14 August 2023 Researching Pay Cases using Revised Calendars

Introdu	iction	This guide provides an overview of what generates a Revised calendar and how to read a Revised Calendar in Direct Access (DA).							
What is Revised Calenda	s a l ar?	A Revised calendar is DA's way of explaining how an In-Range retroactive adjustment for a pay item was processed between past finalized Calendar Group IDs and the current one. If a member was overpaid or underpaid, depending on the data entered, DA will generate a credit or debit accordingly as long as it is In-Range, thus generating Revised Calendars. A Revised Calendar will display what the member was authorized for the affected period and issue a credit or debit against what the member was actually paid.							
		Revised Calendars serve to help explain to the member what occurred, aid in troubleshooting pay items, and identify any Out-of-Range actions that would require a Trouble Ticket be submitted to the PPC to debit or credit the member accordingly.							
Helpful	Links	 MAS Webpage Element Assignment by Payee In-Service Debts Pay Calculation Results In-Range vs Out-of-Range 							
Procedu	ures	See below.							
Step		Action							
1	For the p BAH tr	purposes of this guide, we will be reviewing an In-Range retroactive ansaction and its effect on the member's Pay Calendars.							
	Note the 06/25/20 month A	e BAH transaction was approved on 07/29/2020 with an Effective date of 020. Finalize was 08/10/2020, so this transaction processed on the mid-August 2020 calendar.							
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Researching Pay Cases using Revised Calendars, Continued

Procedures,

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Researching Pay Cases using Revised Calendars, Continued

Procedures,

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Researching Pay Cases using Revised Calendars, Continued

Procedures,

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Researching Pay Cases using Revised Calendars, Continued

Procedures,

continued

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click Vi	ew All	to see all	the affected	d calenda	ars.			•
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Researching Pay Cases using Revised Calendars, Continued

Procedures,

continued



Researching Pay Cases using Revised Calendars, Continued

Procedures,

continued

Step	Action
13	A blank, pre-formatted worksheet will open. Enter the member's Name and
	EMPID and update the Entitlement fields to indicate the pay entitlement to be
	calculated. In this example, BAH W/.
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Researching Pay Cases using Revised Calendars, Continued

Procedures,

continued

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	10), return t	o the mer	nber's Pa	y Calcula	tion Rest	ults Sea	rch R	lesults	and select
	the member	's end-me	onth July	, pay caler	ndar (C12	0071).	Enter	the B A	H rate the
	member wa	s paid (w	e will rev	iew what	the mem	ber was	paid	vs wha	t they were
	authorized i	n later ste	eps).				-		-
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Researching Pay Cases using Revised Calendars, Continued

Procedures,

continued

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Researching Pay Cases using Revised Calendars, Continued

Procedures,

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Again, repeat the process for the next finalized pay calendar for the affected period. Locate the end-month June (C120061) pay calendar and enter the B/ rate the member was paid. Celendar Group Results Enrings and Deductions Accumulation Supporting Elements Din Diatin Celendar Group ID C12005 Calendar Information Calendar Informati									Acti	on						
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Researching Pay Cases using Revised Calendars, Continued

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	s Gra Earnings & Deduct	Calendar ID Segment Number oss Result Value ions	CG ACT 2020M08M 1 3,721.19	USD	Pay Group USCG Version 1 Net Result Value 3,216.	822	USD	sion 1	w 5
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	Resolution Details	Earnings	CLOTHING	21.280000	Clothing Allowance	0	08/01/2020	08/15/2020	
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Researching Pay Cases using Revised Calendars, Continued

Procedures,

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Researching Pay Cases using Revised Calendars, Continued

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Researching Pay Cases using Revised Calendars, Continued

