

U.S. Department of
Homeland Security

United States
Coast Guard



Commander
United States Coast Guard
Personnel Service Center

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CG PSCNOTE 1401

CG PERSONNEL SERVICE CENTER NOTICE 1401

CANCELLED: 30 JUN 23

Subj: PY23 SCHEDULE OF OFFICER PERSONNEL BOARDS AND PANELS

Ref: (a) Officer Accessions, Evaluations, and Promotions, COMDTINST M1000.3 (series)
(b) Reserve Policy Manual, COMDTINST M1001.28 (series)
(c) Guidance and Eligibility Criteria for Officer Personnel Boards and Panels, PSCINST 1401.1(series)
(d) ALCGPSC 044/22 (2022 OER Submission and PY23 Officer Selection Boards)
(e) Title 14, U.S. Code

1. PURPOSE. Publish convening dates for Active Duty Promotion List (ADPL) and Inactive Duty Promotion List (IDPL) officer personnel boards and panels for promotion year (PY) 2023, **which occurs from 1 July 2022 to 30 June 2023**.
2. ACTION. All Coast Guard unit commanders, commanding officers, officers-in-charge, deputy/assistant commandants, and chiefs of headquarters staff elements shall comply with the provisions of this Notice. Internet release is authorized.
3. DIRECTIVES AFFECTED. Promotion Year 2022 Schedule of Officer Personnel Boards and Panels, PSCNOTE 1401 is canceled on 30 June 2022.
4. DISCLAIMER. This guidance is not a substitute for applicable legal requirements, nor is it itself a rule. It is intended to provide operational guidance for Coast Guard personnel and is not intended to nor does it impose legally-binding requirements on any party outside the Coast Guard.
5. IMPACT ASSESSMENT. This Notice creates no new personnel resources, training, or funding requirements.
6. ENVIRONMENTAL ASPECT AND IMPACT CONSIDERATIONS.
 - a. The development of this Notice and the general policies contained within it have been thoroughly reviewed by the originating office and in conjunction with the Office of Environmental Management, and are categorically excluded (CE) under current USCG CE #33 from further environmental analysis, in accordance with Section 2.B.2 and Figure 2-1 of the National Environmental Policy Act Implementing procedures and Policy for Considering Environmental Impacts, COMDTINST M16475.1(series).
 - b. This Notice will not have any of the following: significant cumulative impacts on the human environment; substantial controversy or substantial change to existing environmental conditions;

or inconsistencies with any Federal, State, or local laws or administrative determinations relating to the environment.

7. DISTRIBUTION. No paper distribution will be made of this Notice. An electronic version will be located on the following Commander CG Personnel Service Center Portal site:
<https://cglink.uscg.mil/e0fbceaf>.
8. RELATED DIRECTIVES.
 - a. Chapters 1, 3, 6, and 7 of reference (a) contain regulations governing the various officer personnel boards and panels.
 - b. Reference (b) contains regulations specific to reserve officer personnel boards and panels.
 - c. Reference (c) contains guidance to officers eligible for consideration by a selection/retention board or panel. It also contains the screening and eligibility criteria for officer personnel panels.
9. GENERAL GUIDANCE FOR ALL OFFICERS.
 - a. Submitting Performance Evaluations. Submit Officer Evaluation Reports (OERs) in accordance with Chapter 5 of reference (a) to ensure selection boards and panels have complete, up-to-date information. Under no circumstances will those officers above the zone, or who are projected to be in the zone for promotion, delay their regular annual or semiannual OER past the scheduled due date. For this purpose, estimated zones were announced in reference (d). The schedule of boards and panels was developed to correspond as closely as possible with the OER submission schedule.
 - b. Commanding Officers of Reserve Active Status Officers. Commanding officers of officers serving in the Ready Reserve (Selected Reserve (SELRES)), Individual Ready Reserve (IRR), and Standby Reserve (Active Status List (ASL)) must:
 - (1) Ensure all active status officers are aware of the contents of this Notice.
 - (2) Provide a copy of the All Coast Guard Reserve (ALCGRSV) message announcing selection zones to each officer being considered by a selection or retention board.
10. ADPL AND IDPL PROMOTION BOARD ZONES AND CONVENING DATES. This Notice, which is further amplified by appropriate message traffic, serves as the official notification required by Section 2108 of reference (e). Future messages may announce changes to enclosures (1) and (2). Commander, PSC is authorized to delay or reschedule the listed boards and panels as Service needs dictate.
11. ADPL SENIOR EDUCATION AND FELLOWSHIP PANEL (SEFP). The SEFP will select candidates for senior fellowships, Senior Service School (SSS), and senior advanced education programs. This Panel will be divided into two phases: Phase I will select an O-6 officer for the Council on Foreign Relations (CFR) fellowship, while Phase II will cover the O-5 programs.

