

# CUTTYHUNK ISLAND RECREATIONAL FACILITY



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(Items in bold print are those that must be completed and returned with payment to secure reservation.)

# CUTTYHUNK ISLAND RECREATIONAL FACILITY

## General Information

**LOCATION:** Cuttyhunk Island Recreational Facility is a former Coast Guard lifeboat station located on Cuttyhunk Island, 14 miles off the coast of New Bedford, Massachusetts.

**DESCRIPTION:** The facility consists of:

- a. Two separate apartment units divided by a downstairs doorway (if renting whole house door can be left open). Each unit has its own separate entrance.
  - i. The upstairs unit (Upper Unit) is a three bedroom apartment (sleeps 10).
  - ii. The downstairs unit (Lower Unit) is a two bedroom apartment (sleeps 5).
  - iii. Each unit has private kitchen and bathroom facilities. Dishwashing detergent and bathroom tissue are provided. Guests are expected to bring their own toiletries.
  - iv. Each unit is fully furnished, including bed linens, towels, blankets, pots, pans, dishes, glasses, silverware, etc. Pack and play cribs are available on the premises. Guests are responsible for washing and putting away in appropriate cabinets/linen closets any bed linens and towels that are used during their stay. They are expected to do the same with any kitchen items.
  - v. Each unit has a living room for guests with a Smart television and Blue-ray DVD player. DVD rental is limited and expensive on the island so guests are encouraged to bring their own movies or streaming devices. Board games, books, puzzles, outdoor games and basketballs have been provided for your enjoyment and can be found in the cabinet in the laundry room.
- b. A laundry room with 2 washers and 2 dryers are located on the first floor. The upstairs tenants are required to go through the back door to the laundry room. Shared items are also stored in the laundry room (games, books, puzzles, grilling tools, limited cleaning supplies). Please return borrowed items to the laundry room so they can be used and/or enjoyed by all guests. Laundry detergent is provided.
- c. A modified golf cart with luggage rack is provided per apartment for transportation to and from the ferry and for getting around the island. You are required to return the golf cart to the house before departing the island. ~~There are three modified, gasoline powered golf carts available for guests to use (one Cart #1 is~~ for the downstairs unit and ~~two Carts #2 and #3 are~~ for the upstairs unit). Only guests age 18 and older with a valid state driver's license and signature on the GUEST LIST AND SHORT-TERM VACATION OR RECREATIONAL RENTAL EXEMPTION NOTIFICATION AWARENESS FORM (page 18) may operate the carts. Guests operating golf carts must first review the safety parameters with the facility caretaker at the time of check-in.
- d. Guests are expected to refuel all golf carts before departure. This can be done at the ferry dock. Payment for the gas is the guests' responsibility. Please report any problems with the carts

# CUTTYHUNK ISLAND RECREATIONAL FACILITY

promptly to the facility caretaker at (508-971-1120) or a MWR Representative at 617-223-3373.

- e. The common areas (laundry room, outside lawn, and basketball court) are for the use of the guests in both apartments. Renters are encouraged to bring some means to secure personal valuables.
- f. The dwelling is located approximately 300-yards from the ferry dock and is within easy walking distance of the local community.
- g. Please be advised that the island is **HEAVILY** cash dependent and there are no ATM's. There are some services that accept credit cards but not all. ~~A modified golf cart with luggage rack is provided per apartment for transportation to and from the ferry and for getting around the island. You are required to return the golf cart to the house before departing the island.~~
- h. A small convenience/grocery store is located on the island, but due to high costs, occupants are encouraged to bring adequate food supplies to meet most of their needs during their stay. Hours of the store can fluctuate. Peapod offers delivery service to the ferry for a fee and the ferry charges per package if you would like to 'stock-up' during your stay.
- i. Restaurants/food options are limited and vary depending on the season (as of 2020 season).
- j. There is a small gift shop on the island that sells trinkets, postcards, shirts, etc. Postcards can be mailed from the island once per week from the grocery store (as of 2020 season).
- k. There are no hospital or pharmacy facilities on the island. Please plan on bringing all medications with you, including over the counter medications. In case of a medical emergency; the island's fire department has qualified EMTs, but their primary responsibility is prepping someone for transport to the mainland. Should the situation become an emergency, the U.S. Coast Guard or Lifeline services will be requested by local EMTs for a flight to the nearest hospital.
- l. There are no services available on the island for people with disabilities and access to points of interest may be difficult.
- m. There are no public telephones on the island. A personal cell phone is recommended. Cell phone reception is sporadic, and not all cell phones receive coverage on the island based on service provider. The house has a landline telephone in the entry way for use. You can make local (on island) calls, 800 number calls and calls using a calling card. Please be considerate of other guests by limiting calls to fifteen minutes. The house landline number is 508-997-4782.
- ~~n. The house has a landline telephone in the entry way for use. You can make local (on island) calls, 800 number calls and calls using a calling card. Please be considerate of other guests by limiting calls to fifteen minutes. The house landline number is 508-997-4782.~~

# CUTTYHUNK ISLAND RECREATIONAL FACILITY

~~p.n.~~ Lead has been detected in the water. **To ensure your safety, you must run the water for a minimum of two minutes prior to using water for drinking or cooking** (signs have been posted). Water filtration systems have been installed on the faucets in the kitchens and laundry room.

