



CitiManager



Open Web Tools

0%

OUTSTANDING
REQUESTS

ACCOUNTS OVER

NOT
TOTAL CR

Application Request

REQUEST ID

STATUS

REQUEST TYPE

There are no pending Application requests that are waiting your approval.



CitiManager



Web Tools

Transaction Management

Reporting

Reporting

Learning Center

0%

OUTSTANDING
REQUESTS

ACCOUNTS OVER

NOT
TOTAL CR

Click Reporting

STATUS

REQUEST TYPE

There are no pending Application requests that are waiting your app

Search by first or last name or card #

0%

OUTSTANDING
REQUESTS
0/13

26

ACCOUNTS OVERDUE | [REPORTING >>](#) ⓘ

NOT AVAILABLE
TOTAL CREDIT REMAINING

14%

UNACTIVATED
CARDS
223/1616

Reporting

Please log-off any CCRS session.

Click your site/Hierarchy

[11184360-0031318-13TH CG DISTRICT](#)

Application Request

REQUEST ID	STATUS	REQUEST
------------	--------	---------

There are no pending Application requests that are waiting for approval.



Shared Reports *i*



- Global Shared Reports
- GSA SmartPay Conference Reports
- Program Dashboards *i*

Open Government Standard Reports

- Government Standard Reports
- Organizational Shared Folders
- Standard Reports

My Reports *i*



Create

- Recents
- Shared Reports
- My Reports
- Government Standard Reports
- My Subscriptions
- History List



Account Activity Report - CD100

Owner: Administrator
Modified: 7/25/19 6:44:08 AM
Account level detail and unit summaries for all transaction activity



Account Renewal Report - CD710

Owner: Administrator
Modified: 12/8/18 1:20:00 PM
A point-in-time report that selects accounts approaching expiration based on their renewal status as of a specified report end date



Airline Credit Report - CD1125

Owner: Administrator
Modified: 1/9/19 5:39:49 AM
A list of credits posted from airline merchants along with possible original transactions that can be matched for offset



Approving Official Listing/Span of Control Report

Owner: Administrator
Modified: 12/8/18 1:20:05 PM
This report provides a listing of AOs within the agency/organization and the number of open accounts and names of cardholders under each AO. This report will display AO information related to the lowest level of the hierarchy in the report.



ATM & Cash Summary Report

Owner: Administrator
Modified: 12/8/18 1:20:08 PM
The report provides a summary of total ATM and cash dollars and number of transactions by month and cumulative.



Card Delinquency Report - CD200

Owner: Administrator
Modified: 3/14/19 11:49:28 AM
Account status and past due amount information to monitor payment timeliness
[Subscriptions](#) [Export](#) [PDF](#)

Click Subscriptions under the report you want



Close



Card Delinquency Report - CD200

Owner Administrator

Account status and past due amount information to monitor payment timeliness

Personal view

Subscription Name	Owner
-------------------	-------

You do not have any personal views.

History List

Subscription Name	Owner	Schedule	R
-------------------	-------	----------	---

You do not have any History List subscriptions.

[Add subscription](#)

Email

Subscription Name	Schedule
-------------------	----------

You do not have any email subscriptions.

[Add subscription](#)

Click Add subscription





Name: Card Delinquency Report - CD200 2/4/20 4:43:40 PM

Document: Card Delinquency Report - CD200

Path: Government Standard Reports

Schedule: Weekday 05 - Every Friday

To: Audrey Caristo - Audrey.L.Caristo@uscg.mil

Delivery Format: Excel

Compress contents

Expand layouts

Expand page-by fields

File Name: Card Delinquency Report - CD200

Subject: Card Delinquency Report - CD200

Send a preview now

Advanced Options

Compression

Password protect zip file

Zip File Name: Card Delinquency Report - CD200

Delivery

Do not deliver after

Use contact security for each contact group member

You can edit the schedule, change the format, etc.

Make sure your email is in there correctly

Put in your hierarchy just as you do when running reports normally

Click Ok

INDEX X

Summary of your selections

1 Unit Number and Name (Required)

4. Enter a Value for HL3

0031318

OK Cancel



Scheduled E-mail Delivery Confirmation

Your subscription was created successfully.

Card Delinquency Report - CD200

Schedule: Weekday 05 - Every Friday

Actual time for preview delivery will depend on availability of system resources and result size.

OK

It will confirm your subscription and you are done.