- a. Council on Foreign Relations Fellowships. SEFP Phase I will consider all tour complete Captains who request consideration for selection. PSC-OPM will release an ALCGOFF outlining instructions to this fellowship in May.
 - b. SSS, Sloan Fellowship and MIT-SDM. The SEFP Phase II will consider tour complete O-5 and O-5 selects who request consideration for selection. An ALCGOFF will be released by PSC-OPM outlining the instructions and specific criteria by which officers can apply for the respective War Colleges and fellowship opportunities.
12. RESERVE SENIOR EDUCATION AND FELLOWSHIP PANEL (SEFP). The Reserve SEFP will select candidates for senior fellowships and advanced education programs. This Panel will select primary and alternate candidates to attend the Joint Combined Warfighting School - Hybrid and primary and alternate candidates to attend Reserve Components National Security Course. Convening date announcements and application guidance for specific SEFP courses will be provided via separate ALCGRSV message traffic.
 13. RECORDS MANAGEMENT. This Notice has been thoroughly reviewed during the directives clearance process, and it has been determined there are no further records scheduling requirements, in accordance with Federal Records Act, 44 U.S.C. 3101 et seq., NARA requirements, and Information and Life Cycle Management Manual, COMDTINST M5212.12 (series). This policy does not have any significant or substantial change to existing records management requirements.
 14. FORMS/REPORTS. The forms referenced in this Notice are available in USCG Electronic Forms on the Standard Workstation or on CG Portal:
<https://cg.portal.uscg.mil/library/forms/SitePages/Forms.aspx>.
 15. REQUEST FOR CHANGES. Units and individuals may recommend changes by writing via the chain of command to: Commander, Coast Guard Personnel Service Center (OPM-1); Mail Stop 7200, 2703 Martin Luther King Jr Ave SE, Washington, DC 20593-7200.

/Shannon N. Gilreath/
RDML, U.S. Coast Guard
Commander, CG Personnel Service Center

- Encl: (1) PY23 Schedule of ADPL Officer Personnel Boards and Panels
(2) PY23 Schedule of IDPL Officer Personnel Boards and Panels

PROMOTION YEAR 2023 SCHEDULE OF ADPL OFFICER PERSONNEL BOARDS AND PANELS

CONVENING DATE	BOARD OR PANEL	ZONE	COMMENTS	FINAL APPROVAL AUTHORITY
5 - 8 Jul 22	CAPT Continuation Board	See note 1.	CAPTs with 1 Jan 19 or earlier dates of rank are eligible for consideration unless they have already been continued.	S1
5 - 8 Jul 22	RDML Selection Board	See note 1.	CAPTs with 1 Jul 20 or earlier dates of rank are eligible for consideration.	S1
5 - 8 Jul 22	SEFP Phase I	See note 4.		CG PSC
11 - 15 Jul 22	CAPT Selection Board	See notes 1 and 2.	CDRs with 1 Jul 19 or earlier dates of rank are eligible for consideration.	S1
11 - 15 Jul 22	PCTS Selection Board	See note 1.		S1
11 Jul 22	CWO Extension Beyond 30 Years	Not Applicable.	The panel will consider requests from CWOs to extend beyond 30 years of active duty service.	CG PSC-OPM
18 - 29 Jul 22	CDR Selection Board	See notes 1 and 2.	LCDRs with 1 Jul 19 or earlier dates of rank are eligible for consideration.	S1
18 - 29 Jul 22	LCDR Continuation	Not Applicable.	See note 5.	S1
20 Jul 22 - 5 Aug 22	Reserve Officer Extension Board	Reserve officers scheduled for release from active duty between 1 Nov 22 and 30 Apr 23. A message will announce eligible reserve officers.	See notes 5 and 6.	CG PSC
1 - 12 Aug 22	LCDR Selection Board	See notes 1 and 2.	LTs with 1 Jul 20 or earlier dates of rank are eligible for consideration.	S1

