

DA Browser Requirements & Helpful Tools

Overview

Introduction This guide provides a list of internet browsers compatible with Direct Access (DA). This guide will also provide guidance on how to access DA from a mobile device and on how to turn off pop-up blockers, necessary when attempting to access certain documents such as payslips and tax documents.

Compatible Devices Currently, only desktop and laptop computers can support Direct Access (DA) using the compatible web browsers listed on the next page. At this time, mobile devices such as cell phones and tablets are not supported but DA may be used on a mobile device by requesting the desktop website. See [Accessing DA from a Mobile Device](#) section for more information on requesting the desktop website.

Contents

Topic	See Page
Direct Access Browser Requirements	2
Accessing DA from a Mobile Device	3
Turning off Pop-up Blockers	9

Direct Access Browser Requirements

Introduction This section provides a list of internet browsers compatible with Direct Access (DA).

Compatible Devices Currently, only desktop and laptop computers can support Direct Access (DA) using the compatible web browsers listed below. At this time, mobile devices such as cell phones and tablets are not supported but DA may be used on a mobile device by requesting the desktop website. See [Accessing DA from a Mobile Device](#) section for more information on requesting the desktop website.

Compatible Web Browsers

Browser/Version	
<p>Mozilla Firefox (Max OS X & Windows 10)</p>  <p>Support for the most current major ESR version and above, in production only</p>	<p>Google Chrome (Mac OS X & Windows 10)</p>  <p>Support for the most current major stable channel release only</p>
<p>Microsoft Internet Explorer (Windows 10)</p>  <p>Microsoft Internet Explorer 11- Microsoft has deprecated IE 11 in Windows 10 and recommends using Edge as the default browser.</p>	<p>Microsoft Edge (Windows 10)</p>  <p>Support for the latest major version of Microsoft Edge Chromium.</p>
<p>Apple Safari (for iOS & Max OS X operating systems)</p>  <p>Support for most current major production release and one prior release</p>	

Accessing DA from a Mobile Device

Introduction This section provides the procedures to access Direct Access (DA) from an Android or iOS mobile device.

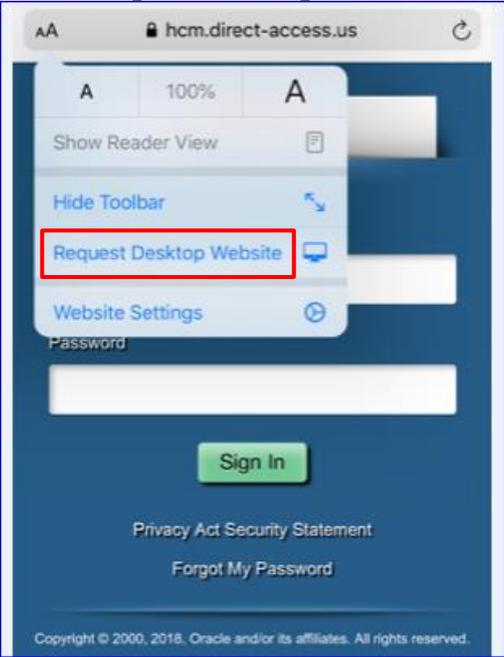
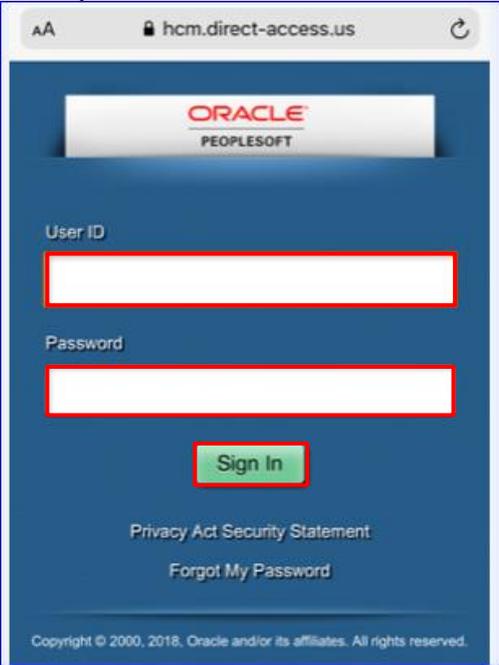
Procedures How to request a desktop site on an iPhone (iOS13 or later):

Step	Action
1	<p>Open the Safari browser and navigate to the DA Sign-on page. Once the website loads, click the AA in the top left corner of the address bar.</p> 

