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| **USCG DISTRICT 11 TGPS REQUEST**Contact the Transition & Relocation Manager (TRM) for assistance |
| *You must complete Pre-Separation Counseling before requesting a TGPS course* |
| **PRESEPARATION COUNSELING** |
| 1. Sign into the Learning Management System at <https://elearning.uscg.mil/> 2. Search for "Separation" in the search bar. The course is 100061 – Pre-Separation Counseling. The course takes approximately 1 hour to complete3. Enter the completion date in the next field of this form.  |
| **PRESEPARATION COURSE DATE:** | Click or tap to enter a date. |
| **TGPS STUDENT INFORMATION** |
| GRADE | LAST NAME | FIRST NAME |
| Choose an item. | Click or tap here to enter text. | Click or tap here to enter text. |
| SEPARATION DATE (MM-DD-YYYY) | SEP ORDERS APPROVED | SEPARATION TYPE |
| Click or tap to enter a date. | Choose an item. | Choose an item. |
| DOD ID NUMBER ON THE BACK OF CAC | SSN LAST FOUR | SPOUSE ATTEND | SPOUSE FIRST NAME |
| Click or tap here to enter text. | Click or tap here to enter text. | Choose an item. | Click or tap here to enter text. |
| WORK EMAIL | HOME EMAIL | HOME / CELL NUMBER |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| SUPERVISOR NAME | SUPERVISOR EMAIL | COMMAND APPROVAL |
| Click or tap here to enter text. | Click or tap here to enter text. | Choose an item. |
| View the TGPS schedule [here](https://www.dcms.uscg.mil/Our-Organization/Director-of-Operational-Logistics-DOL/Bases/Base-Los-Angeles-Long-Beach/Health-Safety-And-Worklife/Worklife/Transition/). *(For Travis AFB TGPS, click* [*here*](https://www.travisafrc.com/class-calendar)*.)* |
| TGPS COURSE LOCATION | TGPS START DATE (MM-DD-YYYY) |
| Select Location | Click or tap to enter a date. |
| ***Save this form, then*** ***Email it to the TRM*** ***with your LMS transcript to enroll in TGPS*** |