

Submitting Debt Payments in Pay.gov

Introduction

This guide provides the procedures for submitting debt payments to the Pay & Personnel Center (PPC) via [Pay.gov](https://pay.gov).

NOTE: This process is **NOT** to be used to submit payment for Travel Debts and/or debts due to the Financial Service Center (FSC).

- If the debt is **travel** related, please make sure you are using the **correct link in pay.gov**. See below.

United States Coast Guard Out of Service/Misc Debts

Form Number: USCG Out of Service Debts
Agency: [Homeland Security \(DHS\)](#); [United States Coast Guard](#)

[Continue](#) **Travel/FSC Debts**

United States Coast Guard Pay & Personnel Center (PPC) Active Duty Debts

Description: Please use this form when making a payment to the Pay & Personnel Center (PPC) for Active Duty in-service debts and/or SGLI premiums. This process is not to be used to submit payment for Travel Debts and/or debts due to the Financial Service Center (FSC). Please refer to form United States Coast Guard Out of Service/Misc Debts on Pay.gov to submit debt payments to FSC.

Form Number: USCG PPC Active Duty Debts
Agency: [Homeland Security \(DHS\)](#); [United States Coast Guard](#)

[Continue](#) **PPC Debts – Active Duty**

United States Coast Guard Pay & Personnel Center (PPC) Retired Debts

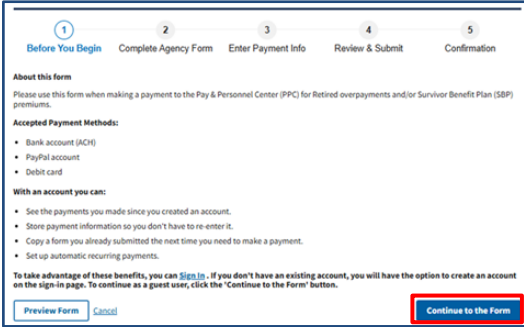
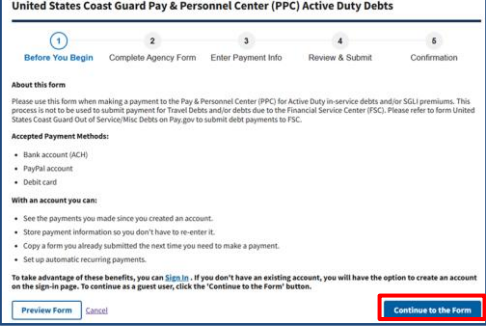
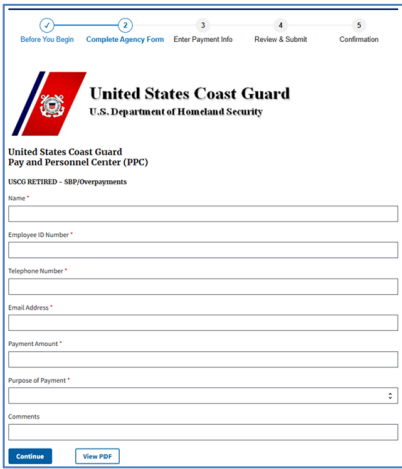
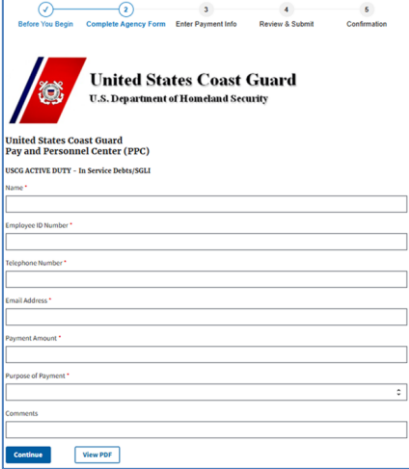
Description: Please use this form when making a payment to the Pay & Personnel Center (PPC) for Retired overpayments and/or Survivor Benefit Plan (SBP) premiums.

