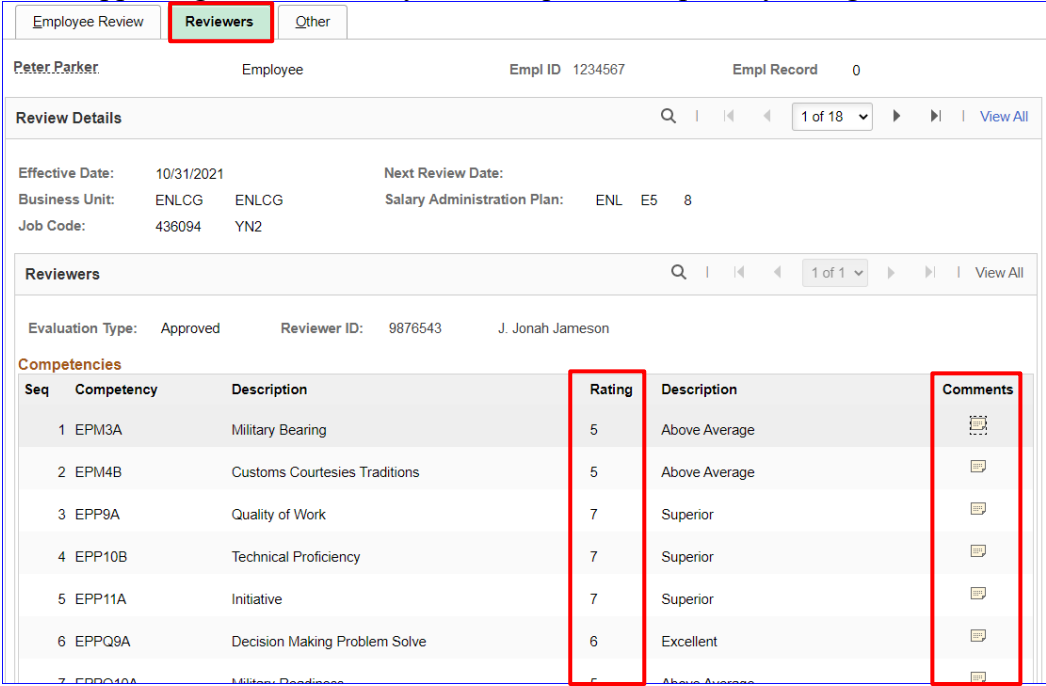
Procedures See below.

Step	Action
<p>1</p>	<p>Click the Employee Review Tile.</p> 
<p>1.5</p>	<p>Select the Employee Reviews option.</p> 
<p>2</p>	<p>The member’s Enlisted Evaluation Reports will display with the most current set of Evals first. Click the navigation arrows to view past EERs or click View All to display all EERs.</p> 

Continued on next page

Self Service Member – View Completed Enlisted Evaluation Reports, Continued

Procedures,
continued

Step	Action																																																
3	<p>Select the Reviewers tab.</p> <p>Scroll to view each Competency Rating assigned. Click the Comments Icon to view supporting remarks for any of the required competency ratings.</p>  <p>The screenshot shows the 'Reviewers' tab selected. The 'Competencies' table is as follows:</p> <table border="1"> <thead> <tr> <th>Seq</th> <th>Competency</th> <th>Description</th> <th>Rating</th> <th>Description</th> <th>Comments</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>EPM3A</td> <td>Military Bearing</td> <td>5</td> <td>Above Average</td> <td></td> </tr> <tr> <td>2</td> <td>EPM4B</td> <td>Customs Courtesies Traditions</td> <td>5</td> <td>Above Average</td> <td></td> </tr> <tr> <td>3</td> <td>EPP9A</td> <td>Quality of Work</td> <td>7</td> <td>Superior</td> <td></td> </tr> <tr> <td>4</td> <td>EPP10B</td> <td>Technical Proficiency</td> <td>7</td> <td>Superior</td> <td></td> </tr> <tr> <td>5</td> <td>EPP11A</td> <td>Initiative</td> <td>7</td> <td>Superior</td> <td></td> </tr> <tr> <td>6</td> <td>EPPQ9A</td> <td>Decision Making Problem Solve</td> <td>6</td> <td>Excellent</td> <td></td> </tr> <tr> <td>7</td> <td>EPPQ4A</td> <td>Military Proficiency</td> <td>5</td> <td>Above Average</td> <td></td> </tr> </tbody> </table>	Seq	Competency	Description	Rating	Description	Comments	1	EPM3A	Military Bearing	5	Above Average		2	EPM4B	Customs Courtesies Traditions	5	Above Average		3	EPP9A	Quality of Work	7	Superior		4	EPP10B	Technical Proficiency	7	Superior		5	EPP11A	Initiative	7	Superior		6	EPPQ9A	Decision Making Problem Solve	6	Excellent		7	EPPQ4A	Military Proficiency	5	Above Average	
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