~~e.o.~~ For any questions, comments or concerns, please contact the MWR Representative at -617-223-3373.

## House Considerations and Rules

- a. Respect the house and those occupying it – especially if you are sharing it with another rental group. This includes the yard, basketball court, and shared outdoor items (i.e. lawn/beach chairs, picnic tables, and grill).
- b. The laundry room is utilized by both units. As such it is important that both units respect the space and clean it up after being used. Please leave washer doors open when not running. We ask that you utilize the liquid laundry detergent that is provided. If you need to bring your own detergent please make sure it is liquid and not the pod-type single use variety.
- c. Gray towels are for house use only. Please use other towels (found in hall linen closet upstairs and bottom of linen cabinet downstairs) for outdoor and beach use.
- d. We encourage use of the blue recycling bins for cans, glass, and plastic.
- e. Utilize the outdoor shower to rinse off dirt and sand before showering in the house. This will help the septic system by not draining as much coarse dirt/sand through it.
- f. If you are renting the whole house make sure that equipment, supplies, and all items are replaced to the correct unit (ex. ensure that all dishes and towels make it back to their original location so that one unit is not short upon your departure).
- g. Occupants are responsible for leaving the facility in a clean and orderly condition upon departure (see check-list). This includes washing and folding all linens (place linens back on the bed from which they came when departing), sweep and mop/swiffer floors, cleaning the laundry area, cleaning refrigerator and stove, washing and putting away all dishes (do not leave in dishwasher), and removing all food items from the premises. Please refer to check-out sheet included in this packet for your convenience. There is also a general guideline in each unit. Additional cleaning supplies, toilet tissue, and paper towels can be found in the laundry room.

# CUTTYHUNK ISLAND RECREATIONAL FACILITY

- h. All trash must be removed from the house and properly disposed of in green trash bags, [which are provided](#), and placed in trash cans. Place trash cans and recycling bins outside of laundry room door at the edge of the parking area before you leave.
- i. Refill golf carts with gas upon departure so the next tenants have a full tank upon arrival.
- j. The Cuttyhunk facility is federal property so smoking is **NOT PERMITTED** inside. Smoking is permitted by the basketball court. Cigarettes must be disposed of responsibly as there is dry brush on the property during summer; used cigarettes shall not be disposed of on the ground in any location. Again, there is NO SMOKING allowed in the facility.
- k. Access to the basement is prohibited due to safety concerns (signs are posted).
- l. Please pay close attention to check-in and check-out times. In order for us to turn the property over we must strictly enforce these times. Ferry schedules can sometimes be tricky and leave gaps of time between arrival/departure and check-in/out. If that is the case it is up to you to decide if not having access to the house is acceptable or if you would wish to book alternative means of passage to the island.
- m. Pets are **NOT** allowed at the facility. This includes plans to bring a pet but house them outside.
- n. Occupants are financially responsible for damage to the facility, grounds, and equipment due to carelessness or neglect by themselves, their dependents, and their guests.
- o. If the facility is not properly cleaned, the \$150 cleaning deposit will be retained. A MWR representative will conduct a walkthrough prior to checking out. The **Check In/Out Sheet** can be found on **page 16** of this packet for your reference.
- p. The Cuttyhunk Recreational Facility is a Federal Facility. **In accordance with Federal law, all firearms and recreational drugs are prohibited inside the Recreational Facility and on its property. This includes recreational use of marijuana.**
- q. Failure to comply with these requirements can result in loss of facility privileges, and possible administrative action [for Coast Guard members](#).

# CUTTYHUNK ISLAND RECREATIONAL FACILITY

## Eligibility, Reservation Policy, Rental Fees, Sponsor Presence & Pet Policy

**ELIGIBILITY:** The facility is available for use by all [applicable MWR patrons](#) as defined by Chapter 3 of the Coast Guard Morale, Well-Being, and Recreation Manual COMDTINST M1710.13 (series).

**PERIOD OF OPERATION:** The facility is available 02 May 2021 through 09 October 2021, and 01 November 2021 through 03 January 2022. Specific rental periods outside of these dates can be considered on a case-by-case basis.

