

Personal Data Extracts (PDEs) by Department

Introduction This guide provides the procedures for a SPO or Personnel & Admin (P&A) Office to generate Personal Data Extracts (PDE) by Department in Direct Access (DA).

References (a) [Enlistments, Evaluations, and Advancements, COMDTINST M1000.2B](#)
(b) [Servicewide Examination \(SWE\) Guide, PPC \(ADV\) Publication](#)

Important Information The PDE provides each member a description of all the data in Direct Access that affects their eligibility and creditable points for the next Servicewide Exam (SWE) cycle. Approximately four months prior to the SWE, PSC (epm/rpm) will release an ALCGENL or ALCGRSV message announcing important information for the upcoming SWE cycle. This message will provide deadline dates for PDE corrections. Corrections to PDEs after the published deadline date will NOT be accepted except for extreme cases as described in the “waivers” section of the [SWE Guide](#).


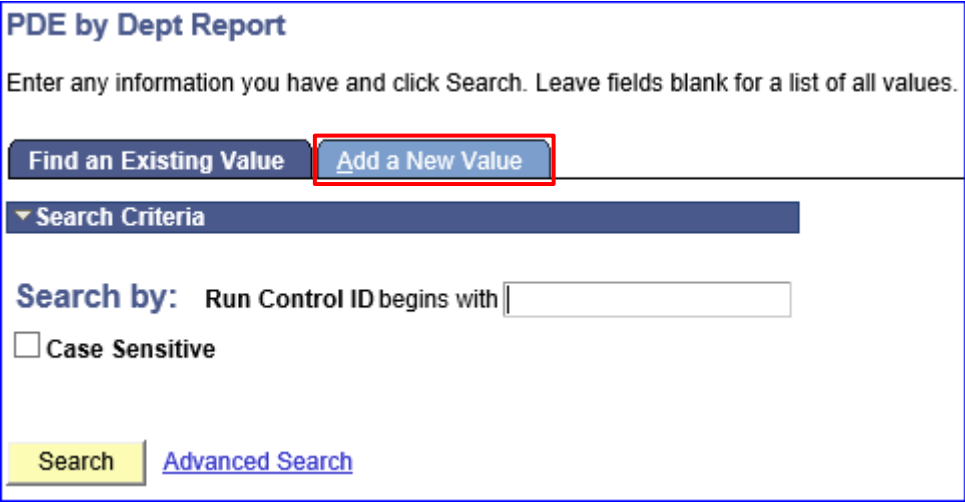
The online PDE will display the current available data from DA for each member. It's the member's responsibility to review their PDE and report any discrepancies to their P&A Office or SPO. It is the P&A Office's and/or SPO's responsibility to review and process the corrections in a timely manner. The member will need to verify the corrections were made and if not, contact PPC directly PRIOR to the PDE correction deadline to generate a help ticket requesting their PDE be updated to reflect any necessary corrections (provide documentation where appropriate) and update the Candidate Status to Eligible. **Only members with a PDE showing “Eligible” will receive a SWE.**

Note: The user must have the CGSSCMD user role to run this report.

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Personal Data Extracts (PDEs) by Department, Continued

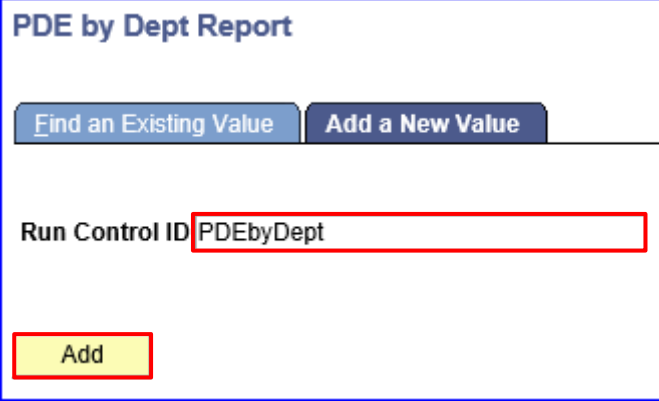
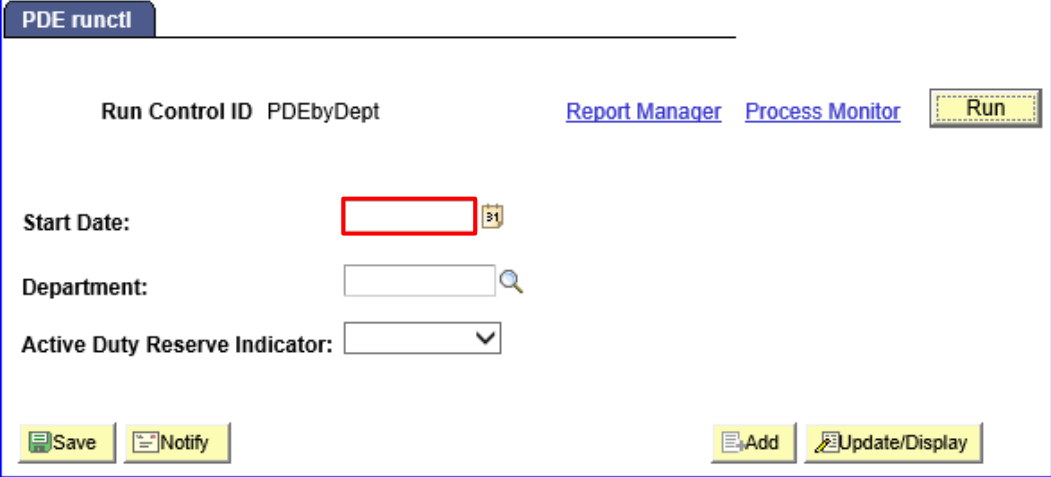
Procedures See below.