PROMOTION YEAR 2023 SCHEDULE OF ADPL OFFICER PERSONNEL BOARDS AND PANELS

CONVENING DATE	BOARD OR PANEL	ZONE	COMMENTS	FINAL APPROVAL AUTHORITY
1 - 12 Aug 22	LT Continuation	Not Applicable.	See note 5.	CCG
TBD	Rear Admiral Continuation Board	See note 1.	See note 7.	S1
2 - 5 Aug 22	RCM Selection Board (CAPT, CDR, LCDR, & LT)	See note 1.	See Art. 3.A.6 of ref (a).	S1
2 - 5 Aug 22	RCM Continuation Board	See note 1.	See note 5 and Art. 3.A.6 of ref (a).	S1
2 - 5 Aug 22	RCM Permanent Designation Board	See note 1.	See Art. 1.B.3 and 6.B.8 of ref (a).	CCG
TBD	PCTS Designation (Phase I)	See notes 1 and 5.	See note 3.	S1
15 - 26 Aug 22	Senior Command Screening Panel	O-6s, O-5s, and officers selected to those grades.	See notes 3 and 8.	CG PSC
29 Aug - 2 Sep 22	SEFP Phase II	See note 4.	See notes 3 and 4.	CG PSC
7 - 9 Sep 22	CWO Command Screening Panel	CWOs and enlisted members selected to CWO.	See notes 3 and 8.	CG PSC
12 - 23 Sep 22	LT Selection Board	See note 1.	LTJGs with 1 Jul 21 or earlier dates of rank are eligible for consideration. OERs for LTJGs in zone will be submitted for period ending 30 June 22 vice 31 July 22.	S1

PROMOTION YEAR 2023 SCHEDULE OF ADPL OFFICER PERSONNEL BOARDS AND PANELS

CONVENING DATE	BOARD OR PANEL	ZONE	COMMENTS	FINAL APPROVAL AUTHORITY
12 - 23 Sep 22	CWO to LT Selection Board	Applicants must meet eligibility requirements established by ref (a). See note 4.	Application deadline for those specialties being considered: 12 Aug 22. See note 3.	S1
19 - 23 Sep 22	Fleet Flight School Panel #1	Not applicable.	See note 3.	CG PSC-OPM
26 - 30 Sep 22	CWO Selection Board and CWO Selective Early Retirement Board (SERB)	See note 1. Note 5 applies to SERB.	CWOs with DORs of 15 Dec 19 or earlier will be eligible. See Art. 3.B. of ref (a).	S1
26 - 30 Sep 22	CWO Continuation Board	See note 1.	See note 5.	S1
TBD	OCS Flight School Panel #1	Not applicable.	Convening date TBD; coordinated between PSC-OPM / CG LDC.	CG PSC-OPM
31 Oct - 4 Nov 22	Junior Command Screening Panel	O-4s, O-3s, O-2s, O-1s and officers selected to those grades.	See notes 3 and 8.	CG PSC
8 - 9 Nov 22	LTJG Selection Board	See note 1.	Ensigns with 31 Jan 22 dates of rank or earlier. Board may select all those eligible.	S1
Nov 22	CGA Flight School Panel	Not applicable.	Convening date TBD.	CG PSC-OPM

