SPO Tools – Inactive BAH Case Overview

Overview

Introduction	This reference guide provides guidance and procedures BAH correction beginning from the point when the BA by PCS orders, was finalized through to its correction in (DA).	for reviewing a H row, generated n Direct Access
Information	Each section addresses each individual stage of research correcting the Inactive BAH row. Payroll transaction timing is what causes debts and creat following example, without the debt, the member could the credit in the future pay period. It is about the Calend when the transaction is finalized in DA. Use the following guides for how to access a member's <u>Results</u> and <u>Element Assignment By Payee (EABP)</u> .	ning and dits. In the not have gotten lar Group ID for <u>Pay Calculation</u>
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Reviewing Results of an Inactive BAH Row

Introduction	This section provides an overview of the effects an Inactive BAH row has on a member's pay calendars in DA.
Information	When PCS orders are processed in DA, the orders will cause the member's BAH row to become Inactive (see <u>PCS Entitlements Auto</u> <u>Start-Stop</u> user guide for more information on what entitlements are effected by PCS orders).

Procedures See below.

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Gwen	DiMarco 0 3	7/27/2023 54:30PM	Change	CG_FMS_ORD_HDR	07/27/2023	3:54:30PM Cha	ange	En route	06/23/2023	08/01/2023	07/27/2023	3:54:30PM	Change		
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Continued on next page

Reviewing Results of an Inactive BAH Row, Continued

Procedures,

continued

Step	Action
2	Here is an example of that member's BAH row. The Status is Inactive and the Approved at date and time matches the PCS orders in step 1.
	Once the Inactive BAH row processes through a finalization, DA will create a System Generated Overpayment (SGO). The approval date will link to the Calendar Group ID.
	Reminder: If a correction to this BAH row is processed prior to finalization, an SGO will not be generated.
	Jason Nesmith Employee Empl ID 1234567 Empl Record 0
	BAH Entitlements Find View All First 🕢 1 of 15 🕢 Last
	Delete Delete Effective Date: 07/04/2023 0 Status: Inactive Approved: Grand Fathered Approved: 9876543 Gwen DiMarco BAH Change Transfer Approved at: 07/27/23 5:36PM BAH Qtr Status: Q Description: With dependents; Mbr and deps not assigned govt qtrs BAH Zip: 94501 CA018 BAH Type: BAH With Dependents Military Rank: O4 BAH Rate: 4305 000
	Fair Rent: BAH Entitle: 4395.0000 Override Flag
	BAH Dependent Beneficiaries Personalize Find [2] []] First (a) 1-2 of 2 (b) Last Dependent Information Termination Information []]
	*Dep/Ben Name Relation Birth BAH Elig In A Service 50% Supp Last Approval
	1 04Q Mathesar Son 02/23/1988 01/15/201601/28/2016
	2 05 Q Quellek Son 12/12/2019 12/12/2019 03/04/2020
	Save Return to Search Notify BAH OHA FSH MIHA

Reviewing Results of an Inactive BAH Row, Continued

Procedures,

continued

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examp	ole, BAH fina	alized on C1	23080.				
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Calendar Ir	formation	0120000				QI	I I I of 10 ▼
	Calendar ID CC Segment Number 1	GACT 2023M08M	Pay Group Version	USCG 1	Revision	1	
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Earnings	CSEAPAY	140.00000	Career Sea Pay	0	08/01/2023	08/15/2023	Resolution Details
Eamings	DELTA CSEA	0.000000	Retro Delta CSEA Pay	0	08/01/2023	08/15/2023	Resolution Details
Earnings	BAS	155.840000	Basic Allow for Subsistence	0	08/01/2023	08/15/2023	Resolution Details
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Reviewing Results of an Inactive BAH Row, Continued