Step	Action
<p>1</p>	<p>Select PDE by Dept from the Self Service for Commands pagelet.</p>  <p>The screenshot shows a web interface titled 'Self Service for Commands'. It has two main sections: 'Reports' and 'Use'. Under 'Reports', there are several links: 'Positions at a Department', 'Member All Duty Report', 'Member Info Report', 'PDE by Dept' (highlighted with a red box), 'SWE Profile Letter by Dept', 'SWE Profile Letter by Member', 'SWE PDE', 'Department Role Query - PPC', 'Department Role Query - Field', and '1 More...'. Under 'Use', there is a link for 'Command Information'.</p>
<p>2</p>	<p>The PDE by Dept Report action page will display. Select the Add a New Value tab.</p>  <p>The screenshot shows the 'PDE by Dept Report' page. It has a title 'PDE by Dept Report' and a subtitle 'Enter any information you have and click Search. Leave fields blank for a list of all values.' Below this are two buttons: 'Find an Existing Value' and 'Add a New Value' (highlighted with a red box). Underneath is a 'Search Criteria' section with a dropdown arrow. Below that is a 'Search by:' field with the text 'Run Control ID begins with' and an input box. There is also a checkbox for 'Case Sensitive'. At the bottom, there are 'Search' and 'Advanced Search' buttons.</p>

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Personal Data Extracts (PDEs) by Department, Continued

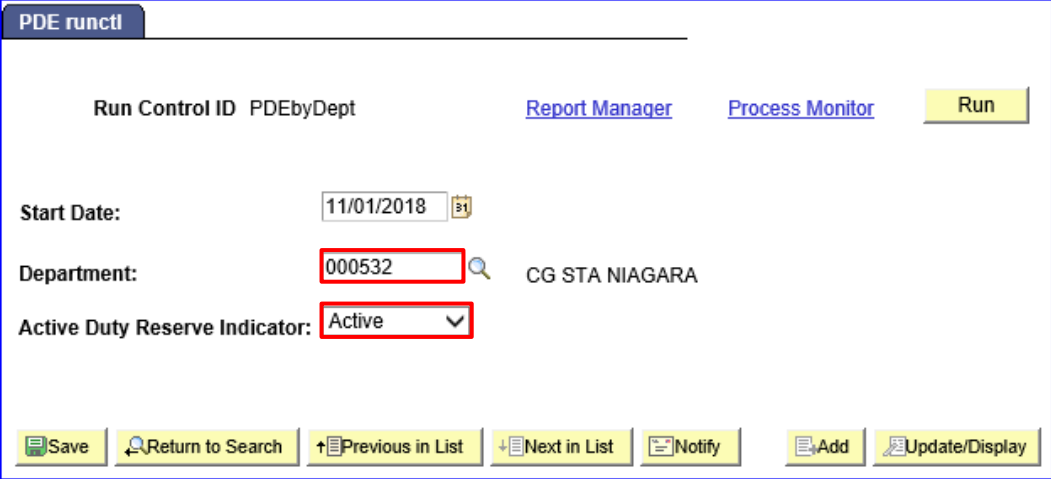
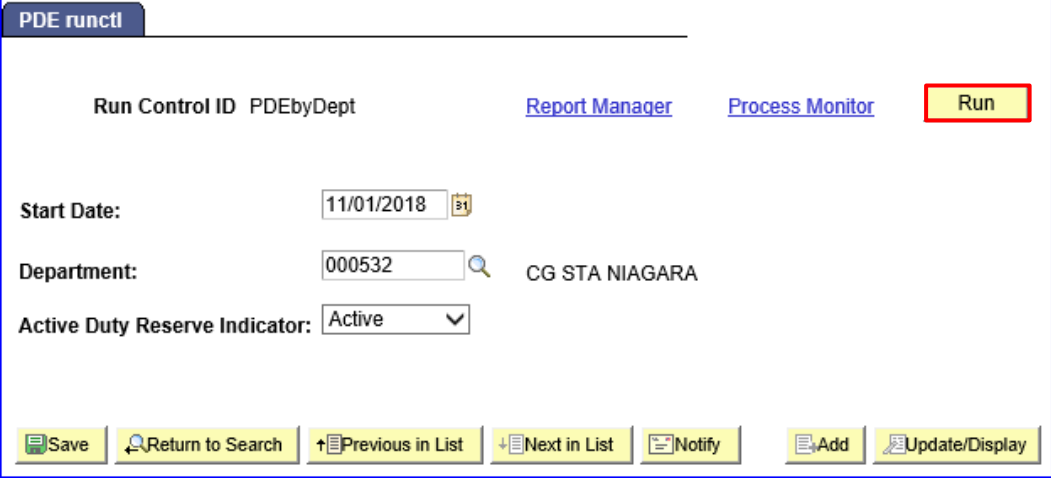
Procedures,
continued

Step	Action								
3	<p>In the Run Control ID field, enter a name for the report. Click Add.</p> 								
4	<p>The report parameters page will display. Enter the Start Date. This will always be the first day of the month of the SWE. For example:</p> <table border="1" data-bbox="331 1043 823 1193"> <thead> <tr> <th>SWE</th> <th>Start Date</th> </tr> </thead> <tbody> <tr> <td>May SWE</td> <td>5/1/18</td> </tr> <tr> <td>October RSWE</td> <td>10/1/18</td> </tr> <tr> <td>November SWE</td> <td>11/1/18</td> </tr> </tbody> </table> 	SWE	Start Date	May SWE	5/1/18	October RSWE	10/1/18	November SWE	11/1/18
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Personal Data Extracts (PDEs) by Department, Continued

