DEFENSE TRAVEL
MANAGEMENT OFFICE

TSA Pre✓ ™ Program

This document is intended to provide information on the upcoming change to TSA's Pre ✓™ program.

I.   Overview

TSA Pre✓™   is a voluntary, expedited security screening process that allows participants to keep on their shoes, belt, and light jacket, and leave laptops and 3-1-1 compliant liquids in their carry-on bags**.**

After December 20, 2013, the process that Service members use to qualify for TSA Pre✓ ™ will change. Under the new process, Service members will use their DoD ID number as the "Known Traveler Number" when making official travel or leisure airline reservations. Participants may use the dedicated TSA Pre✓™ security lanes at any of the 100 airports that offer the program. For a list of participating airports, go to: http://www.tsa.gov/tsa-precheck/tsa-precheck-participating-airports

Who May Participate

The TSA Pre✓™ program is currently open to active Service members, Reservists, National Guardsmen, and members of the Coast Guard, who have a valid Common Access Card (CAC).

Eligible Service members do not need to be on official travel or in uniform to take advantage of TSA Pre✓™. Family members ages 12 and under traveling with an eligible Service member can process through expedited screening as well. However, family members 13 and older must go through regular security lines or may apply for TSA Trusted Traveler program (for a fee).

The program will be expanded to DoD and Coast Guard civilians in April 2014.

II.   Action Required for Participation

As of December 20, 2013, Service members can participate in the TSA Pre✓ ™ program by providing their DoD ID number (found on the back of their CAC) as the "Known Traveler Number" when making reservations through DTS/ETS systems, through a Commercial Travel Office/Travel Management Center or when booking leisure travel through the airline or travel websites.

When using DTS, Members must enter their DoD ID number in the "Known Traveler Number" field when prompted to verify their Secure Flight Information (name, DOB, gender). To ensure Service members always participate in the program, they should save their DoD ID number in the "Known Traveler Number" field of their DTS profile. For further instructions on how to enter a DoD ID Number and update a DTS profile, go to: http://www.defensetravel.dod.mil/Docs/How_to_Enter_Your_DoD_ID.pdf.

If making a reservation through a Commercial Travel Office/Travel Management Center, Service members must provide their DoD ID number as the Known Traveler Number when asked to verify their Secure Flight Information.

CG Travelers will be able to enter their DoD ID number in the Known Traveler Number field within SATO's online booking tool, GetThere following a system upgrade scheduled to occur in December 2013. In addition, effective immediately travelers can request SATO populate this information into your profile anytime you are using the full service option.

Boarding passes must have TSA Pre✓™ eligibility information embedded in the barcode when scanned on the boarding pass scanner system in order to use the TSA Pre✓™ security lanes. Please be aware that not all airlines print a TSA Pre✓™ approved indicator on the boarding pass. However, if Members used their DoD ID number as the "Known Traveler Number," they may proceed to a dedicated Pre✓™ security lane to check eligibility.

Until December 20, 2013, Service members can still use the current process to participate. They must present their CAC to be scanned and verified at dedicated Pre✓™ security lanes. This program is available to Service members at these airports only:

- Baltimore-Washington International (BWI)
- Charlotte Douglass International (CLT)
- Denver International (DEN)
- Hartsfield-Jackson Atlanta International (ATL)
- Honolulu International (HLN)
- Ronald Reagan Washington National (DCA)
- Seattle-Tacoma International (SEA)
- St. Louis International (STL)
- Ted Stevens Anchorage (ANC)
- Washington Dulles International (IAD)

Please note that TSA is phasing out the CAC scan process by March 31, 2014.

III. Resources

- For additional information about TSA Pre✓™, visit DTMO's website
  http://www.defensetravel.dod.mil/site/news.cfm?ID=18 or TSA's website http://www.tsa.gov/tsa-precheck/active-duty-military.

- DoD-specific Frequently Asked Questions are available on the DTMO website,
  http://www.defensetravel.dod.mil/Docs/PreCheck_FAQs-DoD.pdf

- For a list of participating airports, visit http://www.tsa.gov/tsa-precheck/tsa-precheck-participating-airports