**RENTAL PERIOD:** Due to the ferry schedule, the check in /checkout times may vary and are dependent on the date of your stay. The check in / checkout schedule is as follows (subject to change pending 2021 ferry schedule):

**May 2<sup>nd</sup> – June 19<sup>th</sup>:** Check-in Sunday at **13:00**, Check-out at **11:00** the following Saturday

**June 20<sup>th</sup> – September 4<sup>th</sup>:** Check-in Sunday at **15:00**, Check out at **10:00** the following Saturday

**September 5<sup>th</sup> – October 9<sup>th</sup>:** Check in Sunday at **13:00**, Check out at **11:00** the following Saturday

**November 1<sup>st</sup> – November 26<sup>th</sup>:** Check in Monday at **10:00**, Check out at **10:00** the following Friday

**December 3<sup>rd</sup> – January 3<sup>rd</sup>:** Check in Friday at **10:00**, Check out at **10:00** the following Monday

### RESERVATION PROCESS:

#### Summer Rental Period:

**A lottery is held for the summer rental period. The summer rental period is defined as the Sunday preceding Memorial Day through the Saturday following Labor Day.** During the summer rental period the facility is available on a weekly basis only.

A Lottery will be used to determine selection. Priority is given as described below. All priority one entries need to be submitted no later than **12 March 2021**. All priority two entries must be submitted by **26 March 2021**. All entries should include eligibility and contact information (name, rank, telephone number that we can reach you, and e-mail address), unit requested, and dates desired (ranked by preference). If your name is drawn but the weeks you selected are already taken we will keep your name on our waiting list and contact you if one of your desired weeks opens up. Should there be remaining weeks after the lottery is complete we will contact those on the waiting list to offer remaining available weeks. If contacted, you will have 48 hours to take the offered week.

- a. Priority One. Active Duty personnel from all five Armed Forces and their dependents. Request due by **12 March 2021**. (Lottery to be held on **15 March 2021** with notification going out by **17 March 2021**).
- b. Priority Two. All other eligible MWR patrons IAW Chapter 3 of COMDTINST M1710.13 (series). Requests due by **26 March 2021**. (Lottery to be held on **29 March 2021** with notification going out by **31 March 2021**).

# CUTTYHUNK ISLAND RECREATIONAL FACILITY

## **Rentals outside of the Summer Rental Period:**

The Recreational Facility off-season rental period is 02 – 29 May 2021 and 12 September – 09 October 2021. Rental blocks within this period are available on a first come, first serve basis **after** completion of the summer lottery. Off season rentals are for a minimum of two nights. Weekly rentals will be given priority during the off-season.

After **16 April 2020** all requests will be handled on a first come, first serve basis for remaining open weeks.

## **Rentals for Winter Holiday Period:**

A lottery will be held for the winter holiday rental periods. The holiday rental periods are defined as the first week of November through the weekend of New Year's Day. The winter holiday lottery will be completed separately from our normal summer season lottery and patrons can enter one or both lotteries. There is no priority system for the winter holiday rentals. Rental periods are detailed below.

Winter holiday lottery entries are due by **09 April 2021**. (Lottery to be held on **12 April 2021** with notification going out by **14 April 2021**)

## **Holiday Rental Schedule**

November Weekly Rentals will run from Monday – Friday. Check-in will be at 10:00 on Mondays and check-out will be at 10:00 on the following Friday. November weeks are as follows:

1 November – 5 November  
8 November – 12 November  
15 November – 19 November  
22 November – 26 November

December Weekend Rentals will run from Friday – Monday. Check-in will be at 10:00 on Friday and check-out will be at 10:00 on the following Monday. December weekends are as follows:

03 December – 06 December  
10 December – 13 December  
17 December – 20 December  
24 December – 27 December  
31 December – 03 January

# CUTTYHUNK ISLAND RECREATIONAL FACILITY

## WEEKLY RENTAL FEES

Military/Civilian Grade	2-Bedroom Lower Unit	3-Bedroom Upper Unit	Whole House	Nightly Rate (Off-Season)*
E-1 to E-4 and CADETS	\$775.00	\$925.00	\$1,700.00	\$150.00
E-5 – E-6	\$825.00	\$975.00	\$1,800.00	\$175.00
E7, O1 to O2, CWO1 to CWO2, GS-1 to GS-7, NF-1 – NF-2	\$925.00	\$1,075.00	\$2,000.00	\$200.00
E8, E9, O3 to O4, CWO3 to CWO5, GS-8 to GS-12, NF-3 – NF-4	\$1,075.00	\$1,225.00	\$2,300.00	\$225.00
O-5, O-6, GS-13 – GS-14, and NF-5	\$1,275.00	\$1,425.00	\$2,700.00	\$250.00
O-7 – O-10, GS-15, and Contractors	\$1525.00	\$1,675.00	\$3,200.00	\$275.00

\* Nightly rate is per unit per night.