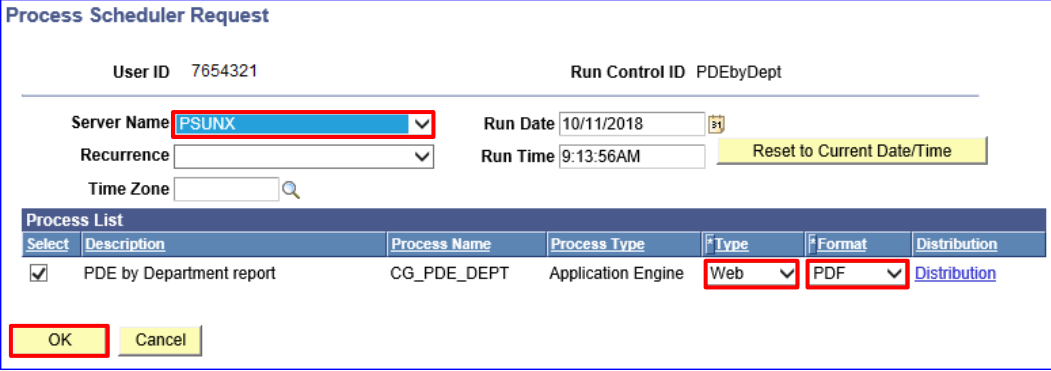
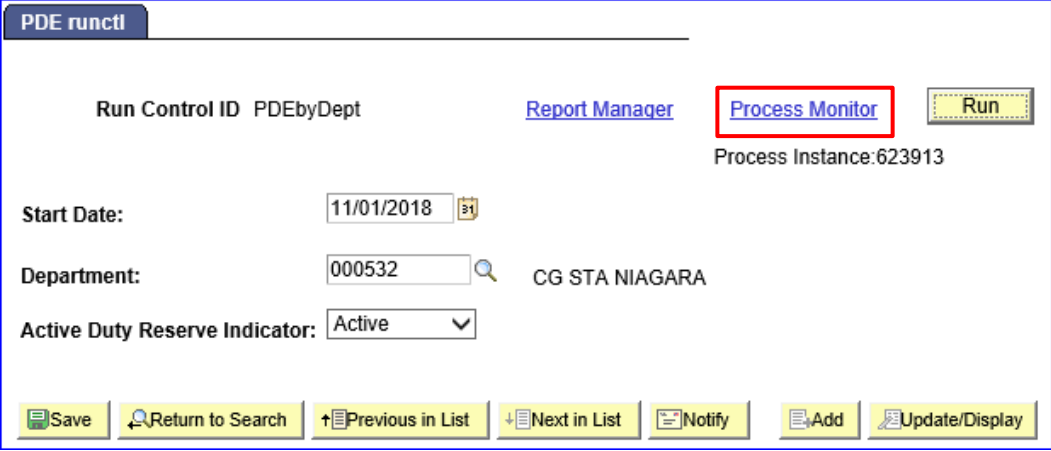
Procedures,
continued

Step	Action								
5	<p>Enter the Department ID number. A new report will need to be run for each department ID. From the drop-down, select the appropriate Active Duty Reserve Indicator. For example:</p> <table border="1" data-bbox="331 600 1329 752"> <thead> <tr> <th>If PDE is for the...</th> <th>Then Select</th> </tr> </thead> <tbody> <tr> <td>May SWE</td> <td>Active</td> </tr> <tr> <td>October RSWE</td> <td>Active Rsv</td> </tr> <tr> <td>November SWE</td> <td>Active</td> </tr> </tbody> </table>  <p>The screenshot shows the 'PDE runct1' interface. At the top, there are links for 'Report Manager' and 'Process Monitor', and a 'Run' button highlighted in yellow. Below these are input fields for 'Start Date' (11/01/2018), 'Department' (000532), and 'Active Duty Reserve Indicator' (Active). At the bottom, there is a row of buttons: Save, Return to Search, Previous in List, Next in List, Notify, Add, and Update/Display.</p>	If PDE is for the...	Then Select	May SWE	Active	October RSWE	Active Rsv	November SWE	Active
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May SWE	Active								
October RSWE	Active Rsv								
November SWE	Active								
6	<p>Click Run.</p>  <p>The screenshot shows the same 'PDE runct1' interface as in step 5. In this step, the 'Run' button is highlighted with a red box, indicating it should be clicked.</p>								

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Personal Data Extracts (PDEs) by Department, Continued

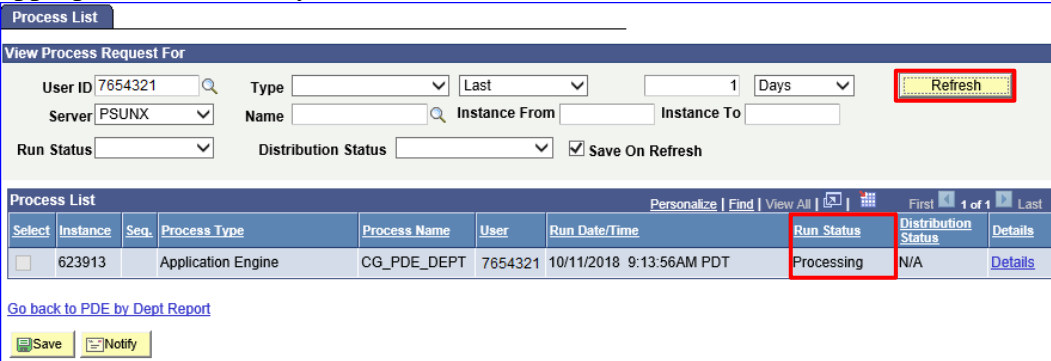
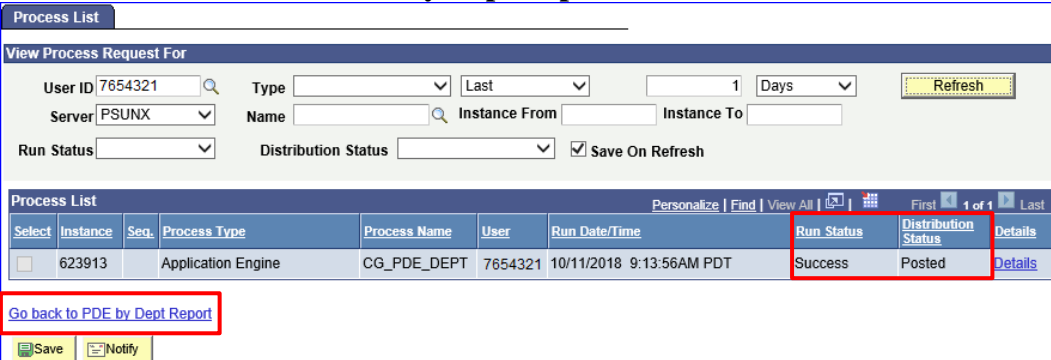
Procedures,
continued

