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| Commanding OfficerUnited States Coast GuardCommunity Services Command | Unit AddressUnit AddressCity, State, ZipPhone: (xxx) xxx-xxxxEmail: officialname@uscg.mil171015 Jan 2023 |

**MEMORANDUM**

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| From: | X.X. Xxxxxx, CAPTCG XXXXX | Reply toAttn of: | Name of POC(xxx) xxx-xxxx |
| To: | CG CSC |
| Subj: | NOMINATION FOR COAST GUARD (FEMALE or MALE) ELITE ATHLETE OF THE YEAR |

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| Ref: | 1. CG Morale, Well-Being and Recreation Manual, COMDTINST M1710.13 (series)
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1. I hereby nominate \_\_\_\_\_, USCG for the Coast Guard (Female or Male) Elite Athlete of the Year, 2022.

(Delete this box) The command may include remarks in their endorsement. However, comments are not required. The memo endorsement should not exceed one page. Include the nomination template (PowerPoint document) as an attachment to the email.

1. Optional text.
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| Enclosure: | 2022 MWR CG EAOY Nomination Template |