

View My Payslip

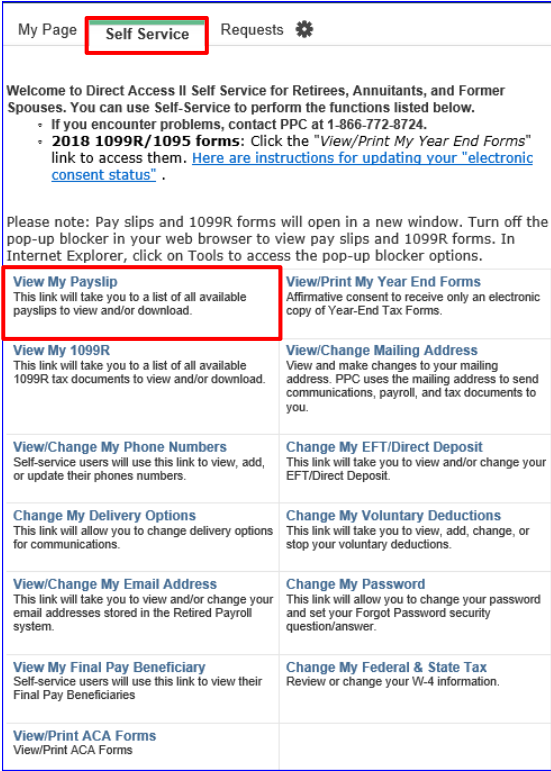
Introduction This guide provides procedures for Retirees to view their Payslips in Direct Access (DA).

Before you Begin Payslips, 1099R, and ACA forms will open in a new tab. It is important to turn off the pop-up blocker in your web browser to view them. If you are using a MAC, you may need to download another browser such as Chrome or Internet