Step	Action
7	<p>The Process Scheduler Request will display. Using the drop-down, change the Server Name to PSUNX. Leave the *Type defaulted to Web and change the *Format to PDF. Click OK.</p> 
8	<p>The report parameters page will re-display with a Process Instance number. Click Process Monitor.</p> 

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Personal Data Extracts (PDEs) by Department, Continued

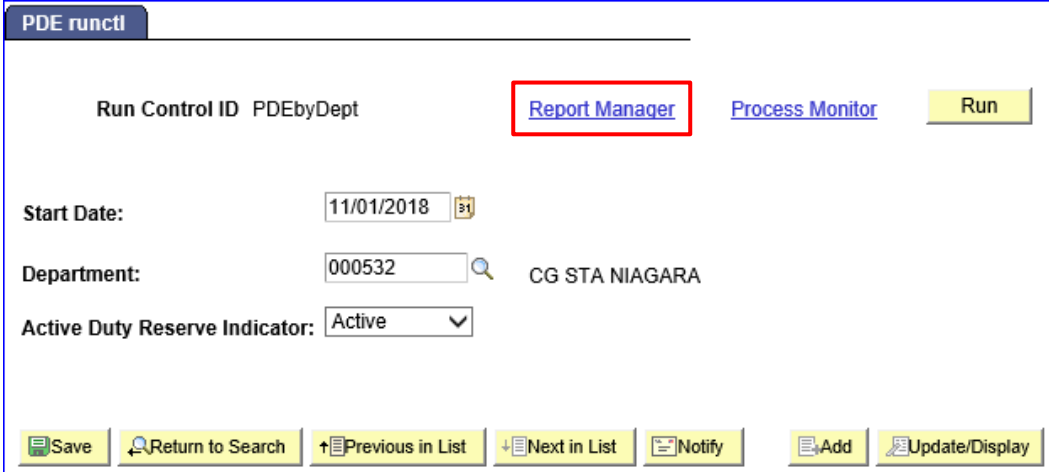
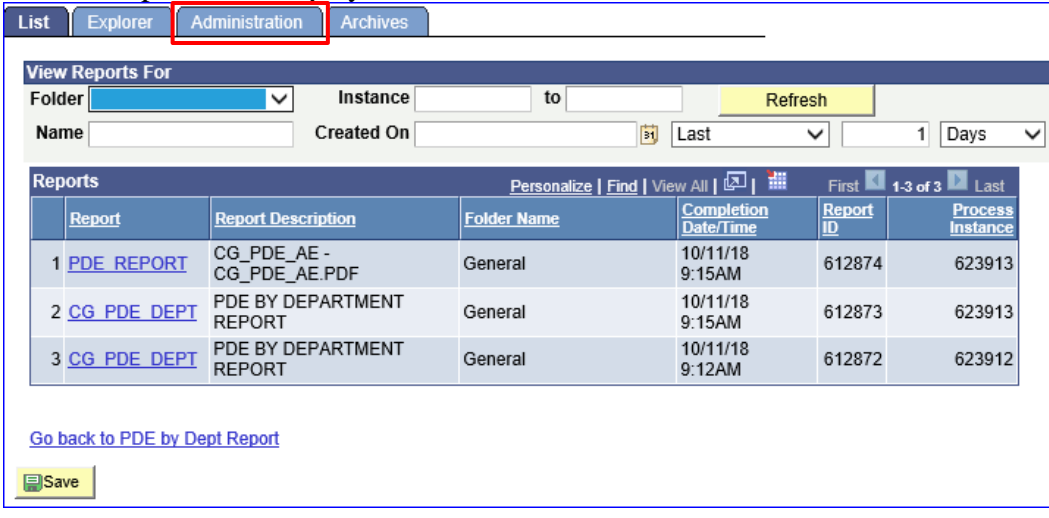
Procedures,
continued

Step	Action
<p>9</p>	<p>The Process List will display. The Run Status should initially indicate Queued or Processing. Click the Refresh button (this may take a few minutes/clicks depending on the size of the department) until the Run Status updates to Success.</p> <p>Note: If the Run Status shows No Success, you will need to exit the page and restart the report process (ensure you enter a valid date, Department ID, and appropriate Active Duty Reserve Indicator).</p>  <p>The screenshot shows the 'Process List' interface. At the top, there are search and filter options for 'View Process Request For', including 'User ID' (7654321), 'Type', 'Last', 'Days' (1), 'Server' (PSUNX), 'Name', 'Instance From', 'Instance To', 'Run Status', and 'Distribution Status'. A 'Refresh' button is highlighted with a red box. Below this is a table with columns: Select, Instance, Seq., Process Type, Process Name, User, Run Date/Time, Run Status, Distribution Status, and Details. The table contains one row with Instance 623913, Process Type 'Application Engine', Process Name 'CG_PDE_DEPT', User '7654321', Run Date/Time '10/11/2018 9:13:56AM PDT', Run Status 'Processing', and Distribution Status 'N/A'. The 'Run Status' and 'Distribution Status' columns are highlighted with red boxes. At the bottom, there is a 'Go back to PDE by Dept Report' link and 'Save' and 'Notify' buttons.</p>
<p>10</p>	<p>Once the Run Status displays Success and the Distribution Status displays Posted, click Go back to PDE by Dept Report.</p>  <p>The screenshot shows the 'Process List' interface after the process has completed. The 'Refresh' button is still present. The table now shows the Run Status as 'Success' and the Distribution Status as 'Posted'. The 'Go back to PDE by Dept Report' link at the bottom is highlighted with a red box. The 'Run Status' and 'Distribution Status' columns in the table are also highlighted with red boxes.</p>

