

UNCLAS

R 061533Z JAN 10 ZYB
FM COMDT COGARD WASHINGTON DC//CG-112//
TO AIG 4905
BT

UNCLAS //N06210//
COMDTNOTE 6210

SUBJ: EXODONTIA DENTAL RESIDENCY SOLICITATION

A. COMCOGARD PSC ARLINGTON VA 101743Z APR 09/ALCGPSC 004/09

B. TRAINING AND EDUCATION MANUAL, COMDTINST M1500.10 (SERIES)

1. THE OFFICE OF HEALTH SERVICES IS SOLICITING APPLICATIONS FOR THE FY-2010 DENTAL OFFICER EXODONTIA TRAINING PROGRAM. APPLICATIONS MUST BE SUBMITTED THROUGH THE E-RESUME PROCESS. APPLICANTS SHOULD READ THIS SUBPARAGRAPH VERY CAREFULLY AND METICULOUSLY FOLLOW THE INSTRUCTIONS BELOW. TO CREATE AN E-RESUME FROM THE DIRECT ACCESS HOME MENU BAR FOLLOW THESE LINKS: SELF SERVICE: EMPLOYEE: TASKS: CREATE E-RESUME. TO VIEW POSTINGS OF OPEN ADV ED PROGRAMS, SELECT "ADVANCED TRAINING" FROM THE POSITION SOURCE DROP-DOWN MENU. NOTE: THE DEFAULT POSITION SOURCE IN DIRECT ACCESS IS LISTED AS "ACTIVE DUTY PCS" SO, IN ORDER TO SEARCH ADV ED PROGRAMS, YOU MUST CHANGE THE POSITION SOURCE TO "ADVANCED TRAINING." IF YOU DO NOT BEGIN HERE, YOUR E-RESUME WILL BE WRONG AND WILL THEREFORE NOT APPEAR IN THE ADVANCED EDUCATION CANDIDATE POOL. CLICK ON THE "SEARCH" BUTTON AFTER PROPERLY SELECTING "ADVANCED EDUCATION". WHEN YOU DO THIS CORRECTLY THE DEPARTMENT WILL LIST AS "CGPC OFF PERS MGT DIV". TO SELECT THE POSITIONS YOU ARE INTERESTED IN, CLICK IN THE JOB BASKET BOX TO THE FAR RIGHT. TO ADD THE SELECTED POSITIONS TO YOUR JOB BASKET, CLICK ON THE "ADD SELECTED TO JOB BASKET" BUTTON AT THE BOTTOM LEFT. ALL OF THESE JOB TITLES SHOULD BEGIN WITH "PG" FOLLOWED BY THE SPECIFIC PROGRAM AND SHOULD NOT NAME A SPECIFIC UNIVERSITY (I.E. "PG-PUBLIC ADMINISTRATION"). CONTINUE THE E-RESUME PROCESS. IN THE COMMENTS SECTION OF THE E-RESUME, ADDRESS YOUR REASONS FOR APPLYING TO THE ADV ED PROGRAMS LISTED ON YOUR E-RESUME AND ADDRESS HOW THE COAST GUARD WILL BENEFIT BY SELECTING YOU. CLICK ON THE "SAVE" BUTTON WHEN COMPLETE. APPLICANTS SHOULD UPDATE THE CONTACT INFORMATION IN DIRECT ACCESS WITH THEIR WORK E-MAIL ADDRESS. A SYSTEM NOTIFICATION CONFIRMING YOUR E-RESUME WAS RECEIVED AND PROPERLY PROCESSED WILL BE SENT TO THIS ADDRESS. APPLICANTS SHOULD NOT CONTACT CGPC TO VERIFY THE PROPER SUBMISSION OF THEIR E-RESUME. TO VIEW YOUR E-RESUME AND E-INTERVIEW SUBMISSIONS WITHIN DIRECT ACCESS, CLICK HOME: SELF SERVICE: EMPLOYEE: VIEW: MEMBER INFORMATION: MBR AND CMD COMMENTS. ALL COMMAND ENDORSEMENTS WILL APPEAR UNDER THE "ENDORSEMENTS" TAB WITHIN THE MBR AND CMD COMMENTS SECTION. PLEASE VISIT THE CG PSC(OPM-1) POSTGRADUATE/ADVANCED EDUCATION WEBPAGE FOR MORE DETAILED INSTRUCTIONS ON COMPLETING THE E-RESUME:
[HTTP://WWW.USCG.MIL/PSC/OPM/OPM1/OPM-1PG.ASP](http://www.uscg.mil/psc/opm/opm1/opm-1pg.asp) (I.E. PG/ADV ED DIRECT ACCESS TUTORIAL). PLEASE ENSURE TRANSCRIPTS AND APPLICATION PACKAGES ARE SENT AS SCANNED PDF DOCUMENTS VIA E-MAIL TO LTJG G. WAYNE NEWTON (GERALD.W.NEWTON(AT)USCG.MIL) AND YN2 CASSIE SYLVESTER (CASSIE.H.SYLVESTER(AT)USCG.MIL).

