

The SRB Checklist is a counseling tool for SRBs authorized by ACN 101/20, ACN 124/20 and ALCOAST 142/21. Before using, ensure a new ALCOAST/ACN has not been issued changing a member's eligibility for date reenlisted.

Per ACN 101/20 Valid from 10/01/2020 to Present For ADMIN/SPO Use		<b>FY 21 USCG SRB ELIGIBILITY CHECKLIST</b>	
Name (Last, First, MI)		Rate/Rank	Employee ID#:
Unit		SPO/P&A	Is this a Tax Exclusion Zone? <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>REFERENCES</b>			
A) <a href="#">Military Bonus Programs, COMDTINST M7220.2</a> B) <a href="#">Enlistments, Evaluations, and Advancements, COMDTINST M1000.2 (series)</a> C) <a href="#">ACN 101/20: FY21 Workforce Planning Team Results – Enlisted Interventions</a> D) <a href="#">ACN 124/20 Changes to Reenlistment Eligibility for Bonuses and Service Obligation</a> E) <a href="#">ALCOAST 142/21 - Reenlistment Eligibility for Selective Reenlistment Bonus</a> F) <a href="#">SRB Knowledge Document</a>			
<b>SERVICE &amp; OBLIGATION DATES (Prior to this REN)</b>			
Active Duty Base Date (ADBD)	End of Current Enlistment (EOE) (Prior to this Reenlistment)	*EOE for SRB Computation* To be used if member's EOE for SRB computation will be different than original EOE due to (1) an extension being canceled IAW 1.B.5.f., Military Bonus Programs, COMDTINST M7220.2. & ALCOAST 142/21... and/or due to (2) a prior bonus payment/obligation impacting new SRB payment.	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
<b>REASON FOR SRB ELIGIBILITY (Check one)</b>			
<input type="checkbox"/> Within 3 Months Fiscal Year	<input type="checkbox"/> Within Fiscal Year of 6- or 10-Year Anniversary	<input type="checkbox"/> OBLISERV (For reasons other than PCS, include orders)	
<b>ZONE A SRB (17 Months – 6 Years)</b>			
Rate (Check One)		Term (Check One)	
<input type="checkbox"/> BM2 <input type="checkbox"/> EM1/2/3 <input type="checkbox"/> CS <input type="checkbox"/> OS		<input type="checkbox"/> 4 YR <input type="checkbox"/> 6 YR	
<b>ZONE B SRB (6 Years – 10 Years)</b>			
Rate / Term (Check One)*			
<input type="checkbox"/> BM2-4 Year Term <input type="checkbox"/> CS (E-5 and above only)-6 Year Term <input type="checkbox"/> OS (E-5 and above only)-6 Year Term			
<b>KICKER</b>			
Type		Documentation	
<input type="checkbox"/> CS FSO Kicker (E-5 or above only)		<input type="checkbox"/> CG-3307 entry "SRB-5A" (Must be included on SRB trouble-ticket)	
Note: Please review the SRB Knowledge document (reference (F)) for FSO Kicker eligibility guidance.			
<b>CHECKLIST</b>			
<i>*For SRB computation guidance please see SRB Knowledge document (reference (F))*</i>			
Yes	No	Review the following questions. The below activities MUST be completed prior to submission to PPC for payment.	
<input type="checkbox"/>	<input type="checkbox"/>	Has an (SRB) CG-3307 been completed?	
<input type="checkbox"/>	<input type="checkbox"/>	Does member's SRB CG-3307 reflect ACN 101/20 and as applicable, ACN 124/20 or ALCOAST 142/21?	
<input type="checkbox"/>	<input type="checkbox"/>	Does member's SRB CG-3307 reflect the correct number newly obligated service months?	
<input type="checkbox"/>	<input type="checkbox"/>	Is the SRB CG-3307 signed by an appropriate authority? (Reference COMDTINST 1000.14 (series) )	
<input type="checkbox"/>	<input type="checkbox"/>	If member is a CS2 or above and eligible for an FSO Kicker, has a CG-3307 entry "SRB-5A" been completed and included in packet?	
<input type="checkbox"/>	<input type="checkbox"/>	In DA, is member's Weigh-In data current and reflects that member is in compliance?	
<input type="checkbox"/>	<input type="checkbox"/>	Members should execute applicable TSP election changes within DA Self-Service. Do not submit a PPC ticket for payment until a members TSP Bonus election is properly set. Has member verified that his/her TSP BONUS election percentage is correct and, if applicable, active?	
If you answered "NO" to any of the above questions: Stop and complete the task.			
If you answered "YES" to all questions, request member's SRB payment by submitting the Checklist, CG-3307's, and Reenlistment contract to PPC via a Trouble Ticket. [Other documentation to include if applicable: Waiver, Orders, SRB-5A, and Career Information Worksheets.]			
*If you are not 100% certain of a member's eligibility, then please e-mail <a href="mailto:PPC-SMB-MAS-Bonus@uscg.mil">PPC-SMB-MAS-Bonus@uscg.mil</a> for guidance.			