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Personal Data Extracts (PDEs) by Department, Continued

Procedures,
continued

Step	Action																								
11	<p>The report parameters page will re-display. Click Report Manager.</p> 																								
12	<p>A list of reports will display. Click the Administration tab.</p>  <table border="1" data-bbox="359 1209 1348 1422"> <thead> <tr> <th>Report</th> <th>Report Description</th> <th>Folder Name</th> <th>Completion Date/Time</th> <th>Report ID</th> <th>Process Instance</th> </tr> </thead> <tbody> <tr> <td>1 PDE REPORT</td> <td>CG_PDE_AE - CG_PDE_AE.PDF</td> <td>General</td> <td>10/11/18 9:15AM</td> <td>612874</td> <td>623913</td> </tr> <tr> <td>2 CG_PDE_DEPT</td> <td>PDE BY DEPARTMENT REPORT</td> <td>General</td> <td>10/11/18 9:15AM</td> <td>612873</td> <td>623913</td> </tr> <tr> <td>3 CG_PDE_DEPT</td> <td>PDE BY DEPARTMENT REPORT</td> <td>General</td> <td>10/11/18 9:12AM</td> <td>612872</td> <td>623912</td> </tr> </tbody> </table>	Report	Report Description	Folder Name	Completion Date/Time	Report ID	Process Instance	1 PDE REPORT	CG_PDE_AE - CG_PDE_AE.PDF	General	10/11/18 9:15AM	612874	623913	2 CG_PDE_DEPT	PDE BY DEPARTMENT REPORT	General	10/11/18 9:15AM	612873	623913	3 CG_PDE_DEPT	PDE BY DEPARTMENT REPORT	General	10/11/18 9:12AM	612872	623912
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Procedures,
continued

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13	<p>Select the PDE report link that ends with .PDF.</p> <div style="border: 1px solid black; padding: 5px;"> <p>List Explorer Administration Archives</p> <hr/> <p>View Reports For</p> <p>User ID: 7654321 Type: [] Last: [] 1 Days [] Refresh</p> <p>Status: [] Folder: [] Instance: [] to: []</p> <hr/> <p>Report List Personalize Find View All [] [] First 1-3 of 3 Last</p> <table border="1"> <thead> <tr> <th>Select</th> <th>Report ID</th> <th>Prce Instance</th> <th>Description</th> <th>Request Date/Time</th> <th>Format</th> <th>Status</th> <th>Details</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>612874</td> <td>623913</td> <td>CG PDE AE - CG PDE AE.pdf</td> <td>10/11/2018 9:15:02AM</td> <td>Acrobat (*.pdf)</td> <td>Posted</td> <td>Details</td> </tr> <tr> <td><input type="checkbox"/></td> <td>612873</td> <td>623913</td> <td>PDE by Department report</td> <td>10/11/2018 9:14:18AM</td> <td>Acrobat (*.pdf)</td> <td>Posted</td> <td>Details</td> </tr> <tr> <td><input type="checkbox"/></td> <td>612872</td> <td>623912</td> <td>PDE by Department report</td> <td>10/11/2018 9:11:41AM</td> <td>Acrobat (*.pdf)</td> <td>Posted</td> <td>Details</td> </tr> </tbody> </table> <p><input checked="" type="checkbox"/> Select All <input type="checkbox"/> Deselect All</p> <p><input type="button" value="Delete"/> Click the delete button to delete the selected report(s)</p> <p>Go back to PDE by Dept Report</p> <p><input type="button" value="Save"/></p> </div>	Select	Report ID	Prce Instance	Description	Request Date/Time	Format	Status	Details	<input type="checkbox"/>	612874	623913	CG PDE AE - CG PDE AE.pdf	10/11/2018 9:15:02AM	Acrobat (*.pdf)	Posted	Details	<input type="checkbox"/>	612873	623913	PDE by Department report	10/11/2018 9:14:18AM	Acrobat (*.pdf)	Posted	Details	<input type="checkbox"/>	612872	623912	PDE by Department report	10/11/2018 9:11:41AM	Acrobat (*.pdf)	Posted	Details
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Procedures,
continued

