

# U. S. Coast Guard District 11 TGPS Request

*For additional questions and concerns, please contact the TGPS Manager*

E-mail or 619-278-7117

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NOTE: Personal/home email addresses are requested in the event of emergent or weather issues require after-hours notification.

If requesting a DOD course, additional personal information may be required and will be requested by separate email from the Transition Manager.

NOTE: Initiation of your DD-2648 e-Form and Pre-separation Counseling are prerequisites to requesting a Transition GPS seminar. If you have not completed these prerequisites, your request will be rejected and returned with no action taken. To complete Pre-Separation Counseling, log into LMS, and search the Course Catalog for "pre-separation counseling". Have your DD form in front of you while you complete the online training, and be prepared to send your signed form and your LMS transcript to the Transition Manager.

Name (First MI Last):

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Rate/Rank:

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Work E-mail Address:

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Home Email Address:

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Contact Telephone #:

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DOD ID# (Located on the back of your CAC ID):

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Unit:

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Supervisor Name:

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Supervisor E-mail:

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Command Authorization:

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Separation Date (NOT Terminal Leave Date)

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Separation Type:

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Pre-Separation Counseling / DD-Form Completed:

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Spouse Attendance:

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If Yes, Spouse Name:

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Have you Attended a TGPS/TAPS Course Previously?:

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If Yes, Attendance Date:

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Selected Course:

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