Explorer. For more information on how to turn off the pop-up blocker, see the [Direct Access Compatible Browsers](#) user guide.

You will also need Adobe Acrobat reader installed. An Adobe Acrobat link is provided upon opening the Payslips, 1099R and ACA forms pages.

Information Log into DA Self Service at [Direct Access Self Service](#).

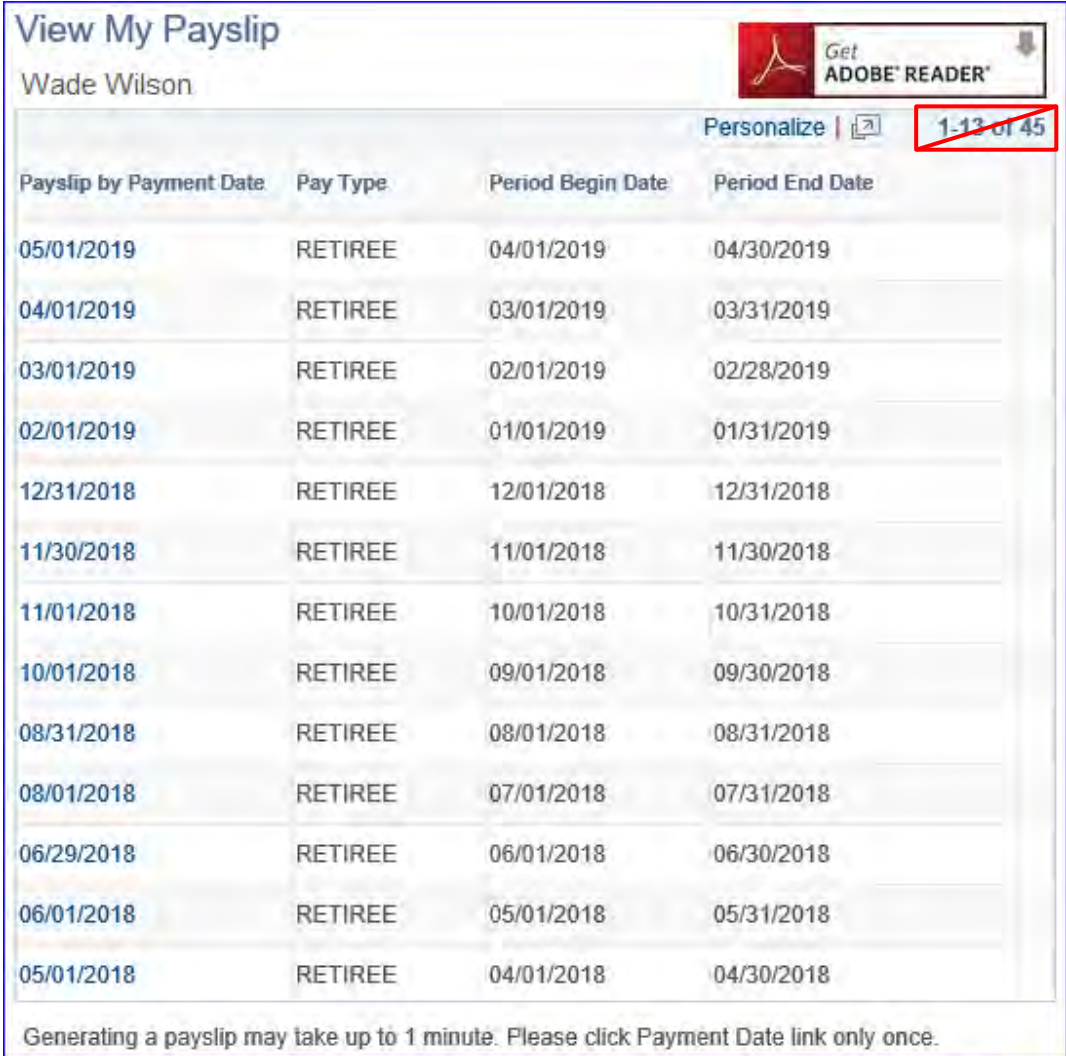
Procedures See below.