## Holiday Rental Fees

Military/Civilian Grade	2-Bedroom Lower Unit	3-Bedroom Upper Unit	Whole House
E-1 to E-4 and CADETS	\$450.00	\$600.00	\$1,050.00
E-5 – E-6	\$525.00	\$700.00	\$1,225.00
E7, O1 to O2, CWO1 to CWO2, GS-1 to GS-7, NF-1 – NF-2	\$600.00	\$800.00	\$1,400.00
E8, E9, O3 to O4, CWO3 to CWO5, GS-8 to GS-12, NF-3 – NF-4	\$675.00	\$900.00	\$1,575.00
O-5, O-6, GS-13 – GS-14, and NF-5	\$750.00	\$1,000.00	\$1,750.00
O-7 – O-10, GS-15, and Contractors	\$825.00	\$1,100.00	\$1,925.00

**Note: If you are using retiree status as your MWR patron eligibility please reference the rank you retired at for pricing.**



# CUTTYHUNK ISLAND RECREATIONAL FACILITY

**RESERVATION CONFIRMATION/PAYMENT:** Upon confirmation of your dates and requested unit, you will have 14 calendar days to submit your application package (pages 17 - 22) which is to include full payment by credit card, check, or money order. Checks should be made payable to "Coastie Joe's".

Once your payment is received, an email confirming your selection and receipt of payment will be sent to you. If your application package and payment are not received by the due date we will assume you no longer wish to rent the unit and it will be made available to other patrons.

**SPONSOR PRESENCE:** The authorized MWR patron renting the facility is responsible for the property, contents, and behavior of his/her guests staying during the rental period. As such, it is understood that the sponsor will be on premises during the entire rental period and will not rent the facility for the use of others with the intention of not being personally present for the duration of the rental period. If active duty members reserve the facility and then will not be present due to deployment orders, the spouse (or other eligible patron) will assume the position as sponsor for that party. If there are no other eligible MWR patrons in the party then the reservation must be cancelled.

**REFUND POLICY:** A 50% refund will be given if notification is made 30 days or more before the reservation period. A 25% refund will be given if notification is made 15 – 29 days before the rental period. No refunds will be given for notification within 14 days of rental period or for no-shows. Exceptional circumstances will be handled on a case by case basis.

**CLEANING DEPOSIT:** A \$150 cleaning deposit will be collected in addition to the rental payment. If you are paying by check you will need to send two checks; one for the rental and one for the cleaning deposit. If you are paying by credit card there will be two charges; one for the rental and one for the cleaning deposit. Deposits will be returned after confirmation is received from the facility caretaker that the facility was left in a clean and orderly manner.

**PET POLICY:** Pets are **NOT allowed** on the premises. This includes any plans to bring a pet but house them outside. If it is discovered that pets are on the premises the occupants will be asked to vacate immediately and no refund will be given for time not used.

If you encounter any problems during your stay, please contact the caretaker or USCG Base Boston MWR Representative at (617) 223-3373.

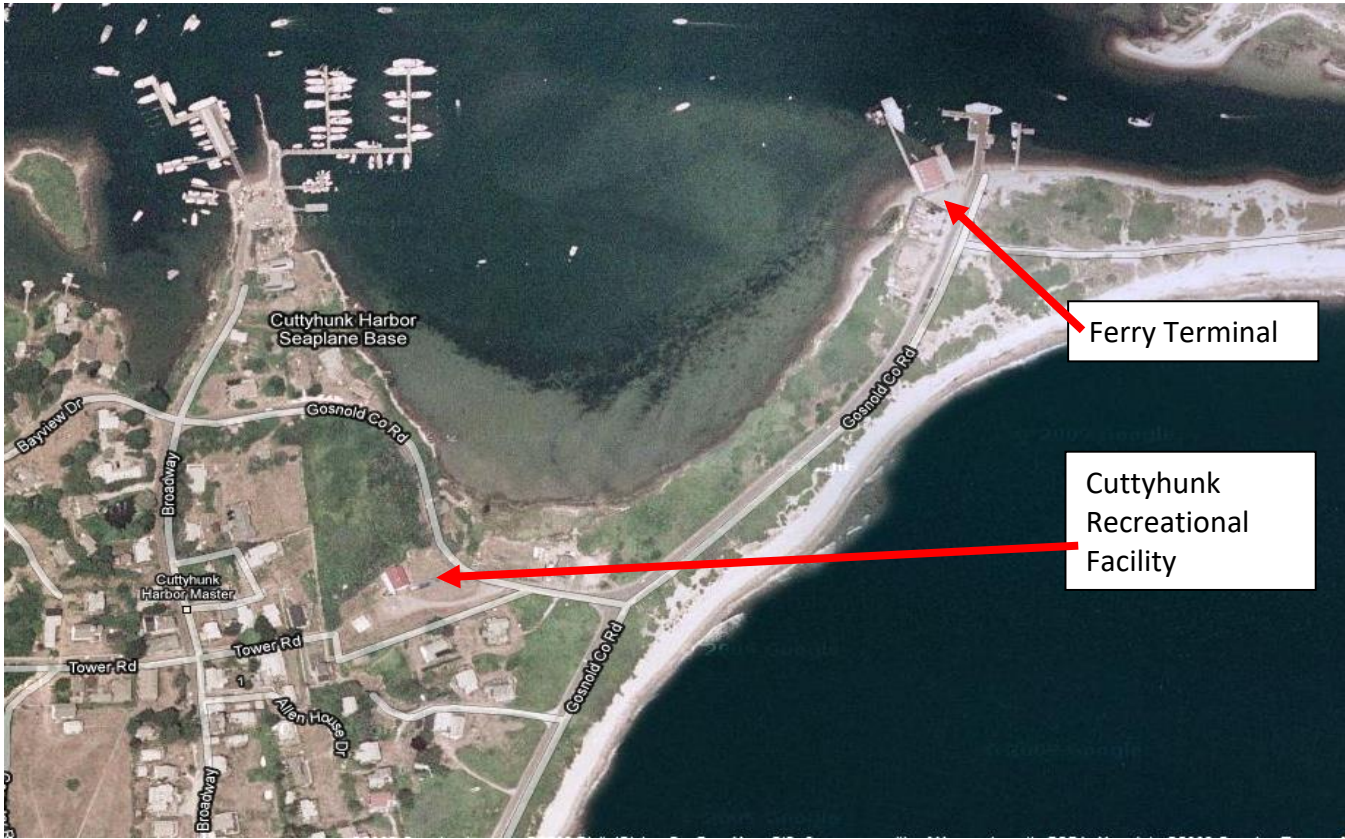
# CUTTYHUNK ISLAND RECREATIONAL FACILITY

