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| Department of Homeland Security  U.S. Coast Guard  BASEKODHSG-001  (Rev. 12/124) | | **self help PROJECT REQUEST**  **BASE kodiak housing** | | | | |
| **Section I** Service Member Information: Please print. *Complete blocks below and deliver this request to your Housing Office*. | | | | | | |
| Service Member’s Name *(Last ,First, MI)*: | | | | | Rank/Rate: | |
| Permanent Duty Station *(Include Work Phone #):* | | | | Home Address *(Street, Apt#, City, State, Zip, Home Phone):* | | |
| **Section II** I request permission to perform the following alteration(s) to my quarters. Description of Work: (*Explain what, where, how many, installer name, type, size, color. Provide drawing(s), sketches, measurements, etc. as needed/requested. Use reverse if necessary.)* | | | | | | |
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| Certification: I understand and agree I am subject to a Housing Office inspection of my project. Any corrections required, as directed by Housing, will be mine to bear. I understand and agree that upon termination of assignment to quarters I must return my unit to the original, or an approved, condition at my own expense. | | | Service Member’s Signature: | | | Date: |
| **Section III:** Housing Inspector Approval | | | | | | |
| Approved  Disapproved  See Remarks | Approving Official Signature: | | | | | Date: |