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14	<p>All the existing PDEs for that department ID will open in a new window. It is very important for the members to verify all of the data within their PDE is correct. The PDE is broken out into 6 sections. See Steps 15 – 20 for a brief explanation of each section.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="text-align: left;">SWE PERSONAL DATA EXTRACT</td> <td colspan="2" style="text-align: right;">PRINT DATE: 10/11/2018</td> </tr> <tr> <th colspan="4" style="text-align: center;">SWE PERSONAL DATA EXTRACT (PDE) SKI NOV 2018</th> </tr> <tr> <td>Name:</td> <td>Earp, Wynonna</td> <td>Employee ID:</td> <td>1234567</td> </tr> <tr> <td>Rank:</td> <td>MK2</td> <td>Department ID:</td> <td>000532 CG STA NIAGARA</td> </tr> <tr> <td>Exam Board Department ID:</td> <td>007510 SECTOR BUFFALO</td> <td>Candidate Status:</td> <td>ELIGIBLE</td> </tr> <tr> <th colspan="4" style="text-align: center;">Points/Dates/Time</th> </tr> <tr> <td>Points Start Date (PSD):</td> <td>2013-08-02</td> <td>Award Points up to SED:</td> <td>5</td> </tr> <tr> <td>SWE Eligibility Date (SED):</td> <td>2018-08-01</td> <td>EER Points up to SED:</td> <td>44.01</td> </tr> <tr> <td>Terminal Eligibility Date (TED):</td> <td>2019-07-01</td> <td>Active Duty Base Date:</td> <td>2010-03-01</td> </tr> <tr> <td>Date of Rank in Rating (DOR):</td> <td>2014-12-01</td> <td>Time in Rating up to TED:</td> <td>Yr: 4 Mo: 7 Day: 0</td> </tr> <tr> <td>Sea Time for Points up to SED:</td> <td>Yr: 0 Mo: 0</td> <td>Time in Service up to TED:</td> <td>Yr: 9 Mo: 4 Day: 0</td> </tr> <tr> <td>Surf Time for Points up to SED:</td> <td>Yr: 0 Mo: 0</td> <td></td> <td></td> </tr> <tr> <th colspan="4" style="text-align: center;">Evaluations</th> </tr> <tr> <th>Effective Date</th> <th>Competency Type</th> <th>Total Points</th> <th>Rating</th> </tr> <tr> <td>2018-04-30</td> <td>CON</td> <td>0</td> <td>S</td> </tr> <tr> <td>2018-04-30</td> <td>LEAD</td> <td>25</td> <td></td> </tr> <tr> <td>2018-04-30</td> <td>MIL</td> <td>12</td> <td></td> </tr> <tr> <td>2018-04-30</td> <td>PERF</td> <td>19</td> <td></td> </tr> <tr> <td>2018-04-30</td> <td>PROF</td> <td>23</td> <td></td> </tr> <tr> <td>2017-10-31</td> <td>CON</td> <td>0</td> <td>S</td> </tr> <tr> <td>2017-10-31</td> <td>LEAD</td> <td>37</td> <td></td> </tr> <tr> <td>2017-10-31</td> <td>MIL</td> <td>10</td> <td></td> </tr> <tr> <td>2017-10-31</td> <td>PERF</td> <td>50</td> <td></td> </tr> <tr> <td>2017-10-31</td> <td>PROF</td> <td>44</td> <td></td> </tr> <tr> <th colspan="4" style="text-align: center;">Creditable Awards</th> </tr> <tr> <th>Description</th> <th>Award Points</th> <th colspan="2">Issue Date</th> </tr> <tr> <td>Army Achievement Medal</td> <td>2</td> <td colspan="2">2016-03-17</td> </tr> <tr> <td>CG Achievement Medal</td> <td>2</td> <td colspan="2">2016-03-07</td> </tr> <tr> <td>CG Good Conduct Medal</td> <td>1</td> <td colspan="2">2016-03-01</td> </tr> <tr> <th colspan="4" style="text-align: center;">Eligibility Results</th> </tr> <tr> <td colspan="4">YOUR MK1 SERVICE WIDE EXAM WILL BE MAILED TO THE EXAM BOARD DEPTID: 007510 - SECTOR BUFFALO LOCATED AT: 1 FUHRMANN BLVD, BUFFALO, NY. IF YOU WILL NOT BE AT THE EXAM UNIT LISTED ABOVE ON THE SCHEDULED SWE DATE DUE TO PCS/TDY/LEAVE/MEDICAL, PLEASE NOTIFY PPC(ADV) PRIOR TO THE PDE CORRECTION DEADLINE SO THAT YOUR EXAM CAN BE SHIPPED TO YOUR LOCATION.</td> </tr> <tr> <th colspan="4" style="text-align: center;">PDE Verification</th> </tr> <tr> <td colspan="4">The member must verify all of the data on the PDE. If errors are found, note them on a printed copy of this form, sign it and provide it to your admin personnel. It is the member's responsibility to ensure that incorrect or missing data is updated in Direct Access prior to the PDE verification deadline date for each SWE.</td> </tr> <tr> <td colspan="2">Signature: _____</td> <td colspan="2">Date: _____</td> </tr> </table>	SWE PERSONAL DATA EXTRACT		PRINT DATE: 10/11/2018		SWE PERSONAL DATA EXTRACT (PDE) SKI NOV 2018				Name:	Earp, Wynonna	Employee ID:	1234567	Rank:	MK2	Department ID:	000532 CG STA NIAGARA	Exam Board Department ID:	007510 SECTOR BUFFALO	Candidate Status:	ELIGIBLE	Points/Dates/Time				Points Start Date (PSD):	2013-08-02	Award Points up to SED:	5	SWE Eligibility Date (SED):	2018-08-01	EER Points up to SED:	44.01	Terminal Eligibility Date (TED):	2019-07-01	Active Duty Base Date:	2010-03-01	Date of Rank in Rating (DOR):	2014-12-01	Time in Rating up to TED:	Yr: 4 Mo: 7 Day: 0	Sea Time for Points up to SED:	Yr: 0 Mo: 0	Time in Service up to TED:	Yr: 9 Mo: 4 Day: 0	Surf Time for Points up to SED:	Yr: 0 Mo: 0			Evaluations				Effective Date	Competency Type	Total Points	Rating	2018-04-30	CON	0	S	2018-04-30	LEAD	25		2018-04-30	MIL	12		2018-04-30	PERF	19		2018-04-30	PROF	23		2017-10-31	CON	0	S	2017-10-31	LEAD	37		2017-10-31	MIL	10		2017-10-31	PERF	50		2017-10-31	PROF	44		Creditable Awards				Description	Award Points	Issue Date		Army Achievement Medal	2	2016-03-17		CG Achievement Medal	2	2016-03-07		CG Good Conduct Medal	1	2016-03-01		Eligibility Results				YOUR MK1 SERVICE WIDE EXAM WILL BE MAILED TO THE EXAM BOARD DEPTID: 007510 - SECTOR BUFFALO LOCATED AT: 1 FUHRMANN BLVD, BUFFALO, NY. 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Personal Data Extracts (PDEs) by Department, Continued