Procedures,

continued

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correlate	ed adjustme	nt Amoun	t Delta.			
			Result	Adjustment Deta	il	
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	Colondar Grou	n ID (122000	Em	pl Record 0		DMONTH
	Calenda	r ID CG ACT 2023M0	08M I	Pay Group USC	G	
	Elem	ient DELTA BAH	C	escription Retro	Delta BAH	
Delta Detail	Segment Num	iber 1		Instance ()		
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Source Cale	endar ID Period ID	Source Element	Segment Number Currency	Amount Delta	Base Delta	Unit Delta
CG ACT 2023M06E	A23M06PRD)2 BAH	1 USD	293.000000	0.000000	0.000000
CG ACT 2023M07M	A23M07PRD)1 BAH	1 USD	439.500000	0.000000	0.00000
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Reviewing Past Pay Periods

Introduction This section looks at a member's past pay periods and shows the breakdown of the member's BAH daily rate.

Procedures See below.

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Earnings	ВАН	1716.000000	Basic Allowance for Housing	0	03/16/2023	03/31/2023	Resolution Details
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Reviewing EABP In-Service Debt

Introduction This section provides the procedures to research an EABP In-Service Debt in DA.

NOTE: When DA generates a debt, the debt populates in the member's Element Assignment By Payee (EABP). All EABP In-Service Debts require research.

Procedures See below.

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calendar y	ear char	nges. Ir	n this BA	AH exan	nple, the S	System Ge	nerated
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Elements Name≜	Recipient Description	11	Process Order	Begin Date	End Date	Active	Instance
ADVANCE PYBK	Liquidation of	Advance	999	07/15/2016	07/15/2017		1
ADVANCE PYBK	Liquidation of	Advance	999	09/16/2020	09/30/2021		3
ADVANCE PYBK	Liquidation of	Advance	999	06/01/2018	06/15/2019	2	2
ASSOC DUES	Association D	ues	999	06/01/2006			1
IN SRVC DEBT	In-Service Del	bt	999	08/01/2023			8
IN SRVC DEBT	In-Service Del	ot	999	09/01/2022	10/15/2022		7

Reviewing EABP In-Service Debt, Continued

Procedures,

continued

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Reviewing the BAH Row Correction

Introduction This section provides guidance on reviewing the member's pay calendars related to the corrected BAH row in DA.

In this example, the BAH could not be approved before pay cut, so it resulted in no BAH being paid to this member on the mid-month July pay calendar.

Calendar Group Re	sults	Earnings and	Deductions	Accur	nulators	Supportin	g Elements				
GUY FLEEGMAN		Employ	yee			Empl ID	1122334		Empl Reco	ord 0	
	Calenda	ar Group ID C1	23070		202307 ON-0	CYCLE AD	MID MONT	н			
Calendar Informa	tion									QI	14 4 2 of 2 🗸 🕨
	Cal	endar ID CG A	CT 2023M07M		Pa	ay Group	USCG				
S	egment	Number 1				Version	1		Revision	1	
Gro Farnings & Deduc	ss Res	ult Value 6,330	.14🗾 ।	JSD	Net Res	ult Value	4,764.57	I U	ISD		
Π									H	4 1-5 of	15 🗸 🕨 🕨 🛛 View All
Element Result	is	Components	Retro Adjustm	ents	Deduction A	Arrears	User Field	ds II⊁			
Element Type	Eleme	nt Name	Ar	nount	Description	1		Instance	Slice Begin Date	Slice End Date	Resolution Details
Earnings	BAS		155	.840000	Basic Allow Subsistence	for		0	07/01/2023	07/15/2023	Resolution Details
Earnings	BASIC	PAY	3850	.800000	Basic Pay			0	07/01/2023	07/15/2023	Resolution Details
Earnings	OCON	IUS COLA	276	.000000	OutConus C	OLA		1	07/01/2023	07/15/2023	Resolution Details
Earnings	она		2047	.500000	Overseas H Allowance	ousing		0	07/01/2023	07/15/2023	Resolution Details
Deduction	FSGL		2.2	50000,	Family Serv Grp Life	icemember	'S	0	07/01/2023	07/15/2023	Resolution Details
Return to Search	Pn	evious in List	Next in List	Notify							

Procedures

See below.