Form Number: USCG PPC Retired Debts
Agency: [Homeland Security \(DHS\)](#); [United States Coast Guard](#)

[Continue](#) **PPC Debts – Retirees**

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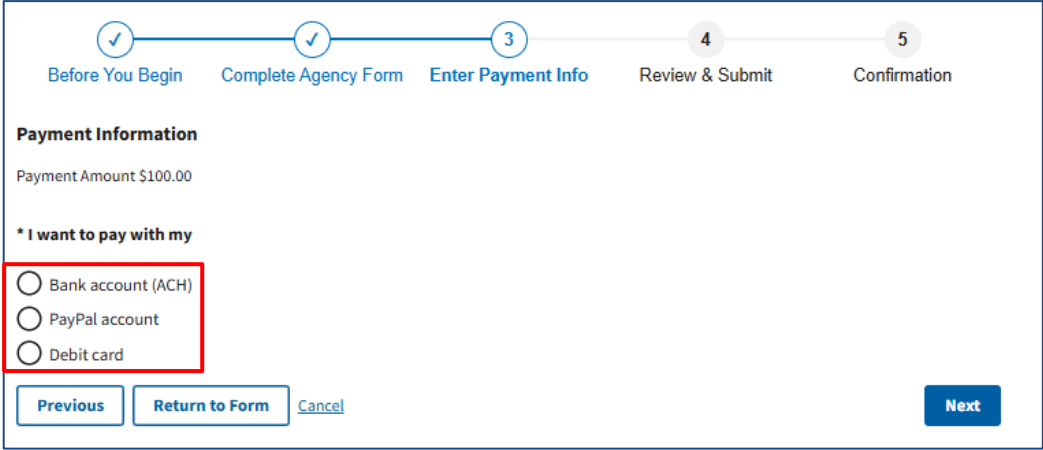
Procedures See below.

Step	Action
1	To submit a payment online to PPC by ACH or debit card please utilize the appropriate link below: • Active Duty - https://pay.gov/public/form/start/1829727649 • Retired - https://pay.gov/public/form/start/1829733784 Review the Before You Begin page. • The Before You Begin page on left is for Retired debts. The Before You Begin page on right is for Active Duty debts. Click Continue to the Form.  
2	The form on left is for Retired debts. The form on right is for Active Duty debts. The remaining steps are the same for each form. • Fill in all *required fields: *Name *Employee ID Number – 7 digit Empl ID *Telephone Number *Email Address *Payment Amount *Purpose of Payment - Select the appropriate option from the drop-down • Comments (if any) • Click Continue.  

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Submitting Debt Payments in Pay.gov, Continued