Continued on next page

Accessing DA from a Mobile Device, Continued

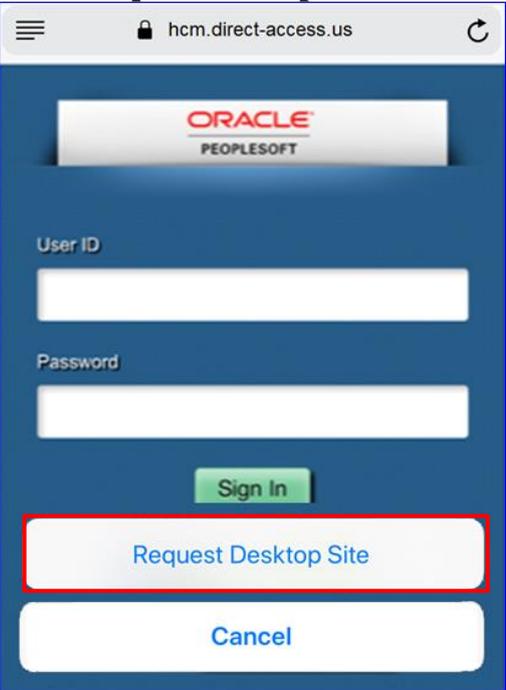
Procedures,
continued

Step	Action
2	<p>Select Request Desktop Website.</p>  <p>The screenshot shows a mobile browser interface for the URL hcm.direct-access.us. A menu is open, and the 'Request Desktop Website' option is highlighted with a red rectangular box. Other visible options include 'Show Reader View', 'Hide Toolbar', and 'Website Settings'. Below the menu, there is a password input field and a green 'Sign In' button. At the bottom, there are links for 'Privacy Act Security Statement' and 'Forgot My Password', and a copyright notice for Oracle and its affiliates.</p>
3	<p>Enter your User ID and Password and click Sign In.</p>  <p>The screenshot shows the login page for hcm.direct-access.us. The Oracle and PeopleSoft logos are at the top. There are two input fields: 'User ID' and 'Password', both highlighted with red rectangular boxes. Below the fields is a green 'Sign In' button, also highlighted with a red rectangular box. The page includes links for 'Privacy Act Security Statement' and 'Forgot My Password', and a copyright notice for Oracle and its affiliates.</p>

Continued on next page

Accessing DA from a Mobile Device, Continued

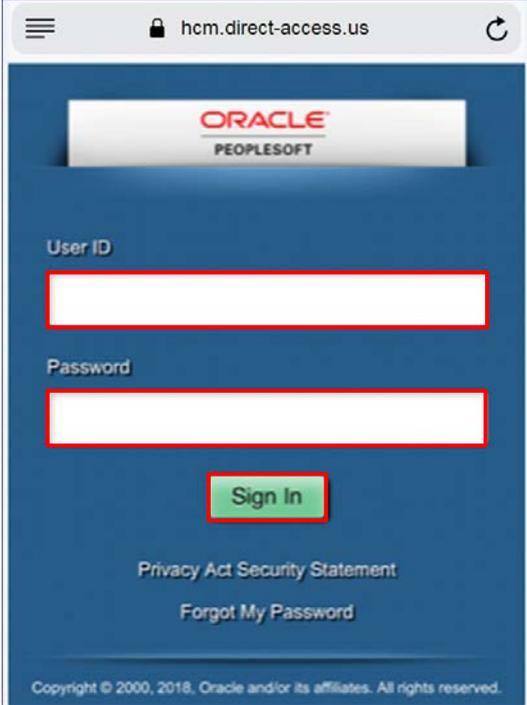
Procedures How to request a desktop site on an iPhone (iOS12 or earlier):

Step	Action
<p>1</p>	<p>Open the Safari browser and navigate to the DA Sign-on page. Once the website loads, click and hold the refresh icon in the upper right corner of the address bar.</p> 
<p>2</p>	<p>Select Request Desktop Site.</p> 