Procedures,
continued

Step	Action																																										
15	<p>Section 1:</p> <table border="1" data-bbox="331 528 1385 667"> <thead> <tr> <th colspan="4" data-bbox="331 528 1385 566">SWE PERSONAL DATA EXTRACT (PDE) SKI NOV 2018</th> </tr> </thead> <tbody> <tr> <td data-bbox="331 566 592 595">Name:</td> <td data-bbox="592 566 890 595">Earl Wynonna</td> <td data-bbox="890 566 1161 595">Employee ID:</td> <td data-bbox="1161 566 1385 595">1234567</td> </tr> <tr> <td data-bbox="331 595 592 629">Rank:</td> <td data-bbox="592 595 890 629">MK2</td> <td data-bbox="890 595 1161 629">Department ID:</td> <td data-bbox="1161 595 1385 629">000532 CG STA NIAGARA</td> </tr> <tr> <td data-bbox="331 629 592 667">Exam Board Department ID:</td> <td data-bbox="592 629 890 667">007510 SECTOR BUFFALO</td> <td data-bbox="890 629 1161 667">Candidate Status:</td> <td data-bbox="1161 629 1385 667">ELIGIBLE</td> </tr> </tbody> </table> <table border="1" data-bbox="331 703 1385 1117"> <thead> <tr> <th data-bbox="331 703 560 741">Field</th> <th data-bbox="560 703 1385 741">Description</th> </tr> </thead> <tbody> <tr> <td data-bbox="331 741 560 779">Name</td> <td data-bbox="560 741 1385 779">Member's name.</td> </tr> <tr> <td data-bbox="331 779 560 817">Employee ID</td> <td data-bbox="560 779 1385 817">Member's employee ID number.</td> </tr> <tr> <td data-bbox="331 817 560 855">Rank</td> <td data-bbox="560 817 1385 855">Member's current rate/paygrade.</td> </tr> <tr> <td data-bbox="331 855 560 893">Department ID</td> <td data-bbox="560 855 1385 893">The department ID number and short title of member's unit.</td> </tr> <tr> <td data-bbox="331 893 560 969">Exam Board Department ID</td> <td data-bbox="560 893 1385 969">The department ID number and short title of the unit where the member's SWE will be sent and administered.</td> </tr> <tr> <td data-bbox="331 969 560 1117">Candidate Status</td> <td data-bbox="560 969 1385 1117">Indicates the member's eligibility status to take the SWE (Eligible or Not Eligible). The Eligibility Results section (section 5) of the PDE will provide further explanation of the member's eligibility status.</td> </tr> </tbody> </table>	SWE PERSONAL DATA EXTRACT (PDE) SKI NOV 2018				Name:	Earl Wynonna	Employee ID:	1234567	Rank:	MK2	Department ID:	000532 CG STA NIAGARA	Exam Board Department ID:	007510 SECTOR BUFFALO	Candidate Status:	ELIGIBLE	Field	Description	Name	Member's name.	Employee ID	Member's employee ID number.	Rank	Member's current rate/paygrade.	Department ID	The department ID number and short title of member's unit.	Exam Board Department ID	The department ID number and short title of the unit where the member's SWE will be sent and administered.	Candidate Status	Indicates the member's eligibility status to take the SWE (Eligible or Not Eligible). The Eligibility Results section (section 5) of the PDE will provide further explanation of the member's eligibility status.												
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Continued on next page

Personal Data Extracts (PDEs) by Department, Continued

Procedures,
continued

Step	Action	
16 (cont.)	Field	Description
	Points Start Date (PSD)	Start date from which the member will receive points for awards/sea/surf time. This date will normally be either the member's active duty base date, pay base date, or the first day following the eligibility date of the SWE from which the member was last advanced. If advanced since 01 Jan 2010, see the Points Start Date (PSD) Policy Explained for more information.
	SWE Eligibility Date (SED)	The deadline date for the current SWE cycle which the member MUST have completed all eligibility requirements by (May SWE – 1 February; Nov SWE – 1 August; Oct RSWE – 1 July).
	Terminal Eligibility Date (TED)	The date used to compute the member's time in service and time in rating/grade for eligibility and points.
	Date of Rank in Rating (DOR)	Date of member's last advancement to their current paygrade.
	Sea Time for Points up to SED	Years and months of sea time from 1 Feb 1994 or the member's PSD (whichever is later) up to the SED.
	Surf Time for Points up to SED	Years and months of surf time from the surfman competency date, the surf duty assignment date, 1 Jan 2000 or PSD (whichever is later), up to the SED.
	Award Points up to SED	The current number of points for creditable awards computed from the PSD up to the SED. Note: Awards entered into DA after the PDE's initial create date will automatically update on the PDE provided the award's effective date is on/prior to the SED.
	EER Points up to SED	The total point values of the EERs listed in the Evaluations section (section 3) of the PDE. Note: When EERs are submitted late, the member's EER points total on the PDE will not be recomputed until after the SWE but prior to the profile letters being released.
	Active Duty Base Date	Member's original or constructed active duty base date based on all periods of eligible service.
	Time in Rating up to TED	Time in current paygrade and rating computed up to the TED.
Time in Service up to TED	Time in service (all branches) up to the TED.	