PROMOTION YEAR 2023 SCHEDULE OF ADPL OFFICER PERSONNEL BOARDS AND PANELS

CONVENING DATE	BOARD OR PANEL	ZONE	COMMENTS	FINAL APPROVAL AUTHORITY
6 - 9 Dec 22	CAPT Assignment Panel	Not applicable.	The panel will consider all O-6s, officers selected to that grade, and other officers to be assigned to O-6 billets.	CCG
9 - 13 Jan 23	Fleet Flight School Panel #2		See note 3.	CG PSC-OPM
10 - 12 Jan 23	Reserve Officer Extension Board	Reserve officers scheduled for release from active duty between 1 May 21 and 31 Oct 21. An ALCGOFF message will announce eligible reserve officers.	See notes 5 and 6.	CG PSC
24 - 26 Jan 23	CDR Assignment Panel	Not applicable.	The panel will consider all O-5s, officers selected to that grade, and other junior officers to be assigned to O-5 billets.	CG-1
Mar 23	OCS Flight School Panel #2	Not applicable.	Convening date TBD.	CG PSC-OPM
Mar 23	MARGRAD Flight School Panel	Not applicable.	Convening date TBD upon completion of DCO Selection Panel.	CG PSC-OPM
Mar 23	MIT Seminar Panel	Not applicable.	Convening date TBD. See note 7.	CG PSC-OPM
3 - 7 Apr 23	CWO Appointment Board	Not applicable.	See COMDTINST M1000.3(series), Art. 1. D Eligibility requirements deadline: 1 Jan 23. See note 3.	S1
5- 9 Jun 23	LTJG Selection Board	See note 1.	Ensigns with 31 Jul 22 dates of rank or earlier.	S1

PROMOTION YEAR 2023 SCHEDULE OF ADPL OFFICER PERSONNEL BOARDS AND PANELS

- NOTES:**
1. A message will announce the zone and the number to be selected.
 2. The number of officers included in an ADPL promotion zone is calculated in a two-step process. First, the number of officers to be selected is determined based on projected vacancies. Second, the actual zone sizes are determined by establishing the opportunity of selection for each grade.
 3. Submit applications to PSC-OPM via the process outlined in the solicitation message.
 4. A message will announce the number to be selected and the criteria.
 5. A decision to hold this board/panel will be determined at a later date.
 6. Reserve officers whose active duty agreements expire during the indicated period and who do not apply will be released when their Extended Active Duty (EAD) Agreement expires.
 7. Date tentative; refer to ALCOAST/ALCGPSC Announcement Message for actual convening date.
 8. Refer to ref (e) for screening criteria and eligibility requirements.

PROMOTION YEAR 2023 SCHEDULE OF IDPL OFFICER PERSONNEL BOARDS AND PANELS

CONVENING DATE	BOARD OR PANEL	ZONE	COMMENTS	FINAL APPROVAL AUTHORITY
5 - 8 Jul 22	CAPT Retention Board	See note 1.	CAPTs with 18 or more years of service towards retirement.	S1
11 - 15 Jul 22	CAPT Selection Board	See note 1.	CDRs with 1 Jul 19 or earlier dates of rank are eligible for consideration.	S1
11 - 15 Jul 22	CDR Continuation Board	See note 4.	CDRs who have received their second non-selection for promotion and have less than 18 years of service towards retirement.	CCG
11 - 15 Jul 22	CDR Retention Board	See note 1.	CDRs with 18 or more years of service towards retirement.	S1
18 - 22 Jul 22	CDR Selection Board	See note 1.	LCDRs with 1 Jul 19 or earlier dates of rank are eligible for consideration.	S1
18 - 22 Jul 22	LCDR Continuation Board	See note 4.	LCDRs who have received their second non-selection for promotion and have less than 18 years of service towards retirement.	CCG
18 - 22 Jul 22	LCDR Retention Board	See note 1.	LCDRs with 18 or more years of service towards retirement.	S1
1 - 5 Aug 22	LCDR Selection Board	See note 1.	LTs with 1 Jul 20 or earlier dates of rank are eligible for consideration.	S1
1 - 5 Aug 22	LT Continuation Board	See note 4.	LTs who have received their second non-selection for promotion and have less than 18 years of service towards retirement.	CCG
29 Aug - 2 Sep 22	SEFP	See notes 2 and 5.	Combined Reserve War & Staff College.	CG PSC
12 - 16 Sep 22	LT Selection Board	See note 1.	LTJGs with 1 Jul 21 or earlier dates of rank are eligible for consideration. OERs for LTJGs in zone will be submitted for period ending 30 June vice 31 July 22.	S1
26 - 29 Sep 22	CWO Selection Board	See note 1.	CWOs with DORs of 15 Dec 19 or earlier will be eligible. See M1001.28 (series), Art. 7.B.	S1