Continued on next page

Accessing DA from a Mobile Device, Continued

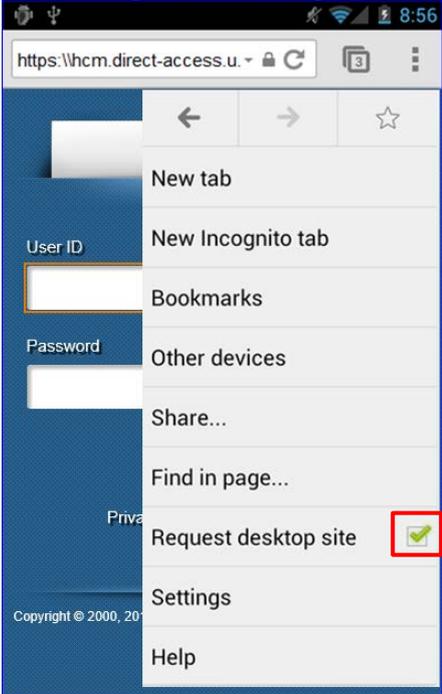
Procedures,
continued

Step	Action
3	<p data-bbox="325 443 1015 477">Enter your User ID and Password and click Sign In.</p> 

Continued on next page

Accessing DA from a Mobile Device, Continued

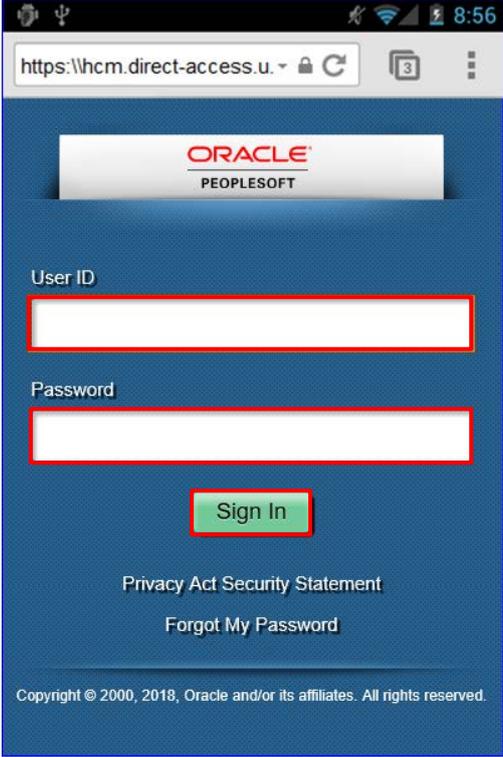
Procedures How to request a desktop site on an Android phone or tablet:

Step	Action
<p>1</p>	<p>Open the Chrome browser and navigate to the DA Sign-on page. Once the website loads, click the 3 vertical dots icon in the upper right corner of the address bar.</p> 
<p>2</p>	<p>A list of options will display. Check Request desktop site.</p> 

Continued on next page

Accessing DA from a Mobile Device, Continued

Procedures,
continued

Step	Action
3	<p data-bbox="325 443 1015 477">Enter your User ID and Password and click Sign In.</p> 

Turning off Pop-up Blockers

Introduction

This section provides the procedures for turning off pop-up blockers to allow for the viewing and printing of payslips and tax documents in Direct Access (DA).

Google Chrome (for Windows)



- 1) Click the **Customize and Control Google Chrome** menu (the 3 dots located in the upper right corner of the browser).
 - 2) Select **Settings**.
 - 3) Scroll to the bottom of the list and click **Advanced**.
 - 4) Locate **Privacy and Security** section and click **Content/Site Settings** button.
 - 5) Select **Pop-ups and redirects**.
 - 6) Click the **Blocked (recommended)** switch.
-

Microsoft Internet Explorer



- 1) Click the **Tools** menu (the gear icon located in the upper right corner of the browser).
 - 2) Select **Internet options**.
 - 3) Select the **Privacy** tab.
 - 4) Uncheck the **Turn on Pop-up Blocker** box.
 - 5) Click **OK**.
-

Modzilla Firefox



- 1) Click **Open menu** (the three bars located in the upper right corner of the browser).
 - 2) Click **Options** (or Preferences depending on the version begin used).
 - 3) Select **Privacy & Security** (located on the left side of the page).
 - 4) Scroll down the page and uncheck **Block pop-up windows** box.
 - 5) Close and relaunch Firefox browser.
-

Microsoft Edge



- 1) Click the **More** button (the three dots located in the upper right corner of the browser).
 - 2) Select **Settings**.
 - 3) Scroll down and select **View Advanced Settings**.
 - 4) Click the **Block pop-ups** switch to off.
-

Apple Safari



- 1) Click the **Safari** menu.
 - 2) From the drop-down menu, select **Preferences**.
 - 3) Select **Security**.
 - 4) Uncheck the **Block pop-up windows** box.
-