



Task Force Ohana Water Contamination Response Temporary Lodging Allowance (TLA) Guidance for Coast Guard Members

1. **Purpose:** TLA is authorized for Coast Guard members and their families in residences served by the Joint Base Pearl Harbor Hickam water distribution system, to include Public Private Venture housing areas managed by the Army, Navy and Air Force. TLA is intended to partially pay for higher than normal expenses incurred by a member or dependent while occupying temporary lodging OCONUS.
2. **Authorization:**
 - a. As of 2 December 2021, Coast Guard Base Honolulu authorized 10 days of TLA effective through 31 December 2021. Due to the dynamic nature of this event, we are removing the 10-day restriction and TLA is authorized until clean water is restored or 31 December 2021, whichever occurs first. If there is a need to continue TLA beyond 31 December, it will be addressed in a future update.
 - b. Personnel electing to occupy temporary lodging contracted by the Coast Guard or other government entity are authorized TLA for Meals and Incidentals (M&IE) only.
 - c. Personnel remaining in their homes during the affected period are also authorized TLA for Meals only IAW DoDFMR Volume 7A, Chapter 68 paragraph 680603Cb.
 - d. Limited Parking is available at government contracted lodging. Members who choose to secure lodging outside of the contracted lodging, or who incur parking costs not covered by the contract will not be reimbursed directly for those costs.
3. **TLA Procedure:**
 - a. All members utilizing any type of TLA (e.g. contracted lodging, home, commercial) must send the below information to **D14-DG-M-SI-PCSAssistTeam**
 - Name
 - EMPLID
 - Phone & Personal Email
 - Hotel Name or state: "Staying in Residence"
 - TLA Start Date
 - Number of Dependents
 - b. Members requesting use of Coast Guard contracted hotels must first contact our PST (Personnel Support Team) lodging coordinator at 808-425-0671 or send an email to **D14-DG-M-SI-PCSAssistTeam**.
 - c. Members utilizing other contracted hotels (when authorized) can work through specific process requirements, but must send the required notification information listed in paragraph 3.a above to **D14-DG-M-SI-PCSAssistTeam**.



U.S. Department of
Homeland Security

United States
Coast Guard



d. Any member or dependent that changes status or location is required to submit a new notification to **D14-DG-M-SI-PCSAssistTeam**

4. TLA Claim Process:

- a. TLA orders will be processed and delivered by the PST based on the information received via email as directed in paragraph 3.a above. All claims will be processed via your admin Yeoman for entry into CYRIS and further approval by the Base Transportation Office and CG FINCEN.
- b. TLA reimbursement will be delayed until the new Coast Guard Financial System is online and the CG Finance Center begins approving claims. Estimated timeframe is mid-February.

5. Questions & Support: Base Honolulu's Personnel Support Team (PST) is available for all questions and concerns.

- a. Phone Numbers: 808-425-0671, 808-219-9084, 808-220-1920, 808-220-3461, and 808-220-7848.
- b. Email Address: **D14-DG-M-SI-PCSAssistTeam**
- c. In-Person Locations: 1000-1800 daily

AMR Community Center
182 Kauhini Rd Honolulu, HI 96818

JBPHH Military and Family Assistance Center
4827 Bougainville Rd, Honolulu, HI 96818

8. This information paper will be updated as the situation continues to evolve.

POC: LCDR J. Cain, (808) 842-2018
Approved by: CAPT A. Joca, (808) 842-2005

Daily TLA M&IE Rates for Oahu

SM Status	M&IE
Single	96.85
*Married	149.00
Married w/1 Child	186.25
One 12 and older	201.15
Married w/2 Children	223.50
One 12 and older	238.40
Two 12 and older	253.30
Married w/3 Children	260.75
One 12 and older	275.65
Two 12 and older	290.55
Three 12 and older	305.45
Married w/4 Children	298.00
One 12 and older	312.90
Two 12 and older	327.80
Three 12 and older	342.70
Four 12 and older	357.60
Married w/5 Children	335.25
One 12 and older	350.15
Two 12 and older	365.05
Three 12 and older	379.95
Four 12 and older	394.85
Five 12 and older	409.75
<p>*Note: If a Service Member is single with dependents, use married for 1st dependent.</p> <p>**For Dual military Service Members each individual is considered separately and only one can claim dependents (if applicable).</p>	

Daily TLA MEAL Rates for Oahu

SM Status	Meals Only
Single	77.35
*Married	119.00
Married w/1 Child	148.75
One 12 and older	160.65
Married w/2 Children	178.50
One 12 and older	190.40
Two 12 and older	202.30
Married w/3 Children	208.25
One 12 and older	220.15
Two 12 and older	232.05
Three 12 and older	243.95
Married w/4 Children	238.00
One 12 and older	249.90
Two 12 and older	261.80
Three 12 and older	273.70
Four 12 and older	285.60
Married w/5 Children	267.75
One 12 and older	279.65
Two 12 and older	291.55
Three 12 and older	303.45
Four 12 and older	315.35
Five 12 and older	327.25