1910

MEMORANDUM

From:
> Respondent

To:
> Convening Authority

Subj: EXERCISE OF RIGHTS – INELIGIBILITY TO REENLIST

Ref: (a) Your memo 1910 dated
(b) Enlisted Personnel Administrative Boards Manual, PSCINST M1910.1 (series)
(c) Military Separations, COMDTINST M1000.4 (series)
(d) Reserve Policy Manual, COMDTINST M1001.28 (series)

1. <u>Consultation with Counsel regarding reference (a):</u> *(Initial and complete **only one**)*

    _____ I **consulted** with a **military** lawyer named _____

    _____ on _____**,** and I understand the rights I am about to exercise.

    _____ I **consulted** with a **civilian** lawyer named _____**,**

    on _____**,** and I understand the rights I am about to exercise.

    _____I **waived my right to consult** with a lawyer (documented in my endorsement to reference (a)), and I understand the rights I am about to exercise.

2. <u>Statement:</u> *(Initial and complete **only one**)*

    _____ I **am submitting and have attached** my ____ -page written statement to this memo.

    _____ I **waive my right to submit** a written statement.

3. Administrative Board: *(Initial and complete **only one**)*

_____ I **want to appear** before an administrative board.

_____ I have read and understand the notice and warnings in reference (a). I understand my rights as they are established in reference (b), and I **waive unconditionally my right to appear** before an administrative board.

_____ I have read and understand the notice and warnings in reference (a). I understand my rights as they are established in reference (b), including Article 2.E.3.d. concerning conditional waivers, and I **waive** my right to appear before an administrative board **on condition** that if I am denied eligibility to reenlist in the Coast Guard, the type of discharge and characterization of service I receive is: [*select **only one***]

_____ **General** discharge (characterization of service as under honorable conditions) or more favorable.

_____ **Honorable** discharge (characterization of service as honorable).

_____ I have 18 or more years of creditable active service, and I am eligible to request retirement in accordance with Article 1.C.11.a.2.(a) of reference (c); or, I have completed 20 or more years of satisfactory federal service, and I am eligible to request retirement in accordance with Article 8.R. of reference (d). I have read and understand the notice and warnings in reference (a). I understand my rights as they are established in reference (b), including Article 2.E.3.d. concerning conditional waivers, and I **waive** my right to appear before an administrative board **on condition** that I am permitted to voluntarily retire. I have attached my retirement request to this memo, and I understand that if my conditional waiver request is disapproved, my retirement request will remain valid for consideration by CG PSC when reviewing the report of the administrative board, unless I sooner rescind the retirement request.

4. Representation: (*Initial **only one***)

_____ I **request a military lawyer** be detailed to represent me.

_____ I **waive** my right to be represented by a military lawyer because **I will hire a civilian lawyer** at my own expense.

_____ I **waive my right to be represented** by military or civilian lawyer.

_____ **N/A**, above I waived unconditionally my right to appear before an administrative board. I **understand that I have no right** to further representation by a military lawyer.

5. Board Membership: (*Initial **all that apply, if any***)

_____ I am a female, and I request that at least one member of the administrative board be female, if available.*

_____ I am a member of a minority group, and I request that at least one member of the administrative board belong to a minority group, if available.*

_____ **N/A**, above I waived unconditionally my right to appear before an administrative board.

* *For Your Information*: The convening authority may appoint any qualified member of the Coast Guard to your board even if you have not requested that a female member or a minority group member be appointed to your board.

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Encl: (1) Respondent's Written Statement, if applicable
         (2) Voluntary Retirement Request, if applicable