PROMOTION YEAR 2023 SCHEDULE OF IDPL OFFICER PERSONNEL BOARDS AND PANELS

CONVENING DATE	BOARD OR PANEL	ZONE	COMMENTS	FINAL APPROVAL AUTHORITY
3 - 4 Oct 22	Regular to Reserve Appointment Panel	See notes 2 and 3.	See M1000.3 (series), Art. 1.G	S1
24 Oct - 28 Oct 22	RCM Designation Board	See note 2.	See M1000.3 (series), Art. 7.D	CG-1
8 - 9 Nov 22	LTJG Selection Board	See note 1.	Board may select all of those eligible.	S1
Reserve Senior Command Screening Panel (RSCSP) consisting of:				
14 - 18 Nov 22	CGRU COCOM	O6 Command	For eligibility see criteria in paragraph 14 and Encl (1) of Ref (e).	CG PSC
	PSU	O5 Command	For eligibility see criteria in paragraph 14 and Encl (1) of Ref (e).	CG PSC
6 - 7 Dec 22	Regular to Reserve Appointment Panel	See notes 2 and 3.	See M1000.3 (series), Art. 1.G	S1
6 - 10 Feb 23	Regular to Reserve Appointment Panel	See notes 2 and 3.	See M1000.3 (series), Art. 1.G	S1
6 - 10 Feb 23	Reserve Officer Active Status Panel	See notes 2 and 3.	See COMDTINST M1001.28 (series) Art. 7.A.6.c.2	CG PSC
22 - 23 Feb 23	Reserve Mobilization Disposition Board	See note 4.	See COMDTINST M1001.28 (series) Art.8.A.5	CG PSC
27 Feb - 3 Mar 23	Reserve O6/O5 Assignment Panel	Not applicable.		O6 – CG-1 O5 – CG PSC
28 - 29 Mar 23	Regular to Reserve Appointment Panel	See notes 2 and 3.	See M1000.3 (series), Art. 1.G	S1
10 - 14 Apr 23	CWO Appointment Board	See note 2.	See COMDTINST M1000.3 (series) Art.1.D	S1

PROMOTION YEAR 2023 SCHEDULE OF IDPL OFFICER PERSONNEL BOARDS AND PANELS

CONVENING DATE	BOARD OR PANEL	ZONE	COMMENTS	FINAL APPROVAL AUTHORITY
1 - 5 May 23	Reserve Masters of Science in Strategic Intelligence Panel	See note 2.		CG PSC
30 - 31 May 23	Regular to Reserve Appointment Panel	See notes 2 and 3.	See M1000.3 (series), Art. 1.G	S1
5 - 9 Jun 23	LTJG Selection Board	See note 1.	Board may select all of those eligible.	S1

- NOTES:**
1. A message will announce the zone and the number to be selected. The running mate system determines the number of reserve officers included in an IDPL promotion zone. The opportunity of selection for each grade is based on projected vacancies and Coast Guard policy.
 2. A message will announce the process for submitting applications to PSC-RPM.
 3. This panel is contingent upon an adequate number of officers identified by issued separation orders.
 4. This panel is contingent upon the availability of eligible candidates.
 5. Subject to course availability.