## TRANSPORTATION

Transportation to and from Cuttyhunk Island is provided by two different commercial vessels.

1. The first commercial vessel used to get to and from Cuttyhunk Island is via the **Cuttyhunk Ferry Co. aboard the M/V Cuttyhunk** which leaves from the State Pier in New Bedford, MA. The ferry runs on a set schedule and does not transport vehicles. ***Cuttyhunk Ferry Co. will only hold paid reservations and they do not make refunds.*** A lead-time of three (3) weeks to one (1) month is recommended for reservations. You are allowed one carry-on item; all other items are subject to a transportation fee. For current information please contact Cuttyhunk Ferry Co. at (508) 992-0200 or visit their website at [www.cuttyhunkferryco.com](http://www.cuttyhunkferryco.com).
2. The second commercial vessel used to get to and from Cuttyhunk Island is provided by the **Cuttyhunk Water Taxi aboard the M/V Seahorse** which leaves from Pier 3 Fisherman's Wharf in New Bedford, MA. This 18 passenger vessel is ideal for small groups looking for a more flexible customer chosen departure time and is scheduled by appointment. You are allowed two carry-on items per person; additional freight will be charged at the discretion of the Captain. For current information please call Captain John Paul Hunter at (508) 789-3250 or visit his website at [www.cuttyhunkwatertaxi.com](http://www.cuttyhunkwatertaxi.com).

# CUTTYHUNK ISLAND RECREATIONAL FACILITY



# CUTTYHUNK ISLAND RECREATIONAL FACILITY



**Upper Unit Kitchen**



**Upper Unit Bath**



**Upper Unit Living Room**



**Upper Unit Double Room**



**Upper Unit Quad Room (2 sets of twin over full bunk beds)**



**Upper Unit Triple Room (one set of bunk beds and a single bed)**

# CUTTYHUNK ISLAND RECREATIONAL FACILITY



**Lower Unit Kitchen**



**Lower Unit Living Room**



**Lower Unit Bath**



**Lower Unit Double Room**



**Lower Unit 2<sup>nd</sup> Room**



**Shared Laundry Area**

# CUTTYHUNK ISLAND RECREATIONAL FACILITY

## PRIVACY ACT STATEMENT

1. In accordance with the Privacy Act of 1974, 5 USC 552a, the following is information provided:
  - a. The principal purpose for which the information is sought is to provide for the orderly processing of applications as follows:
    - 1) Provides the administrator with the number of persons intending to use the facility.
    - 2) Provides the administrator with inclusive dates of intended occupancy. The information is necessary for scheduling.
    - 3) Provides information to determine and ensure that those seeking to use the facility are, in fact, eligible to use the facility in accordance with current directives.
    - 4) Provides a record of who is using the facility at what time for purposes of emergency contact and assessing any damage to the facility.
    - 5) Provides a listing of all occupants at the facility at any given time for safety reasons, in case of fire or other emergencies that require the evacuation of the building.
  - b. The routine use of the information is for the evaluation within USCG Base Boston Morale, Well-Being, and Recreation Branch to determine eligibility for use of the facility and scheduling of the same, and assessment of any damage to the facility.
  - c. Disclosure of this information is voluntary; however, failure to provide it may result in the Base Boston Morale, Well-Being, and Recreation Branch being unable to consider the applicant's request for use of the facility.
2. **MILITARY MEMBERS:** Proof of service/eligibility will be confirmed upon check-in by presenting the sponsor's valid Military ID to the property custodian. If unable to verify eligibility, you will be denied use of the property and forfeit the cost of rental.
3. **CIVILIAN MEMBERS:** A copy of your most recent Department of Homeland Security or Department of Defense pay stub and proof of pay grade as indicated on your most recent Earnings and Leave Statement must be sent with your application and/or payment. If you are in the Boston area and will be dropping off your deposit and registration form, you can present this in person for verification to the MWR office.