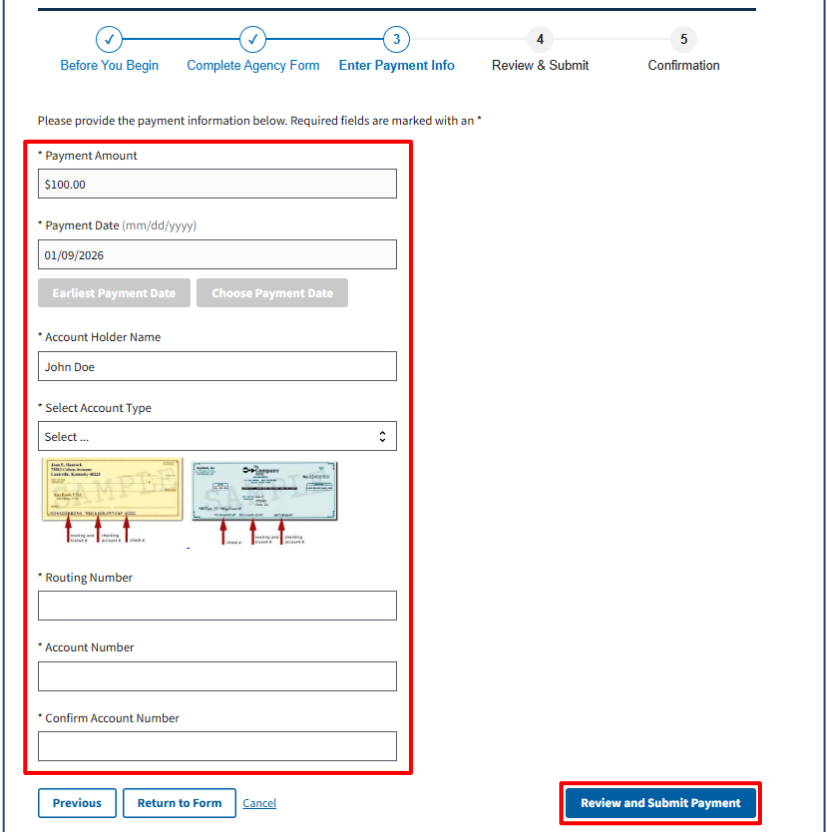
Procedures,
Continued

Step	Action
3	Select the appropriate I want to pay with my radio button. 
4	• If you are paying with a Bank account (ACH) continue to Step 5. • If you are paying with a PayPal account skip to Step 6. • If you are paying with a Debit card skip to Step 7.

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Submitting Debt Payments in Pay.gov, Continued

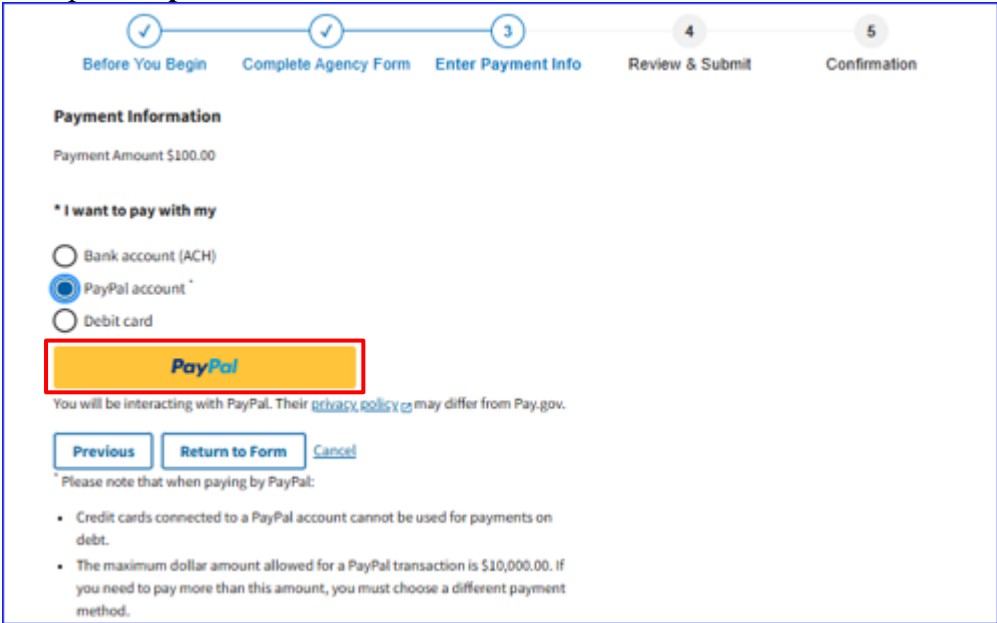
Procedures, Continued

Step	Action
5	- Review and fill in all *Required Fields. - Click Review and Submit Payment. - Skip to Step 8. 

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Submitting Debt Payments in Pay.gov, Continued

Procedures, Continued

Step	Action
6	Click the yellow PayPal button. You will be redirected to the PayPal site. - Follow all instructions on the PayPal site. - Skip to Step 8. 