Step	Action
<p>1</p>	<p>Select View My Payslip.</p> <p>Note: Some Retirees may have more than one user access; in which case, you will need to select the Self Service tab to view the Self Service menu.</p> 

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View My Payslip, Continued

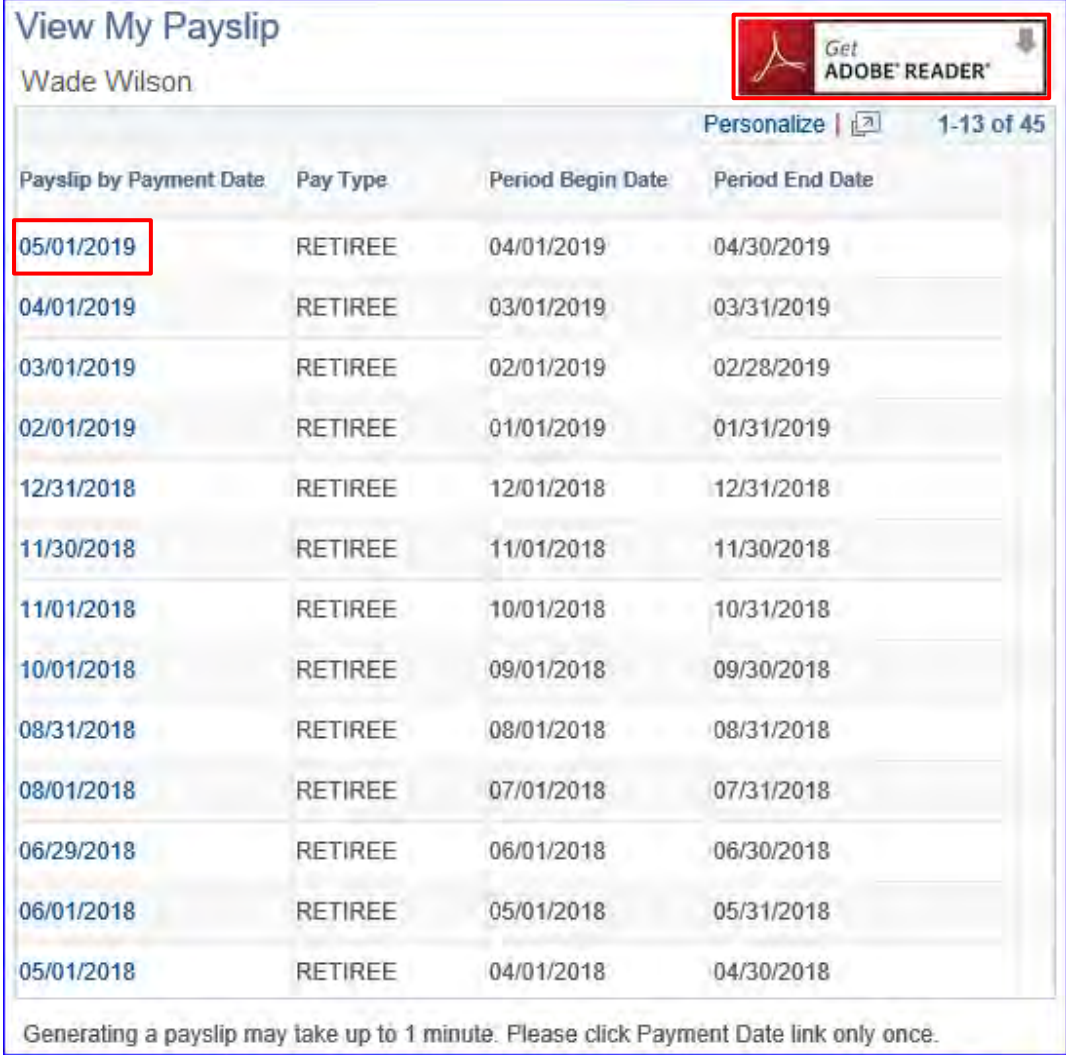
Procedures,
continued

Step	Action
2	<p>A list of the Payslips from the most recent 13 pay periods will display with the most recent at the top of the list.</p> <p>Note: Although Direct Access (DA) appears to indicate more than 13 are available, only the latest 13 Payslips are accessible. If a Payslip older than the latest 13 months is required, please contact PPC Customer Care to request any Payslip not listed.</p>  <p>The screenshot shows the 'View My Payslip' page for Wade Wilson. It features a table with the following columns: 'Payslip by Payment Date', 'Pay Type', 'Period Begin Date', and 'Period End Date'. The table lists 13 pay periods, all for 'RETIREE' pay type, with dates ranging from 05/01/2019 down to 05/01/2018. A red box highlights the pagination '1-13 of 45' in the top right corner of the table area. Below the table, a note states: 'Generating a payslip may take up to 1 minute. Please click Payment Date link only once.'</p>