Continued on next page

Personal Data Extracts (PDEs) by Department, Continued

Procedures,
continued

Step	Action																																																
<p>17</p>	<p>Section 3:</p> <table border="1" data-bbox="339 528 1385 887"> <thead> <tr> <th colspan="4" data-bbox="339 528 1385 562">Evaluations</th> </tr> <tr> <th data-bbox="339 562 584 595">Effective Date</th> <th data-bbox="584 562 1002 595">Competency Type</th> <th data-bbox="1002 562 1153 595">Total Points</th> <th data-bbox="1153 562 1385 595">Rating</th> </tr> </thead> <tbody> <tr><td data-bbox="339 595 584 629">2018-04-30</td><td data-bbox="584 595 1002 629">CON</td><td data-bbox="1002 595 1153 629">0</td><td data-bbox="1153 595 1385 629">S</td></tr> <tr><td data-bbox="339 629 584 663">2018-04-30</td><td data-bbox="584 629 1002 663">LEAD</td><td data-bbox="1002 629 1153 663">25</td><td data-bbox="1153 629 1385 663"></td></tr> <tr><td data-bbox="339 663 584 696">2018-04-30</td><td data-bbox="584 663 1002 696">MIL</td><td data-bbox="1002 663 1153 696">12</td><td data-bbox="1153 663 1385 696"></td></tr> <tr><td data-bbox="339 696 584 730">2018-04-30</td><td data-bbox="584 696 1002 730">PERF</td><td data-bbox="1002 696 1153 730">19</td><td data-bbox="1153 696 1385 730"></td></tr> <tr><td data-bbox="339 730 584 763">2018-04-30</td><td data-bbox="584 730 1002 763">PROF</td><td data-bbox="1002 730 1153 763">23</td><td data-bbox="1153 730 1385 763"></td></tr> <tr><td data-bbox="339 763 584 797">2017-10-31</td><td data-bbox="584 763 1002 797">CON</td><td data-bbox="1002 763 1153 797">0</td><td data-bbox="1153 763 1385 797">S</td></tr> <tr><td data-bbox="339 797 584 831">2017-10-31</td><td data-bbox="584 797 1002 831">LEAD</td><td data-bbox="1002 797 1153 831">27</td><td data-bbox="1153 797 1385 831"></td></tr> <tr><td data-bbox="339 831 584 864">2017-10-31</td><td data-bbox="584 831 1002 864">MIL</td><td data-bbox="1002 831 1153 864">10</td><td data-bbox="1153 831 1385 864"></td></tr> <tr><td data-bbox="339 864 584 898">2017-10-31</td><td data-bbox="584 864 1002 898">PERF</td><td data-bbox="1002 864 1153 898">50</td><td data-bbox="1153 864 1385 898"></td></tr> <tr><td data-bbox="339 898 584 931">2017-10-31</td><td data-bbox="584 898 1002 931">PROF</td><td data-bbox="1002 898 1153 931">44</td><td data-bbox="1153 898 1385 931"></td></tr> </tbody> </table> <p data-bbox="339 931 1385 1039">The Evaluations section lists the current EERs which will be used to compute the “EER Points up to SED” total, which fall into a specific window of time as shown in article 3.A.7.b of reference (a).</p>	Evaluations				Effective Date	Competency Type	Total Points	Rating	2018-04-30	CON	0	S	2018-04-30	LEAD	25		2018-04-30	MIL	12		2018-04-30	PERF	19		2018-04-30	PROF	23		2017-10-31	CON	0	S	2017-10-31	LEAD	27		2017-10-31	MIL	10		2017-10-31	PERF	50		2017-10-31	PROF	44	
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<p>18</p>	<p>Section 4:</p> <table border="1" data-bbox="339 1079 1385 1229"> <thead> <tr> <th colspan="3" data-bbox="339 1079 1385 1113">Creditable Awards</th> </tr> <tr> <th data-bbox="339 1113 1002 1146">Description</th> <th data-bbox="1002 1113 1153 1146">Award Points</th> <th data-bbox="1153 1113 1385 1146">Issue Date</th> </tr> </thead> <tbody> <tr><td data-bbox="339 1146 1002 1180">Army Achievement Medal</td><td data-bbox="1002 1146 1153 1180">2</td><td data-bbox="1153 1146 1385 1180">2016-03-17</td></tr> <tr><td data-bbox="339 1180 1002 1214">CG Achievement Medal</td><td data-bbox="1002 1180 1153 1214">2</td><td data-bbox="1153 1180 1385 1214">2016-03-07</td></tr> <tr><td data-bbox="339 1214 1002 1229">CG Good Conduct Medal</td><td data-bbox="1002 1214 1153 1229">1</td><td data-bbox="1153 1214 1385 1229">2016-03-01</td></tr> </tbody> </table> <p data-bbox="339 1270 1385 1386">The awards documented in the member’s awards record in DA with an effective date on or after the PSD up to the SED, which have point values as listed in article 3.A.3.f(2) of reference (a).</p>	Creditable Awards			Description	Award Points	Issue Date	Army Achievement Medal	2	2016-03-17	CG Achievement Medal	2	2016-03-07	CG Good Conduct Medal	1	2016-03-01																																	
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Continued on next page

Personal Data Extracts (PDEs) by Department, Continued

Procedures,
continued

Step	Action
20	<p data-bbox="336 499 475 528">Section 6:</p> <div data-bbox="336 528 1385 719" style="border: 1px solid black; padding: 5px;"> <p data-bbox="778 539 943 566" style="text-align: center;">PDE Verification</p> <p data-bbox="344 577 1350 651">The member must verify all of the data on the PDE. If errors are found, note them on a printed copy of this form, sign it and provide it to your admin personnel. It is the member's responsibility to ensure that incorrect or missing data is updated in Direct Access prior to the PDE verification deadline date for each SWE.</p> <p data-bbox="344 685 884 712">Signature: _____</p> <p data-bbox="1050 685 1385 712" style="text-align: right;">Date: _____</p> </div> <p data-bbox="336 757 1377 898">The availability of online PDEs has made this section optional. PPC (ADV) recommends each command print the PDEs and require the member to review and sign the paper copy to ensure the PDE has been reviewed and the member is aware of their eligibility status.</p>