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Submitting Debt Payments in Pay.gov, Continued

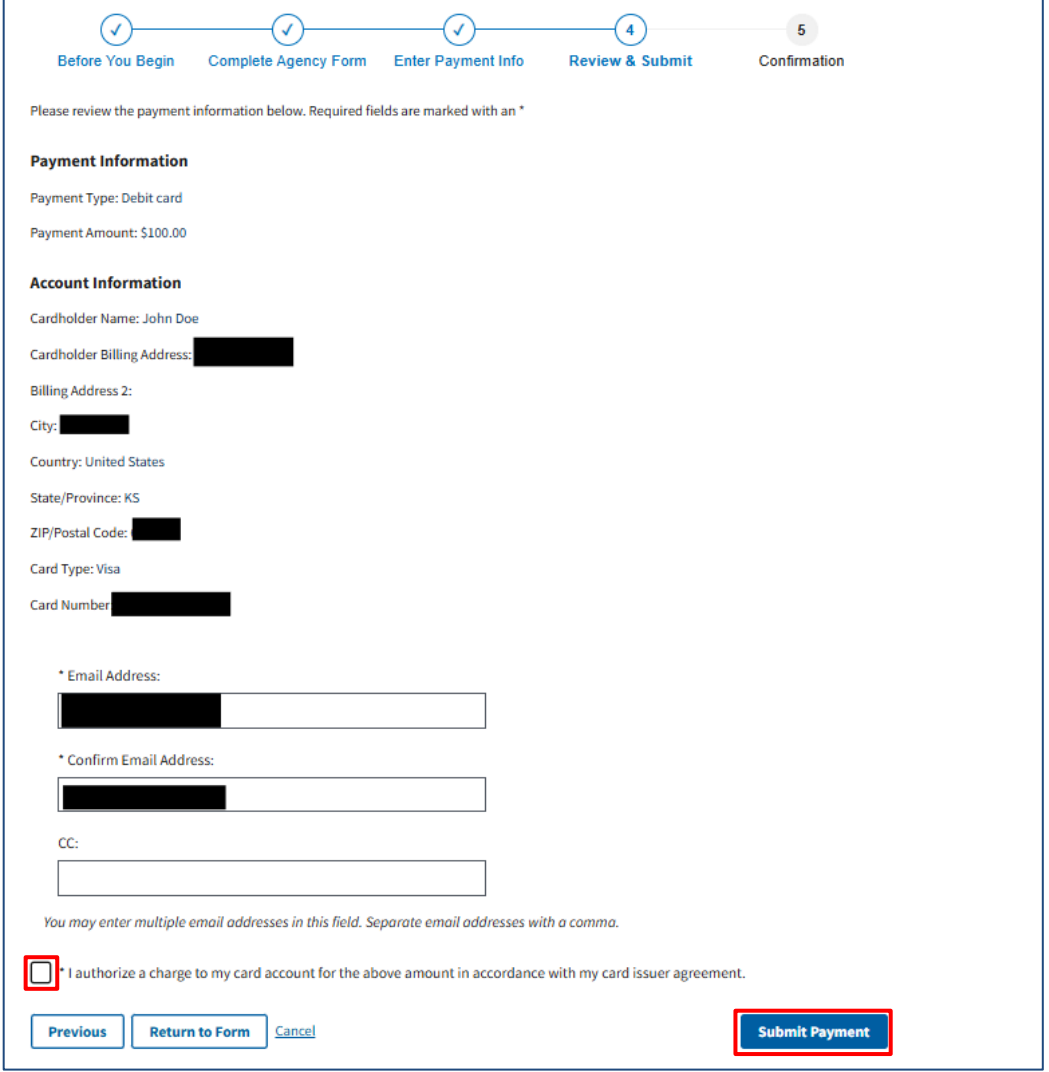
Procedures, Continued

Step	Action
7	- Review and fill in all *required fields, for your debit card. - Click on Review and Submit Payment.

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Submitting Debt Payments in Pay.gov, Continued

Procedures, Continued

Step	Action
8	• Verify all information on the Review & Submit screen. The fields will vary based on the payment type (this example shows the fields for a debit card). • Once reviewed, select the check box for “I authorize a charge to my card account for the above amount in accordance with my card issuer agreement”. • Click Submit Payment. 
9	You will receive a Confirmation page. Please review and save it for your records.