
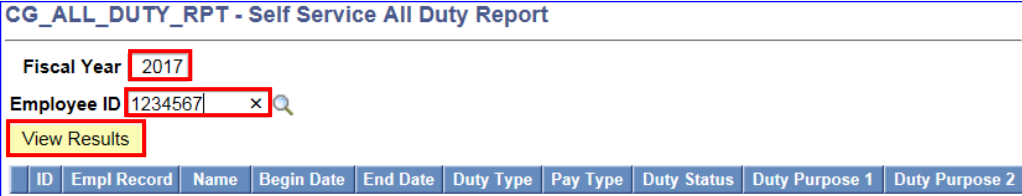
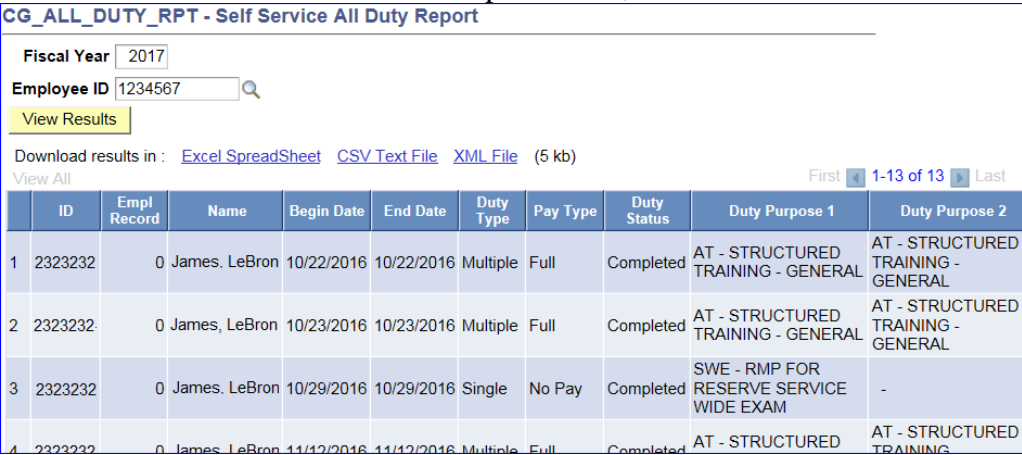


# Member All Duty Report

**Introduction** This guide provides the procedures for how to view a Member's All Duty Report.

**Procedures** See below.

Step	Action																																																		
<p><b>1</b></p>	<p>Select the <b>Member All Duty Report</b> link in the Self Service for Commands Pagelet.</p> 																																																		
<p><b>2</b></p>	<p>Enter the <b>Fiscal Year</b> to search and enter the member's <b>Employee ID</b>. Click <b>View Results</b>.</p> 																																																		
<p><b>3</b></p>	<p>The member's drills and Reserve Orders will display in chronological order. The results can be saved to an Excel spreadsheet, a CSV text file or HTML file.</p>  <table border="1" data-bbox="352 1686 1378 1951"> <thead> <tr> <th>ID</th> <th>Empl Record</th> <th>Name</th> <th>Begin Date</th> <th>End Date</th> <th>Duty Type</th> <th>Pay Type</th> <th>Duty Status</th> <th>Duty Purpose 1</th> <th>Duty Purpose 2</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>2323232</td> <td>0 James, LeBron</td> <td>10/22/2016</td> <td>10/22/2016</td> <td>Multiple</td> <td>Full</td> <td>Completed</td> <td>AT - STRUCTURED TRAINING - GENERAL</td> <td>AT - STRUCTURED TRAINING - GENERAL</td> </tr> <tr> <td>2</td> <td>2323232</td> <td>0 James, LeBron</td> <td>10/23/2016</td> <td>10/23/2016</td> <td>Multiple</td> <td>Full</td> <td>Completed</td> <td>AT - STRUCTURED TRAINING - GENERAL</td> <td>AT - STRUCTURED TRAINING - GENERAL</td> </tr> <tr> <td>3</td> <td>2323232</td> <td>0 James, LeBron</td> <td>10/29/2016</td> <td>10/29/2016</td> <td>Single</td> <td>No Pay</td> <td>Completed</td> <td>SWE - RMP FOR RESERVE SERVICE WIDE EXAM</td> <td>-</td> </tr> <tr> <td>4</td> <td>2323232</td> <td>0 James, LeBron</td> <td>11/12/2016</td> <td>11/12/2016</td> <td>Multiple</td> <td>Full</td> <td>Completed</td> <td>AT - STRUCTURED TRAINING - GENERAL</td> <td>AT - STRUCTURED TRAINING - GENERAL</td> </tr> </tbody> </table>	ID	Empl Record	Name	Begin Date	End Date	Duty Type	Pay Type	Duty Status	Duty Purpose 1	Duty Purpose 2	1	2323232	0 James, LeBron	10/22/2016	10/22/2016	Multiple	Full	Completed	AT - STRUCTURED TRAINING - GENERAL	AT - STRUCTURED TRAINING - GENERAL	2	2323232	0 James, LeBron	10/23/2016	10/23/2016	Multiple	Full	Completed	AT - STRUCTURED TRAINING - GENERAL	AT - STRUCTURED TRAINING - GENERAL	3	2323232	0 James, LeBron	10/29/2016	10/29/2016	Single	No Pay	Completed	SWE - RMP FOR RESERVE SERVICE WIDE EXAM	-	4	2323232	0 James, LeBron	11/12/2016	11/12/2016	Multiple	Full	Completed	AT - STRUCTURED TRAINING - GENERAL	AT - STRUCTURED TRAINING - GENERAL
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