



U. S. Coast Guard Child Care Subsidy Program

The intent of USCG Child Care Subsidy Benefit Program is to help meet the needs of eligible families where the spouse/partner is working and/or attending school. Members must use a licensed and/or accredited child care provider in order to be deemed eligible for benefits.

USCG Child Care Subsidy benefits are calculated based upon the child's attendance to include hourly care, daily care, and monthly care with benefits being paid directly to the qualifying provider on a monthly basis on or after the 15th of the month for the current month of care.

**U.S. Coast Guard (USCG) Child Care Subsidy Program
Invoice & Attendance Form**

Provider: ABC CHILD CARE
Address: 123 MAIN STREET
ANYTOWN, USA 12345

Headquarters Address (if different than above):
Email address: JEC@USCGCAREBOOK.COM

Tax ID # 987654321 Agency Rep USCG00
Phone # (555) 456-7899 Fax # (555) 456-7899

Member Name JOHN SMITH
Month of Service March 2015

To complete the attendance record, place an "X" for each day of care provided or day that the family will be billed. "N" for NO CARE or "T" if service was TRIMINUTY.

Attendance & Billing Record

Child Name	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
JOHN SMITH	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X

Total Cost \$ 500.00
Less Member/Family Monthly Portion \$ 300.00
USCG Balance Due \$ 200.00

Provider Signature *Barbara Anderson*
Member Signature *John Smith*

Provider or parent who implements information used to calculate USCG Child Care Subsidy Benefits may have their benefits terminated and be subject to the Uniform Code of Military Justice (UCMJ) for illegal consequences.
Returns completed Invoice & Attendance Form any of the following:
FAC (911)35460 MAC: General Services Administration (Attention: ChildCare)
Email: uscgcare@uscg.mil 2300 Main St., 214
Quantico, VA 22134-0211 Keesler City, MS 39100 USCG 08842

Your provider will complete the following:

- ✓ MONTH OF SERVICE
- ✓ ATTENDANCE & BILLING RECORD
- ✓ The TOTAL COST they are charging for their child care services
- ✓ The USCG BALANCE DUE, the Total Cost Less the Member/Family Portion
- ✓ Sign the Invoice certifying that the information is correct

You as the USCG Member, your spouse or Power of Attorney (POA) will sign certifying all the information is correct and that you have paid to your Provider the Member/Family Portion.

For more information on the USCG Child Care Subsidy program, including the handbook & application, please visit the address below.

https://nfc.usda.gov/FSS/clientservices/Child_Care_Subsidy/subsidies/USCG/index.php

Phone: 866-508-0371, option 1 for families, then option 2 for USCG

Maximum Subsidy Allowed per Year			
Total Family Income	1 st Child	2 nd Child	3 rd Child
0 - \$31,171	\$8,814	\$7,684	\$7,684
\$31,172 - \$37,848	\$7,492	\$6,362	\$6,362
\$37,849 - \$48,980	\$6,012	\$4,882	\$4,882
\$48,981 - \$61,224	\$5,424	\$4,294	\$4,294
\$61,225 - \$77,924	\$4,543	\$3,413	\$3,413
\$77,925 - \$90,116	\$3,661	\$2,531	\$2,531
\$90,117 - \$106,018	\$2,893	\$1,763	\$1,763
\$106,019 - \$132,569	\$1,898	\$768	\$768
\$132,570 and up	\$1,017	\$0	\$0

Members who are using a USCG Child Development Center (CDC) are not eligible for the USCG Subsidy Program