

**REQUEST/AUTHORIZATION FORM
BURIAL AT SEA PROGRAM**

Burial-at-Sea is a means of final disposition of remains, which is performed from United States Coast Guard Cutters. The burial ceremony is performed while the ship is deployed. As a result, family members are not allowed to be present. The commanding officer of the cutter assigned to perform the ceremony will notify the family of the date, time, longitude, and latitude, once the burial has been completed. Please ensure all items in are filled in.

To Whom It May Concern:

This is to certify that I: _____, am the person having the legal right to direct the
(Full Name of Requester)

disposition of the cremated remains of my: _____,
(Relationship) (Full Name of Deceased)

_____, _____, _____, _____.
(SSN) (Service) (Rank) (Status)

I respectfully submit my request for Burial-At-Sea and authorize the committal to sea of the remains from a Coast Guard Cutter.

Death occurred on: _____, in: _____.
(Date) (City and State)

The cause of death is listed on the death certificate.

If possible, I request the selected religious service be provided during the committal service:

Catholic / Protestant / Jewish / Other (Please Specify) _____

I understand, that it is my responsibility to pay all expenses for the cremains, including cremation and inurnment, plus delivery, to the selected port of embarkation.

AUTHORIZATION CERTIFICATION

The dates of military service were from: _____ until: _____, as confirmed in the attached documentation.

(Signature of Requester)

(Signature of Witness)

(Printed Name of Requester)

(Printed Name of Witness)

(Complete Address)

(Complete Address)

(Phone Number)

(Phone Number)

Coast Guard Sector Los Angeles-Long Beach Burial at Sea Information

General Information: Active duty members, their dependents, reservists, and retirees are eligible for Burial-at-Sea from onboard a Coast Guard asset. The burial ceremony is performed while the asset is deployed. As a result, there will be times that family members would not be allowed to be present. If this occurs the Commanding Officer of the cutter or the Small Boat Coxswain assigned to perform the ceremony will notify the family of the date, time, longitude, and latitude, after the burial has been completed.

How to get started: After the passing of the individual, the Person Authorized to Direct Disposition (PADD) should print out and complete the Request Authorization Form.

Supporting documents, which must accompany this request, are:

- (1) Burial At Sea Request Form
- (2) A photocopy of the death certificate.
- (3) The burial transit permit or the cremation certificate.
- (4) A copy of the DD Form 214, discharge certificate, or retirement order.

The Burial at Sea Request Form and the three supporting documents make up the Burial at Sea Request package and should be mailed to the Decedent Affairs Officers at:

**COMMANDING OFFICER
U.S. COAST GUARD BASE
ATTN: DECEDENT AFFAIRS OFFICER
1001 SOUTH SEA SIDE AVE, BLDG 32
SAN PEDRO CALIFORNIA 90731**

Telephone number: (310) 521-6091/6083

Fax number: (310) 521-6149

Cremated Remains: Once the required documentation is received, the family will be provided with a representative aboard the Coast Guard asset. The remains should be forwarded from the family or mortuary directly to representative provided. Remains must be in an urn or plastic/metal container to prevent spillage in shipping.

It is recommended that the remains be personally delivered to the Coast Guard. Should shipping be more convenient, send the remains via certified mail, return receipt requested.