# CUTTYHUNK ISLAND RECREATIONAL FACILITY

## THINGS YOU MUST DO BEFORE YOU OCCUPY THE FACILITY



Enter the lottery process by emailing [USCG.Boston.MWR@uscg.mil](mailto:USCG.Boston.MWR@uscg.mil) with the following information:

- Name
- Rank
- Telephone Number
- Email address
- Unit requested
- Dates requested – in preferred order, limit 3 dates

### Within fourteen days of reservation confirmation

Send in pages 17 - 22 of application package.

Send your credit card details or check(s) for payment processing.

### At least two week before reservation starts

Provide a complete guest list.

# CUTTYHUNK ISLAND RECREATIONAL FACILITY

Dates:

Name of Sponsor:

Unit (Upper, Lower, or Whole House):

	Item	Check In (Please Initial)	Check out (Please Initial)
1.	Exterior: Exterior of house is free of trash, lawn furniture and recreation gear is in good condition and secured in shed, gas grill is clean and covered, and two propane tanks are present. All trash stowed in green bags (provided for guests) with recyclables in recycling bin.		
2.	Golf Carts: Cart(s) assigned to rental unit is/are present and in clean and good working order. Each cart has a full gas tank. Please note any damage for each cart. Golf Cart 1 is assigned to the lower unit; Golf Carts 2 and 3 are assigned to upper unit.		
3.	Interior: Mudroom is clean, trash free, and in good general order. Washer and dryers empty with all linens and towels returned to appropriate bedroom, kitchen, or closet. Washing machine and dryer doors are left open.		
4.	Interior: Living Rooms are clean, straightened, trash free and in good general order. Tables wiped down. All personal belongings have been removed. Floor has been swept and mopped or vacuumed. Please leave TV remotes on TV stand.		
5.	Interior: Bedrooms are clean, trash free, and in good general order. Dressers, closets, nightstands are clear of all personal belongings and wiped down. Bed and pillow linens have been striped, washed, dried, folded, and replaced on appropriate bed. Floors have been vacuumed. Safes are left open.		
6.	Interior: Kitchens are clean, trash free, and in good general order. All appliances, counters, cabinets, table & chairs are wiped down. Refrigerators and cabinets are to be emptied of all food items and wiped clean. Pots, pans, dishes, glassware, and utensils are to be cleaned and returned to the appropriate cabinet. All towels and rags have been laundered and replaced. Ovens are cleaned using oven cleaner if necessary. Microwave, inside and out, are cleaned. Floor is swept and mopped. Trash has been taken out and can wiped down.		
7.	Interior: Bathrooms are clean, trash free, and in good general order. All towels have been laundered and returned to the linen closet. All personal items have been removed from shower and cabinets. Shower walls, faucets, and shower heads wiped down. Sinks, counter, and faucets wiped down. Toilet seat, base, and top wiped down and bowl cleaned. Floor mopped and swept.		
8.	Interior: All carpeted areas have been vacuumed. All Hardwood, or tiled surfaces are to be swept and damp mopped. Any marks, residue, or messes on windowsills, walls, cabinets, and baseboards have been cleaned. Foyer and staircase has been swept.		
9.	Notes:		



# CUTTYHUNK ISLAND RECREATIONAL FACILITY

## CUTTYHUNK RECREATIONAL FACILITY USE AGREEMENT

*In consideration for the use of the U. S. Coast Guard Cuttyhunk Recreational Facility, I agree to the following:*

- I, the below signed, agree to reimburse, indemnify, and hold harmless the Coast Guard, the Coast Guard MWR program, the CG Base Boston MWR program, its agents and employees from any and all claims and causes of action that arise or may arise from my use of the Coast Guard MWR equipment or facilities. This includes me, my dependents, and my guests at the facility.
- I will make payment in accordance with the current rental rate schedule.
- I will leave the facility and carts in a clean and neat condition ready for the next occupant in accordance with the check in/check out sheet provided herein. If I do not, I will forfeit my cleaning deposit and be responsible for any additional reasonable costs incurred by Base Boston MWR in returning the facility to a clean and neat condition.
- I will provide a complete list of all guests, including my family members, who will be staying at the facility during any part of the rental period.
- I have read, understand, and agree to abide by all house rules and considerations stated in the rental packet.
- I will provide all required forms, with all required signatures, attesting to the presence of lead in the facility.

