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COMDTNOTE 6010

SUBJ: ADVANCED EDUCATION SOLICITATION FOR THE HEALTHCARE ADMINISTRATION GRADUATE PROGRAM A. COMCOGARD FORCECOM NORFOLK VA 201248Z FEB 13 ALCOAST 067/13 B. PERFORMANCE, TRAINING, AND EDUCATION MANUAL, COMDTINST M1500.10 (SERIES)

1. The Office of Health Services, (CG-112), is seeking applications for the Army-Baylor University Graduate Program in Health and Business Administration for AY14.
2. Primary candidates are commissioned officers, O-2 through O-4. CWO/MED (primary occupational field 19) are also encouraged to apply. All applicants must possess a Baccalaureate Degree in any field from an accredited educational institution, or hold a Postgraduate Degree, not funded by the Coast Guard (CG), who meets the qualifications outlined in REFS A and B.
3. The Army-Baylor University Graduate Program provides selected individuals the opportunity to earn a Masters Degree in Healthcare Administration (MHA), or a dual Masters Degree in Healthcare Administration and Business Administration (MHA/MBA) over a 24-month period.
4. In years past, the program allowed applicants to pursue either the MHA or the MHA/MBA degree tracks. Starting in 2014, the dual degree program (MHA/MBA) will be the only option available to applicants. This change is intended to increase the knowledge base of the student and provide the CG with critical business administration/financial management skills vital to all programs across the organization.
5. Postgraduate training will be conducted only in the San Antonio, TX area. The program entails 87 total credit hours divided into two phases: didactic and residency. The didactic phase encompasses 78-credit hours of classroom learning at the Army Medical Department Center and School (AMEDDCS) on Fort Sam Houston, TX. The residency phase is where students will work in a civilian or military healthcare facility, agreed upon by the students faculty advisory and program manager, in the San Antonio Area. During the residency phase the student has the option of completing a single Graduate Management Project or a Graduate Management Portfolio (3-7 small projects), worth 9-credit hours to demonstrate application of the didactic phase materials.
6. All applicants must expect obligated service requirements as outlined in REF B. Candidates who successfully complete the program can anticipate an immediate follow-on tour as: a Health Services Administrator in a large CG clinic, a Health, Safety, and Work-Life Regional Practice Manager/CG BASE Department Head, or as one of the four TRICARE liaisons. Future potential follow-on tours include administrative positions at the Health, Safety, and Work-Life Service Center (HSWL SC) and staff positions within the Health and Safety Directorate (CG-11) at CGHQ.
7. Due to Army requirements, applicants for this program must submit Graduate Record Exam (GRE) or Graduate Management Admissions Test

(GMAT) scores and undergraduate transcripts to the Army-Baylor University program, in addition to completing the CG E-resume PG/Adv Ed application process. Anticipate the Army-Baylor University application process to take at least two weeks. Details of this application procedure can be obtained on-line at <http://www.baylor.edu/graduate/mha> by clicking on PREREQUISITES and following the Army-Baylor University instructions, or by contacting the Education Technician, Ms. Rene Pryor, at the Army-Baylor University by phone or email at, 210-221-6443, Rene.L.Pryor.civ(AT)mail.mil. Applicants are reminded they must meet the prerequisites for the MHA/MBA program which are different than the MHA only requirements. Army-Baylor University will notify all eligible applicants via letter. The applicant shall provide a copy of the letter from Army-Baylor University directly to CG PSC (opm-1) to be included in the students application package NLT 19 July 2013. Except as noted, all other application requirements should be submitted by e-resume in direct access.

8. Additional information can be obtained by contacting the Healthcare Administration Program Manager LCDR Robert Gomez, Coast Guard Liaison Officer to TRICARE Management Activity/COMDT (CG-1123), at 703-681-8716 or 202-475-5185, or by email at Robert.Gomez(AT)tma.osd.mil or Robert.Gomez(AT)uscg.mil.

9. RADM Maura K. Dollymore, Director of Health, Safety, and Work-Life, sends.

10. Internet release authorized.

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