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	Entitlement P BAH W/ BAH W/ BAH W/ BAH W/	1/12/2021 ERIOD STA 7/16/2020 7/1/2020 6/25/2020 6/16/2020	RT - PER 0 - 7/: - 7/: 0 - 6/: 0 - 6/: -	IOD END 31/2020 15/2020 30/2020 24/2020	YEAR 1	MONTH	DAYS 15 15 6 9	GRADE	CORRECT STEP	RATE PAID 3,465.00 3,465.00 3,465.00 3,465.00	TOTAL PAID 1,732.50 1,732.50 693.00 1,039.50	CORRECT RATE 1,956.00 1,956.00 1,956.00 3,465.00	CORRECT TOTAL 978.00 978.00 391.20 1,039.50	DIFFERENCE -\$754.50 -\$754.50 -\$301.80		
	Entitlement P BAH W/ BAH W/ BAH W/ BAH W/	1/12/2021 ERIOD STA 7/16/2020 7/1/2020 6/25/2020 6/16/2020	RT - PER 0 - 7/: - 7/: 0 - 6/: 0 - 6/: -	IOD END 31/2020 15/2020 30/2020 24/2020	YEAR 1	MONTH	DAYS 15 15 6 9	GRADE	CORRECT STEP	RATE PAID 3,465.00 3,465.00 3,465.00 3,465.00	TOTAL PAID 1,732.50 1,732.50 693.00 1,039.50	CORRECT RATE 1,956.00 1,956.00 1,956.00 3,465.00	CORRECT TOTAL 978.00 978.00 391.20 1,039.50	DIFFERENCE -\$754.50 -\$754.50 -\$301.80	-	
	Entitlement P BAH W/ BAH W/ BAH W/ BAH W/	1/12/2021 ERIOD STA 7/16/2020 7/1/2020 6/25/2020 6/16/2020	RT - PER 7/3 0 - 7/3 0 - 6/3 0 - 6/3 - - -	IOD END 31/2020 15/2020 30/2020 24/2020	YEAR	MONTH	DAYS 15 15 6 9	GRADE	CORRECT	RATE PAID 3,465.00 3,465.00 3,465.00 3,465.00	TOTAL PAID 1,732.50 1,732.50 693.00 1,039.50	CORRECT RATE 1,956.00 1,956.00 3,465.00	CORRECT TOTAL 978.00 978.00 391.20 1,039.50	DIFFERENCE - \$754.50 - \$754.50 - \$301.80	-	

Researching Pay Cases using Revised Calendars, Continued

Procedures,

continued

Step					ŀ	Actio	n					
21	The wor	rksheet pro	ovides a	breakdo	wn	of wh	at tł	ne me	ember w	as paid	vs. wha	t the
	member	r was auth	orized.	This ca	n be	espec	ciall	y use	ful in ex	plaining	g an	
	overpay	ment or ur	nderpayr	nent to	the r	nemb	er.	•			-	
	А	B C	D	E F	G	н	1	J	К	L	M	N
	_			PAY ENT	ITLEN	IENT AD	JUSTI	MENT V	VORKSHEET			
	-	1/12/2021	NAME 1	he Mandalori	an				EMPID	1234567		
	-		-									
	Entitlement	PERIOD START -		EAR MONTH	DAYS	GRADE CC	RRECT	RATE PA	ID	CORRECT	CORRECT	FFERENCE
	BAH W/	7/16/2020 -	7/31/2020		15		STEP	3,465.	PAID 00 1,732.50	1,956.00	978.00	-\$754.50
	BAH W/	7/1/2020 -	7/15/2020		15			3,465.	00 1,732.50	1,956.00	978.00	-\$754.50
	BAH W/	6/25/2020 -	6/30/2020		6			3,465.	00 693.00	1,956.00	391.20	-\$301.80
	BAH W/	6/16/2020 -	6/24/2020	_	9			3,465.	00 1,039.50	3,465.00	1,039.50	
		-										
		-										
		-		_								
		-					F	TOTAL	\$ \$5,197.50		\$3,386,70 -	\$1,810,80
	-										<i><i><i></i></i></i>	
											/	
	Calendar G	Group Results Ear	nings and Deduct	ions <u>A</u> ccur	nulators	Suppor	ting Elen	nents				
	Din Djarin		Employee			E	mpl ID	1234567		Empl Red	ord 0	
		Calendar Group	ID C120080		2020	008 On-Cycle	e AD Mid	Month				
	Calendar Info	ormation								Q	4 62 of 62 ✓	
		Calendar II	CG ACT 2020	408M		F	ay Grou	p USCG				
		Segment Numbe	r 1				Versio	n 1		Revision	1	
		Gross Result Valu	e 3,721.19🎫	USD		Net Re	sult Valu	ie 3,216.8	32	USD		
	Earnings & D	eductions							/			
	≡, Q								IN .	1-20 of 20		View 5
	Element R	esults Componen	s Retro Adj	ustments	Deduction	Arrears	<u>U</u> ser F	ields)				
	Resolution De	etails Element Type		ne≜ A	mount	Calculatio Adjustme	on Base nt Adju	e Istment	unt Adjustment	Adjustment Deta	il Resolution	Details
	Resolution Def	ails Earnings	BAH	978.00	0000						Resolution D	Details
	Resolution Def	tails Earnings	BAS	186.36	0000						Resolution D	etails
	Resolution Det	tails Earnings	BASIC PAY	1740.45	0000						Resolution D	etails
	Resolution Def	tails Earnings	CLOTHING	21.28	0000						Resolution D	Details
	Resolution Det	tails Earnings	DELTA BAH	1810.80	0000,	-1810.8000	00			Adjustment Detail	Resolution D	Details
	Resolution Def	tails Earnings	DELTA CON	US 0.00	0000	151.6000	00			Adjustment Detail	Resolution D	Details
	Resolution Def	tails Earnings	FSA	125.00	0000						Resolution D	etails
	Resolution Det	tails Earnings	HARDSHIP F	PAY 50.00	0000						Resolution D	etails
	Resolution Det	ails Faminos	OCONUS CO	456.00	0000						Resolution D)etails