*I am aware, and will ensure that all of my guests are aware that all Federal, State, and Local laws apply during our stay at this facility.*

***I have read, understand, and acknowledge to all items listed above as well as those items listed in the Rules.***

\_\_\_\_\_  
Signature of the applicant/sponsor

Date: \_\_\_\_\_

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Dates of Stay

# *CUTTYHUNK ISLAND RECREATIONAL FACILITY*

**GUEST LIST AND SHORT-TERM VACATION OR RECREATIONAL RENTAL EXEMPTION NOTIFICATION AWARENESS FORM**

Please provide the name, age and relationship of each dependent and guest. Also, indicate if person will be operating the golf cart.

This is to certify that I have read and understand the contents of 105 CMR 460.000 (page 14), REGULATIONS FOR LEAD POISONING PREVENTION AND CONTROL. This form MUST be signed by all guests 18 years or older to be eligible to stay at the Coast Guard Cuttyhunk Recreational Facility.

Printed Name/Signature	Age	Operate Golf Cart (Y/N)	Relationship to Sponsor

NOTE: IF A CHILD UNDER THE AGE OF SIX YEARS OLD IS STAYING WITH YOU, YOU MUST ALSO SIGN THE SHORT-TERM VACATION OR RECREATIONAL RENTAL EXEMPTION NOTIFICATION CLPPP FORM 94-1 (provided as Page 19 of the Application Package).

# CUTTYHUNK ISLAND RECREATIONAL FACILITY

## SHORT-TERM VACATION OR RECREATIONAL RENTAL EXEMPTION NOTIFICATION

Under the Massachusetts Lead Law (M.G.L.C.111, s199B) and Regulations (105 CMR460.100 (D)), the owner of the property located at:

Coast Guard Cuttyhunk Recreational Facility at Cuttyhunk Island, MA

that is being rented or occupied for vacation purposes, certifies that all paint in the dwelling unit is intact including on the exterior parts of the windows and qualifies for an exemption from the Lead Law which requires the owner to abate or contain lead paint if a child under six years of age is in residence.

The Department of Public Health advises parents of children under six years of age who are tenants or occupants under this exemption for a period not to exceed a total of thirty one days, that occupying a dwelling unit for a short period of time where lead paint is intact does not present a health hazard for children under six years of age. Should you be concerned about peeling paint that you have found in the dwelling unit, contact:

### MWR Representative

Name of Owner or Agent Authorized to Make Repairs

**(617) 223-33733373**

Telephone Number

Date of visual inspection when all paint or other coating was intact on relevant surfaces:

USCG Base Boston Facilities Engineering Inspector

**March 2020**

Name of Owner or Agent Performing Visual Inspection

Date

Number of Days Rented or Occupied (Not to Exceed 30 Days)

7

\_\_\_\_\_  
Signature of Tenant or Occupant  
With Child Under Six Years of Age

\_\_\_\_\_  
Signature of Owner or Agent  
Presenting Notification to Tenant

\_\_\_\_\_  
Printed

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

*If peeling paint is present in the dwelling unit, the owner is not exempt from the obligations of the Lead Law.*  
THIS FORM MUST BE FULLY COMPLETED FOR A VALID EXEMPTION  
CLPPP FORM 94-1

# CUTTYHUNK ISLAND RECREATIONAL FACILITY

## 105 CMR 460.000 REGULATIONS FOR LEAD POISONING PREVENTION AND CONTROL

EMERGENCY REGULATIONS  
(effective June 1, 1994)

**460.100(D): Short Term Vacation or Recreational Rental Exemption from the Obligation to Abate and/or Contain, Paint, Plaster or Other Accessible Structural Material Containing Dangerous Levels of Lead**

(1) The owner(s) of a dwelling unit, including but not limited to a private residence, condominium, hotel, motel or bed and breakfast establish that is leased, rented or occupied for vacation or recreational purposes for a period of 31 days or less shall not be required to abate or contain any paint, plaster or other accessible structural material containing dangerous levels of lead in compliance with 105 CMR 460.110 when a child under six years of age is an occupant, upon meeting and maintaining the following conditions: .

(a) The owner or owner's agent shall visually inspect at least annually all of the interior surfaces and the exterior casing, sash and sill of all windows of the particular dwelling unit, but not interior common areas if present, to ensure that there is no cracked or otherwise deteriorated plaster or putty or peeling, chipping or flaking paint.

(b) Any peeling, chipping or flaking paint, deteriorated plaster or putty shall be made intact according to the procedures of the Protocol for Maintaining Intact Paint issued by the Director.

(c) The owner or owner's agent shall provide a copy of the Short-Term Vacation Rental Notification (Vacation Rental Notification) issued by the Director to each tenant with a child under six years of age.

(d) The owner or owner's agent shall date the Vacation Rental Notification to indicate when the visual inspection was conducted and all paint, plaster and putty was intact on relevant surfaces of the dwelling unit, indicated at 105 CMR 460.100(0)(1)(a)..

(e) The owner or owner's agent shall indicate on the Vacation Rental Notification the number of days for which the dwelling unit is rented.