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View My Payslip, Continued


Procedures,
continued

Step	Action																																																								
3	<p data-bbox="316 495 962 526">Click on the date of the Payslip you wish to view.</p> <p data-bbox="316 566 1374 674">Note: You will need Adobe Reader to view the Payslip. If you do not currently have Adobe Reader, you will need to download it by clicking on the Get ADOBE READER link and follow the instructions provided by Adobe.</p> <p data-bbox="316 712 1350 743">Remember: You will need to turn off the pop-up blocker in your web browser.</p> <div data-bbox="316 748 1385 1800" style="border: 1px solid black; padding: 5px;">  <p data-bbox="331 757 596 792">View My Payslip</p> <p data-bbox="331 813 509 842">Wade Wilson</p> <p data-bbox="1018 857 1366 887">Personalize 1-13 of 45</p> <table border="1" data-bbox="331 909 1326 1742"> <thead> <tr> <th>Payslip by Payment Date</th> <th>Pay Type</th> <th>Period Begin Date</th> <th>Period End Date</th> </tr> </thead> <tbody> <tr> <td>05/01/2019</td> <td>RETIREE</td> <td>04/01/2019</td> <td>04/30/2019</td> </tr> <tr> <td>04/01/2019</td> <td>RETIREE</td> <td>03/01/2019</td> <td>03/31/2019</td> </tr> <tr> <td>03/01/2019</td> <td>RETIREE</td> <td>02/01/2019</td> <td>02/28/2019</td> </tr> <tr> <td>02/01/2019</td> <td>RETIREE</td> <td>01/01/2019</td> <td>01/31/2019</td> </tr> <tr> <td>12/31/2018</td> <td>RETIREE</td> <td>12/01/2018</td> <td>12/31/2018</td> </tr> <tr> <td>11/30/2018</td> <td>RETIREE</td> <td>11/01/2018</td> <td>11/30/2018</td> </tr> <tr> <td>11/01/2018</td> <td>RETIREE</td> <td>10/01/2018</td> <td>10/31/2018</td> </tr> <tr> <td>10/01/2018</td> <td>RETIREE</td> <td>09/01/2018</td> <td>09/30/2018</td> </tr> <tr> <td>08/31/2018</td> <td>RETIREE</td> <td>08/01/2018</td> <td>08/31/2018</td> </tr> <tr> <td>08/01/2018</td> <td>RETIREE</td> <td>07/01/2018</td> <td>07/31/2018</td> </tr> <tr> <td>06/29/2018</td> <td>RETIREE</td> <td>06/01/2018</td> <td>06/30/2018</td> </tr> <tr> <td>06/01/2018</td> <td>RETIREE</td> <td>05/01/2018</td> <td>05/31/2018</td> </tr> <tr> <td>05/01/2018</td> <td>RETIREE</td> <td>04/01/2018</td> <td>04/30/2018</td> </tr> </tbody> </table> <p data-bbox="331 1765 1257 1794">Generating a payslip may take up to 1 minute. Please click Payment Date link only once.</p> </div>	Payslip by Payment Date	Pay Type	Period Begin Date	Period End Date	05/01/2019	RETIREE	04/01/2019	04/30/2019	04/01/2019	RETIREE	03/01/2019	03/31/2019	03/01/2019	RETIREE	02/01/2019	02/28/2019	02/01/2019	RETIREE	01/01/2019	01/31/2019	12/31/2018	RETIREE	12/01/2018	12/31/2018	11/30/2018	RETIREE	11/01/2018	11/30/2018	11/01/2018	RETIREE	10/01/2018	10/31/2018	10/01/2018	RETIREE	09/01/2018	09/30/2018	08/31/2018	RETIREE	08/01/2018	08/31/2018	08/01/2018	RETIREE	07/01/2018	07/31/2018	06/29/2018	RETIREE	06/01/2018	06/30/2018	06/01/2018	RETIREE	05/01/2018	05/31/2018	05/01/2018	RETIREE	04/01/2018	04/30/2018
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View My Payslip, Continued

