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| Department of Homeland SecurityU.S. Coast GuardBASEKODHSG-001 (Rev. 12/124) | **self help PROJECT REQUEST****BASE kodiak housing** |
| **Section I** Service Member Information: Please print. *Complete blocks below and deliver this request to your Housing Office*. |
| Service Member’s Name *(Last ,First, MI)*: | Rank/Rate: |
| Permanent Duty Station *(Include Work Phone #):* | Home Address *(Street, Apt#, City, State, Zip, Home Phone):* |
| **Section II** I request permission to perform the following alteration(s) to my quarters. Description of Work: (*Explain what, where, how many, installer name, type, size, color. Provide drawing(s), sketches, measurements, etc. as needed/requested. Use reverse if necessary.)* |
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| Certification: I understand and agree I am subject to a Housing Office inspection of my project. Any corrections required, as directed by Housing, will be mine to bear. I understand and agree that upon termination of assignment to quarters I must return my unit to the original, or an approved, condition at my own expense.  | Service Member’s Signature: | Date: |
| **Section III:** Housing Inspector Approval |
|  Approved  Disapproved See Remarks | Approving Official Signature: | Date: |