(f) The owner shall write his or her telephone number on the Vacation Rental Notification so that the tenant may contact the owner for prompt repair of any deteriorated paint, plaster or putty on relevant surfaces indicated at 105 CMR 460.100(0)(1)(a). The owner may substitute the name and telephone number of an agent who is authorized to repair non-intact paint, plaster or putty.

(g) The owner or owner's agent and tenant shall sign and date the Vacation Rental Notification and retain a copy. If the owner or owner's agent has provided the tenant with the Vacation Rental Notification but the tenant refuses to sign the Vacation Rental Notification, the owner or owner's agent may attach to the Vacation Rental Notification statement that the tenant has received the Vacation Rental Notification but the tenant has refused to sign it.

(h) If peeling, chipping, flaking paint, or deteriorated plaster or putty is present on relevant surfaces of the dwelling unit, indicated at 105 CMR 460.100 (0)(1)(a), or the owner fails to provide the Vacation Rental Notification in accordance with 105 CMR 460.100(0)(1)(c) through (g), the owner is not exempt from the requirements for abatement or containment at 105 CMR 460.110 or liability for damages at 105 CMR 460.180.

(2) An owner who complies with 105 CMR 460.100 (0)(1)(a) through (g) may rent a dwelling unit under the Short Term Vacation or Recreation Rental Exemption for as many periods of 31 days or less as he or she may choose, provided that the same tenant with a child under six years of age does not occupy the same dwelling unit for a period of more than 31 days in any twelve-month period.

***I have read, understand, and acknowledge to all items listed above as well as those items listed in the Rules.***

\_\_\_\_\_  
Signature of the applicant/sponsor

Date: \_\_\_\_\_

\_\_\_\_\_  
Printed Name

# CUTTYHUNK ISLAND RECREATIONAL FACILITY

## Cuttyhunk Golf Cart Operational Requirements

1. The golf cart is to be operated ONLY by person holding a valid state driver's license AND who are 18 years or older.
2. All motor vehicle rules of the road are to be followed.
3. Pedestrians always have the right of way.
4. The golf cart is not to exceed any posted speed limits at any time for any reason.
5. At no time are passengers allowed to rind in the cargo bed of the golf cart.
6. Maximum occupancy for the golf cart is four; two persons per bench.
7. Only guests who have signed the Cuttyhunk Guest list, are 18 years or older, AND possess a valid state license are allowed to operate the golf cart.
8. Any accidents, damage to the golf cart, or damage caused by the golf cart must be reported to the caretaker, Seth Garfield (508-971-1120) and the USCG Base Boston MWR Chief a (617-223-3373), immediately.
9. Golf cart use is restricted to paved roads, Church's Beach and Barge's Beach.
10. I (the sponsor) \_\_\_\_\_ agree to reimburse, indemnify, and hold harmless the Coast Guard, the Coast Guard MWR program, its agents and employees from any and all claims and causes of action that arise or may arise from me or my guests' use of the Cuttyhunk Recreational Facility Golf Cart(s).

Sponsor's Signature: \_\_\_\_\_

Sponsor's Printed Name: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Dates of Stay: \_\_\_\_\_

# CUTTYHUNK ISLAND RECREATIONAL FACILITY

<b>CUTTYHUNK RECREATIONAL FACILITY RESERVATION FORM</b>		
UNIT REQUESTED (Upper/Lower/Whole House)		
RESERVATION DATES		
APPLICANT NAME		
MAILING ADDRESS		
E-MAIL ADDRESS		
CONTACT PHONE	DAYTIME	NIGHTTIME
ELIGIBILITY STATUS <small>EXAMPLE: Active Duty, CG Civilian, Retired, etc.</small>		
PAYGRADE / RANK	BRANCH OF SERVICE	
AMOUNT OWED	PAID BY	CHECK / CREDIT CARD
CREDIT CARD INFO: NAME ON CARD CARD #	TYPE: VISA    MC    DISCOVER cvv EXP	
Have you rented the facility before?    Yes / No		
<b>* REFUND POLICY IS ON PAGE 9 OF THE APPLICATION PACKAGE. (Exceptions may be made on a case-by-case basis for operational commitments, family emergencies, and when weather prevents access to the island).*</b>		
X:	Date:	
I acknowledge that I have read and review the entirety of the information in the rental packet, to include the Privacy Act Statement, Use Agreement, Check-In/Check Out sheet, Lead Based Paint disclosure, Short-Term Vacation sheet, and the golf cart operation requirements.		
X:	Date:	
I acknowledge that the above information provided is true and accurate.		
X:	Date:	
Make Checks Payable To:	<b>Coastie Joe's</b> USCG BASE Boston ATTN: MWR Office 427 Commercial Street Boston, MA 02109-1027	
<b>** If application packet with required completed forms and payment is not received within 14 days of notification the unit / dates will be made available to other patrons.**</b>		