

2027 Chief Warrant Officer Professional Development (CWOPD) Business Rules

Background: CWOPD is designed to assist newly commissioned CWOs in transitioning into the commissioned officer ranks. The course curriculum focuses on leadership, service etiquette, customs and courtesies, communication (oral and written), and the necessary administrative skills needed to become an effective Coast Guard Officer. CWOPD builds upon individual skills attained through one's career and provides a vehicle for sharing experiences to improve group effectiveness. This course facilitates professional and personal growth in knowledge, skills, attitudes, and abilities through learning, self-awareness, self-assessment, feedback, and reflection. Key areas of emphasis are Coast Guard vision, core values, professionalism, lifelong learning, and the uniqueness of CWOs in our Service. This course also emphasizes education assessment, critical thinking, and mentoring. CWOPD is two weeks in length, week one is virtual and week two is in-person in New London, CT. **Course Code: 501416**

Important: When submitting your survey for a specific convening, be aware there is a pre-work component once enrolled; please consider this with your requests. Attendance and successful completion of the CWOPD course is mandatory for all CWO2s within the first 18 months of commission.

Direct Slating: Why are we moving to direct slating? The decision to move to direct slating was made as it will help us achieve the following:

- Prioritize members that have not yet attended Chief Petty Officers Academy (CPOCAD)
- Ensures all CWOs that promoted in 2024 and 2025 receive a seat in FY27
- **Ensures an estimated 50% of CWOs that promoted in 2026 receive a seat in FY27**
- Considers extenuating circumstances. This is only used if there is a valid reason that a CWO must attend a particular session. This does not mean they will be placed in that session; however, it provides us with helpful information to schedule the sessions.
- Moving forward, it will help CWOs attend the course within their first 18 months of commissioning.

To Attend: For members to attend CWOPD, they must complete the linked form to be slated into the course. Electronic Training Requests (ETR) will not be used to submit your request to attend. FC-LDR and ETQC will enter members ETRs upon enrollment.

[CLICK HERE TO COMPLETE CWOPD FORM](#)

Enrollment: Enrollment will still occur in a first-come-first-served fashion, however, there will be rules on how each member is prioritized and enrolled. When you submit the Survey, the timestamp on the survey will indicate your overall place on the list. Members must understand that they are not guaranteed to receive a seat in CWOPD simply by submitting the form. Additionally, FC-LDR and ETQC will actively manage the waitlist.

Enrollment Priorities: Members will be assigned to CWOPD sessions based on the following priorities for FY27:

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- **All 2024 and 2025 promotions**
- **2026 promotions** - Members without CPOACAD will move to top of list

Reserve Slating: No more than five Select Reserve (SELRES) members will be slated to each course. SELRES members have been contacted by the Course Manager and Scheduler in late FY26 to obtain their prioritized list of class convenings to help plan for FY27 with their civilian employers and commands.

For CWOs that Commissioned Before 1 June 2023: CWO2s with a commissioning date on or before 1 June 2023, and CWO3 and CWO4 officers who have not yet attended CWOPD, will not be prioritized into the course and will only be able to attend if extra seats become available or on a case-by-case basis. Please have your Commands contact PERS3 Caitlin Fleming.

Cancellations & Withdrawals: If a student needs to cancel their slated CWOPD session once orders have been issued, units must follow the latest ETQC advisory on Cancellations and Substitutions. [Quota Management C School Training](#) Cancellations should be requested as soon as possible, to allow enough lead time to find additional students to attend.

Failure to give proper notice and failure to report to the first day of the course, once orders have been issued, causes losses in valuable quotas.

If CWOs have been enrolled in a CWOPD course and are selected for CWO to LT programs, that is NOT a valid reason to cancel orders to CWOPD. However, if your CWOPD Class session commences AFTER you are promoted to LT, you may cancel attendance.

Just a reminder, CWOPD is designed to assist newly commissioned CWOs in transitioning into the commissioned officer ranks. For those pursuing the CWO to LT, attending CWOPD is still valuable and highly recommended.

Course length & Expectations: Check out the Leadership Development Center's CWOPD SharePoint Page: [Chief Warrant Officer Professional Development \(CWOPD\)](#)

Points of Contact:

Course Chiefs:

CWO4 Anthony Morabito and CWO4 Ryan Yoraschek

Course Manager:

CWO3 Caitlin Fleming

ETQC Scheduler:

CWO2 Javen Head