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| Commanding Officer  United States Coast Guard  Community Services Command | Unit Address  Unit Address  City, State, Zip  Phone: (xxx) xxx-xxxx  Email: officialname@uscg.mil  1710  15 Jan 2023 |

**MEMORANDUM**

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| From: | X.X. Xxxxxx, CAPT  CG XXXXX | Reply to Attn of: | Name of POC  (xxx) xxx-xxxx |
| To: | CG CSC | | |
| Subj: | NOMINATION FOR COAST GUARD (FEMALE or MALE) ELITE ATHLETE OF THE YEAR | | |

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| Ref: | 1. CG Morale, Well-Being and Recreation Manual, COMDTINST M1710.13 (series) |

1. I hereby nominate \_\_\_\_\_, USCG for the Coast Guard (Female or Male) Elite Athlete of the Year, 2022.

(Delete this box) The command may include remarks in their endorsement. However, comments are not required. The memo endorsement should not exceed one page. Include the nomination template (PowerPoint document) as an attachment to the email.

1. Optional text.
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            1. Optional text.

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| Enclosure: | 2022 MWR CG EAOY Nomination Template |