




11101

MEMORANDUM

DEC 16 2019

From: 
A. W. Williams, CAPT
COMDT (CG-133)

To: Distribution
Thru: (1) COMDT (CG-113)
(2) COMDT (CG-43)
(3) CG PSC-PSD

Subj: SAFE HOMES INITIATIVE POLICY AND PROCEDURAL GUIDANCE

Ref: (a) Safety and Environmental Health Manual, COMDINST M5100.47B
(b) Housing Manual, COMDTINST M11101.13G

1. This memo provides amplified guidance related to the Coast Guard Safe Homes Initiative. The Coast Guard launched Safe Homes in July, 2019 to identify and address potential environmental contaminants in Coast Guard owned housing. This Initiative focuses largely on homes constructed prior to 1979, before lead-based paint and asbestos-containing building products were prohibited. Safe Homes prioritizes actions for homes occupied by at risk residents defined in reference (a) as pregnant women and children under the age of seven.

2. Actions taken under Safe Homes may include contracting a state-certified environmental risk assessment to ensure compliance with new 2020 Environmental Protection Agency lead dust standards. In the event that a risk assessment is conducted, it is imperative we accurately record these assessments, as well as any other locally resourced renovation, repair or environmental remediation projects in the Housing Management Information System (HMIS). Policy and procedures for recording housing environmental projects is detailed in reference (a). In addition to keeping HMIS up to date, I ask your support instituting the following procedures:

a. Area Housing Authorities (AHAs) shall inform CG Personnel Service Center (CG PSC-PSD-fs Housing) once assessment contracts are awarded.

b. Upon receipt of assessment results, AHAs shall ensure assessment results are recorded in HMIS.

c. AHAs will review and forward full risk assessment reports to CG PSC-PSD-fs Housing within ten business days along with the AHA's determination on habitability of housing. As appropriate, the AHA review should include input from the contractor who conducted assessment, Base Facility Engineering, Local Housing Authority (LHA) if applicable, Civil Engineering Unit, Health, Safety and Work-Life Office, Legal Service Command, and residents.

d. If a home is deemed to have an unsafe environment for occupants and the home cannot be quickly remediated, CG PSC-PSD Housing will share the results of the environmental risk assessment and its determination of habitability of housing with the CG Headquarters Tri-P (CG-1333, CG-43, and CG-11). The Tri-P will consult with CG PSC-PSD-fs Housing and the AHA as needed and provide its own recommendation for the habitability of housing, should the opinion of the Tri-P differ significantly from that of the AHA. The decision on whether to relocate the family ultimately shall be made by the AHA.

e. In the event relocation is directed, the AHA will host a conference call prior to relocation with the family, Local Housing Authority (if applicable), the appropriate Gold/Silver Badge Command Master Chief, CG PSC-PSD-fs Housing, and a member of the CG Headquarters Tri-P to discuss the relocation process and the assistance (financial and otherwise) which may be available to the family.

f. CG-PSC-PSD-fs Housing will update the Safe Homes Dashboard with assessment results on a weekly basis and forward to CG-1333.

3. AHAs retain wide latitude per reference (b) with regards to authorizing releases from mandatory assignment to housing. The following provides additional guidance specific to assignments and releases associated with Safe Homes:

a. Families in receipt of PCS orders who meet the at risk definition shall not be assigned to pre-1979 Coast Guard owned housing that has not been assessed and determined to be within federal standards. For documentation purposes, members are still required to seek a release from housing.

b. Pregnant females shall not be assigned to pre-1979 Coast Guard unaccompanied personnel housing permanent party rooms that have not been assessed. For documentation purposes, members are still required to seek a release from housing.

c. Families and single members who are not at risk will continue to be assigned to available and adequate Coast Guard owned family and unaccompanied personnel housing but may seek a release from housing, which will be considered on a case-by-case basis.

4. Communication is imperative to the success of the Safe Homes Initiative and we will continue to ensure information is shared at all levels of the Coast Guard, and with our Coast Guard families. We will continue to conduct bi-weekly stakeholder meetings and ensure the Safe Homes Internet site <https://www.dcms.uscg.mil/Safe-Homes-Initiative/> is up to date with the most relevant information. We stand ready to discuss and answer any questions you may have.

5. Thank you again for your continued support and collaboration.

#

Dist: CG Base Cape Cod
CG Base Portsmouth
CG Base Miami Beach
CG Base New Orleans
CG Base Cleveland
CG Base Alameda
CG Base Seattle
CG Base Honolulu
CG Base Ketchikan
CG Base Kodiak
CG TRACEN Cape May
CG TRACEN Petaluma

Copy: CG-1
CG-092
CG LGL
CG-PSC
DOL
SILC
FORCECOM
CEU Cleveland
CEU Honolulu
CEU Juneau
CEU Miami
CEU Oakland
CEU Providence