2. POSITIVE COMMANDING OFFICER'S ENDORSEMENT, ALSO KNOWN AS THE E-INTERVIEW, IS REQUIRED FOR ALL ADV ED PROGRAMS AND SHALL CONTAIN A WRITTEN OPINION OF THE APPLICANT'S INTERESTS, ABILITY, AND POTENTIAL VALUE TO THE SERVICE RELATING TO THE CURRICULA REQUESTED. ONLY ENDORSEMENTS FROM THE IMMEDIATE COMMAND ARE AUTHORIZED.

61533Z JAN 10 COMDT COGARD WASHINGTON DC//CG-112

Page 1 of 2

UNCLAS

UNCLAS

COMMANDING OFFICERS SHOULD CHOOSE "MAKE OFFER" TO POSITIVELY ENDORSE A MEMBER'S APPLICATION. ANY MEMBER THAT DOES NOT RECEIVE A POSITIVE ENDORSEMENT WILL NOT BE ELIGIBLE TO COMPETE. COMMANDING OFFICERS SHOULD ENSURE THAT THEY CLICK ON THE BUTTON "MARK AS FINAL" FOR THE MEMBER'S APPLICATION TO BE CONSIDERED COMPLETE. THESE ENDORSEMENTS MAY BE MADE FOR SECTOR PERSONNEL BY A DESIGNATED CO OF MILITARY PERSONNEL.

3. THE COAST GUARD SPONSORED EXODONTIA RESIDENCY TRAINING PROGRAM IS HELD AT THE NAVAL GREAT LAKES NAVAL TRAINING CENTER, GREAT LAKES, IL. THE PROGRAM WILL LAST 12 MOS STARTING 01 OCT 2010 AND ENDING 30 SEP 2011. A CERTIFICATE FROM THE NAVY WILL BE AWARDED AT THE COMPLETION OF THE TRAINING PROGRAM. THE GRADUATE OF THIS PROGRAM WILL INCUR AN OBLIGATED SERVICE PAYBACK OF THREE MONTHS FOR EACH MONTH OF EDUCATION FOR THE FIRST YEAR. THE GRADUATE OF THIS PROGRAM WILL ALSO BE ELIGIBLE FOR A MULTIYEAR RETENTION BONUS (MRB), IF AVAILABLE. THE GRADUATE SHOULD EXPECT A FOLLOW ON 5 YEAR TOUR TO RECRUIT TRAINING CENTER CAPE MAY.

4. PREREQUISITES FOR THIS PROGRAM INCLUDE:

A. USPHS DENTAL OFFICER ASSIGNED TO THE COAST GUARD WITH AT LEAST 2 YEARS ON ACTIVE DUTY IN THE COAST GUARD AND RANK OF CDR OR BELOW.

B. APPLICANT SHOULD HAVE PLACED IN THE UPPER HALF OF GRADUATING CLASS FROM DENTAL SCHOOL. APPLICANT MUST PROVIDE TRANSCRIPT FROM DENTAL SCHOOL.

C. TWO LETTERS OF RECOMMENDATION FROM PUBLIC HEALTH SERVICE, COAST GUARD, OR DEPARTMENT OF DEFENSE DENTISTS WHO ARE FAMILIAR WITH THE APPLICANT'S DENTAL EXPERIENCE.

D. SUBMIT A SELF-COMPOSED, TYPED LETTER OF INTENTION (250 WORDS OR LESS) EXPRESSING THE REASONS FOR DESIRING TO ATTEND THIS TRAINING PROGRAM IN EXODONTIA.

5. COMPLETED E-RESUMES MUST BE RECEIVED BY 05 FEB 2010. APPLICATIONS SUBMITTED AFTER THE DEADLINE WILL NOT BE PROCESSED.

6. ADV ED SELECTION PANELS WILL MEET FEB 2010. EACH PANEL INCLUDES THE APPROPRIATE ASSIGNMENT OFFICER (AO), THE RESPONSIBLE PROGRAM MANAGER (PM), AND ONE OR MORE ADDITIONAL MEMBERS. SELECTION PANELS ARE GUIDED BY THE PANEL PRECEPT AND BASE THEIR DECISIONS ON INFORMATION IN OFFICIAL RECORDS AND APPLICATIONS.

7. ADDITIONAL INFORMATION ON ELIGIBILITY REQUIREMENTS, PREREQUISITES, AND APPLICATION PROCEDURES MAY BE OBTAINED BY CONTACTING CAPT DONALD BELCHER, COMMANDANT (CG-1122), AT 202 475-5180. QUESTIONS REGARDING THE PROCESSING OF ADV ED APPLICATIONS SHOULD BE DIRECTED TO THE ADVANCED EDUCATION YEOMAN: YN2 CASSIE SYLVESTER (CGPC-OPM-1), AT (202) 493-1633.

8. INTERNET RELEASE AUTHORIZED.

9. CAPT MICHAEL BOQUARD OFFICE OF HEALTH SERVICES SENDS.

BT

NNNN

UNCLAS