
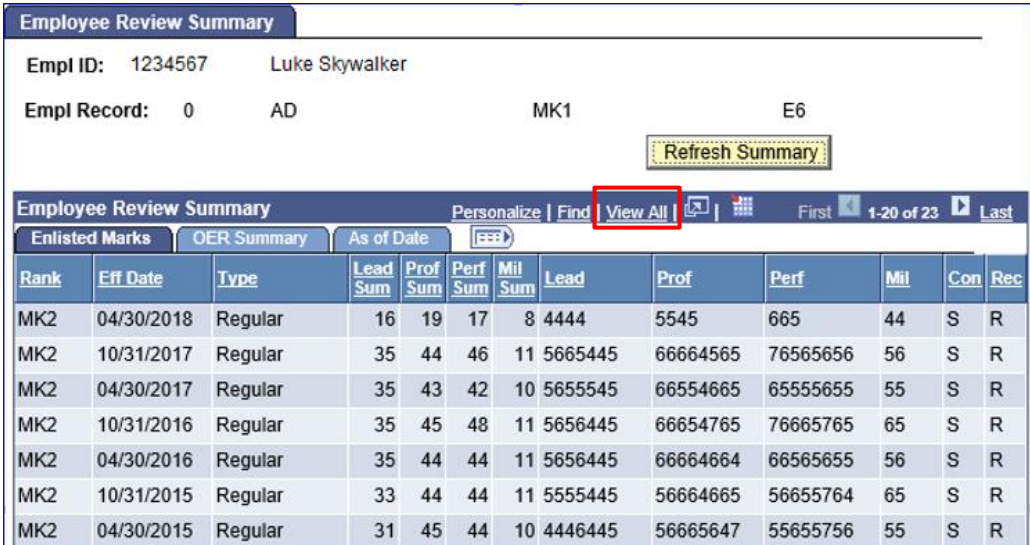


# Employee Review Summary

**Introduction** This guide provides the procedures for a member to view their Employee Review Summary in Direct Access (DA).

**Procedures** See below.

Step	Action																																																																																																								
1	<p>Select <b>Employee Review Summary</b> under View in the Employee pagelet.</p>  <p>The screenshot shows a web interface titled "Employee" with a list of menu items. The item "My Employee Review Summary" is highlighted with a red rectangular box. Other items include Tasks, PCS eResumes, My Airport Terminal, Emergency Contacts, Home and Mailing Address, Phone Numbers, Allotments, Direct Deposit, W-4 Tax Information USA, All Duty Report, 11 More..., View, My Profile, Member Training Rating, My Reserve Points Statement, My Reserve Drills, View My Payslips (AD/RSV), My Dependent Information, My Employee Reviews, Off Comparison Scale Summary, and 7 More...</p>																																																																																																								
2	<p>The member's Employee Review Summary will display. Click <b>View All</b> to view all of the member's marks.</p>  <p>The screenshot shows the "Employee Review Summary" page for Luke Skywalker (Empl ID: 1234567). It displays employment details: Empl Record: 0 AD MK1 E6. A "Refresh Summary" button is visible. Below is a table of enlisted marks with a "View All" button highlighted in a red box. The table has columns for Rank, Eff Date, Type, and performance metrics (Lead Sum, Prof Sum, Perf Sum, Mil Sum, Lead, Prof, Perf, Mil, Con, Rec).</p> <table border="1" data-bbox="352 1541 1385 1832"> <thead> <tr> <th>Rank</th> <th>Eff Date</th> <th>Type</th> <th>Lead Sum</th> <th>Prof Sum</th> <th>Perf Sum</th> <th>Mil Sum</th> <th>Lead</th> <th>Prof</th> <th>Perf</th> <th>Mil</th> <th>Con</th> <th>Rec</th> </tr> </thead> <tbody> <tr> <td>MK2</td> <td>04/30/2018</td> <td>Regular</td> <td>16</td> <td>19</td> <td>17</td> <td>8</td> <td>4444</td> <td>5545</td> <td>665</td> <td>44</td> <td>S</td> <td>R</td> </tr> <tr> <td>MK2</td> <td>10/31/2017</td> <td>Regular</td> <td>35</td> <td>44</td> <td>46</td> <td>11</td> <td>5665445</td> <td>66664565</td> <td>76565656</td> <td>56</td> <td>S</td> <td>R</td> </tr> <tr> <td>MK2</td> <td>04/30/2017</td> <td>Regular</td> <td>35</td> <td>43</td> <td>42</td> <td>10</td> <td>5655545</td> <td>66554665</td> <td>65555655</td> <td>55</td> <td>S</td> <td>R</td> </tr> <tr> <td>MK2</td> <td>10/31/2016</td> <td>Regular</td> <td>35</td> <td>45</td> <td>48</td> <td>11</td> <td>5656445</td> <td>66654765</td> <td>76665765</td> <td>65</td> <td>S</td> <td>R</td> </tr> <tr> <td>MK2</td> <td>04/30/2016</td> <td>Regular</td> <td>35</td> <td>44</td> <td>44</td> <td>11</td> <td>5656445</td> <td>66664664</td> <td>66565655</td> <td>56</td> <td>S</td> <td>R</td> </tr> <tr> <td>MK2</td> <td>10/31/2015</td> <td>Regular</td> <td>33</td> <td>44</td> <td>44</td> <td>11</td> <td>5555445</td> <td>56664665</td> <td>56655764</td> <td>65</td> <td>S</td> <td>R</td> </tr> <tr> <td>MK2</td> <td>04/30/2015</td> <td>Regular</td> <td>31</td> <td>45</td> <td>44</td> <td>10</td> <td>4446445</td> <td>56665647</td> <td>55655756</td> <td>55</td> <td>S</td> <td>R</td> </tr> </tbody> </table>	Rank	Eff Date	Type	Lead Sum	Prof Sum	Perf Sum	Mil Sum	Lead	Prof	Perf	Mil	Con	Rec	MK2	04/30/2018	Regular	16	19	17	8	4444	5545	665	44	S	R	MK2	10/31/2017	Regular	35	44	46	11	5665445	66664565	76565656	56	S	R	MK2	04/30/2017	Regular	35	43	42	10	5655545	66554665	65555655	55	S	R	MK2	10/31/2016	Regular	35	45	48	11	5656445	66654765	76665765	65	S	R	MK2	04/30/2016	Regular	35	44	44	11	5656445	66664664	66565655	56	S	R	MK2	10/31/2015	Regular	33	44	44	11	5555445	56664665	56655764	65	S	R	MK2	04/30/2015	Regular	31	45	44	10	4446445	56665647	55655756	55	S	R
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