Step	Action
1	Open the member's BAH page. Review the corrected BAH row for the Approved at date and verify the Status is correct. In this example, the BAH row was approved on 07/20/2023 and the status is Active .
	Once the Active BAH row processes through finalization, the member will
1	begin receiving BAH. The approval date will link to the Calendar Group ID
	for when BAH was processed for pay.
	BAH OHA FSH MIHA
	GUY FLEEGMAN Employee Empl ID 1122334 Empl Record 0
	Effective Date: 07/15/2023 III Delete Status: Active Approved: Grand Fathered Approved: 9876543 Gwen DilMarco BAH Change Transfer BAH Qur Status: Q BAH Zip: 96850 Hi408 BAH Type: BAH With Dependents; Mor and deps not assigned govt qtrs BAH Zip: 96850 Hi408 BAH Type: BAH With Dependents
	Fair Rent: BAH Rate: 4053,0000 BAH Rate: 4053,0000 Override Flag
	BAH Dependent Beneficiaries Personalize Find [2]] First (a) 1-2 of 2 (b) Last Dependent Information Termination Information Termination Information
	*Dep/Ben Name Relation Birth BAH Elig In A Service 50% Supp Last Approval
	1 01 Q Laliari Spouse 12/21/1994 03/29/2017 04/05/2017
	2 02 Q Brandon Son 06/24/2021 06/24/2021 06/24/2021
	Return to Search EN Notify Correct History Correct History Correct History

Continued on next page

Reviewing the BAH Row Correction, Continued

Procedures,

continued

				Ac	ction				
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ID as	ssoci	ated with t	the correct	ed BAH	row ap	proval	. In t	his exa	ample, BAH
final	ized	on C12307	71.		1				
XX 71		• 1	1 ,	1	.1 T 1	2022	1	1 1	ATT · · 1 C
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	[Calendar Group ID C1	23071	202307 ON-CYCLE	AD END MONTH	ł			
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Reviewing the BAH Row Correction, Continued

Procedures,

continued

Step	Action							
4	The Delta Details will display with the retroactive Amount Delta related to							
	that pay item. The Source Calendar ID is the affected pay period.							
	In this example, DA is paying the member back after the BAH correction was							
	approved. The credit may seem larger but remember, the member did not							
	receive any BAH for mid-month July Calendar due to the Inactive BAH row.							
	Result Adjustment Detail							
	Results by Calendar Group							Help
	Deita Details	Empl ID 1	122334	F	Name		N	
	c	alendar Group ID (C123071	-	Description	n 202307 ON-CYC	LE AD END MONTH	
	Calendar ID CG ACT 2023M07E Pay Grou				P USCG			
	Segment Number 1 Instance 0							
				•			1-2 01	
	Source Calendar ID	Period ID	Source Element	Segment Number	Currency	Amount Delta	Base Delta	Unit Delta
	CG ACT 2023M06E	A23M06PRD2	BAH	1	USD	534.600000	0.000000	0.000000
	CG ACT 2023M07M	A23M07PRD1	BAH	1	USD	966.700000	0.000000	0.000000
	Return							
	424/2000							
	• Credit from 06/22/2023 – 07/14/2023 for BAH Transit: \$1782/30 *9 days in June = \$534.60 daily rate.							
	Description: Mr in Transit - With done or naving child support: Mr & done not assigned aput atta							
	BAH Type: BAH RC/T With Dependents							
	DAN type. DAN KC/T with Dependents							
	DAN Rale. 1782.0000							
	BAH Entitle: 1782.0000 Override Flag • Credit from 07/01/2023 - 07/14/2023 for BAH Transit: \$1782/30 *14 days in July = \$831.60 \$1782/30 *14 days							
	BAH w/dep started 07/15/23: \$4053/30 *1 day in July =\$135.10							
	• $831\ 60\ +\ 135.10\ =\ 966.70 Description: With dependents: Mbr and deps not assigned govt atrs							
	BAH Type: BAH With Dependents							
	BAH Rate: 4053 0000							
		4052.0000		Override	Flag	m		
	BAH Enule:	4053.0000		Overnue	i iug			