

COO NOTE 12 – 200615:

ALASKA FERRY INTERRUPTED SERVICE LOAN

Effective immediately CGMA is offering a LOAN of up to \$3000 to assist members PCS en route to or from D17 units whose travel is negatively affected by interruptions to the Alaska Ferry System. This loan is intended to assist members with unplanned airline travel, unexpected lodging costs, or other essential expenses caused by cancelled or delayed ferry service.

IMPORTANT NOTE: In the event that ferry service is continued, but members feel that it is no longer safe for them or their family to travel by this means due to newly expressed concerns over COVID infections among the crew, members may use this loan to help fund authorized changes to their travel plans rather than jeopardize the safety and wellbeing of themselves and their dependents.

Applications for this grant should be made on CGMA Form 5.

- No command endorsements are required.
- No Form 15 (Budget) is required.
- All loans should be entered as a 'Disaster Loan' in netFORUM. Please use the stat code 'Corona Virus'.
- Collection start date should be set at November 2020 and should be set for collection in 12 months.
- No approval required by CGMA HQ unless the amount requested plus any existing balance exceeds \$3000.

Eligibility.

- Any member (Active Duty, Reservist or Civilian employee) traveling to or from D17 under PCS orders.

Grant conversion process.

- Members have until 31 December 2020 to request that the loan be converted to a grant. Grants will be based on need and is only applicable to any expenses that otherwise would not have been incurred during the PCS.
- These requests shall be submitted on Form 5 and requires the submission of a Form 15 (Budget). Supporting documentation showing the unexpected costs incurred is required as well. The application should also include a statement from the member outlining what occurred. Lack of supporting documentation and a sufficiently clear statement of the incident will cause a delay in processing.
- **NOTE:** Grants will only be authorized for expenses related to travel as authorized in the FTR. Members electing to exceed government authorized travel limits, may still get a loan to assist with completing their travel, but should not expect to convert any expenses related to this into a grant.