

**COAST GUARD BASE CHARLESTON
BURIAL AT SEA REQUEST FORM
FOR VETERANS AND CIVILIANS**

Fax or E-Mail

Attn: Military Funeral Honors Coordinator Military

Funeral Honors Duty Phone (843) 261-4194

Documents Required: DD-214 or Discharge/Retirement Certificate if Military (for verification of service) *

Copy of Death Certificate

Copy of Cremation Certificate / Burial Transit Permit

* Verification of service can be obtained from the Veterans Administration at 1-800-827-1000

or the National Archives at 314-801-0764

or online at WWW.ARCHIVES.GOV/VETERANS/MILITARY-SERVICE-RECORD

FAX NUMBER (843) 740-3189	E-MAIL: D07-DG-BASECHARLESTON-SCD@USCG.MIL
Call the number above for questions, confirmation, or follow up.	
NAME OF DECEASED: (Last, First, MI)	Rate/Rank: _____ Status: Check One: Active _____ Retired _____ Veteran _____ Reserve _____ Civilian _____
SSN: _____	Branch of Service _____
Date of Birth: Month/Date/Year: Date of Death: Month/Date/Year:	Years in Service: _____ Eligibility Verified, if Military? Yes / No (requires discharge certificate or DD-214)
Name of person having legal right to remains:	Relationship to deceased:
Primary Contact: Primary Contact Info:	Phone: (Phone numbers / E-Mail Address)
LOCATION FOR BURIAL AT SEA	
Requested City / Location of Burial:	Type of committal service requested: Catholic _____ Other: _____ Protestant _____ None: _____ Jewish _____
As next of kin, I will defray all expenses incurred in the preparation, inurnment, and delivery to the assigned port of embarkation.	I certify that the deceased is not a convicted felon, and was discharged with either a Honorable/General under Honorable conditions:
Signature: _____ Print: _____	Yes _____ No _____
MORTUARY/FUNERAL HOME INFORMATION	
Name:	E-mail Address:
Person to contact:	Funeral home has burial flag: ___ Yes ___ No
Phone:	

The Coast Guard is not allowed to spend any funds conducting Burial at Sea details, committal ceremonies will be carryout by units when their operational schedule allows. Because of these constrains we cannot promise or guarantee specific dates or participation in the service by family members.