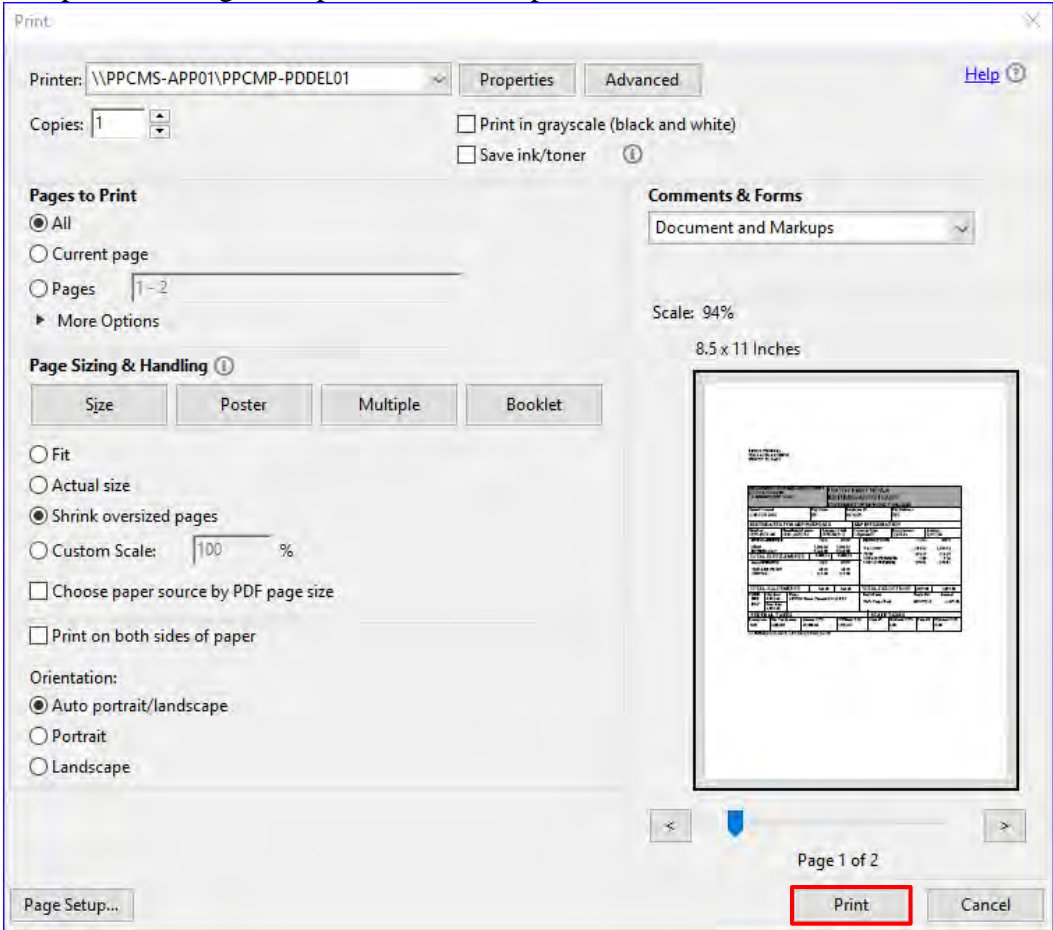

Procedures,
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Step	Action																																																																																
4	<p>The selected Payslip will open in a new tab.</p> <div style="border: 1px solid black; padding: 5px;"> <p>WADE WILSON 4321 DARK SIDE CIRCLE GOTHAM CITY, NY 12121</p> <hr/> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">DEPARTMENT OF HOMELAND SECURITY U.S. COAST GUARD CG-5209-RET (REV 12-07)</td> <td colspan="2" style="text-align: center;">USCG / PHS / NOAA RETIREE/ANNUITANT STATEMENT OF MONTHLY INCOME</td> </tr> <tr> <td>Period Covered 1-30 APR 2019</td> <td>Pay Grade E9</td> <td>Employee ID 9100000</td> <td>Pay Delivery EFT</td> </tr> <tr> <td colspan="2">BIRTHDATES FOR SBP PURPOSES</td> <td colspan="2">SBP INFORMATION</td> </tr> <tr> <td>Member 1959-NOV-06</td> <td>Beneficiary/Spouse 1961-AUG-05</td> <td>Youngest Child 1998-SEP-11</td> <td>Coverage Type 1-Spouse/C</td> </tr> <tr> <td colspan="2"></td> <td>Base Amount 5,227.81</td> <td>Annuity 2,875.00</td> </tr> <tr> <td colspan="2">ENTITLEMENTS</td> <td colspan="2">DEDUCTIONS</td> </tr> <tr> <td></td> <td>OLD</td> <td>NEW</td> <td>OLD</td> </tr> <tr> <td>CRDP</td> <td>1,182.52</td> <td>1,182.52</td> <td></td> </tr> <tr> <td>RETIRED PAY</td> <td>5,224.00</td> <td>5,224.00</td> <td>VA COMP 1,182.52</td> </tr> <tr> <td>TOTAL ENTITLEMENTS</td> <td>6,406.52</td> <td>6,406.52</td> <td>FITW 314.19</td> </tr> <tr> <td></td> <td></td> <td></td> <td>SBP-CH PREMIUM 1.36</td> </tr> <tr> <td>ALLOTMENTS</td> <td>OLD</td> <td>NEW</td> <td>SBP-SP PREMIUM 339.81</td> </tr> <tr> <td>TRICARE PRIME</td> <td>48.18</td> <td>48.18</td> <td></td> </tr> <tr> <td>DENTAL</td> <td>115.00</td> <td>115.00</td> <td></td> </tr> <tr> <td>TOTAL ALLOTMENTS</td> <td>163.18</td> <td>163.18</td> <td>TOTAL DEDUCTIONS 1,837.88</td> </tr> <tr> <td>YOUR NET PAY</td> <td>Old Amt 4,405.46</td> <td>Name MKCM Wade Wilson USCG RET</td> <td>Bank Name USAA SAVINGS</td> </tr> <tr> <td></td> <td>New Amt 4,405.46</td> <td>Route Nbr FEDERAL 314074269</td> <td>Amount 4,405.46</td> </tr> <tr> <td colspan="2">FEDERAL TAXES</td> <td colspan="2">STATE TAXES</td> </tr> <tr> <td>Exemptions M/3</td> <td>Mo Tax Income 4,882.83</td> <td>Income