Continued on next page

Researching Pay Cases using Revised Calendars, Continued

Procedures,

continued

Step			Acti	ion			
22	In this exam therefore, w (EABP). S	nple, the retro transact we will want to review ince you are in the Pay essignment by Payee	the men y Process	Ited in an o nber's Eles sing Short	overpaym ment Assi cuts tile, j	ent to the gnment by ust select	member; y Payee the
		ssignment by I ayee	sprion.				
	Pay Proc	essing Shortcuts		Pay Calcu Element As	Ilation Re ssignment	esults t By Paye	e
	۰			She fille	(1 031170 1	nputy	
23	Select IN S Element Assi Din Djarin Selection Crit	RVC DEBT to view to generate the second se	the detai	ls of the In 67	1-Service	Debt. Empl Recor	d O
	Categ Entry T As of E	jory jype Elem Date	ent Name		Sele	ct with Matching Clear	g Criteria
	Assignments	Recipient III			M	4 1-9 of 9[
	Element Name ≜	Description	Process Order	Begin Date ⊽	End Date	Active	Instance
	FSA	Family Separation Allowance	999	06/21/2020		\checkmark	1
	HARDSHIP PAY	Hardship Duty Pay - Location	999	06/25/2020		\checkmark	1
	IN SRVC DEBT	In-Service Debt	999	10/01/2020	10/15/2020	V	3
	IN SRVC DEBT	In-Service Debt	999	08/01/2020	08/15/2020	×.	2
	IN SRVC DEBT	In-Service Debt	999	03/01/2019	03/15/2019	×	1
	OAS EE PBCK	Payback OASDI EE Deferral Amt	999	01/01/2021		\checkmark	1
	OCONUS COLA	OutConus COLA	999	01/01/2021		\checkmark	2
	OCONUS COLA	OutConus COLA	999	06/25/2020	12/31/2020	\checkmark	1
	TRICARE DEP	Tricare Dependent Dental	999	12/01/2020		\checkmark	1
	Add Nev	v Assignment					
	Save Re	turn to Search Notify R	lefresh				

Researching Pay Cases using Revised Calendars, Continued

Procedures,

continued

Note the Comments and the	he Account Number. In this example, "SYSTE
in the Comments field indi	icates this In-Service Debt (ISD) was audited by I
and the Account Number y	will indicate the Pay Item the member was overpa
Element Detail	
Employee ID 1234567	Empl Record O Name Diriblariti
Assignment Process Detail	In-Service Debt Instance 3
Assignment Is Active	Currenew Code LICD LIC Dallas
Process Order 999	Begin Date 10/01/2020 End Date 10/15/2020
Recipient Tag 0	Previous End Date
Allow Batch Update of End Date	Updated in Payroll Run C120100
 Calculation Information 	
Calculation Rule Amount	
Amount	
Amount Element	
Amount Value	
Required Fields	307 0.00000
Balanci	e ID 3.000000
Debt Amo	punt 1810.800000
Percent of	f DE 15.000000
*Taxability Ef	fect No Taxable Gross is Affected
"Debt Originating Y	rear 2020.000000
T	Vpe Pavroll Overnavment
Comme	ents SYSTEM CG ACT 2020M08M
Suspend Rea	ISON
Appropria	tion
Account Num	nber BAH W/ DEP
 Additional Overrides 	
Frequency Option Use	Element Frequency
Generation Option Lise	Element Generation Control
Generation Control	
OK Canad Defrach	
OK Cancel Refresh	
If the ISD did not require (on audit hy MAS, the Comments field will india
In the ISD did not require a	an audit by MAS, the Comments field will multi-
Pay Calendar affected only	y and the Account Number will be blank.
*Unique Accur	mulator 3.00000
Bal	ance ID
Debt A	Amount 33.600000
Percer	nt of DE 15.000000
*Taxability	y Effect No Taxable Gross is Affected
*Debt Originatir	ng Year 2020.000000
Percent of I	Interest
	Type Payroll Overnayment
	Type Taylor Orcipayment
Con	mments CG ACT 2020M08M
Cor. Suspend I	nments CG ACT 2020M08M Reason
Cor Suspend I Approp	mments CG ACT 2020M08M Reason priation