YTD 29,296.98</td> <td>Withheld YTD 1,965.67</td> </tr> <tr> <td></td> <td></td> <td>State #1 0.00</td> <td>State #2 0.00</td> </tr> </table> <p>COMMENTS ARE ON REVERSE SIDE</p> </div>	DEPARTMENT OF HOMELAND SECURITY U.S. COAST GUARD CG-5209-RET (REV 12-07)		USCG / PHS / NOAA RETIREE/ANNUITANT STATEMENT OF MONTHLY INCOME		Period Covered 1-30 APR 2019	Pay Grade E9	Employee ID 9100000	Pay Delivery EFT	BIRTHDATES FOR SBP PURPOSES		SBP INFORMATION		Member 1959-NOV-06	Beneficiary/Spouse 1961-AUG-05	Youngest Child 1998-SEP-11	Coverage Type 1-Spouse/C			Base Amount 5,227.81	Annuity 2,875.00	ENTITLEMENTS		DEDUCTIONS			OLD	NEW	OLD	CRDP	1,182.52	1,182.52		RETIRED PAY	5,224.00	5,224.00	VA COMP 1,182.52	TOTAL ENTITLEMENTS	6,406.52	6,406.52	FITW 314.19				SBP-CH PREMIUM 1.36	ALLOTMENTS	OLD	NEW	SBP-SP PREMIUM 339.81	TRICARE PRIME	48.18	48.18		DENTAL	115.00	115.00		TOTAL ALLOTMENTS	163.18	163.18	TOTAL DEDUCTIONS 1,837.88	YOUR NET PAY	Old Amt 4,405.46	Name MKCM Wade Wilson USCG RET	Bank Name USAA SAVINGS		New Amt 4,405.46	Route Nbr FEDERAL 314074269	Amount 4,405.46	FEDERAL TAXES		STATE TAXES		Exemptions M/3	Mo Tax Income 4,882.83	Income YTD 29,296.98	Withheld YTD 1,965.67			State #1 0.00	State #2 0.00
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5	<p>The Payslip may be printed and/or saved to your personal files.</p> <p>To print: Click the printer icon located on the document's tool bar.</p> <div style="border: 1px solid black; padding: 5px; text-align: center;">  </div>																																																																																

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View My Payslip, Continued

Procedures,
continued

Step	Action
<p>6</p>	<p>The printer dialog will open. Ensure the printer name is correct and click Print.</p> 
<p>7</p>	<p>To save the document to your computer, click the disk icon located on the document's tool bar.</p> 

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View My Payslip, Continued

Procedures,
continued

Step	Action
8	<p>To exit out of the Payslip, you will need to close the tab. To view another Payslip, select another date from the list of available Payslips. To return to the Self Service menu, click the House icon in the upper right corner of the page.</p> 